

School District Transportation Plan

STEP 1:

School district/school of origin documents a process to identify which students in foster care require transportation to maintain attendance in the school district/school of origin.

STEP 2:

DHS child welfare caseworker submits a [DHS Foster Care Student Placement: Notification form](#) to the school Foster Care Point of Contact at the foster student's school district/school of origin.

STEP 3:

DHS child welfare caseworker submits a [Foster Student School District of Origin Transportation Request form](#) to the Foster Care Point of Contact at the foster student's school district/school of origin.

STEP 4:

School district/school of origin documents in writing how transportation will be provided in order for a foster student to maintain attendance in the school district/school of origin. ESSA mandates that districts provide transportation in a timely and cost-effective manner within **five school days** of placement into foster care or a change of foster care placement.

STEP 5:

Foster Care Point of Contact notifies the foster parent of the school district/school of origin transportation plans.

STEP 6:

School district of origin establishes the cost for providing transportation to the foster student's school district/school of origin. Cost calculation must conform to the guidance provided in OAR 581-023-0040.

STEP 7:

School district of origin submits the [Foster Student School District of Origin Transportation Cost ODE Reimbursement Form](#) to ODE for the non-reimbursable cost of providing transportation to student's school district/school of origin on a quarterly basis.