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### **Facilities, Safety and Emergency Planning**

(1) Each education service district shall operate and maintain an administration office and other physical facilities as necessary to accommodate education service district services. These facilities must be in compliance with applicable federal and state health and safety regulations.

(2) Each education service district shall maintain inspection reports showing the education service district in compliance with all applicable federal and state health and safety regulations.

(3) In facilities operated by the education service district, each education service district shall provide for regularly scheduled and documented safety inspections to assure that the facilities and services are operated and maintained in a manner that protects the safety and health of staff and students.

(4) Each education service district shall develop a Healthy and Safe Facilities Plan for all buildings owned, leased, or otherwise used as a school building by the district. The plan must meet the requirements specified in OAR 581-022-2223, and each education service district shall comply with the reporting provisions of that rule.

(45) In schools operated by the education service district that are occupied by students, the education service district must ensure that all students are instructed and have drills on emergency procedures in compliance with ORS 336.071. The emergency procedures shall include drills and instruction on:

(a) Fires;

(b) Earthquakes, which shall include tsunami drills and instruction in schools in a tsunami hazard zone; and

(c) Safety threats including procedures related to lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety.

(56) In facilities operated by the education service district, each education service district must have a written plan for responding to emergency situations. Emergency situations include but are not limited to: injury accidents, fire, chemical spill, hazardous materials, exposure to contagious disease, fire arms on the premises, and other illegal acts that threaten the health and safety of staff and students.

(a) Emergency plans should be coordinated with appropriate police and fire services, ambulance services and area hospitals.

(b) There should be an adequate internal communication system in education service district operated facilities to transmit emergency information to staff and students in a rapid and clear manner.

(c) The emergency plan should be posted in conspicuous places throughout district operated facilities.

(d) There should be periodic training for staff and students regarding the emergency plan. Appropriate first-aid supplies and at least one staff member with a current first-aid/CPR card shall be available at all education service district operated facilities.

Stat. Auth.: ORS 334.125, 334.217 & 336.071

Stats. Implemented: ORS 334.125, 334.217 & 336.071

Hist.: 1EB 237, f. & ef. 7-9-76; 1EB 265, f. & ef. 8-22-77; 1EB 4-1985, f. 1-4-85, ef. 7-1-85; EB 10-1994, f. & cert. ef. 8-16-94; ODE 28-2008, f. 10-23-08, cert. ef. 10-24-08; ODE 28-2015, f. & cert. ef. 12-22-15