



**Role of the
Guide Advisory
Committee**



Agenda Outline

- What is the Guide Advisory Committee (GAC)
- GAC Charter
- GAC Accommodations
- What the GAC can expect from OSMB
- Committee Meetings
- Public Meetings Law
- Operating Principles & Guidelines

What is the GAC

- Provides guidance and advisory to agency staff and engagement in problem solving for the Outfitter and Guide and the Charter industry in Oregon.
- Provides recommendations on various matters related to the Outfitter and Guide and the Charter Industry in Oregon.
- Will comply with open meeting, public record, and ethics laws.

GAC Charter

Available on OSMB GAC Page:
<https://www.oregon.gov/osmb/Pages/GAC.aspx>

- Authority: the Marine Board shall appoint a Committee in accordance with ORS 704.525 and OAR 250-016-0090
- **Charter** document includes:
 - Purpose
 - Authority
 - Duties & Responsibilities
 - Committee Composition
 - Frequency of Meetings
 - Objective of Committee Meetings
 - Meeting Agenda
 - Minutes of Meeting
 - Reporting
 - Committee Performance Evaluation
 - Tenure of Committee Members

GAC Accommodations

- OSMB is committed to providing accommodations that allow all GAC members to fully participate in GAC proceedings.
- Members who would benefit from the accommodations related to GAC meeting materials, meetings and discussions, or other responsibilities of the GAC should contact the GAC Facilitator identified on the GAC page.
- <https://www.oregon.gov/osmb/Pages/GAC.aspx>

What the GAC can expect from OSMB staff

- OSMB staff support the GAC through:
 - Meeting planning, preparation, and facilitation
 - Timely communication
 - Coordination of communication between the GAC members
 - Development and distribution of the meeting materials
 - Provide meeting agendas and materials in advance of each GAC meeting

Committee Meetings

- The objective of the Committee meeting is to ensure that Marine Board staff are informed, advised, and engaged with outfitter guides and the charter boat industry professionals.
- The Marine Board is a “public body” as defined in ORS610 192.610(4) and the Committee is considered a “governing body” as defined in ORS 192.610(3).
- A “governing body” has the authority to make recommendations to a “public body” or administration.
- The Committee does not have authority to make rules or statutory changes to the Marine Board administration.

Public Meeting Law

- GAC is subject to Oregon's Public Meetings Law
- Public notice of meetings and meeting materials
- Meetings livestreamed and recorded
- Public is viewer of meeting but does not participate
- Committee members should email agency staff only, please do not email each other

Operating Principles & Guidelines of GAC members

- Act in good faith
- Stay on topic
- Balanced speaking time
- Address issues and questions, not people or organizations
- Discuss topics together
- Communicate on behalf of the group you represent
- Attend all meetings
- Come to meeting prepared



Guide Advisory Committee

Website:
<https://www.oregon.gov/osmb/Pages/GAC.aspx>

