



NOTICE TO CARRIERS REQUESTING A CREDIT ON TEMPORARY CREDENTIALS

If you purchased a temporary credential, and were unable to make the trip, or you over declared the number of miles traveled, you may be due a tax credit on your account. Your credit is subject to audit. Temporary Pass and Trip Permit Fees are non-refundable*. We will process your credit as follows:

- **For Carriers that also operate vehicles enrolled in the Oregon Weight-Mile Tax Program (established carriers):**

Tax for miles paid but not used may be subtracted from the tax due on your weight-mile tax report for the same operating period. Include a copy of the pass with the report.

- **For Carriers Operating on Temporary Credentials Only (non-established carriers):**

Send this credit request form to ODOT/CCD Tax Help, 455 Airport Road SE, Building A, Salem, Oregon 97301, or fax to 503-378-3736. Please allow time to verify credit amount.

CREDIT REQUEST

CCD ACCOUNT NUMBER	CARRIER NAME	TEMPORARY PASS/PERMIT (PLEASE ATTACH COPY)
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DESCRIBE THE REASON FOR THE CREDIT REQUEST

SIGNATURE

NAME (PLEASE PRINT OR TYPE)	TITLE
SIGNATURE	DATE

Vehicles enrolled in the Oregon Weight-Mile Tax Program allow your vehicles to travel in Oregon without advance payment of taxes and fees. To establish your file as a motor carrier operating in the Oregon Weight-Mile Tax Program:

- Complete and return an Application for Motor Carrier Account (Form 735-9075). After notification that your account has been established, enroll vehicles using Oregon Weight-Mile Tax Enrollment Application (Form 735-9076) or call 503-378-6699.
- **Vehicles enrolled in the Oregon Weight-Mile Tax Program are subject to bond or cash deposit requirements. You may contact our Bond Department 503-378-4823 for bond amounts applicable to your type of operation.**

All credits, temporary passes, and trip permits are subject to audit.

If you have any questions about this refund procedure, please call our Tax Help Department 503-378-6220.

**Exception: Trip Permit fees may be refundable if proof of apportioned registration or out-of-state Farm Verification is attached.*