



# Oregon

Kate Brown, Governor

**Department of Administrative Services**  
Enterprise Goods & Services - Publishing and Distribution  
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## MEMORANDUM

**To:** Publishing & Distribution (State Printing) and OCE Print Shop Customers

**From:** Tim Hendrix, State Printer  
Steve Ryan, OCE General Manager  
Joe Verardo, Customer Relations

**Date:** August 16, 2022

**Subject:** Paper and envelope shortage and cost increase

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*Good afternoon*

*We are reaching out today on behalf of both **Publishing & Distribution** and our partner, **The OCE Printshop** regarding the current state of envelope and paper availability and pricing.*

*We are in the middle of an unprecedented supply chain crisis, causing major shortages and cost increases nationwide. This creates a challenge to meet delivery dates, not only for OCE in being able to provide printed envelopes, but all print trade partners using paper products. As of recent we have seen extreme delays and limits of paper availability.*

*Local and distant supply chain vendors have been forced to increase their prices. Adding to this challenge is the limited paper stock allocations available from most paper mills currently in or outside of the US. As with the increase in wages and fuel prices, we've found there is constant flux of pricing and delivery timeline expectations.*

***We recognize that your envelopes and printed communications are critical for you, your clients, and citizens of the State of Oregon and they cannot suffer major delays or interruptions in service.***

***To combat this, P&D and OCE are in partnership building up local inventory; recommending alternate production measures, adding additional businesses or partners from our local and distant resources, improving logistics and leadership, and the preparation and management of multiple storage locations to expand paper options.***

*During this time, you may see price increases for your paper and envelope orders.  
We will keep you informed of any possible delays and prioritize critical print and mail.*

*We appreciate your understanding. Please contact our customer service or leadership team at [order.info@das.oregon.gov](mailto:order.info@das.oregon.gov) or 503-373-1700 to share any comments, questions, or concerns.*

*Thank you,*

**Tim Hendrix**

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Data Classification: Level 1 – Published

**Joe Verardo**

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