

Guidelines for Public Comment

Health Plan Quality Metrics Committee

The Health Plan Quality Metrics Committee (HPQMC) wants to hear from stakeholders to do its work effectively. The Committee will retain and consider all public comment received but may not directly address public comment during the meeting in which it is provided. Public comment will be directly addressed and/or discussed during Committee meetings at the discretion of the Committee Chair and will depend on the extent to which specific comments provided relate to the Committee's established meeting agenda topics.

Verbal comments

Currently, all Health Plan Quality Metrics Committee meetings are conducted virtually through Zoom. The Committee meeting schedule and meeting agendas are posted on the [Committee webpage](#). The link and phone number to join the Zoom meeting can be found on each meeting agenda and the Committee webpage. Requests to provide verbal public testimony should be sent through Zoom chat to the meeting host. You will be unmuted when it is your turn to speak. Each presenter is given two minutes to share. In the event that two minutes is not enough time, you are encouraged to provide written testimony. While it is not necessary to sign up in advance, individuals are encouraged to email metrics.questions@odhsoha.oregon.gov to let staff know intent to comment.

Written comments

Public comments may also be submitted by email to metrics.questions@odhsoha.oregon.gov. Please do not submit testimony through the Zoom chat. **Comments should be limited to 1,000 words and be submitted no later than 48 hours in advance of the meeting in order to ensure distribution to members.** Materials submitted by email will be posted on the Committee's webpage. Committee members will note written testimony during allotted time at each meeting.

Combined verbal and written comments

Individuals may submit written comment and speak in support of your written comment through Zoom. Any materials provided to the Committee become public documents and will be posted on the Committee webpage.