

**Program Element #56: Non-Governmental Agency Maternal, Child and Adolescent Health (MCAH) Services**

**OHA Program Responsible for Program Element:**

Public Health Division/Center for Health Prevention & Health Promotion/Maternal and Child Health Section

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to deliver Maternal, Child and Adolescent Health (MCAH) Services.

**General Description.** Funding provided under this Agreement for this Program Element shall only be used in accordance with and subject to the restrictions and limitations set forth below and in Title V of the federal Social Security Act's Maternal and Child Health Block Grant Services (referred to as "Title V MCAH Block Grant" or "Title V MCAH" or "Title V") program requirements to provide the following services:

- a. Title V MCAH Block Grant Services;
- b. Perinatal, Child and Adolescent Health General Fund Preventive Health Services; and
- c. MCAH Public Health Nurse Home Visiting Services (Babies First!, Family Connects, Nurse Family Partnership ).

If funds awarded for MCAH Services, in the Financial Assistance Award located in Exhibit C to this Agreement, are restricted to a particular MCAH Service, those funds shall only be used by Non-Government Agency (Grantee) to support delivery of that specific service. All performance by Grantee under this Program Element, including but not limited to reporting obligations, shall be to the satisfaction of OHA.

This Program Element, and all changes to this Program Element are effective the first day of the month noted in the Issue Date section of Exhibit C of the Financial Assistance Award unless otherwise noted in Comments and Footnotes of Exhibit C of the Financial Assistance Award.

2. **Definitions Specific to Maternal, Child and Adolescent Health (MCAH) Services.**

- a. **Title V MCAH Block Grant Services:** The purpose of the Title V MCAH Block Grant is to provide a foundation for ensuring the health of the nation's mothers, women, children, and youth. Services delivered using Federal Title V MCAH funding will comply with the Federal Title V MCAH statute and Oregon's Title V MCAH implementation guidance, and address Oregon's Title V priorities.
- b. **Perinatal, Child and Adolescent Health General Fund Preventive Health Services:** Activities, functions, or services that support the optimal health outcomes for women before, after and between pregnancies and infants, children and adolescents.
- c. **MCAH Public Health Nurse Home Visiting Services (Babies First!, Family Connects, Nurse Family Partnership):** The primary goals of MCAH Public Health Nurse Home Visiting Services are to strengthen families and improve the health status of women and children. Services are delivered or directed by public health nurses (PHNs) and are provided during home visits.

3. **Alignment with Modernization Foundational Programs and Foundational Capabilities.** The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see [Oregon's Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf), ([http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public\\_health\\_modernization\\_manual.pdf](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf)):

- a. **Foundational Programs and Capabilities** (As specified in Public Health Modernization Manual)

Program Components	Foundational Program				Foundational Capabilities							
	CD Control	Prevention and health promotion	Environmental health	Population Health Direct services	Access to clinical preventive services	Leadership and organizational competencies	Health equity and cultural responsiveness	Community Partnership Development	Assessment and Epidemiology	Policy & Planning	Communications	Emergency Preparedness and Response
<i>Asterisk (*) = Primary foundational program that aligns with each component</i> <i>X = Other applicable foundational programs</i>					<i>X = Foundational capabilities that align with each component</i>							
<b>(Component 1) Title V MCAH Block Grant Services</b>		*		X	X	X	X	X	X	X	X	
<b>(Component 2) Perinatal, Child and Adolescent Health General Fund Preventive</b>		*		X	X		X	X	X		X	
<b>(Component 3) MCAH PHN Home Visiting Services</b>		*		X	X		X	X	X		X	

b. The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric:

Not Applicable

c. The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Modernization Process Measure:

Not Applicable

4. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, Grantee agrees to conduct activities in accordance with the following requirements:

a. **General Requirements**

(1) **Data Collection.** Grantee must provide MCAH client data, in accordance with Title V Section 506 [42 USC 706], including applicable federal guidance, to OHA with respect to each individual receiving any MCAH Service supported in whole or in part with MCAH Service funds provided under this Agreement.

(2) MCAH Services must be implemented with a commitment to racial equity as demonstrated by the use of policies, procedures and tools for racial equity and cultural responsiveness.

(3) **Funding Limitations.** Funds awarded under this Agreement for this Program Element

and listed in the Exhibit C, Financial Assistance Award must be used for services or activities described in this Program Element according to the following limitations:

- (a) **MCAH Title V (PE56-07, PE56-08):**
  - i. Funds are designated for services for women, infants, children, and adolescents less than 21 years of age (Title V, Section 505 [42 USC 705(a)(3)(A)]).
  - ii. Title V funds shall not be used as match for any federal funding source.
  - iii. Title V funds must be used for services that support federal or state-identified Title V MCAH priorities.
  - iv. Grantee shall not use more than 10% of the Title V funds awarded for a particular MCAH Service on indirect costs. For purposes of this Program Element, indirect costs are defined as “costs incurred by an organization that are not readily identifiable but are nevertheless necessary to the operation of the organization and the performance of its programs.” These costs include, but are not limited to, “costs of operating and maintaining facilities, for administrative salaries, equipment, depreciation, etc.”, in accordance with Title V, Section 504 [42 USC 704(d)].
- (b) **MCAH Perinatal General Funds and Title XIX (PE56-03):** Funds must be used for public health services for women during the perinatal period (one year prior to conception through two years postpartum).
- (c) **MCAH Babies First! General Funds (PE56-04):** Funds are limited to expenditures for MCAH PHN Home Visiting Services (Babies First! (“B1st!”), Family Connects, Nurse Family Partnership (“NFP”).
- (d) **MCAH CAH General Funds and Title XIX (PE56-06):** Funds must be used for public health services for infants, children and adolescents.

**b. Title V MCAH Block Grant Services.** All Title V MCAH Block Grant Services supported in whole or in part with funds provided under this Agreement must be delivered in accordance with the following procedural and operational requirements:

- (1) **Medicaid Application.** Title V of the Social Security Act mandates that all maternal and child health-related programs identify and provide application assistance for pregnant women and children potentially eligible for Medicaid services. Grantee must collaborate with OHA to assure Medicaid application assistance to pregnant women and children who receive MCAH Services supported in whole or in part with funds provided under this Agreement for this Program Element and who are potentially eligible for Medicaid services, according to Title V Section 505 [42 USC 705].
- (2) Grantee must submit an annual plan for use of Title V funds demonstrating how Title V funds support activities directly related to Oregon’s Title V Priorities as operationalized by the Title V online reporting form. The Title V plan shall include:
  - (a) Rationale for priorities selected, reflecting the health needs of the MCAH population;
  - (b) Strategies, measures and timelines that coordinate with and support Oregon’s Title V priorities, strategies and Action Plan;
  - (c) Plan to measure progress and outcomes of the Title V funded activities;
  - (d) Prior year use of Title V funds; and
  - (e) Projected use of Title V funds and other funds supporting the Title V annual plan.

- (3) Grantee must provide Title V MCAH Block Grant Services administered or approved by OHA that support optimal health outcomes for women, infants, children, adolescents, and families. Title V MCAH Block Grant Services include strategies and activities aligned with, Oregon's current Title V MCAH Block Grant Application including:
  - (a) Oregon's Title V MCAH national and state-specific priorities and performance measures based on findings of Oregon's 5 year Title V MCAH Block Grant Needs Assessment as defined across six population domains: Maternal/Women's health, Perinatal/Infant Health; Child Health; Children and Youth with Special Healthcare Needs; Adolescent Health; and Cross-Cutting or Systems.
  - (b) Oregon's evidence-based/informed Title V strategies and measures.
  - (c) Other MCAH Services identified through the annual plan and approved by OHA (up to 20% of Title V funding).
  - (d) Perinatal, Child and Adolescent Health General Fund Preventive Health Services Procedural and Operational Requirements.
  - (e) Performance Measures: Grantee must operate the Title V funded work under this Program Element in a manner designed to make progress toward achieving Title V state and national performance measures as specified in Oregon's MCAH Title V Block Grant annual application/report to the DHHS Maternal and Child Health Bureau.

**c. State MCAH Perinatal, Child and Adolescent Health General Fund Preventive Health Services Procedural and Operational Requirements.**

- (1) State MCAH Perinatal, Child and Adolescent Health General funded work may be used to address the following:
  - (a) Title V MCAH Block Grant Services as described above.
  - (b) Preconception health services such as screening, counseling and referral for safe relationships, domestic violence, alcohol, substance and tobacco use and cessation, and maternal depression and mental health.
  - (c) Perinatal health services such as MCAH Public Health Nurse Home Visiting Services, Oral Health or other preventive health services that improve pregnancy outcomes and health.
  - (d) Infant and child health services such as MCAH Public Health Nurse Home Visiting Services, child care health consultation, Sudden Infant Death Syndrome/Sudden Unexplained Infant Death follow-up, Child Fatality Review/Child Abuse Multi-Disciplinary Intervention, Early Hearing Detection and Intervention follow-up, oral health including dental sealant services or other health services that improve health outcomes for infants and young children; and
  - (e) Adolescent health services such as School-Based Health Centers, teen pregnancy prevention or other adolescent preventive health services that improve health outcomes for adolescents.

**d. MCAH PHN Home Visiting Services (Babies First!, Family Connects and Nurse Family Partnership) Services.** All B1st!/NFP Services supported in whole or in part with funds provided under this Agreement for this Program Element must be delivered in accordance with the following procedural and operational requirements.

- (1) **Staffing Requirements and Staff Qualifications:**
  - (a) Babies First!:

- i. Grantee must designate a staff member as its B1st! Supervisor.
  - ii. B1st! Services must be delivered by or under the direction of a RN/PHN. Minimum required staffing is .5 FTE RN/PHN with a required minimum caseload of 20. RN/PHN BSN staff are preferred but not required.
  - iii. If a local program is unable to meet the minimum staffing or caseload requirement, a variance request completed in consultation with the MCAH Nurse Consultant and approved by the MCAH Section manager must be in place.
  - iv. If a local program is implemented through a cross county collaboration with shared staff across jurisdictions, a subcontract and/or Memorandum of Understanding must be in place defining the staffing and supervision agreements.
- (b) Family Connects: Grantee must designate a staff member as its Family Connects Supervisor. If Family Connect Program is implemented through a cross county collaboration with shared staff across jurisdictions, a subcontract and/or Memorandum of Understanding must be in place defining the staffing and supervision agreements.
  - (c) Nurse Family Partnership: Grantee must designate a staff member as its Nurse Family Partnership Supervisor. If the NFP program is implemented through a cross county collaboration with shared staff across jurisdictions, a subcontract and/or Memorandum of Understanding must be in place defining the supervision agreements.

**(2) Activities and Services:**

- (a) Babies First!: services may be provided to eligible perinatal women, infants and children through four years of age who have one or more risk factors for poor health or growth and development outcomes. Services may also be provided to a parent or primary caregiver of an eligible child. Services must be delivered in accordance with Babies First! Program Guidance provided by the Maternal and Child Health Section.
- (b) Family Connects: Services must be delivered in accordance with the Family Connects model as defined by Family Connects International.
- (c) Nurse Family Partnership: Services must be delivered in accordance with NFP model elements and Grantee contract with the NFP National Service Office.

**(3) Nursing Practice.** All PHNs working in the Babies First!, Family Connects, or Nurse Family Partnership programs must adhere to nursing practice standards as defined by the Oregon State Board of Nursing.

**(4) Early Hearing Detection and Intervention (EHDI) Notifications:** B1st!/Family Connects/NFP Services must receive notifications made by OHA for Early Hearing Detection and Intervention as described in ORS 433.321 and 433.323 and report back to OHA on planned follow-up

**(5) Targeted Case Management.** If the Grantee, as a provider of Medicaid services, chooses to bill for Targeted Case Management-eligible services, the Grantee must comply with the Targeted Case Management billing policy and codes in OAR 410-138-0000 through 410- 138-0390.

**5. General Revenue and Expense Reporting.** Grantee must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of the Agreement. These

reports must be submitted to OHA each quarter on the following schedule:

<b>Fiscal Quarter</b>	<b>Due Date</b>
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30
Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

**6. Reporting Obligations and Periodic Reporting Requirements for MCAH Services.**

**a. Title V Funds:**

A report on the prior year annual plan for the funds must be submitted by September 30 of every year.

If Grantee provides MCAH PHN Home Visiting services using these funds, see reporting obligations for MCAH PHN Home Visiting services.

**b. State Perinatal Child and Adolescent Health General Funds:**

If Grantee provides MCAH PHN Home Visiting services using these funds, see reporting obligations for MCAH PHN Home Visiting services.

**c. Reporting Obligations and Periodic Reporting Requirements for MCAH PHN Home Visiting Services (Babies First!, Family Connects and Nurse Family Partnership Services).**

- (1) For all individuals who receive MCAH PHN Home Visiting Services, Grantee must ensure that Supervisors and Home Visitors collect required data on client visits and enter it into the state-designated data system in a timely manner that is aligned with expectations defined by each program and within no more than thirty (30) business
- (2) Grantee must take all appropriate steps to maintain client confidentiality and obtain any necessary written permissions or agreements for data analysis or disclosure of protected health information, in accordance with HIPAA (Health Insurance Portability and Accountability Act of 1996) regulations.