



Clean Water State Revolving Fund
Local Community Loan Application
(Design and Construction Projects)

Contact: [Regional Project Officer](#)

Answer all requests for information in this application. List “N/A” for items that do not apply. Do not leave any section of this application blank.

DEQ will accept completed applications that are printed, signed and mailed to DEQ, postmarked by the application due date.

Applicant Information

1. Public agency/Legal applicant:

Name

Address

City, State

Zip + 4

County

[Congressional District\(s\)](#)

Telephone

Email Address

DUNS Number (9 Digits)

2. Cite your agency’s authority to take on debt, noting the exact Oregon Revised Statute reference located on the [state website](#),

3. Only public agencies are eligible for the Clean Water State Revolving Fund. Does your agency meet the definition of a “public agency” as defined by [ORS 468.423](#)? If you are unsure, contact DEQ at 503-229-LOAN.

Yes No

4. Identify your type of public agency:

Tribal government

City

County

Sanitary district/Sanitary authority

State agency

Irrigation district

School district

County service district

Metropolitan service district

Other special district (please specify):

Intergovernmental agency (please specify):

Note: Eligibility includes certification of no disbarment and no suspension through the [System of Award Management](#). Certification is required at time of loan signing.

5. Project contact

Name	Dept./Organization	Title
Telephone	Email Address	

6. Interim financing:

Yes No

If yes, which agency will provide long-term financing?

7. CWSRF loan request amount:

8. Total estimated project cost:

Program Description(s) Attach additional documentation if necessary

9. Description of proposed Local Community Loan Program.

Name of program:

10. Describe the proposed loan program briefly, including:

General description:

Number of projects:

Number of sub-agreements: between and

Project objectives:

11. Have you already set up a loan program for your sub-borrowers?

Yes No

If yes, describe how it operates. If no, explain how this will be accomplished:

12. Do you plan to service the loan in-house, or do you plan to sub-contract this to another servicer?

In-house Sub-contract

If known, who is the sub-contractor:

13. Has this already been completed?

Yes No

14. Who will be the manager for this effort, and what is their role?

15. What is the method for determining creditworthiness of your loan recipients?

16. Do you have a copy of the proposed loan agreements?

Yes No

If yes, please provide as an attachment. If no, explain how you will accomplish this:

17. What assets are you proposing to secure the CWSRF loan with, in addition to the loan repayments?

Project Description(s)	Attach additional documentation if necessary
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Use this section to describe the objectives, components and expected outcomes of the program and project(s). The loan agreement will refer to this section in defining what expenses can be reimbursed.

18. Project description:

Name of the project:

Describe the project objectives, specifying the water quality and public health objectives to be addressed:

Describe the major project components (for example, type of structures to be built):

Describe how the project will achieve the objectives:

Provide any other pertinent information that explains why this project is needed:

19. The project will improve water quality by addressing which of the following (check all that apply)?

Temperature

Bacteria

Dissolved oxygen

Nutrients

Contaminated sediments

NPDES/WPCF Permit:

Oregon Health Authority requirements

Toxic substances

Other:

*Provide documentation, as described in Application Instructions, to support water quality improvement.

20. Is the facility currently in compliance with its permit(s)?

Yes No

If yes, answer question 21

If no, skip to question 22

21. Is the facility at risk for noncompliance with its permit(s)?

Yes No

If yes, describe how the project will ensure continued compliance for the facility and how long the system is expected to maintain compliance:

22. What noncompliance issue, if any, will this project address?

Water quality standards

Public health

Limits for wastewater or stormwater discharge to surface water or groundwater

Waste discharge limits for reuse of biosolids or wastewater

Describe how project will address indicated noncompliance issue(s):

23. Water quality permit and certificate information:

Type	Number	Administratively Extended	Renewed	Current	New	No Permit
National Pollutant Discharge Elimination System permit number: (EPA reference number beginning with "OR")						
Water Pollution Control Facility permit number:						
401 certification						

24. Indicate which the project will require:

- Permit renewal
- New Permit
- N/A

25. Permit includes:

- A compliance schedule associated with loan request
- A Mutual Agreement and Order (MAO) associated with loan request
- Loan request is being made to address potential compliance concerns

26. Does the project address a water quality improvement or restoration need for a small community, defined as 10,000 or fewer people?

- Yes
- No

If yes, enter the population estimate:

Use current estimate from [Population Research Center](#). If an estimate is not available, contact your project officer.

27. Project categories:

Estimate the percentage of the CWSRF loan expected to be used for each of the appropriate categories shown below.

Project Category	Description (Please enter all numbers as decimals (ex: 22.34% as 0.2234))	% CWSRF Funding
Stormwater	Gray Infrastructure	
Stormwater	Green Infrastructure	
Energy Conservation	Energy Efficiency	
Energy Conservation	Renewable Energy	
Water Conservation	Water Efficiency	
Water Conservation	Water Reuse	
NPS	Agricultural BMPs, Cropland	
NPS	Agricultural BMPs, Animals	
NPS	Silviculture	
NPS	Groundwater, unknown source	
NPS	Marinas	
NPS	Brownfields	
NPS	Storage Tanks	
NPS	Sanitary Landfills	
NPS	Hydromodification/Habitat Restoration	
NPS	Individual/Decentralized Systems	
NPS	Land Conservation	
Other	Estuary (§320) Assistance	
Other	Desalination	
Total		0.0000

28. Project location (if different from public agency location):

Address

City, State

Zip + 4

County

[Congressional District\(s\)](#)

[Latitude WGS84](#)

[Longitude WGS84](#)

Additional sites:

Green Project Components

Oregon DEQ is required to finance a certain percentage of projects that use green infrastructure, address water and energy efficiency, and/or implement other environmentally innovative activities.

Refer to Appendices A-D, [Green Project Reserve Project Eligibility Guidance](#), to complete the following questions.

29. Does the project incorporate or expand green infrastructure as described in [Appendix A](#)?

Yes No

If yes, give the dollar value \$

If yes, cite the objective

Describe how the project will achieve the objective:

30. Does project incorporate or expand water efficiency as described in [Appendix B](#)?

Yes No

If yes, give the dollar value \$

If yes, cite the objective

Describe how the project will achieve the objective, including the estimated percent improvement in water efficiency

31. Does project incorporate or expand energy efficiency as described in [Appendix C](#)?

Yes No

If yes, give the dollar value \$

If yes, cite the objective

Describe how the project will achieve the objective, including the estimated percent improvement in water efficiency

32. Does project incorporate or expand environmentally innovative projects or practices as described in [Appendix D](#)?

Yes No

If yes, give the dollar value \$

If yes, cite the objective

Describe the environmentally innovative projects/practices and how they will be incorporated into the project:

33. Does the project integrate or expand long-term environmental or financial reliability and viability, or use an approach, not included in green project categories above?

Yes No

If yes, give the dollar value \$

If yes, specify the approach:

Waterbody

34. Provide the name, eight digit Hydrologic Unit Code, and the location of the waterbody receiving discharge:

Primary affected waterbody:

HUC#

Other affected waterbody:

HUC#

GPS Location WGS84

Latitude:

Longitude:

35. Indicate if project will protect or restore beneficial uses of the waterbody. If project provides both protection and restoration, indicate which beneficial uses are primary and which are secondary (not all will apply):

	Protection		Restoration		NA
	Primary	Secondary	Primary	Secondary	

Domestic water supply

Fishing

Industrial water supply

Boating

Irrigation

Water contact recreation

Livestock watering

Aesthetic quality

Fish and aquatic life

Wildlife and hunting

Commercial navigation and transportation

Hydropower

Information on beneficial uses of Oregon’s waters is available at <http://www.oregon.gov/deq/wq/Pages/WQ- Standards-Uses.aspx>

36. Identify other beneficial uses the project will protect or restore. If the project results in both protection and restoration, indicate which beneficial uses are primary and which are secondary. The project description must support expected outcomes. Not all listed outcomes will apply:

	Protection		Restoration		NA
	Primary	Secondary	Primary	Secondary	
Infrastructure improvement					
Regionalization/Consolidation					
Water Reuse/Recycling/Conservation					
Groundwater protection					
Drinking Water Supply (e.g., groundwater source)					
Other public health/pathogen reduction					
Wetland Restoration					
Security					
Industrial					
Other (please describe):					

Water Quality/Public Health Benefits

37. If the proposed project is not implemented at this time, are water quality standards likely to be exceeded, or are existing exceedances of the standards likely to worsen?

Yes No

If yes, describe why:

38. Will project improve or sustain the following:

Aquatic habitat that supports native species:

Yes No

Which species:

Describe how project will improve or sustain aquatic habitat that supports **native** species. Provide evidence, if available:

State threatened or endangered species:

Yes No

Which species:

Describe how project will improve or sustain aquatic habitat that supports **state** threatened or endangered species. Provide evidence, if available:

Federal threatened/endangered species?

Yes No

Which species:

Describe how project will improve or sustain aquatic habitat that supports **federal** threatened or endangered species. Provide evidence, if available:

Attach map(s) with project location(s) and habitat clearly indicated.

39. Project will address water quality or public health issue within(check all that apply):

[Federally designated Wild and Scenic River](#)

[Federally designated sole source aquifer](#)

[State designated scenic waterway](#)

[Lower Columbia River Estuary](#)

[Tillamook Bay Estuary](#)

River designated under OAR 340-041-0350 (Three Basin Rule): The Clackamas River Subbasin, the McKenzie river Subbasin above the Hayden Bridge (river mile 15), or the North Santiam Subbasin.

Wetland or riparian area listed by the state or a local government

None of the above

Attach a map with project location and proximity to waterbodies clearly indicated.

40. Project supports the implementation of which of the following:

- Existing Total Maximum Daily Load (TMDL)
- Projected TMDL
- DEQ Water Quality Status and Action Plan
- Designated Groundwater Management Area declared under ORS 468B.180
- Other qualifying plan (please specify):
- None of the above

Specify which TMDL, Plan or GWMA the project will support:

41. Does project provide performance based water quality improvements supported by monitoring and reasonable assurance that the project will continue to function over time?

Yes No

If yes, describe activities that support these water quality improvements and how these activities will provide reasonable assurance that the project will continue to function over time. Attach documentation, if available:

Education and Involvement

42. Explain the long-term planning effort related to this project that addresses one or more of the following:

- Projected financial accrual from savings to support future maintenance and updates
- Managerial or technical capability, such as staff training and succession planning
- Asset planning that ensures this project will be maintained into the future

43. Describe on-going educational or outreach components of the project:

44. Does the project incorporate partnerships or support from one or more of the following?

In-kind support

Other funding sources

Partnerships with organizations (governmental, tribal, non-governmental)

Other:

N/A

If yes, please describe:

Schedule and Budgeting

45. Project schedule:

Please explain if the estimated dates are before the loan application date, or the date a loan will be signed:

Estimated design start date:

Estimated construction start date:

Estimated project completion date:

46. Project costs and funding:

Table A. Total Project Budget		
	Total project budget	Amount funded by CWSRF
Administration and Legal		
Project Inspection		
Construction		
Materials/Supplies		
Other		
Total Costs		

Table B. Funding Sources		
	Amount	Interim Loan
DEQ Clean Water State Revolving Fund Loan		
Business Oregon Special Public Works Grant and/or Loan		
Business Oregon Water/Wastewater Grant and/or Loan		
USDA Rural Development Grant and/or Loan		
Business Oregon Community Development Block Grant		
General Obligation Bonds		
Revenue Bonds		
Local Funds (note source of funds):		
In-Kind Assistance		
Other:		
Total Funding (must equal total costs in Table A)		

47. Existing sewer-related debt service (before CWSRF project funding):

	Current Balance	Interest Rate	Year Issued	Annual Payment	Bond Rating
General obligation bonds					
Sewer revenue bonds					
Other debt					

48. Service area data:

Population served by the proposed project:

Required documentation

This application provides the necessary information for DEQ to determine eligibility, scoring, ranking and to complete reporting requirements for the proposed project. Once deemed eligible and scored, the application will be included in the Clean Water State Revolving Fund Intended Use Plan and the applicant can then complete the remaining required documents. Consult the Checklist of Loan Requirements for Local Community Loan Projects for a complete list of required documents.

The documents take time to prepare and complete. DEQ recommends that applicants become familiar with these required documents early in the application process. The checklist is [online](#).

Check here to receive DEQ program updates through GovDelivery. You may unsubscribe at any time.

Certification

The public agency or applicant certifies that:

- Clean Water State Revolving Fund loan proceeds will be used only for the project described in this application and that project work will be consistent with project objectives.
- The public agency or applicant will comply with all applicable rules and laws.
- The public agency or applicant will obtain all applicable local, state, and federal permits, approvals, and licenses, and comply with their terms and conditions.
- The undersigned is duly authorized to request this loan on behalf of the public agency.
- The public agency or applicant declares under penalty of law that all facts given and information attached are true and correct.
- The public agency or applicant authorizes DEQ to verify all information.

Authorized signature _____ Date _____

Typed name and title

LGIP account number (for processing loan disbursements)

Return the completed application to your DEQ Project Officer. A complete list of Clean Water State Revolving Fund staff is [online](#).

<u>DEQ USE ONLY</u>
Application Name:
Application #:
GPR Amount:
GPR Category:
Application Deemed Eligible and Complete:
Initial:
Date:

Alternative formats: Documents can be provided upon request in an alternate format for individuals with disabilities or in a language other than English for people with limited English skills. To request a document in another format or language, call DEQ in Portland at 503-229-5696, or toll-free in Oregon at 1-800-452-4011, ext. 5696; or email deqinfo@deq.state.or.us.