

# 2023 Transportation Growth Management Grant Application

## Instructions

Be sure to download and review the [2023 Application Packet](#) and [2023 Application Instructions](#) before filling out this grant application.

You can save your progress and revisit this form at any time by clicking the "Save" button at the bottom of the page.

***Applications must be received by July 27, 2023 at 11:59 p.m. (PDT)***

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## Applicant information

**Instructions:** Complete this information for the applicant. Provide both a designated contact and an authorized representative (if different than the designated contact) for your entity.

**Response instructions are on page 3 of the 2023 Application Instructions.**

### Primary applicant jurisdiction

Coquille Indian Tribe

### Mailing address

3050 Tremont Street, North Bend, Oregon 97459

### Website

<https://www.coquilletribe.org>

### Contact person name

Kristina Simpson

### Contact person title

Grant Writing and Development Manager

### Contact phone

(541) 217-1836

### Contact email

[kristinasimpson@coquilletribe.org](mailto:kristinasimpson@coquilletribe.org)

### Name of person empowered to sign the agreement with ODOT, if different from the applicant contact

Mark Johnston

### Title of above named person

Executive Director

**Phone**

(541) 888-9494

**Email**

## List co-applicants (if a joint project)

List co-applicants (if a joint project)	Providing match?
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Upload your resolution, minutes or authorized letter from governing body of applying jurisdiction(s) here:

CY23076.pdf

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## Project information

Response instructions are on page 4 of the 2023 Application Instructions.

**Project title**

Kilkich Area Master Plan

*Project area: Using either of the two fields below, attach a map of the project area or describe the area your project is located in.*

**Option 1: Project area map**

2023-07-17\_KilkichVicinityMap (1).pdf

**Option 2: Project area description**

**ODOT region (1-5)**

Region 3

[ODOT Region Map](#)

**Type of grant**

Category 2: Integrated Land Use & Transportation Planning

**Summary description of project**

In 2015, the Coquille Indian Tribe was awarded a TMG Comprehensive Planning Grant that resulted in the development of a CIT Empire Comprehensive Plan in July 2018. Included in that plan, were the identification of next steps that would be included in the development of an overall comprehensive Kilkich Area Master Plan, including land use designations, market and financial analysis efforts, utility services, roadway improvements, permitting, subdivision design and engineering. Utilizing funds from the Integrated Land Use Transportation Planning grant would meet our next steps by identifying specific area planning for both our North and South parcels, implementing measures and the incorporation of transportation efficient land use planning (housing, employment, and governmental services). The creation of this plan would support our strategic master planning process and provide direction for expansion of housing opportunities and our need for future government planning provisions.

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## Project cost table

Response instructions are on page 5 of the 2023 Application Instructions.

<b>TGM funds requested for the work identified in Criterion 3</b>	<b>Consultant</b> \$150,000.00	<b>Local reimbursement</b> \$0.00	<b>Total TGM funds requested</b> \$150,000.00
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<b>Local match</b>	<b>Minimum Match (Calculated)</b> \$17,168.17
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Local governments that are on the [Distressed Communities](#) list are eligible for a partial match waiver.

Click yes if your local government is on the Distressed Communities list and you need to receive a waiver.

No

<b>Match to be provided</b>	<b>Labor, supplies and services during project</b> \$17,168.00	<b>Payment when Intergovernmental Agreement is signed</b>
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## Award criteria

### Criterion 1: Proposed project addresses a need and supports TGM objectives (up to 40 points)

The project clearly and effectively addresses a local or regional transportation or transportation-related land use issue, problem, need, or opportunity and will achieve one or more of the TGM objectives.

Response instructions are on page 10 of the 2023 Application Instructions.

#### Explain how your proposed project addresses a need and supports TGM objectives

The goal of this project is to develop a comprehensive Kilkich Area Master Plan that will support and align with goals and objectives included in the awarded 2015 TMG Comprehensive Planning Grant which resulted in the 2018 Empire Comprehensive Plan. Included in the overall area of Kilkich are our North and South parcels which are held by the Tribe in trust and were acquired in 1993. Both parcels lie south of the City of Coos Bay between and east of Cape Arago Highway. The North Parcel encompasses much of first and second creeks running approximately from Marshall Avenue to the north, and to Grinnell Lane to the south. The South Parcel includes the Fourth Creek and Tarheel Reservoirs and the Coquille Indian Tribes Kilkich community.

Coquille Indian Tribal lands held in trust are not zoned under Coos Bay, North Bend, or Coos County land use regulations. The development of a Kilkich Area Master Plan (which includes both the North and South Parcels) will support the Coquille Indian Tribe's strategic planning process by aligning the goals and objectives associated with the improvements needed to develop a safe transportation system and promote and provide dynamic programs and services through sustainable economic development. This transportation system will provide a variety of transportation options and will support effective management of overall land use. There are a variety of individuals who live in our local communities (including our Tribal reservation) that are in need of services that would increase mobility options and support safe and convenient public transportation opportunities. The needs included in this proposed project relate to pedestrian system upgrades including the creation of a multi-use path along Cape Arago highway, additional pedestrian facilities along all on-site roadways, and a protected mixed-use path that needs developed along Libby Lane.

This proposed project will also support and provide direction for the development of plans associated with a livable community that consists of a variety of housing types. As noted in our 2018 Comprehensive Plan, a total of 282 acres of the Empire Parcels have been identified as developable lands after the removal of specific environmental constraints (stream riparian corridors, wetlands and areas sloped greater than 15%). The majority of those developable acres included in both the North and South Parcels have been assigned for residential land uses, including 206 net acres that have been designated as Residential Multifamily (RM) areas which would allow the development of single-family detached units, apartments and condominiums. The increase in housing opportunities relates directly to economic vitality and opportunities for growth. We have estimated that based off the average population for Coos Bay, the Empire Parcels have the potential to house between 2,445 and 10,060 people (based off average household size).

The development of specific area planning for our North and South parcels would include goals and objectives related to the protection of valuable natural resources, which is always a forefront in any master planning process due to the Tribe's Core Values - "practicing responsible stewardship of Tribal resources," and "considering the impacts to our people, land, water, air and all living things." Proposed land uses and environmental effects in the Kilkich Area Master Plan would include the protection of watersheds, nearby estuaries and wildlife habitats that all relate to the cultural significance of Coquille Indian Tribe properties.

The Kilkich Area Master Plan for both our North and South parcels would support the overall development of a Transportation network that would integrate current local and regional transportation systems. This development and increase in resources would allow new residential areas to be designed and built. This would provide an increase to livable spaces and the ability to supply housing to individuals or family groups who want to move here or are looking for additional housing options that accommodate their income levels and household size. The expansion to housing opportunities would support the economic vitality that is needed to grow our local communities and would provide the sustainability for those wanting to live here permanently.

## **Criterion 2: Proposed project is timely and urgent (up to 25 points)**

The application demonstrates timeliness and urgency. The project is needed now to:

- address pressing local transportation and land use issues
- make amendments to local plans or regulations necessitated by changes in federal regulations, state requirements or regional plans
- make amendments to local plans or regulations necessitated by changes that were not anticipated in previous plans, including growth or lack of growth, changes in land-use patterns or changes in available funding

- build on, complement or take a necessary step toward completing or implementing other high priority community initiatives, including Governor's Regional Solutions Team priority
- resolve transportation or land use-related issues affecting the project readiness of local, regional or state transportation projects for which funding is expected to be obligated within the near future

**Response instructions are on page 12 of the 2023 Application Instructions.**

**Explain how your proposed project is timely and urgent**

This application demonstrates a significant amount of timeliness and urgency through supporting the Tribe's efforts in their strategic master planning process. The 2018 Empire Comprehensive Plan included two conceptual residential subdivision layouts, one in Subarea A which is north of First Creek (North Parcel) and a second in Subarea E- East (South Parcel). This plan references suggested development efforts in the North Parcel as a top priority for the Coquille Indian Tribe and in advancing these efforts, the Tribe should undertake certain initiatives which will be completed through land use designations, market and financial analysis, utility services, permitting, subdivision design, roadway improvements and project funding. These initiatives will be included in the Kilkich Area Master Plan and will allow the Tribe to support the community in its entirety by increasing transit needs for residents of the Kilkich community and transit service in both parcels.

**Criterion 3: Proposed project approach supports policy decision (up to 20 points)**

The application demonstrates a clear approach to achieving the expected outcome and includes consideration for adoption. Where substantial coordination with other local, regional, and state planning efforts will need to occur, the mechanisms and responsibilities for the coordination are clear.

**Response instructions are on page 13 of the 2023 Application Instructions.**

**Tasks and deliverables table**

**What are your proposed tasks and deliverables**

Task 1: Review existing 2018 Empire Comprehensive Plan for the Coquille Indian Tribe's Empire property including land use inventory and the identification of opportunities and constraints related to housing, public access, public safety, multimodal Transportation, circulation and environmental resource protection and utility connections including power, water, sewer and communication. This task will also include the examination of current planning efforts and evaluation criteria, including information related to the expansion of services. This task will be developed with our community partners including the cities of Coos Bay, North Bend and Coos County. Project work will be completed directly with our Tribal Administration team and staff members from our Project Management and Planning Department.

Task 2: Incorporating the need for energy resiliency into the Kilkich Area Master Plan. This would include the resources and data needed for the Tribe to focus on the need for energy resilient type projects relating specifically to the increase in community development.

Task 3: Undertake site specific market analysis for the North and South Parcel subdivisions. Due to differences between the two areas (site attributes, grade and demographic attributes of future resides),

the market analysis should evaluate each of these parcels separately). Key outcomes of this analysis should include demographics of likely residents, recommended housing unit numbers, types, sizes and attributes, target rental rates and revenue Information (design/engineering costs, grading, site prep, infrastructure, and utilities).

Task 4: Prepare a detailed plan for the development of a Transportation system that connects land uses to access roads outside of properties and is supportive of individuals traveling by foot, by bicycle and on transit. This includes the identification of upgrading multi use pathways, pedestrian facilities along all on-site roadways and a mixed used path or protected shoulder along Libby Lane that would connect a baseball field area to Wallace Road or Wilshire Lane. We would conduct community outreach and information opportunities for staff and Kilkich residents. This work would be completed within a 90-day timeframe.

Task 5: Prepare maps and complete a phasing plan based on Tribal Council direction including funding options for the completion of project details and identify funding sources. Include estimated costs for design/permitting and construction. This work would be completed within a 90-day timeframe.

#### **How will the project approach lead to a successful project?**

The Kilkich Area Master Plan will be completed by an external consultant but direction and guidance of the approved plan will be given through Tribal Council and those who have been identified to lead and guide the facilitation of this project. Meetings and workshops focusing on this work will be completed, including those relating to the Tribe's Strategic Plan.

**If adoption hearings will be held as part of a larger project, when will that be and as part of what project? (optional)**

### **Criterion 4: Proposed project has community support (up to 5 points)**

The application demonstrates that there is local support for project objectives, a commitment to participate, and a desire to implement the expected outcome.

**Response instructions are on page 15 of the 2023 Application Instructions.**

#### **Upload letters of support from stakeholders here**

Coquille Indian Tribe - TGM Support Letter.pdf

### **Criterion 5: Proposed project sponsor is ready and capable (up to 10 points)**

The application demonstrates that the local government is ready and able to begin the project within the TGM timetable and that there is local commitment and capability to manage and complete the project. The application demonstrates, if applicable, successful performance on previous TGM projects.

**Response instructions are on page 16 of the 2023 Application Instructions.**

#### **Explain how proposed project sponsor is ready and capable**

This application demonstrates that the Coquille Indian Tribe is both prepared and capable to carry out the development of a Kilkich Area Master Plan. The completion of this plan will align seamlessly with the

Tribe's overall Strategic Master Plan and will support the expansion efforts associated with growing needed programs and services to Tribal members and the larger community.

Individuals who will be committed to the completion of this project include:

1. Fauna Larkin - she is an enrolled Coquille Tribal member and is the Assistant Executive Director for our Office of Project Management and Planning.
2. Matt Jensen - Land Use Planner. Matt was actively involved in the creation of the Empire Comprehensive Plan.
3. GIS staff are available to assist in data retention for any assigned tasks.

**If applicable, list local jurisdiction's TGM projects within last 10 years and their status**

**If applicable, list local jurisdiction's TGM projects within last 10 years and their status**

<b>TGM File Code</b>	<b>Project Title</b>	<b>Status</b>
	2015 TMG Comprehensive Planning Grant	This TMG Comprehensive Planning Grant was adopted in 2018 included details related to a Transportation network that connected land uses to access roads and identified next steps. This was successfully implemented.

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## **Bonus points: Housing (up to 10 points)**

Response instructions are on page 7 of the 2023 Application Instructions.

**How will the adoption of the final document(s) address barriers to a broad range of housing types and affordability or works to link the location of future workforce housing to walkable/bikeable areas with good transit?**

The creation of a Kilkich Area Master Plan will address a number of barriers related to the expansion of housing accommodations and providing an increase to walkable/bikeable areas. As Coos County continues to grow, so will the need for employment opportunities and tribal programs and services. The completion of this project will include a detailed analysis of Transportation options as well as providing guidance expansion efforts being made for services which support the entirety of our community.

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## **Required forms**

**Title VI: Racial & Ethnic Impact Statement form**  
Racial-Ethnic-Impact- Statement KS 7.19.23.pdf

[Download the Racial & Ethnic Impact Statement form here](#)

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# Certifications

**Response instructions are on page 8 of the 2023 Application Instructions.**

## **Eligibility criteria**

This application demonstrates a clear transportation relationship

This application demonstrates adoption of products to meet project objectives

This application demonstrates the support of local officials

## **Preparation of application**

This application was prepared by staff of the primary applicant or staff of one of the involved jurisdictions

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## **Would you like to receive TGM news and updates?**

I am already subscribed

## **Today's date**

6/27/2023

## **If you encounter any issues with the submittal process, please contact:**

Rachael Levasseur

Planning Section Web Coordinator

[Rachael.LEVASSEUR@odot.oregon.gov](mailto:Rachael.LEVASSEUR@odot.oregon.gov)





# COQUILLE INDIAN TRIBE

3050 Tremont Street North Bend, OR 97459  
Phone: (541) 756-0904 Fax: (541) 756-0847  
[www.coquilletribe.org](http://www.coquilletribe.org)

## RESOLUTION CY23076

### APPROVAL OF SUBMISSION OF THE FY2023 TRANSPORTATION AND GROWTH MANAGEMENT PROGRAM GRANT TO THE OREGON DEPARTMENT OF TRANSPORTATION

- WHEREAS**, the Coquille Indian Tribe ("Tribe") is a federally recognized Indian tribe pursuant to the Coquille Indian Restoration Act of June 28, 1989, 25 U.S.C. § 715, et seq. ("the Act"); AND
- WHEREAS**, the Tribe is governed by the Coquille Tribal Council pursuant to the Tribal Constitution adopted by eligible voters of the Tribe on August 27, 1991, and approved by the Secretary of the Interior on September 9, 1991; and the Tribal Council is empowered to establish Tribal policies, enact Tribal laws and act for the Tribe; AND
- WHEREAS**, the Tribal Council has adopted the Tribal Government Relations Ordinance, codified as Coquille Indian Tribal Code Chapter 190, which sets forth uniform standards and guidelines for certain Tribal government operations and activities; AND
- WHEREAS**, the Tribal Government Relations Ordinance Section 190.155 requires the Tribal Council to approve all grants or funding agreements transferring \$100,000 or more to the Tribe, and requires that such approval be performed by resolution; AND
- WHEREAS**, the Oregon Department of Transportation, issued a notice of funding opportunity for FY 2023, Transportation and Growth Management Program Grant ("TGMP Grant") with applications due for submission on July 27, 2023; AND
- WHEREAS**, the TGMP Grant will support the development of an integrated land use and transportation plan that will implement measures to encourage a more livable, affordable and accessible community; AND
- WHEREAS**, the TGMP Grant requires grant recipients to provide a 12% match, and the Tribe now wishes to express its commitment to provide those matching funds;  
NOW

**THEREFORE, BE IT RESOLVED**, that the Tribal Council approves of the TGMP Grant Application, attached as Exhibit A; AND

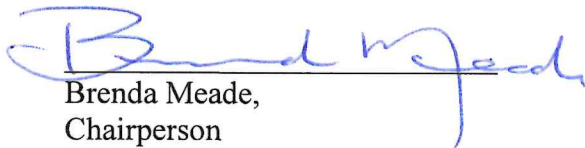
**THEREFORE, BE IT FURTHER RESOLVED**, that the Tribal Council expresses its commitment to provide a 12% match to any grant funds awarded, which for a \$150,000 grant would total approximately \$17,168; AND

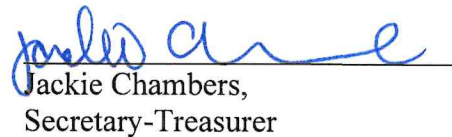
**THEREFORE, BE IT FINALLY RESOLVED**, that the Tribal Council authorizes the Executive Director to sign all documents needed to give this resolution full force and effect, including, without limitation, any grant agreement and supporting documentation.

### CERTIFICATION

The foregoing Resolution was duly adopted at the Tribal Council Meeting held on the Coquille Indian Tribe Reservation in North Bend, Oregon, on July 21, 2023, with the required quorum present by a vote of

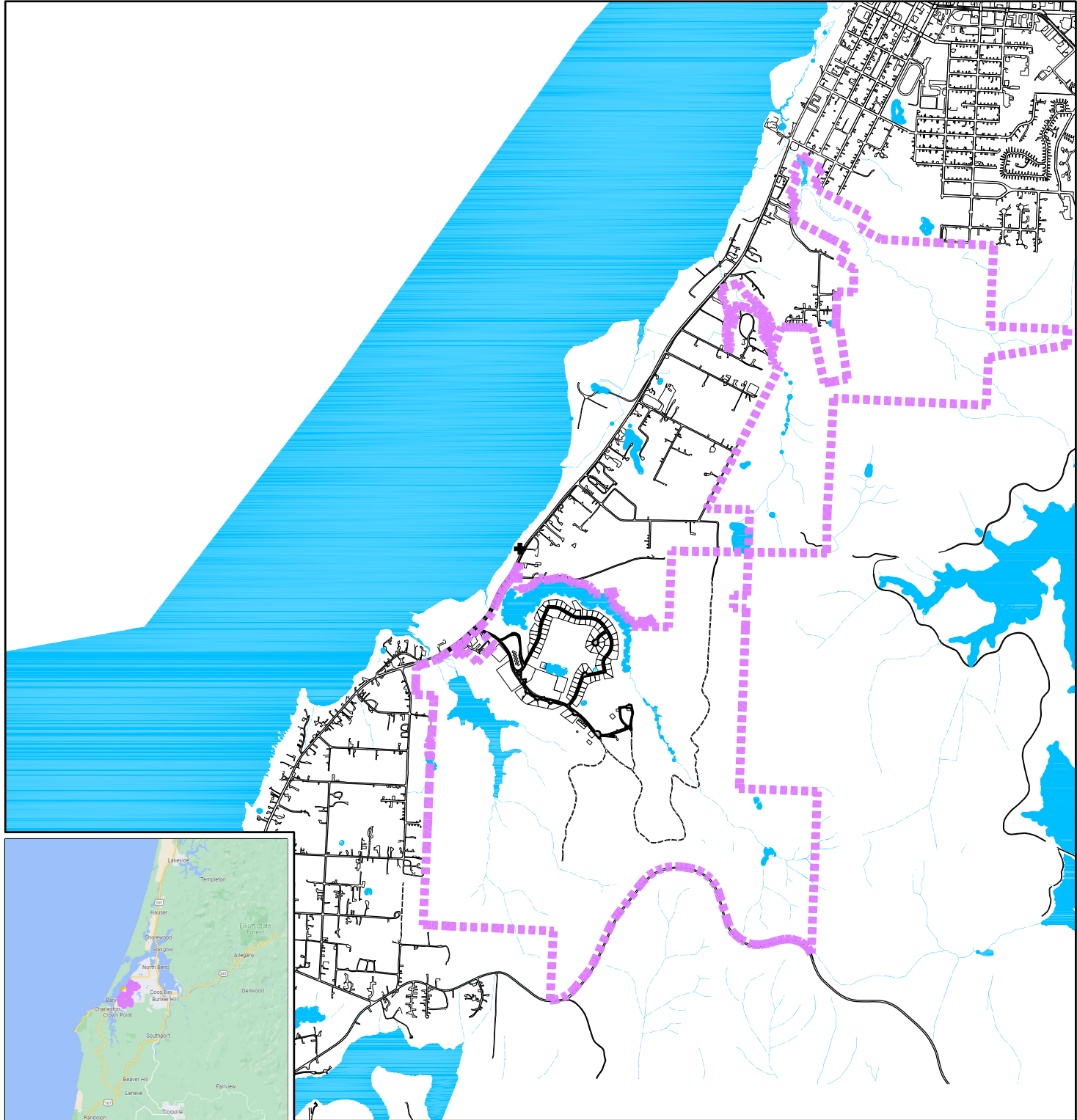
6 For; 0 Against; 0 Absent; 0 Abstaining.

  
Brenda Meade,  
Chairperson

  
Jackie Chambers,  
Secretary-Treasurer

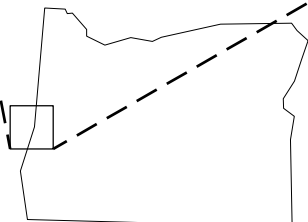
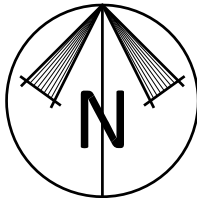
Cc: Matt Jensen  
Kristina Simpson

# Coquille Indian Tribe - Kilkich Community Masterplan Vicinity Map



Map produced July, 2023 by CIT Planning Dept.  
Map Projection: North American Datum 1983 HARN  
Map Scale: 1"=400' Map Size= letter  
Data Sources: Coquille Indian Tribe, BLM

This product is for informational purposes only and may not have been prepared for, or be suitable for engineering or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.





# City of North Bend

P.O. Box B, North Bend OR 97459, 541-756-8500, FAX 541-756-8527

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July 26, 2023

Virginia Elandt  
Transportation and Growth Management Program  
Oregon Department of Transportation  
355 Capitol Street NE, MS 11  
Salem, OR, 97301-3871 USA

Dear Ms. Elandt,

I want to personally offer my support for the TGM grant that the Coquille Indian Tribe recently submitted. If funded, this project will support the utilization of funds from the Integrated Land Use Transportation Planning opportunity that would meet the Tribe's next steps of identifying specific area planning for both their North and South parcels. This would include the implementation of specific measures and the incorporation of transportation-efficient land use planning (housing, employment, and governmental services).

The creation of this Kilkich Area Master Plan would also support the Tribe's strategic master planning process and provide direction for the expansion of housing opportunities and our communities need for future government planning provisions. This plan would align well with the desire to create a sustainable economic environment where local businesses can develop and thrive, and community partnerships increase.

We encourage your favorable consideration of this application and appreciate the opportunity to support the Coquille Indian Tribe and our local communities.

Sincerely,

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Jessica Engelke, Mayor

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David Milliron, City Administrator

## RACIAL AND ETHNIC IMPACT STATEMENT

**This form is used for informational purposes only and must be included with the grant application.**

[Chapter 600 of the 2013 Oregon Laws](#) require applicants to include with each grant application a racial and ethnic impact statement. The statement provides information as to the disproportionate or unique impact the proposed policies or programs may have on minority persons<sup>1</sup> in the State of Oregon if the grant is awarded to a corporation or other legal entity other than natural persons.

1. The proposed grant project policies or programs could have a disproportionate or unique positive impact on the following minority persons:

Indicate all that apply:

Women	Asians or Pacific Islanders
Persons with Disabilities	American Indians
African-Americans	Alaskan Natives
Hispanics	

2. The proposed grant project policies or programs could have a disproportionate or unique negative impact on the following minority persons:

Indicate all that apply:

Women	Asians or Pacific Islanders
Persons with Disabilities	American Indians
African-Americans	Alaskan Natives
Hispanics	

3. The proposed grant project policies or programs will have no disproportionate or unique impact on minority persons.

**If you checked numbers 1 or 2 above**, please provide below the rationale for the existence of policies or programs having a disproportionate or unique impact on minority persons in this state. Further provide evidence of consultation with representative(s) of the affected minority persons.

*By checking this box, I hereby certify the information contained on this form is true, complete, and accurate to the best of my knowledge.*

**Dated:**

Printed Name:

Title:

Agency Name:

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<sup>1</sup> “Minority person” are defined in SB 463 (2013 Regular Session) as women, persons with disabilities (as defined in ORS 174.107), African Americans, Hispanics, Asians, or Pacific Islanders, American Indians and Alaskan Natives.