



OCAPIA Scholarship/Sponsorship Request Instructions

Thank you for your interest in partnering with the Oregon Commission on Asian and Pacific Islander Affairs (OCAPIA) with a sponsorship or other funding request. Each year, the OCAPIA considers funding requests from community groups and partners that promote its work and builds relationships in the community. OCAPIA does fundraising in support of its ability to fund these projects as well as its own use of the fund to promote its work.

Who we are: The OCAPIA is a Governor appointed group of eminent citizens and leaders in the API community and 2 legislators appointed by the President of the Senate and Speaker of the House. Together, we address our statutory charge of advocacy and advice to the legislature, Governor, and policy makers regarding issues of equity affecting success in Oregon's diverse API communities. We also focus on leadership development opportunities and supporting business/economic success for our communities with training sponsorships, scholarships and other activities.

What we do: as a statewide policy advocacy group, the OCAPIA focuses its statutory work in 7 strategic areas of policy development, study and advocacy:

1. Education
2. Jobs and the Economy
3. Healthcare
4. Justice, Safety and Policing
5. Civic Engagement
6. Housing and Stable Families
7. Environmental Justice/Equity

And 2 key activities:

- Leadership development in the API community
- Building business/economic success

Are you requesting a leadership development scholarship(s) for API emerging leaders to grow their skills and networks? We have something special for you! In 2015, OCAPIA established scholarships for community leadership development and named them for two noted leaders in civic engagement and civil rights: *The OCAPIA Jaime Lim and Peggy Naga Leadership Scholarships.* If you are requesting scholarships, upon reviewing and approving your request, OCAPIA will also provide you with special letters to be shared with the scholarship recipients which celebrate your participants' interests in leadership, and share information on the impact in Oregon of Asian and Pacific Islander leaders Mr. Lim and Ms. Naga.

How much can you request? OCAPIA raises its funds for leadership development through community fundraising, which is a big undertaking for volunteer boards like ours. Consequently, we spread the impact of the funds we raise to make them go as far as possible, using small grants with **a maximum of \$500**. This way, OCAPIA can help support your important effort while leaving room at the table for other contributors to take on funding broader aspects of your project.

Please tell us about your request by answering these questions, and e-mail your responses to our office at OACO.mail@oregon.gov. We will respond to you within 2-3 weeks if your timeframe is short, though our preference is to discuss your request fully at the next regular meeting of the OCAPIA which meets every 2 months. See our meeting schedule at http://www.oregon.gov/OCAPIA/Pages/calendar_of_events.aspx.

1. What is your name, what group do you represent, and what is your e-mail, phone and address?
2. Is your group a non-profit organization or state agency? Is it a 501(c)3?
3. What are you requesting? (Sponsorship, program support, partnership, planning funds, etc.)
4. What is the amount you are requesting?
5. How will the funds be used? What do you propose to do? *(If you are requesting scholarships to an event, please attached the agenda or program, and note how many individual scholarships you are requesting)*
6. How does this request promote of statutory work and interests of the OCAPIA? (See “What we do” in the instructions)
7. When is the event or the activity you are requesting to help fund?
8. Any other information we should know?

We appreciate your good work in the API community and look forward to reviewing your application.

The Oregon Commission on Asian and Pacific Islander Affairs