

Building Codes Division

Minor Label Inspection Photo Guide

Photos submitted for digital inspection should clearly display the work to be inspected. The inspection needs will vary depending on the details of the job.

Examples of acceptable submissions are shown below for adding an A/C unit to existing furnace and ductwork.

Description	What to provide in photograph	Sample photo (sample photos size is reduced for this document)
Clearances from installation instructions	Provide information needed for the inspector from the installation instructions	STEP 1 - SETTING THE UNIT - Clearances NOTES See NOTES NOTES
Evaporation coil and plenum	 Provide a picture showing the condensate drain to the pump Work must be properly sealed 	
Electrical minor label	If used, provide a picture of the electrical minor label	ELS50001 Install by 06/17/2014 Electrical Co Inc. License C1234 Install date "VOID" Work desc "VOID" "TEST LABEL" "DO NOT SEND" Oregon Minor Label Program www.Mnort.abels.info
Breaker panel and label	 Provide a picture showing the breaker is labeled properly The amperage rating of the breaker must be visible 	Pump Pump Heat Pump Heat Pump
Line set support	 Provide a picture of the line set and/or condensate drain Must be supported according to manufacturer's recommendation 	

Description	What to provide in photograph	Sample photo (sample photos size is reduced for this document)
Condensing unit	 Provide a picture showing unit is supported properly Location of disconnect Termination of condensate line Penetration properly sealed 	
Clearances	Provide a picture with a measuring tape showing proper clearance(s)	
Condensate drain tube	Provide a picture showing the condensate drain termination is in an approved location	
Electrical circuit requirements label	 Provide a clear picture of the manufacturer's label on the unit Verify the breaker/fuse information is readable 	LENNOX DALLAS TEXAS MIN ML16XP1-036-230A02 SIN 1920F07914 CONTAINS HEC 410A EACTORY CHARGE B LEST OZS ELECTRICAL RATING NOMINAL VOLTS 200/230 ELECTRICAL RATING 1 PH 60 HZ COMPRESSOR FAN MOTOR PH 1 PH 1 RLA 14.7 FH 1 RLA 14.7 FH 21 HA 15 HP 11 HA 14.7 SHP 11 HA 15 HP 15 HA 15 HP 16 HP 16 HA 15 HP 17 HA 2.6 LAR 75 HP 17 HA 2.6 LAR 75 HP 18 HA 14.7 SHP

Description	What to provide in photograph	Sample photo (sample photos size is reduced for this document)
Refrigerant access port	Provide a picture showing that safety caps have been installed	
Mechanical minor label	Provide a picture showing the mechanical minor label has been affixed	20-190215-0032-MECHML-001 Install by 4/30/21 BRICE HJIE Install Date A 20-200 Work dass The stall Date The stall
Service receptacle	Provide a picture demonstrating that there is an electrical outlet within 25 feet of the condensing unit	