

<b>For DEQ Use Only</b>
Application #
File #
Date Fee Applied



**State of Oregon**  
**Department of Environmental Quality**  
 700 NE Multnomah St, Suite 600  
 Portland, Oregon 97232

**Renewal Application for 2501  
 WPCF Industrial Reuse Water  
 General Permit**  
 (See pages 4 - 5 for instructions)

<b>For DEQ Use Only</b>
Amount Received
Check #
COD. Conf
Notes

**A. Applicant Information**

1. Legal name of applicant: \_\_\_\_\_

2. Is the applicant the owner of the facility?      Yes          No

3. Legal status of applicant:      Federal      State      Public      Private      Other, specify: \_\_\_\_\_

4. Name of facility (if different than legal name): \_\_\_\_\_

5.      Facility SIC code: \_\_\_\_\_ or      NAICS code: \_\_\_\_\_

**B. Facility Location**

1. Physical Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ County: \_\_\_\_\_

2. Latitude (decimal degrees): \_\_\_\_\_      3. Township: \_\_\_\_\_ Section: \_\_\_\_\_  
 Longitude (decimal degrees): \_\_\_\_\_      Range: \_\_\_\_\_ Tax Lot #: \_\_\_\_\_

**C. Contact Information**

1. Responsible Official: \_\_\_\_\_  
 Email: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ County: \_\_\_\_\_

Same as responsible official

2. Facility Contact: \_\_\_\_\_  
 Email: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ County: \_\_\_\_\_

Same as responsible official

3. Invoice to: \_\_\_\_\_  
 Email: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ County: \_\_\_\_\_

## D. Industrial Reuse Water System Information

### 1. Source of industrial reuse water (at least one box must be checked)

- Reverse osmosis concentrates
- Water treatment filter backwash
- Boiler blowdown
- Non-contact cooling water
- Water from washing whole fruits and vegetables
- Water from external building washing without use of detergents or chemicals
- Water from washing of concrete without use of detergents or chemicals, where spills or leaks of toxic or hazardous waste has not occurred
- Hydrostatic testing water from an existing vessel that previously contained petroleum products
- Other. Please specify:

### 2. Water quality (the box must be checked)

Industrial reuse water screening worksheet attached.

### 3. Beneficial purposes

#### Planned use or uses of industrial reuse water (select all that apply)

- Landscape irrigation of golf courses, cemeteries, highway medians, industrial or business campuses
- Agricultural irrigation of crops not intended for human consumption
- Water source for non-residential landscape ponds
- Rock crushing, aggregate washing, mixing of concrete
- Dust control
- Non-structural firefighting

### 4. Amount

Total estimated quantity of industrial reuse water that will be used annually (in gallons): \_\_\_\_\_

Estimated daily maximum quantity of industrial reuse water that will be used (in gallons per day): \_\_\_\_\_

Will the facility connect to another permitted wastewater treatment and disposal system for industrial reuse water not suitable for reuse or in excess of the volume required?    Yes    No

### 5. Location of reuse (select all that apply):

- on the property on which it was generated.
- on another property with the written approval of the property owner.

### 6. System description (brief description is required)

Provide an updated system description or indicate that no changes have been made since an application for permit coverage was last submitted to DEQ.

**E. Documentation**

1. The following information is included with this permit application (all boxes must be checked):
- Signed Land Use Compatibility Statement (If major changes have been made at the facility or site)
  - Industrial Reuse Water Quality Screening Worksheet
  - WRD Registration for Groundwater Reuse Exemption (Qualification for Reuse of Industrial or CAFO Effluent)
2. The following information is complete and available for review upon request:
- Water reuse plan, which includes:
    - Nutrient management plan (if required, based on reuse water screening worksheet)
    - Salt management plan (if required, based on reuse water screening worksheet)
  - Irrigation site evaluation

**F. Signature Of Legally Authorized Representative**

I hereby certify under penalty of law that this document and all attachments were prepared under my direction or supervision. The information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I agree to pay all permit fees required by Oregon Administrative Rules 340-045, 340-053, and 340-071, including new application fees to obtain the permit and an annual compliance determination fee invoiced annually by DEQ to maintain the permit. **A wet signature of a legally authorized representative is required in order to process this application. Please print out this application and sign.**

Name of Legally Authorized Representative (Type or Print)

Title

Signature of Legally Authorized Representative

Date

**Send completed application to:**

**DEQ Northwest Region**  
 700 NE Multnomah St, Suite 600  
 Portland, OR 97232-4100  
 503-229-5263 or 800-452-4011

**DEQ Western Region**  
 4026 Fairview Industrial Drive SE  
 Salem, OR 97302  
 503-378-8240 or 800-349-7677

**DEQ Eastern Region**  
 800 SE Emigrant Avenue, Suite  
 330 Pendleton, OR 97801  
 541-276-4063 or 800-452-4011

**Other Agency Requirements**

You must comply with all applicable local, state, and federal laws and regulations. All pipes, valves, and other plumbing appurtenances of the reuse water collection system must comply with the requirements of the Oregon Plumbing Specialty Code. The necessary permits must be obtained from the local building authority. DEQ permit fees do not apply toward any permits required by local authorities.

**Please answer all questions and submit with the required permit application fees.  
An incomplete application or application with incorrect fees will not be processed.**  
If the information requested is not applicable, please indicate as such.

## **A. Applicant Information**

1. Enter the legal name of the applicant. The permit will be issued to this entity. This is the person, business, public organization, or other entity that controls the facility described in this application and will be responsible for complying with the conditions of the permit. This must be the legal Oregon name (e.g., Acme Products, Inc.) or the legal representative of the company if it operates under an assumed business name (e.g., John Smith, dba Acme Products, Inc.). The name must be a legal active name registered with the Oregon Department of Commerce, Corporation Division (503-378-4752), unless otherwise exempted by their regulations.
2. Indicate if the applicant is the owner of the facility.
3. Provide the legal status of the applicant. Indicate "public" for a facility solely owned by local government.
4. Enter the common name of the facility or operation if different from the legal name of the applicant.
5. Enter the Standard Industrial Classification (SIC) four-digit code or North American Industry Classification system (NAICS) for the facility. These codes are used to describe the primary activity at the facility and may be found on fire marshal reports, insurance papers, or tax forms. The NAICS codes replaced the SIC system in 1997, however, it is usually easy to convert between the two systems so either code is acceptable. SIC or NAICS information is also available from the U.S. Census Bureau at 1- 888-756-2427 or at <https://www.naics.com/search/>

## **B. Facility Location**

1. Enter the physical location of the facility (street address, not mailing address), including city, state, postal code, and county.
2. Enter the latitude and longitude of the approximate center of the facility or site in degrees/minutes/seconds. Latitude and longitude can be obtained from Google Earth website at <https://earth.google.com/web/> or from the United States Geological Survey (USGS) quadrangle maps. Instructions on obtaining latitude and longitude data from USGS maps can be obtained from DEQ's website at <https://www.oregon.gov/deq/FilterDocs/latlonginstr.pdf>
3. Enter the Township, Range, Section and Tax Lot numbers for the regulated site.

## **C. Contact Information**

1. Enter the name, email address, telephone number, and mailing address of the Responsible Official. The Responsible Official is the person that receives official correspondence from DEQ, such as renewal notices or notices of noncompliance, and may be contacted if there are questions about this application.
2. Enter the contact information of the Facility Contact *if different from the Responsible Official*. The Facility Contact is the person located at the facility that has specific knowledge of the facility or operation under permit (e.g., the treatment plant operator), and may be contacted if there are specific questions about this application.
3. Enter contact information for the person responsible for billing purposes *if different from the Responsible Official* (e.g., "Invoice to: Business Office - Accounts Payable").

## **D. Industrial Reuse Water System Information**

1. Identify the source of industrial reuse water from the list.
2. Attach the industrial reuse screening worksheet. All required information must be provided on the worksheet or the application is considered incomplete.
3. Indicate how reuse water will be reused. Multiple selections may be made.
4. Provide an estimate in gallons on the total quantity of industrial reuse water that will be used annually.
5. Identify where reuse water will be used. Multiple selections may be made.
6. Provide an updated description of the reuse water system, including any methods used for primary treatment, water storage, and irrigation system or indicate that the system description has not changed.

## E. Documentation

1. The following information must be submitted with the permit application, as appropriate:
  - a. Signed Land Use Compatibility Statement
  - b. OWRD Registration for Groundwater Reuse Exemption available online at: <https://www.oregon.gov/owrd/programs/WaterRights/OtherAuth/Pages/CAFOIndustrialReuse.aspx>
2. The following information must be completed and available to DEQ upon request:
  - a. Water reuse plan
  - b. Irrigation site evaluation

## F. Signature of Legally Authorized Representative

1. The signature of a legally authorized representative must be provided in order to process this application. See the table below for more information.

### Definition of Legally Authorized Representative:

Please also provide the information requested in brackets [ ]

- **Corporation** — president, secretary, treasurer, vice-president, or any person who performs principal business functions; or a manager of one or more facilities that is authorized in accordance with corporate procedure to sign such documents
- **Partnership** — General partner [list of general partners, their addresses and telephone numbers]
- **Sole Proprietorship** — Owner(s) [each owner must sign the application]
- **City, County, State, Federal, or other Public Facility** — Principal executive officer or ranking elected official
- **Limited Liability Company** — Member [articles of organization]
- **Trusts** — Acting trustee [list of trustees, their addresses and telephone numbers]

## How do I obtain coverage under the 2501 WPCF General Permit?

1. Complete a 2501 application, including:
  - a. 2501 permit application
  - b. Water Quality Screening worksheet
  - c. A signed Land Use Compatibility Statement (LUCS)
  - d. The Oregon Water Resources Department (WRD) Registration for Groundwater Reuse Exemption.
2. Submit the complete 2501 application, required documentation, and permit fees to the appropriate DEQ regional office.
  - a. Permit application fees are published in OAR 340-045-0075 in Table 70G, please reference the current fee table at <https://www.oregon.gov/deq/wq/Documents/OAR340-045-0075.pdf> to determine the appropriate fees for your permit.
3. DEQ will evaluate the application materials and process the application as follows:
  - a. An incomplete application will be returned to the applicant for completion.
  - b. If an application is complete but during review of the application materials, DEQ determines that additional information is required, DEQ will request additional information from the applicant. If DEQ and the applicant jointly determine that a plan review or site inspection is necessary to grant coverage under the permit, DEQ will bill the applicant the appropriate Table 70F [general permit activity fees](#).
  - c. A registered owner or operator of a facility seeking to continue coverage under this General Permit after the expiration date must submit a complete renewal application form to DEQ no later than 30 days prior to permit expiration (July 1, 2023).

### Send completed application and permit fees to:

DEQ Northwest Region	DEQ Western Region	DEQ Eastern Region
700 Multnomah St., Suite 600 Portland, OR 97232-4100 503-229-5263 or 800-452-4011	4026 Fairview Industrial Dr. SE Salem, OR 97302 503-378-8240 or 800-349-7677	800 SE Emigrant Ave., Suite 330 Pendleton, OR 97801 541-276-4063 or 800-452-4011