

STATE OF OREGON

DEPARTMENT OF EDUCATION

Application for the Education Stabilization Fund (ESF Fund) Comprehensive Distance Learning (CDL) Grant Program

CFDA: 84.425C and 84.425D

COVER PAGE

Request for Application

(RFA) #: ODE-CDL-2020



Date of Issue: August 20, 2020

Closing Date and Time: September 10, 2020, 5:00 pm (Pacific Standard)

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The State of Oregon promotes equal opportunity for all individuals without regard to age, color, disability, marital status, national origin, race, religion or creed, sex or gender, sexual orientation, or veteran status.

I. Background

In March 2020, Governor Brown declared a state of emergency due to the public health threat posed by the novel coronavirus (“COVID-19”). Governor Brown followed the declaration with the suspension of in-person instructional activities in all of Oregon public and private schools starting March 16, 2020 until the remainder of the 2019-2020 school year. Despite the suspension of in-person activities, every school must continue to guarantee equitable access to learning, and ensure continuity of high-quality education for every student while promoting their health, safety, and well-being. Additional information regarding the Governor’s direction for Oregon schools is available on the Governor’s Executive Orders webpage¹ as well as on the Oregon Department of Education (ODE) CARES Act Resources website².

Simultaneously, the Federal government recognized the need for financial assistance to States during this crisis. On March 27, 2020, the 116th U.S. Congress passed H.R. 748, The Coronavirus Aid, Relief, and Economic Security (CARES) Act³ to address America’s needs as we confront COVID-19. Title VIII of the CARES Act created the Education Stabilization Fund to provide relief to states as they coordinate local and regional prevention, preparation, and response to COVID-19 through September 30, 2021. The Education Stabilization Fund includes funding for the Governor’s Emergency Education Relief Fund (GEER Fund) and the Elementary and Secondary School Emergency Relief Fund (ESSER Fund).

II. Purpose

As a result of ongoing needs to resume the 2020-21 school year via Comprehensive Distance Learning (CDL), ODE created the CDL Grant Program whereby Grant Funds will be used for eligible uses as provided in Exhibit B. The requirements for the CDL instructional model are included in the 2020-21 CDL Guidance⁴.

This RFA addresses the needs and expenses for implementing a successful CDL Program as a Local Education Agency (LEA), a consortium of School Districts, or through an Education Service District (ESD). ODE’s CDL Grant Program is funded by ESSER and GEER Funds (CARES Act Section 18003 and 18002, respectively⁵). Additional support grants focusing on access and connectivity from Business Oregon round out the CDL Grant Program, making a total investment of \$28.1 million dollars (less administrative costs).

¹ <https://www.oregon.gov/gov/admin/pages/executive-orders.aspx>

² <https://www.oregon.gov/ode/schools-and-districts/grants/Pages/CARES-Act-Resources.aspx>

³ <https://www.congress.gov/bill/116th-congress/house-bill/748/text?q=%7B%22search%22%3A%5B%22CARES+Act%22%5D%7D&r=4&s=3>

⁴ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

⁵ <https://www.congress.gov/bill/116th-congress/house-bill/748/text/enr#HA9402224411446CCA9752F623D4F46C7>

To ensure that Grant Funds target areas of the state that face the most significant challenge, ODE developed a funding formula that is weighted around four primary drivers. These include:

- Number of students represented by Average Daily Membership (ADMr).
- Percentage of students living in poverty.
- Percentage of English language learners.
- Multiplier for districts that receive the small elementary school and small high school correction in the State School Fund formula.

The complete list of allocations based on the funding formula described above is found in Exhibit A.

III. CDL Program

The following five expense categories were established as priorities for the CDL Grant Program; each expense category supports implementation of the 2020-21 CDL Guidance⁶ and relates directly to at least one section of the Guidance.

Expense Category	Most relevant Section(s) in 2020-21 CDL Guidance ⁷
Access and Connectivity: Adequate infrastructure and/or services that enable internet access and connectivity for student learning.	5B. Infrastructure
Student and Teacher Devices: Appropriate and user friendly devices for students and educators to navigate through distance learning curriculums and programs of study.	5C. Devices For CDL
Digital Content and Curriculum: High quality, adaptable, culturally responsive, and effective digital learning curriculums and content that fosters student learning and engagement.	2A: Teaching and Learning 2B: Instructional Time 5E. Digital Content for CDL 5A. Privacy and Security
Learning Management Systems: Online technology that allows educators to successfully deliver their teaching content and lessons.	5D. Software Systems for CDL 5A. Privacy and Security

⁶ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

⁷ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

Expense Category	Most relevant Section(s) in 2020-21 CDL Guidance ⁷
Professional Learning for Educators: Various supports and training that ensure effective use of all digital learning tools.	5F. Professional Learning & Training for CDL 6C. Specific Considerations for Offline Learning

In support of Program objectives, Grant Funds must be used for at least one of the categories of expenses listed in Exhibit B, Uses of Grant Funds. [NOTE: LEA Applicants must provide equitable services to students and educators in non-public schools, as required by the CARES Act in Section 18005⁸. Under the CARES Act, an ESD is not an LEA but instead classified as an Education Service Agency, therefore, the equitable services requirement does not apply to ESDs.]

In its Application under this RFA, the Applicant must provide a description of how it will enable students, educators, and other program recipients to change inequitable systems that prevent equal access to, or participation in, the CDL Grant Program, based on gender, race, color, national origin, disability, and age (Section 427 of GEPA 20 U.S.C. 1228a⁹).

IV. Eligible Applicants

The Eligible Applicants for the CDL Grant Program include LEAs; a consortium of School Districts with one identified fiscal agent; or an Education Service District working on behalf of School Districts. To receive Grant Funds, the Applicant will be required to submit an Application and specifically describe the areas in which they will focus the Grant Funds. See Exhibit A for allocation details.

V. Application Requirements

The Application for the CDL Grant Program (Exhibit E) must be completed and signed by the Applicant’s authorized personnel. Incomplete or unsigned applications will be returned to the Applicant for completion. A complete application submission consists of the following:

- A. Applicant Cover Page (Exhibit D)
- B. CDL Application (“Plan”) (Exhibit E)
- C. Budget Template (Exhibit F)
- D. Consortia Letters or Other Documentation (if applicable)

⁸ <https://www.congress.gov/bill/116th-congress/house-bill/748/text?q=%7B%22search%22%3A%5B%22CARES+Act%22%5D%7D&r=4&s=3#HA33705C139C9451DA69A5A9616CD5781>
⁹ <https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title20-section1228a&num=0&edition=prelim>

VI. Application Review and Approval

ODE will review complete Applications and work with Applicants to ensure alignment between the Plan and the budget. Approved Applications will be further processed and result in a Grant Agreement, as described below in Section X.

VII. Application Deadline

The application deadline is 5:00 p.m. on September 10, 2020; however, ODE encourages Applicants to submit applications as soon as possible.

VIII. Application Submission Instructions

Applicants must submit all Application documents to ODE's Single Point of Contact (SPC) with the following in the Subject Line: *[Applicant Name] - CDL Grant Fund Application*.

Applicants applying as a School District Consortia Lead or ESD must provide letters from each participating School District that verify each School District is in agreement as to the Applicant's proposed Plan and is choosing to contribute its full district allocation to fund the consortia Plan.

IX. Single Point of Contact (SPC)

The SPC for this RFA is identified on the Cover Page, along with the SPC's contact information. Applicant shall direct all communications related to any provision of the RFA, whether about the technical requirements of the RFA, contractual requirements, the RFA process, or any other provision only to the SPC.

X. Grant Agreement

ODE will award a cost reimbursable Grant Agreement to each successful Applicant (Grantee). Once the Grant Agreement is fully executed, the Grantee can begin submitting reimbursement claims through ODE's Electronic Grant Management System (EGMS), which is the means by which ODE will process reimbursement claims. Only allowable expenditures made during the Performance Period will be reimbursed. Grant Funds not obligated by Spring 2021 will be reallocated for other eligible purposes by ODE.

XI. Questions and Answers

All questions and answers regarding this RFA will be posted to ODE's CARES Act Resources webpage¹⁰.

¹⁰ <https://www.oregon.gov/ode/schools-and-districts/grants/Pages/CARES-Act-Resources.aspx>

Exhibit A– CDL Grant Program Allocations

Allocation per School District is listed below. For more detailed information regarding the allocation, visit ODE's CARES Act Resources webpage¹¹. The table below shows the full CDL Grant Program investment including the (separate) Business Oregon Grant amount. For this Application, Applicants will use the CDL Grant Allocation amount(s) in its request. Applicants applying as a School District Consortia Lead or ESD must include all participating School Districts allocations in the Application.

School District Name	CDL Grant Allocation	Business Oregon Grant	Total
Adel SD 21	\$ 50,976.78		\$ 50,976.78
Adrian SD 61	\$ 151,766.12		\$ 151,766.12
Alsea SD 7J	\$ 102,344.33		\$ 102,344.33
Amity SD 4J	\$ 126,061.28		\$ 126,061.28
Annex SD 29	\$ 138,440.11		\$ 138,440.11
Arlington SD 3	\$ 102,032.05		\$ 102,032.05
Arock SD 81	\$ 91,413.08		\$ 91,413.08
Ashland SD 5	\$ 128,169.53		\$ 128,169.53
Ashwood SD 8	\$ 65,118.61		\$ 65,118.61
Astoria SD 1	\$ 115,985.50		\$ 115,985.50
Athena-Weston SD 29RJ	\$ 77,865.06		\$ 77,865.06
Baker SD 5J	\$ 126,757.56	\$ 10,000.00	\$136,757.56
Bandon SD 54	\$ 143,634.40		\$ 143,634.40
Banks SD 13	\$ 50,340.59	\$ 29,995.50	\$ 80,336.09
Beaverton SD 48J	\$ 626,597.75		\$ 626,597.75
Bend-LaPine Administrative SD 1	\$ 306,962.74		\$ 306,962.74
Bethel SD 52	\$ 149,342.84		\$ 149,342.84
Blachly SD 90	\$ 97,690.09		\$ 97,690.09
Black Butte SD 41	\$ 53,423.47		\$ 53,423.47
Brookings-Harbor SD 17C	\$ 111,423.88		\$ 111,423.88
Burnt River SD 30J	\$ 77,553.18		\$ 77,553.18
Butte Falls SD 91	\$ 103,112.41		\$ 103,112.41
Camas Valley SD 21J	\$ 100,855.41		\$ 100,855.41
Canby SD 86	\$ 142,696.45	\$ 8,981.75	\$ 151,678.20
Cascade SD 5	\$ 63,192.32	\$48,000.00	\$ 111,192.32
Centennial SD 28J	\$ 101,248.32	\$ 108,000.00	\$ 209,248.32

¹¹ <https://www.oregon.gov/ode/schools-and-districts/grants/Pages/CARES-Act-Resources.aspx>

School District Name	CDL Grant Allocation	Business Oregon Grant	Total
Central Curry SD 1	\$ 88,862.38		\$ 88,862.38
Central Linn SD 552	\$ 119,773.77	\$8,665.00	\$ 128,438.77
Central Point SD 6	\$ 141,408.67		\$ 141,408.67
Central SD 13J	\$ 147,521.88		\$ 147,521.88
Clatskanie SD 6J	\$ 109,907.64	\$ 19,496.10	\$ 129,403.74
Colton SD 53	\$ 116,920.64		\$ 116,920.64
Condon SD 25J	\$ 87,568.52		\$ 87,568.52
Coos Bay SD 9	\$ 133,933.96		\$ 133,933.96
Coquille SD 8	\$ 136,865.63		\$ 136,865.63
Corbett SD 39	\$ 26,807.59	\$ 54,000.00	\$ 80,807.59
Corvallis SD 509J	\$ 163,551.85	\$20,000.00	\$183,551.85
Cove SD 15	\$ 104,231.10		\$ 104,231.10
Creswell SD 40	\$ 96,511.35		\$ 96,511.35
Crook County SD	\$ 153,935.99		\$ 153,935.99
Crow-Applegate-Lorane SD 66	\$ 141,387.34		\$ 141,387.34
Culver SD 4	\$ 143,855.50		\$ 143,855.50
Dallas SD 2	\$ 24,063.48	\$123,500.00	\$ 147,563.48
David Douglas SD 40	\$ 238,315.14	\$32,000.00	\$ 270,315.14
Dayton SD 8	\$ 117,857.22		\$ 117,857.22
Dayville SD 16J	\$ 78,639.81		\$ 78,639.81
Diamond SD 7	\$ 65,079.37		\$ 65,079.37
Double O SD 28	\$ 52,036.07		\$ 52,036.07
Douglas County SD 15	\$ 146,353.48		\$ 146,353.48
Douglas County SD 4	\$ 156,578.53		\$ 156,578.53
Drewsey SD 13	\$ 52,018.15		\$ 52,018.15
Dufur SD 29	\$ 94,084.01		\$ 94,084.01
Eagle Point SD 9	\$ 127,871.45	\$ 33 528.00	\$ 161,399.45
Echo SD 5	\$ 134,523.33		\$ 134,523.33
Elgin SD 23	\$ 81,652.20		\$ 81,652.20
Elkton SD 34	\$ 106,741.77		\$ 106,741.77
Enterprise SD 21	\$ 87,845.21		\$ 87,845.21
Estacada SD 108	\$ 103,823.84		\$ 103,823.84
Eugene SD 4J	\$ 302,142.74		\$ 302,142.74
Falls City SD 57	\$ 133,020.80		\$ 133,020.80
Fern Ridge SD 28J	\$ 98,280.63		\$ 98,280.63
Forest Grove SD 15	\$ 66,551.01	\$129,982.00	\$ 196,533.01

School District Name	CDL Grant Allocation	Business Oregon Grant	Total
Fossil SD 21J	\$ 64,545.60		\$ 64,545.60
Frenchglen SD 16	\$ 65,062.23		\$ 65,062.23
Gaston SD 511J	\$ 110,682.91	\$ 5,398.74	\$ 116,081.65
Gervais SD 1	\$ 161,160.30		\$ 161,160.30
Gladstone SD 115	\$ 103,656.38		\$ 103,656.38
Glendale SD 77	\$ 142,407.52		\$ 142,407.52
Glide SD 12	\$ 143,424.04		\$ 143,424.04
Grants Pass SD 7	\$ 158,680.11		\$ 158,680.11
Greater Albany Public SD 8J	\$ 213,714.96		\$ 213,714.96
Gresham-Barlow SD 10J	\$ 187,119.23	\$ 72,000.00	\$ 259,119.23
Harney County SD 3	\$ 142,549.47		\$ 142,549.47
Harney County SD 4	\$ 107,644.59		\$ 107,644.59
Harney County Union High SD 1J	\$ 61,634.99		\$ 61,634.99
Harper SD 66	\$ 144,842.44		\$ 144,842.44
Harrisburg SD 7J	\$ 103,044.77	\$ 21,360.00	\$ 124,404.77
Helix SD 1	\$ 88,882.92		\$ 88,882.92
Hermiston SD 8	\$ 191,614.36		\$ 191,614.36
Hillsboro SD 1J	\$ 366,656.02		\$ 366,656.02
Hood River County SD	\$ 122,248.29	\$ 70,900.00	\$ 193,148.29
Huntington SD 16J	\$ 91,609.97		\$ 91,609.97
Imbler SD 11	\$ 84,298.93		\$ 84,298.93
Ione SD R2	\$ 141,967.56		\$ 141,967.56
Jefferson County SD 509J	\$ 129,685.68	\$ 64,061.40	\$ 193,747.08
Jefferson SD 14J	\$ 138,318.05		\$ 138,318.05
Jewell SD 8	\$ 109,100.53	\$ 4,499.10	\$ 113,599.63
John Day SD 3	\$ 103,388.45		\$ 103,388.45
Jordan Valley SD 3	\$ 104,272.83		\$ 104,272.83
Joseph SD 6	\$ 114,509.00		\$ 114,509.00
Junction City SD 69	\$ 100,890.21		\$ 100,890.21
Juntura SD 12	\$ 51,970.66		\$ 51,970.66
Klamath County SD	\$ 386,026.43		\$ 386,026.43
Klamath Falls City Schools	\$ 129,700.71		\$ 129,700.71
Knappa SD 4	\$ 123,734.71	\$ 2,999.40	\$ 126,734.11
La Grande SD 1	\$ 108,544.02		\$ 108,544.02
Lake County SD 7	\$ 173,091.45		\$ 173,091.45
Lake Oswego SD 7J	\$ 157,893.85		\$ 157,893.85

School District Name	CDL Grant Allocation	Business Oregon Grant	Total
Lebanon Community SD 9	\$ 67,809.72	\$ 68,727.80	\$ 136,537.52
Lincoln County SD	\$ 342,477.26		\$ 342,477.26
Long Creek SD 17	\$ 116,778.82		\$ 116,778.82
Lowell SD 71	\$ 136,098.99		\$ 136,098.99
Malheur County SD 51	\$ 65,451.96		\$ 65,451.96
Mapleton SD 32	\$ 100,050.96		\$ 100,050.96
Marcola SD 79J	\$ 83,595.22		\$ 83,595.22
McKenzie SD 68	\$ 116,592.27		\$ 116,592.27
McMinnville SD 40	\$ 154,160.65	\$ 36,592.88	\$ 190,753.53
Medford SD 549C	\$ 282,069.15		\$ 282,069.15
Milton-Freewater Unified SD 7	\$ 165,315.18		\$ 165,315.18
Mitchell SD 55	\$ 110,200.00		\$ 110,200.00
Molalla River SD 35	\$ 127,564.33		\$ 127,564.33
Monroe SD 1J	\$ 134,687.64		\$ 134,687.64
Monument SD 8	\$ 80,526.05		\$ 80,526.05
Morrow SD 1	\$ 164,798.56	\$ 119,958.00	\$ 284,756.56
Mt Angel SD 91	\$ 145,001.00		\$ 145,001.00
Myrtle Point SD 41	\$ 139,418.81		\$ 139,418.81
Neah-Kah-Nie SD 56	\$ 131,079.48		\$ 131,079.48
Nestucca Valley SD 101J	\$ 154,499.58		\$ 154,499.58
Newberg SD 29J	\$ 154,353.58		\$ 154,353.58
North Bend SD 13	\$ 120,208.80		\$ 120,208.80
North Clackamas SD 12	\$ 302,459.47		\$ 302,459.47
North Douglas SD 22	\$ 115,333.99		\$ 115,333.99
North Lake SD 14	\$ 95,735.52	\$ 12,895.50	\$ 108,631.02
North Marion SD 15	\$ 85,965.38	\$ 55,622.00	\$ 141,587.38
North Powder SD 8J	\$ 156,276.19		\$ 156,276.19
North Santiam SD 29J	\$ 121,398.92		\$ 121,398.92
North Wasco County SD 21	\$ 166,339.42		\$ 166,339.42
Nyssa SD 26	\$ 179,212.37		\$ 179,212.37
Oakland SD 1	\$ 130,284.45		\$ 130,284.45
Oakridge SD 76	\$ 140,676.70		\$ 140,676.70
Ontario SD 8C	\$ 153,379.06		\$ 153,379.06
Oregon City SD 62	\$ 169,298.03		\$ 169,298.03
Oregon Trail SD 46	\$ 124,392.99		\$ 124,392.99
Paisley SD 11	\$ 83,393.35		\$ 83,393.35

School District Name	CDL Grant Allocation	Business Oregon Grant	Total
Parkrose SD 3	\$ 85,938.07	\$ 72,000.00	\$ 157,938.07
Pendleton SD 16	\$ 118,135.61		\$ 118,135.61
Perrydale SD 21	\$ 121,801.21		\$ 121,801.21
Philomath SD 17J	\$ 92,889.09	\$ 39,804.25	\$ 132,693.34
Phoenix-Talent SD 4	\$ 151,623.65		\$ 151,623.65
Pilot Rock SD 2	\$ 137,811.36		\$ 137,811.36
Pine Creek SD 5	\$ 78,160.34		\$ 78,160.34
Pine Eagle SD 61	\$ 103,952.04		\$ 103,952.04
Pinehurst SD 94	\$ 52,140.47		\$ 52,140.47
Pleasant Hill SD 1	\$ 62,246.21		\$ 62,246.21
Plush SD 18	\$ 78,237.92		\$ 78,237.92
Port Orford-Langlois SD 2CJ	\$ 126,258.56		\$ 126,258.56
Portland SD 1J	\$ 710,953.59		\$ 710,953.59
Powers SD 31	\$ 103,824.36		\$ 103,824.36
Prairie City SD 4	\$ 99,820.19		\$ 99,820.19
Prospect SD 59	\$ 99,431.76		\$ 99,431.76
Rainier SD 13	\$ 90,305.38		\$ 90,305.38
Redmond SD 2J	\$ 89,651.73	\$ 84,656.00	\$ 174,307.73
Reedsport SD 105	\$ 112,714.33	\$ 27,300.00	\$ 140,014.33
Reynolds SD 7	\$ 285,758.56		\$ 285,758.56
Riddle SD 70	\$ 94,973.89		\$ 94,973.89
Riverdale SD 51J	\$ 116,182.65		\$ 116,182.65
Rogue River SD 35	\$ 133,114.21		\$ 133,114.21
Salem-Keizer SD 24J	\$ 655,990.69		\$ 655,990.69
Santiam Canyon SD 129J	\$ 167,912.85		\$ 167,912.85
Scappoose SD 1J	\$ 115,441.79		\$ 115,441.79
Scio SD 95	\$ 129,528.28		\$ 129,528.28
Seaside SD 10	\$ 112,640.03		\$ 112,640.03
Sheridan SD 48J	\$ 129,208.81		\$ 129,208.81
Sherman County SD	\$ 141,166.64		\$ 141,166.64
Sherwood SD 88J	\$ 134,209.35		\$ 134,209.35
Silver Falls SD 4J	\$ 131,131.02		\$ 131,131.02
Sisters SD 6	\$ 79,871.27		\$ 79,871.27
Siuslaw SD 97J	\$ 122,157.71		\$ 122,157.71
South Harney SD 33	\$ 52,133.67		\$ 52,133.67
South Lane SD 45J3	\$ 96,407.63	\$ 66,700.00	\$ 163,107.63

School District Name	CDL Grant Allocation	Business Oregon Grant	Total
South Umpqua SD 19	\$ 111,186.69		\$ 111,186.69
South Wasco County SD 1	\$ 142,527.23		\$ 142,527.23
Spray SD 1	\$ 95,291.40		\$ 95,291.40
Springfield SD 19	\$ 238,759.66		\$ 238,759.66
St Helens SD 502	\$ 114,940.86		\$ 114,940.86
St Paul SD 45	\$ 182,001.31		\$ 182,001.31
Stanfield SD 61	\$ 153,955.48		\$ 153,955.48
Suntex SD 10	\$ 51,989.76		\$ 51,989.76
Sutherlin SD 130	\$ 96,632.62		\$ 96,632.62
Sweet Home SD 55	\$ 108,282.89		\$ 108,282.89
Three Rivers/Josephine County SD	\$ 230,436.54		\$ 230,436.54
Tigard-Tualatin SD 23J	\$ 241,518.24		\$ 241,518.24
Tillamook SD 9	\$ 120,715.49		\$ 120,715.49
Troy SD 54	\$ 12,718.98		\$ 12,718.98
Ukiah SD 80R	\$ 77,383.23		\$ 77,383.23
Umatilla SD 6R	\$ 54,387.55	\$ 120,879.00	\$ 175,266.55
Union SD 5	\$ 69,550.72		\$ 69,550.72
Vale SD 84	\$ 160,981.07		\$ 160,981.07
Vernonia SD 47J	\$ 111,990.45	\$ 30,000.00	\$ 141,990.45
Wallowa SD 12	\$ 107,383.60		\$ 107,383.60
Warrenton-Hammond SD 30	\$ 122,007.91		\$ 122,007.91
West Linn-Wilsonville SD 3J	\$ 192,951.79		\$ 192,951.79
Willamina SD 30J	\$ 85,029.72		\$ 85,029.72
Winston-Dillard SD 116	\$ 109,612.60		\$ 109,612.60
Woodburn SD 103	\$ 243,205.89		\$ 243,205.89
Yamhill Carlton SD 1	\$ 78,921.48		\$ 78,921.48
Yoncalla SD 32	\$ 167,216.60		\$ 167,216.60
Total	\$ 26,326,288.58	\$ 1,602,502.42	\$ 27,928,791.00

Exhibit B – Uses of Grant Funds

Applicant's Plan must include at least one of the following categories of expenses:

- (1) **Access and Connectivity:** Adequate infrastructure and/or services that enable internet access and connectivity for student learning. Examples include Purchasing hotspots or routers for buses or external locations.
- (2) **Student and Teacher Devices:** Appropriate and user friendly devices for students and educators to navigate through distance learning curriculums and programs of study. Examples include the purchase and distribution of laptops, iPads, and Chromebooks for use by students.
- (3) **Digital Content and Curriculum:** High quality, adaptable, culturally responsive, and effective digital learning curriculums and content that fosters student learning and engagement. Examples include the purchase of digital content that will form less than half of the content for a course and that is aligned to grade level content standards in terms of depth and breadth.
- (4) **Learning Management Systems:** Online technology that allows educators to successfully deliver their teaching content and lessons. Examples include the purchase of a Learning Management System or add-ons to a Learning Management System that support online instruction.
- (5) **Professional Learning for Educators:** Various supports and training that ensure effective use of all digital learning tools. Examples include registration fees, substitute reimbursement, and special time or extra-duty pay for professional learning specific to standards based online or distance learning professional development

Additional examples for each category listed above can be found in the CDL Grant Program Frequently Asked Questions document available on ODE's CARES Act Resources webpage¹².

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¹² <https://www.oregon.gov/ode/schools-and-districts/grants/Pages/CARES-Act-Resources.aspx>

Exhibit C - CDL Grant Program Application (“Plan”) Instructions

The Application, once approved, will be the Plan for how the Applicant will use the Grant Funds during the Grant Performance Period. The Plan will be used to monitor eligible use of Grant Funds during the Performance Period.

The Plan should work towards implementing the requirements and recommendations of the 2020-21 CDL Guidance¹³, including applying an Equity Lens to address the accessibility of education for all students.

To ensure distance learning needs of Native American students are being addressed, all School Districts are recommended to develop the CDL Plans in coordination with the local tribal government(s) and tribal organizations within School District service areas per the 2020-21 CDL Guidance. Under ESSA¹⁴, some School Districts are required to consult with federally recognized tribal governments (“Tribes”) and tribal organizations in Oregon.¹⁵ Specifically, these School Districts are required to consult with Tribe(s) and tribal organizations within a fifty mile radius of tribal headquarters. It is the responsibility of the Consortia Lead to coordinate consultation with Tribes and tribal organizations if members of the Consortia meet the requirements.

School Districts must consult with Tribe(s) and tribal organizations when either of the following criteria are met (ESSA Section 8538¹⁶):

1. A School District that receives Title VI funds in the previous fiscal year that exceeds \$40,000. However, once this dollar threshold is met, the School District **must** consult with the Tribe(s) and tribal organizations on **all** federal funds received; or
2. A School District that has 50% or more American Indian / Alaska Native students in its district must formally consult with the Tribe(s) and tribal organizations.

ODE recommends all Applicant Plans, where possible, ensure all devices provided for CDL have the ability for staff, students, and families to gain access to Telehealth and Telemental Health Services. Expanding Telehealth and Telemental Health services, particularly in rural communities, is critically important at this time. The Applicant must describe how it is working with the local health authority to determine the best steps forward in providing Telehealth and Telemental Health Service access for students and families.

¹³ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

¹⁴ <https://www2.ed.gov/policy/elsec/leg/essa/faq/essafaqtribalconsultation.pdf>

¹⁵ The list of School Districts required to consult with local tribal government(s) can be found in the CDL Grant Program FAQs on ODE’s [CARES Act Resources webpage](#).

¹⁶ <https://www.congress.gov/bill/114th-congress/senate-bill/1177/text/enr?q=%7B%22search%22%3A%5B%22every+student+succeeds+act%22%5D%7D&r=1#H1F89C03D89BE42B69386E34F7DB0680C>

The Applicant must provide a description of proposed Plan expenses from categories listed in Exhibit B. Using Exhibit E, the Applicant must provide clear detail on how Grant Funds will be used within each category of the Applicant's Plan.

The Applicant must provide a brief narrative on how the Applicant will change inequitable systems that prevent equal access to, or participation in, the CDL Program, based on gender, race, color, national origin, disability, and age. See Section [427 of GEPA \(20 U.S.C. 1228a\)](#) for more information on this requirement. The Plan must:

- Address equal access to education for currently and historically underserved students, including addressing the equity needs of ELL and migrant students (i.e., how does the Applicant address the needs of Emergent Bilingual students that speak Spanish, Somali, or indigenous languages, such as K'iche, Mam, and others¹⁷.);
- Demonstrate how the Plan supports low-income students and families that may lack the resources necessary for internet services; and
- Describe how the Applicant will support schools that are rural and/or remote, or lack technology to adequately implement CDL.

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¹⁷ [Languages in Guatemala: From Spanish to Mayan Languages](#)

Exhibit D – Applicant Cover Page for CDL Grant Program Funds

Applicant Information

(May include School District, School District Consortia Lead or Education Service District)

Name: _____ Institution ID: _____

DUNS #: _____

Mailing Address: _____

Grant Contact Name: _____

Grant Contact Phone: _____ Grant Contact Email: _____

Fiscal Contact Name: _____

Fiscal Contact Phone: _____ Fiscal Contact Email: _____

If Applicant will utilize a Fiscal Agent, complete this section:

Fiscal Agent Name: _____ Institution ID: _____

Fiscal Agent Contact Name: _____

Fiscal Agent Contact Phone: _____ Fiscal Agent Contact Email: _____

CDL Grant Amount Requested by Applicant: \$ _____ (See Exhibit A – CDL Allocations)

If Applicant is School District Consortia Lead or ESD, list participating School Districts and their full allocation amounts below:

School District Name	School District Full Allocation Amount
Total Consortia Allocation	

Application Certification

To the best of my knowledge and belief, all the information and data in this application are true and correct. I acknowledge and agree that the failure to comply with all Certifications in this application, all relevant provisions and requirements of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), or any other applicable law or regulation may result in liability under the False Claims Act, 31 U.S.C. § 3729, et seq.; OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and 18 USC § 1001, as appropriate.

Signature of Authorized Representative or Designee:

Date:

Printed Name of Authorized Representative or Designee:

Exhibit E – Application (“Plan”)

Applicant must complete all text boxes with required information as detailed in the numbered items below.

1. Provide a brief narrative on how the Applicant will change inequitable systems that prevent equal access to, or participation in, the program, based on gender, race, color, national origin, disability, and age, per the requirements in the 2020-21 CDL Guidance. See Section [427 of GEPA \(20 U.S.C. 1228a\)](#) for more information on this requirement.
 - a. The Plan must address equal access to education for currently and historically underserved students, including addressing the equity needs of ELL and migrant students. Describe how you are addressing the needs of Emergent Bilingual students that speak Spanish, Somali, or indigenous languages, such as K’iche, Mam, and others.
 - b. Describe how the Applicant will support low-income students and families that may lack the resources necessary for internet services. Be sure to describe what steps are being taken to identify students who lack connectivity or the resources to achieve connectivity.
 - c. Drawing from the guidance in section 6C. Specific Considerations for Offline Learning in the [2020-21 CDL Guidance¹⁸](#), describe how the Applicant will support schools that are rural and/or remote, or lack technology or resources to adequately implement CDL.

¹⁸ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

1. Continued

2. All plans are recommended to be developed in coordination with the local tribal government(s) and tribal organizations within School District service areas to ensure the CDL needs of Native American students are being addressed per the 2020-21 CDL Guidance. Under ESSA, some School Districts are required to consult with federally recognized tribal governments (“Tribes”) and tribal organizations in Oregon. Specifically, these School Districts are required to consult with Tribe(s) and tribal organizations within a fifty mile radius of tribal headquarters. It is the responsibility of the Consortia Lead to coordinate consultation with Tribes and tribal organizations if members of the Consortia meet the requirements. School Districts must consult with Tribe(s) and tribal organizations when either of the following criteria are met (ESSA Section 8538¹⁹):
 - a. A School District that receives Title VI funds in the previous year that exceeds \$40,000. However, once this dollar threshold is met, the School District **must** consult with the Tribe(s) and tribal organizations on **all** federal funds received; or
 - b. A School District that has 50% or more American Indian / Alaska Native students in its district must formally consult with the Tribe(s) and tribal organizations.

Whether recommended or required, please confirm coordination has occurred, who the coordination was with, and how the Applicant Plan was developed to address needs.

¹⁹ <https://www.congress.gov/bill/114th-congress/senate-bill/1177/text/enr?q=%7B%22search%22%3A%5B%22every+student+succeeds+act%22%5D%7D&r=1#H1F89C03D89BE42B69386E34F7DB0680C>

3. ODE recommends all Applicant Plans ensure all devices provided for CDL have the ability for staff, students, and families to gain access to Telehealth and Telemental Health Services. Expanding Telehealth and Telemental Health services, particularly in rural communities is critically important at this time during COVID-19. Describe how you are working with your local health authority to determine the best steps forward in providing Telehealth and Telemental Health Service access for students and families, while also meeting the privacy and other device related requirements in the 2020-21 CDL Guidance.

4. Will you be purchasing digital content or curriculum?

Yes No

If yes, the following requirements apply.

By checking each box, the Applicant agrees to the following conditions:

- All purchases made in the area of digital content and curriculum should work towards implementing the requirements and recommendations of the 2020-21 CDL Guidance²⁰, including the requirements for sections 2a. Teaching and Learning and 2b. Instructional Time.
- All purchases made in the area of digital content and curriculum must be reported by the district (using the ODE-provided reporting template, which will include fields such as the name of the product and content area and grade level of use).

²⁰ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

5. Budget Narrative and Budget Template.

Using Exhibit F:

- a. Provide clear detail on how Grant Funds will be used within each category while working towards meeting the requirements and recommendations in the 2020-21 CDL Guidance.
- b. Complete the provided budget template by entering your budget per expense category.

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Student and Teacher Devices

(5C. Devices For CDL²⁵)

Digital Content and Curriculum

(2A: Teaching and Learning; 2B: Instructional Time, 5A. Privacy and Security, 5E. Digital Content for CDL²⁶)

²⁵ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

²⁶ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

Learning Management Systems

(5A. Privacy and Security, 5D. Software Systems for CDL)

Professional Learning for Educators

(5F. Professional Learning & Training for CDL; 6C. Specific Considerations for Offline Learning²⁷)

²⁷ <https://www.oregon.gov/ode/educator-resources/standards/Pages/Comprehensive-Distance-Learning.aspx>

Budget Template:

List the projected expenses for the two reporting periods:

- July 1, 2020 to December 31, 2020, and
- January 1, 2021 to May 30, 2021.

The budget total must equal the School District allocation, or in the case of a School District Consortia Lead or ESD, the total of all participating School District allocations.

Budget Category	7/1/2020 to 12/31/2020	1/1/2021 to 5/31/2021	Budget Total
Access and Connectivity			
Student and Teacher Devices			
Digital Content and Curriculum			
Learning Management Systems			
Professional Learning for Educators			
Indirect Costs			
Total:			