



BEFORE YOU APPLY, read the following definitions that apply to the Oregon Hemp Commission.

TO QUALIFY AS A COMMISSIONER, you must be a:

- Citizen of the United States and resident of Oregon and one of the following;
 - **Producer** – who has produced hemp under a license or registration issued by the State Department of Agriculture for at least three years prior to your appointment (since at least 2019).
 - **Processor** – who has processed hemp under a license or registration issued by the department for at least three years prior to the member’s appointment.
 - **Public Member** – who is not associated with the production or processing of hemp.

DEFINITIONS and STATUTES

- HB 2284 (2021) Section 1. defines a **Producer** as the same as a **Grower** and a **Processor** the same as a **Handler** as defined in ORS 571.269; read ORS 571.269 below.
- HB 2284 (2021) Section 4. The ODA director will consider recommendations from commodity commissions, producers and producer associations. Attach any recommendation letters to your application.

ORS 571.269 Definitions

“**Crop**” means industrial hemp grown under a single registration.

“**Grower**” means a person, joint venture or cooperative that produces industrial hemp.

“**Handler**” means a person, joint venture or cooperative that receives industrial hemp for processing into commodities, products or agricultural hemp seed.

“**Industrial hemp**”:

- Means all non-seed parts and varieties of the Cannabis plant, whether growing or not, that contain an average tetrahydrocannabinol concentration that does not exceed 0.3 percent on a dry weight basis.
- Means any Cannabis seed:
 - That is part of a crop;
 - That is retained by a grower for future planting;
 - That is agricultural hemp seed;
 - That is for processing into or for use as agricultural hemp seed; or
 - That has been processed in a manner or to an extent that the Cannabis seed is incapable of germination.
- Does not mean industrial hemp commodities or products.

PER DIEM STIPEND & EXPENSE REIMBURSEMENT FOR OFFICIAL DUTIES

In 2021, the state law on per diem stipends paid to all state boards and commissions, ORS 292.495, was amended. The per diem stipend increased to be equal to the per diem paid to members of the Legislative Assembly, subject to the availability of funds in the budget of the state board or commission. The changes to the law require that commissioners who report an adjusted gross income of less than \$50,000 (or \$100,000 if filing jointly) must be paid the per diem stipend if they submit a written request for it. The per diem stipend will be paid for each day, or partial day, on official commission duties. The per diem stipend amount is \$155, as of October 1, 2021.

- Each commission may decide to adopt a policy to pay every commissioner, not just those who meet the financial qualification.
- Any commissioner may decline the per diem stipend or travel and expense reimbursement by not submitting a written claim.
- Commissioners may submit a written request to be reimbursed for travel or other expenses incurred in the performance of official duties, within limits. Each commission has administrative rules on this subject.
- The reimbursement for expenses to employ a substitute at work remains at a maximum of \$25 per day.
- Commissioners who are employed in full-time public service remain **not** eligible to claim the per diem stipend.



Oregon Hemp Commission Application & Qualification Form

Note: This application is subject to the Public Records Act; it may be disclosed upon request. Personal information will be redacted.

Fill out with computer. Print to sign final page. Scan, then submit your complete form via email. Or use postal mail.

- Email (preferred): Commissions@oda.oregon.gov
- Mail: ODA Commodity Commission Oversight Program, 1207 NW Naito Parkway #204, Portland, OR 97209
- All applicable fields must be complete for your application to be considered.

All Applicants - Fill out the section below.

OREGON HEMP COMMISSION	Position Number ____	Type: <input type="checkbox"/> Producer <input type="checkbox"/> Processor <input type="checkbox"/> Public Member
United States Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	Oregon Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you currently serving on a state board or commission other than this one? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please list: _____		

Applicant legal name			
Business name			
Occupation/your title	Years in this industry		
Provide all information below. ONLY check the boxes for the mailing address and phone you prefer we use.			
<input type="checkbox"/> Business address	City	State	Zip
<input type="checkbox"/> Business phone	<input type="checkbox"/> Business cell phone		
<input type="checkbox"/> Home address	City	State	Zip
<input type="checkbox"/> Home phone	<input type="checkbox"/> Home cell phone		
E-mail			
County(ies)of business	County of home		

Producer or Handler Applicants Only - Fill out section below.

To qualify, you must have produced or processed hemp under an ODA registration/license for at least 3 consecutive years prior to appointment. List number of consecutive years producing or processing hemp under ODA registration/license. List registration/license number: _____	_____ Years
Growers/Producers: Do you have an ODA registration, and have you grown industrial hemp as defined in ORS 571.269 during each of the 3 preceding calendar years (since 2019)? Handlers/Processors: Have you been registered by the ODA as a handler/processor and handled/processed hemp into commodities, products or agricultural hemp seed during each of the three (3) preceding calendar years (since 2019)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Public Member Applicants Only - Fill out section below.

Are you associated with growing or processing hemp? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please explain how (feel free to attach an additional page if necessary):



OREGON HEMP COMMISSION	Position Number _____	Type: <input type="checkbox"/> Producer <input type="checkbox"/> Processor <input type="checkbox"/> Public Member
Applicant legal name		

All Applicants - Please answer the following questions:

1. Have you ever been convicted of any criminal offense or violation (except for minor traffic offenses?) Yes* No
2. If you have held a professional license, have you ever had disciplinary action of any nature taken against you regarding such license? Yes* No
3. If you are appointed, is there anything in your background that might reflect poorly on the State of Oregon or on the Commission to which you have applied, if known publicly? Yes* No
**If you answer "yes" to any of questions 1-3, give full details on a separate sheet of paper.*
4. If appointed you will be required to complete training on State of Oregon policies, including but not limited to the mandatory training on sexual harassment and discrimination prevention policies. Will you be willing to complete this training? Yes No**
***If you answer "no" to question 4, please use a separate sheet of paper to explain.*
5. If appointed and you meet income-level qualifications, you will be eligible to claim a stipend for each day on official commission business. Are you willing, on a separate form, to check a box to indicate whether your adjusted gross income reported during the previous tax year is less than \$50,000 (or less than \$100,000 if filing jointly)? Yes No

To assist us in appointing a variety of commissioners, provide the following information:

1. Your professional background:
2. List agricultural organizations you're involved with whose central mission is relevant to Oregon commodity commissions. Include your role and number of years involved:
3. Farming, marketing, research, educational or other experiences you will utilize as a Hemp Commissioner:
4. Years of hemp-related work experience:
5. Describe propagation methods or processing methods you use and any innovative practices:

Continues on next page.



Oregon Hemp Commission Application & Qualification Form

OREGON HEMP COMMISSION	Position Number _____	Type: <input type="checkbox"/> Producer <input type="checkbox"/> Processor <input type="checkbox"/> Public Member
Applicant legal name		

Background, continued:

6. Previous and/or current government service:

7. Please describe your goals for the Commission as related to the future of Oregon-grown industrial hemp.

To assist us in meeting affirmative action objectives, we would appreciate information about your background. This information is optional and may be used for data collection only. Under state and federal law, this information may not be used to discriminate against you.

Race/Ethnicity: (Select one)

- African American/Black
- American Indian/Alaskan Native
- Asian
- Caucasian/White
- Hispanic/Latino
- Native Hawaiian/Pacific Islander
- Multi/Other

Gender identity: _____ LGBTQ: Disability: Yes No

✓ Please print, sign and date. Return form via email (preferred) or postal mail. See information on page 1.

By signing this form, I hereby affirm that all information provided by me on this form and on any attachments is true to the best of my knowledge and I will accept appointment if selected by the ODA director.

Legal signature:	Date:
Printed legal name:	

American with Disabilities Act (ADA): This information is available in alternative formats. Call 541-656-8951. The Oregon Department of Agriculture's Commodity Commission Oversight Program provides equal opportunity to all applicants without regard to race, color, sex, national origin, religion, age, disability or genetic information.

THIS AREA FOR ODA USE ONLY (11/21)

Program initial and date _____ Appointed to commission

Application: Incomplete Not appointed to commission

Meets qualifications: Accepted Denied

Director's signature and date