



Oregon Parks and Recreation Commission

February 20 & 21, 2019
The Independence Event Center
555 South Main St
Independence, Oregon 97351
Conference Room: Bottom Floor

Draft Agenda

Wednesday, February 20, 2019

Location: The Independence Event Center

TOUR:

8:00 am Depart from The Grand Hotel (Salem)
8:20 Arrive @ The Independence Civic Center
8:20am – 11:30am Tour

Lunch - 11:45am

WORK-SESSION / TRAINING: 12:30pm

- Easement Training
- Government Ethics Commission Training

Thursday, February 21, 2019

Location: The Independence Event Center

Executive Session: 8:15am

The Commission will meet in Executive Session to discuss acquisition priorities and opportunities, and potential litigation. The Executive Session will be held pursuant to ORS 192.660(2)(e) and (h), and is closed to the public.

Business Meeting: 10:00am

1. Commission Business

- a) Welcome and Introductions (Information)
- b) Approval of November 2018 Minutes (**Action**)
- c) Approval of February 2019 Agenda (**Action**)

2. Public Comment: *This is the time for the public to address the Commission.*

*If you wish to make public comment on an item on the agenda you can choose to make your comment either when the item is heard, or during this allotted time. Although written testimony is not required, it is suggested that 15 copies be provided to the Commission Assistant prior to the meeting. **Speaking time is limited to 3 minutes.***

3. Director's Update

- a) Submission of Updated Delegated Authority and Acceptance (**Action**)
- b) Leadership Group Goals (Information)

4. Budget

- a) 2019-21 Budget Update (Information)

5. Property

- a) ODOT Transfers to OPRD (**Action**)
- b) Carl G. Washburne – Exchange with ODOT (**Action**)
- c) Cottonwood Canyon – Western Rivers Conservancy Property Acquisition (**Action**)
- d) Smith Rock – McFarlane Property Acquisition (placeholder)

6. Community Engagement

- a) County Opportunity Grant Awards (**Action**)
- b) Nehalem Scenic Waterway (**Action**)
- c) Scenic Waterway Program Update (Information)
- d) SCORP Adoption (**Action**)

7. Park Development Division

- a) Brian Booth Update (Information)
- b) Brian Booth Name Removal Request (**Action**)
- c) Construction Contract Awards (**Action**)

8. Reports (Information)

- a) Actions Taken Under Delegated Authority
 - i) Contracts and Procurement
 - ii) Ocean Shores and Scenic Waterway Permits
- b) Legislative Update
- c) Heritage Division Updates
- d) First Day Hike Report

9. Commission Planning Calendar (Information)

- a) – Updated Calendar

The services, programs and activities of the Oregon Parks and Recreation Department are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Denise Warburton at (503) 986-0719 or Denise.warburton@oregon.gov at least 72 hours prior to the start of the meeting.



Oregon Parks and Recreation Commission

November 27-28, 2018
Best Western Boulder Falls Inn
Conference Center
505 Mullins Dr.
Lebanon, OR 97355

Draft Minutes

Tuesday, November 27, 2018

Location: Best Western Boulder Falls Inn

TOUR: Cascadia State Park, River Bend Park: 8:00am

WORK-SESSION / TRAINING: 11:00am – 4:45pm

- Concessions Contractor
- SCORP
- Acquisitions
- Public Process
- Best Practices

Wednesday, November 28, 2018

Location: Best Western Boulder Falls Inn

Executive Session: 8:15 a.m.

The Commission met in Executive Session to discuss acquisition priorities and opportunities, and potential litigation. The Executive Session will be held pursuant to ORS 192.660(2)(e) and (h), and was closed to the public.

Business Meeting: 9:30 a.m.

• Cal Mukumoto, Commission Chair	• MG Devereux, OPRD Deputy Director
• Jennifer H. Allen, Commission Vice-Chair	• Nicole Sprecher, OPRD
• Lisa Dawson, Commission	• Chris Havel, OPRD
• Jonathan Blasher, Commission	• Tanya Crane, OPRD
• Doug Deur, Commission	• Daniel Killam, OPRD
• Vicki Berger, Commission	• Kammie Bunes, OPRD
• Steve Grasty, Commission	• Scott Nebeker, OPRD
• Steve Shipsey, Counsel for Commission, DOJ	• Trevor Taylor, OPRD
• Lisa Sumption, OPRD Director	• Cailin O'Brien Feeny, OPRD

1. Commission Business

- a) Welcome and Introductions (Information)
- b) Approval of September 2018 Minutes (**Action**)

ACTION: Commissioner Berger moved to accepted September 2018 minutes with the proposed change that Commissioner Deur was not present. Commissioner Blasher seconded. Motion passed, 7-0. (Topic starts at 00:03:03 and ends at 00:04:47)

- c) Approval of November 2018 Agenda (**Action**)

ACTION: Commissioner Grasty moved to approve the November 2018 agenda. Commissioner Allen seconded. Motion passed, 7-0. (Topic starts at 00:04:49 and ends at 00:05:18)

- 2. **Public Comment:** Erik Fernandez – Oregon Wild, Chandra Ferrari – Trout Unlimited, Tara Brown – Wild Salmon Center

3. **Director's Update**

- a) Best Practices (**Action**)

ACTION: Commissioner Berger moved to approve. Commissioner Allen seconded. Motion passed, 7-0. (Topic starts at 00:10:46 and ends at 00:12:49)

- b) Outdoor Recreation Accords (**Action**)

ACTION: Commissioner Allen moved to approve. Commissioner Dawson seconded. Motion passed, 7-0. (Topic starts at 00:12:58 and ends at 00:21:00)

4. **Budget**

- a) Budget Update (Information)

5. **Property**

- a) Ruthton Park (Information)
- b) Elliott State Forest (**Action**)

ACTION: Commissioner Grasty moved to reconfirm the concepts expressed in the 2015 response to DSL to decline participation in ownership or management conversion of Elliott State Forest. Commissioner Berger seconded. Motion passed, 7-0. (Topic starts at 01:14:25 and ends at 01:26:47)

6. **Community Engagement**

- a) RTP Grant Approval (**Action**)

ACTION: Commissioner Deur moved to accept the 19 grant requests recommended by the RTP Advisory Committee totaling \$2,400,002 as detailed on the attached spreadsheet for Item 6a. Commissioner Blasher seconded. The motion passed 7-0. (Topic starts at 01:26:58 and ends at 01:40:54)

- b) Nehalem Scenic Waterway (**Action**)

ACTION: Commissioner Allen moved to postpone designating the Nehalem Scenic Waterway. Commissioner Blasher seconded. The motion passed 7-0. (Topic starts at 00:21:04 and ends at 00:56:53)

7. **Heritage**

- a) Update (Information)
- b) Overview of Heritage Grants (Information)

8. **Park Development Division**

- a) Request of Approval for WLMU Master Plan (**Action**)

ACTION: Commissioner Grasty moved to approve the final draft of the Wallowa Lake Management Unit Master Plan. Commissioner Dawson seconded. Motion passed, 7-0. (Topic starts at 02:39:16 and ends at 02:58:26)

b) Construction Contract Approvals (**Action**)

ACTION: Commissioner Allen moved to accept conditional approval of Projects 1 and 2 as detailed provided the low bid is greater than \$500,000, and conditional on the conditions that were laid out in the report. Commissioner Deur seconded. Motion passed, 7-0. (Topic starts at 03:05:57 and ends at 03:10:18)

c) Brian Booth (Information)

9. Reports (Information)

- a) Annual KPM report
- b) Delegated Authority
- c) Scenic Waterways/Ocean Shores Permits
- d) Smith Rock State Park

10. Commission Planning Calendar (Information)

- a) 2019 Draft Planning Calendar

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Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 3a Action
Topic: Submission of Updated Delegated Authority and Acceptance
Presented by: Katie Gauthier, Legislative & Policy Coordinator

Background:

The Oregon Parks and Recreation Commission (OPRC) has the authority to delegate certain tasks and responsibilities to the Director. As per ORS 390.117(5):

ORS 390.117 Commission Officers Meeting, Functions, Delegation of Authority

(5) Except for the commission's power to adopt rules, the commission may delegate to the State Parks and Recreation Director the exercise or discharge in the commission's name of any power, duty or function, of whatever character, vested in or imposed by law upon the commission, with the exception of the powers, duties and functions described in ORS 390.121 (Powers of commission)(1). The official act of the director acting in the commission's name and by the commission's authority shall be considered an official act of the commission.

In 2017, the Commission reviewed the authorities retained by the Commission and those delegated to the Director resulting in approved the authority table currently used by the agency. Recent structural changes within the agency have created a need for minor changes in the document including position titles and team names. Staff are not recommending any substantive changes to the authorities approved in 2017, but minor updates to reflect current organizational structure and position titles.

Prior Action by Commission: Commission approved the Delegated Authority Table in November 2017.

Action Requested: Action to accept the updated table

Prepared by: Katie Gauthier

Attachments:

Attachment A: clean copy of delegated authority table

Attachment B: marked version of delegated authority table

Authority Delegated to Director and Director's Sub-Delegated Authority

Approved by Commission, February 2019

Proposed Delegation to Director	Report to Commission (Y/N)	Director's Sub Delegated (Commission Approval Not Required)
1. Prepare minutes and maintain records of the Parks and Recreation Commission.	N	Director's Office Executive Assistant
2. Establish and maintain procedures for certification of documents under direct control of the Department.	N	Director's Group Member or Staff Specifically Delegated
3. Pursuant to ORS 390.124, carry out the following duties in the preparation of rules and regulations to be adopted by the Parks and Recreation Commission:	N	Director's Group Member or Staff Specifically Delegated
a) Prepare the proposed rule.	N	
b) Publish notices on the proposed rule.	N	
c) Conduct hearings on the proposed rule as required.	N	
d) Prepare a written summary of statements given, exhibits and other data received or observed, together with a recommendation for action, and presentation to the Commission for approval.	N	
e) Submit a copy of adopted rule to the Legislative Counsel.	N	
f) File rules adopted by the Commission and rules for park master plans once county approval has been granted.	N	
4. Financial Matters and Obligation of Funds up to \$500,000. Execution of agreements, approval for payments, contracts, Intergovernmental Agreements (IGA's) and similar.	See Below	

a) Execute leases, rental agreements, and contracts for buildings or spaces for Department use	N	Director's Group Member or Region Manager
b) Leases and land-use agreements on state park property.	N	Director's Group Member or Region Manager
c) Contracts subject to the Contracting Code (ORS 279a, 279b, and 279c) and Intergovernmental Cooperation subject to ORS 190 except for Agreements with American Indian Tribes. Includes Proposal Requests and Contract Change Orders.	Y, only contracts processed through Cont. and Proc.	PEM-F and higher managers - Up to \$500,000 and over \$500,000 with Commission Approval; Region Managers and PEM-E and higher managers - Up to \$200,000; Operations Support Managers, District Managers, and PEM-D managers - Up to \$50,000; Park Managers, PEM-B, and PEM-C managers - Up to \$10,000; Park Ranger Supervisors and PEM-A managers - Up to \$5,000. For external partnerships and contracts, dollar value for limit determination is OPRD financial commitment only.
d) Approval of invoices and payments against an executed contract.	N	Staff as assigned by the responsible manager when: 1) the invoice or payment is within budget and limitation available and 2) the invoice or payment is within the scope of the original contract. Manager to review Position Description to confirm assignment is appropriate.
e) Approval of invoices and payments not part of an agreement or contract.	N	Subject to same delegation and financial limits as 4C.
f) Other agreements and financial commitments	N	It is generally understood that agreements and financial commitments not specifically identified by section 4C will follow the delegated authority and financial approval limits listed by 4C.
g) Agreements with American Indian Tribes	N	Director and Deputy Director, review by Region Managers, Deputy SHPO/Heritage Division Manager, Heritage PEM-E Manager, and Stewardship Manager
h) Park, District, or Region specific agreements, Memorandums of Understanding that are non-monetary.	N	Region Manager. Region Manager can delegate to District Manager or Park Manager after initial review if agreement is recurring.

i) Park Specific Agreements that are land use related such as special use permits, building permits, utility company agreements, county permit applications, land use compatibility statements, (subject to consultation with property unit staff).	N	Region Manager. Region Manager can delegate to District Manager or Park Manager after initial review if agreement is recurring. An HQ PEM-E manager or higher may sign if it is within their division area.
j) Friends Groups and Co-Operative Association agreements	N	Deputy Director or Region Manager. Region Manager can delegate to District Manager or Park Manager after initial review if agreement is recurring.
k) Standard grant agreements and amendments for Local Government Grant Program (LGGP), All-Terrain Vehicle (ATV), County Opportunity Grants (COG), Land and Water Conservation Fund (LWCF) Grants, and Recreational Trail Program (RTP) grants, after approval by Commission.	Y	Primary: Deputy Director of Administration. Secondary: Grants Program Manager. Commission approves staff recommendations on grants.
l) State Historic Preservation Office (SHPO) Documents including, but not limited to, project notifications and reports, sub-grant agreements, Tax Act documents, National Register documents, Certified Local Government certifications, and Section 106 agreement documents.	N	Director, Deputy SHPO/Heritage Division Manager, Heritage PEM-E Manager.
m) OPRD as grantee for grant programs administered by OPRD.	N	Any Region Manager or member of Director's Group other than Deputy Director of Administration.
n) Reimbursement of Grant Expenses	N	Primary: Grants Program Manager. Secondary: Deputy Director of Administration
5. Negotiate and authorize settlement for all cases in or pending litigation or in mediation involving the Dept. after consultation with and recommendation of Legal Counsel, and in consultation with Commission Chair for litigation.	N	Authorize Settlement - Director, Deputy Director only. Negotiate Settlement - Director, Deputy Director or as delegated.

6. Sign all contracts or other documents relating to State Parks and Recreation Dept. activities that are approved by the State Parks and Recreation Commission or by the Chair or Vice Chair of the commission and report to the Commission.	Y	Subject to same delegation and financial limits as 4C.
7. Determine that an emergency exists and approve expenditures for repairs and remediation of damages to property and facilities under the jurisdiction of the State Parks and Recreation Dept. when such are needed to make the property safe or to restore operations without calling for competitive bids. Actions taken under this authority will be reported to the Commission.	Y	Director, Deputy Director
8. Take steps necessary to obtain reimbursement or collection for damages to state park property. Authorize the abandonment of damage claims.	N	Director, Deputy Director, Region Managers
9. Approve the sale, lease, exchange, other use, or disposal of property that is determined to be no longer required by the State Parks and Recreation Dept. and execute the necessary documents to complete the transaction. This does not apply to any real property rights. This does not apply to any property in excess of \$500,000 in value.	N	Director, Deputy Director
10. Approve the sale of publications or other printed materials or items where a charge has been established to recover costs of preparation and distribution.	N	Communications Manager
11. Approve the sale of timber as a by- product of management activities where proceeds or value are less than \$500,000.	Y	Deputy Director, Park Development Administrator, Stewardship Manager

12. Conduct negotiations to acquire real property for the Department and approve the payment for real estate options of \$10,000 or less.	N	Negotiations: Property staff. Payment: Park Development Administrator, Deputy Director
13. Approve scenic waterway notices, which meet the requirements of ORS 390.805 to ORS 390.925 and rules and regulations adopted pursuant thereto.	Y	Stewardship Manager, Park Development Administrator, Deputy Director. Authority for denials is retained by Commission.
14. Authorize the abandonment of miscellaneous uncollectible accounts.	N	Deputy Director of Administration
15. Administer and submit to the Land Conservation and Development Commission proposals or plans to alter the Department's Willamette River Greenway plan or any segment thereof as approved by the Commission.	N	Director, Deputy Director
16. Accept, expend, use, and acknowledge moneys and property from any public or private source made available to the Dept. in the form of grants, gifts, bequests, devices or endowments, except that gifts of over \$10,000 in value will be presented to the Commission for approval and acknowledgement.	N	Park Manager, Up to \$2,000. District Managers and Operations Support Managers, Up to \$5,000. Director's Group Members, Up to \$10,000.
17. Issue or deny permits for use of the ocean shore under ORS 390.750, 390.705 and 390.725.	Y	Approvals - Stewardship Manager and Coastal Region Manager. Denials - Director or Deputy Director
18. Pursuant to ORS 358.617, complete all rulemaking activities necessary to change, adopt, and file rules related to responsibilities of the State Historic Preservation Officer.	N	Director and Deputy SHPO/Heritage Division Manager
19. Sub-delegate to subordinate staff authorities that have been granted to the Director consistent with their responsibilities	N	Director only can sub-delegate
20. Prepare and sign personnel documents and serve as Appointing Authority	N	HR Director, Director, Deputy Director
21. Sign legal documents not covered elsewhere.	N	Director, Deputy Director

22. Sign Archaeological Permits	N	Deputy SHPO/Heritage Division Manager, Heritage PEM-E Manager, and other Director's Group Members.
23. Approving officer for SPOTS Card Program	N	Primary: Deputy Director of Administration. Secondary: Procurement and Contracts Manager.
24. Execute and Sign All-Terrain Vehicle (ATV) or Day Use Parking Permit Agent Agreements.	N	Primary: Procurement and Contracts Manager. Secondary: Deputy Director of Administration.
25. Execute and sign Heritage Maritime grant agreements and documents.	N	Deputy SHPO/Heritage Division Manager, Heritage PEM-E Manager, and other Director's Group Members.
26. Section 6 Natural Heritage Grants	N	Annual Program Renewal: Director. Grant agreements with sub grantees: Stewardship Manager. Other grant actions such as extensions, scope changes, submission of reports, etc.: in accordance with the current Signature Authorization Form for this program.
27. Waive fees and costs for marketing and promotional purposes	N	Director's Group Member or staff specifically assigned.
28. Signature of documents associated with property acquisition and/or disposal previously approved by the Commission.	N	PEM-F and higher or staff specifically assigned.
Notes:		
1. It is generally understood that positions listed for delegation authority are primary. Positions that rank higher than a position organizationally have secondary delegated authority.		
2. As of January 2019, the Director's Group consists of the Director, Deputy Director of Operations, Deputy SHPO/Heritage Division Manager, Deputy Director of Administration, Associate Director		
3. Authority to sign does not remove the responsibility of the signer to exercise due diligence and care in determining the appropriateness and readiness of a document for signature.		

Authority Delegated to Director and Director's Sub-Delegated Authority

Approved by Commission, ~~November 15, 2017~~ February 2019

Proposed Delegation to Director	Report to Commission (Y/N)	Director's Sub Delegated (Commission Approval Not Required)
1. Prepare minutes and maintain records of the Parks and Recreation Commission.	N	Director's Office Executive Assistant
2. Establish and maintain procedures for certification of documents under direct control of the Department.	N	Executive Team Member <u>Director's Group Member</u> or Staff Specifically Delegated
3. Pursuant to ORS 390.124, carry out the following duties in the preparation of rules and regulations to be adopted by the Parks and Recreation Commission:	N	Executive Team <u>Director's Group</u> Member or Staff Specifically Delegated
a) Prepare the proposed rule.	N	
b) Publish notices on the proposed rule.	N	
c) Conduct hearings on the proposed rule as required.	N	
d) Prepare a written summary of statements given, exhibits and other data received or observed, together with a recommendation for action, and presentation to the Commission for approval.	N	
e) Submit a copy of adopted rule to the Legislative Counsel.	N	
f) File rules adopted by the Commission and rules for park master plans once county approval has been granted.	N	
4. Financial Matters and Obligation of Funds up to \$500,000. Execution of agreements, approval for payments, contracts, Intergovernmental Agreements (IGA's) and similar.	See Below	

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b) Leases and land-use agreements on state park property.	N	Executive Team <u>Director's Group</u> Member
c) Contracts subject to the Contracting Code (ORS 279a, 279b, and 279c) and Intergovernmental Cooperation subject to ORS 190 except for Agreements with American Indian Tribes. Includes Proposal Requests and Contract Change Orders.	Y, only contracts processed through Cont. and Proc.	PEM-F and higher managers - Up to \$500,000 and over \$500,000 with Commission Approval; Region Managers and PEM-E and higher managers - Up to \$200,000; Operations Support Managers, District Managers, and PEM-D managers - Up to \$50,000; Park Managers, PEM-B, and PEM-C managers - Up to \$10,000; Park Ranger Supervisors and PEM-A managers - Up to \$5,000. For external partnerships and contracts, dollar value for limit determination is OPRD financial commitment only.
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m) OPRD as grantee for grant programs administered by OPRD.	N	Any member of Executive Team other than BTS Administrator.
n) Reimbursement of Grant Expenses	N	Primary: Grants Program Manager. Secondary: BTS Administrator <u>Deputy Director of Administration</u> .
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9. Approve the sale, lease, exchange, other use, or disposal of property that is determined to be no longer required by the State Parks and Recreation Dept. and execute the necessary documents to complete the transaction. This does not apply to any real property rights. This does not apply to any property in excess of \$500,000 in value.	N	Director, Deputy Director
10. Approve the sale of publications or other printed materials or items where a charge has been established to recover costs of preparation and distribution.	N	CARD Communications Manager
11. Approve the sale of timber as a by- product of management activities where proceeds or value are less than \$500,000.	Y	Deputy Director, Park Development Administrator, Stewardship Manager

12. Conduct negotiations to acquire real property for the Department and approve the payment for real estate options of \$10,000 or less.	N	Negotiations: Property staff. Payment: Park Development Administrator, Deputy Director
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14. Authorize the abandonment of miscellaneous uncollectible accounts.	N	BTS Administrator <u>Deputy Director of Administration</u>
15. Administer and submit to the Land Conservation and Development Commission proposals or plans to alter the Department's Willamette River Greenway plan or any segment thereof as approved by the Commission.	N	Director, Deputy Director
16. Accept, expend, use, and acknowledge moneys and property from any public or private source made available to the Dept. in the form of grants, gifts, bequests, devices or endowments, except that gifts of over \$10,000 in value will be presented to the Commission for approval and acknowledgement.	N	Park Manager, Up to \$2,000. District Managers and Operations Support Managers, Up to \$5,000. Executive Team <u>Director's Group</u> Members <u>or Region Managers</u> , Up to \$10,000.
17. Issue or deny permits for use of the ocean shore under ORS 390.750, 390.705 and 390.725.	Y	Approvals - Stewardship Manager and Coastal Region Manager. Denials - Director or Deputy Director
18. Pursuant to ORS 358.617, complete all rulemaking activities necessary to change, adopt, and file rules related to responsibilities of the State Historic Preservation Officer.	N	Director and Deputy SHPO/Heritage Division Manager
19. Sub-delegate to subordinate staff authorities that have been granted to the Director consistent with their responsibilities	N	Director only can sub-delegate
20. Prepare and sign personnel documents and serve as Appointing Authority	N	HR Director, Director, Deputy Director
21. Sign legal documents not covered elsewhere.	N	Director, Deputy Director

22. Sign Archaeological Permits	N	Deputy SHPO/Heritage Division Manager, Heritage PEM-E Manager, and other Executive Team <u>Director's Group</u> Members.
23. Approving officer for SPOTS Card Program	N	Primary: BTS Administrator <u>Deputy Director of Administration</u> . Secondary: Procurement and Contracts Manager.
24. Execute and Sign All-Terrain Vehicle (ATV) or Day Use Parking Permit Agent Agreements.	N	Primary: Procurement and Contracts Manager. Secondary: BTS Administrator <u>Deputy Director of Administration</u>
25. Execute and sign Heritage Maritime grant agreements and documents.	N	Deputy SHPO/Heritage Division Manager, Heritage PEM-E Manager, and other Executive Team <u>Director's Group</u> Members.
26. Section 6 Natural Heritage Grants	N	Annual Program Renewal: Director. Grant agreements with sub grantees: Stewardship Manager. Other grant actions such as extensions, scope changes, submission of reports, etc.: in accordance with the current Signature Authorization Form for this program.
27. Waive fees and costs for marketing and promotional purposes	N	Executive Team Member <u>Director's Group member</u> or staff specifically assigned.
28. Signature of documents associated with property acquisition and/or disposal previously approved by the Commission.	N	PEM-F and higher or staff specifically assigned.
Notes:		
1. It is generally understood that positions listed for delegation authority are primary. Positions that rank higher than a position organizationally have secondary delegated authority.		
2. As of June 2017 <u>January 2019</u> , the Executive Team <u>Director's Group</u> consists of the Director, Deputy Director, Deputy SHPO/Heritage Division Manager, Communications and Research Division Manager, Human Resource Director, Business and Technology Solutions (BTS) Administrator, Park Development Administrator, Valleys Region Manger, Coastal Region Manager, and Mountain Region Manager. <u>Deputy Director of Administration, Associate Director</u>		
3. Authority to sign does not remove the responsibility of the signer to exercise due diligence and care in determining the appropriateness and readiness of a document for signature.		

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item:	3b	Information
Topic:	Agency program goals for 2019	
Presented by:	Chris Havel	

Oregon Parks and Recreation Department managers gather as a group several times a year, capped off by a year-end gathering that looks back at past year accomplishments and lays out general goals for the coming year. The meeting is part training, part workshop, and part group therapy session.

Beyond goal-setting, the management team discussed the current state of agency inclusion efforts, internal communications, agency culture, on-boarding practices, the state park system centennial in 2022, and a project to seek certification by the Commission for Accreditation of Park and Recreation Agencies as a way to methodically review major agency policies and practices. Director Lisa Sumption led the group through *four key messages*:

- **Dedicated parks and heritage staff** have been the hallmark of this agency since its inception.
- Our attention is normally focused almost entirely on well-practiced delivery of traditional services. **We must continue to deliver well on the frontline** day-in, day-out.
- We also have an additional priority: pave the way for a successful future by **consciously adapting** to an evolving state.
- Changing social needs and expectations, development pressures on heritage resources, and a park system maintenance backlog coupled to growing use, are all surmountable challenges **if we commit to a rigorous review of our existing practices** and show a willingness to improve and innovate.

Top goals for the year:

Goal 1: Qualify to earn recognition by the Commission for Accreditation of Park and Recreation Agencies (CAPRA) by improving agency practices, service delivery, and planning. *Why:* CAPRA accreditation involves a structured, comprehensive review of policies and practices and it's a good way to evaluate ourselves and make targeted improvements.

Goal 2: Prepare to host the National Association of State Park Directors in 2021. *Why:* We need to do a better job telling our own success story to Oregonians, and a nationally-important event is an excellent opportunity to accomplish this goal. The event also provides a chance to learn from other national leaders. And brag a bit.

Goal 3: Be ready to celebrate the park system centennial in 2022. *Why:* Reaching 100 years of state parks allows us to celebrate what Oregon has done and inspire us to reach greater heights in the next century. Beyond mere events and merchandise, we will use the centennial to challenge ourselves to improve, prompt community conversations about parks, and sow the seeds for even greater social and financial support.

Draft unit-level goals are attached.

Prior Action by Commission: None.

Action Requested: None.

Prepared by: Chris Havel

Attachments:

Attachment A: Unit goals

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 3b Attachment Information
Topic: Agency program goals for 2019
Presented by: Chris Havel

2018 All-Manager Meeting summary

December 4-6, Lebanon OR

Goals

1. Overall
 2. Operations
 3. Office of Outdoor Recreation
 4. Heritage
 5. Central Business Services
-

1. Overall goals (Lisa Sumption)

Key messages:

- **Dedicated parks and heritage staff** have been the hallmark of this agency since its inception.
- Our attention is normally focused almost entirely on well-practiced delivery of traditional services. **We must continue to deliver well on the frontline** day-in, day-out.
- We also have an additional priority: pave the way for a successful future by **consciously adapting** to an evolving state.
- Changing social needs and expectations, development pressures on heritage resources, and a park system maintenance backlog coupled to growing use, are all surmountable challenges **if we commit to a rigorous review of our existing practices** and show a willingness to improve and innovate.

Goal 1: Qualify to earn recognition by the Commission for Accreditation of Park and Recreation Agencies (CAPRA) by improving agency practices, service delivery, and planning.

Why: CAPRA accreditation involves a structured, comprehensive review of policies and practices and it's a good way to evaluate ourselves and make targeted improvements.

Goal 2: Prepare to host the National Association of State Park Directors in 2021.

Why: We need to do a better job telling our own success story to Oregonians, and a nationally-important event is an excellent opportunity to accomplish this goal. The event also provides a chance to learn from other national leaders. And brag a bit.

Goal 3: Be ready to celebrate the park system centennial in 2022.

Why: Reaching 100 years of state parks allows us to celebrate what Oregon has done and inspire us to reach greater heights in the next century. Beyond mere events and merchandise, we will use the centennial to challenge ourselves to improve, prompt community conversations about parks, and sow the seeds for even greater social and financial support.

2. Operations goals (MG Devereux)

Key message: Deliver quality public outdoor recreation services. Dutifully and aggressively maintain and improve facilities and programs. Succeed by putting in conscious effort every day.

Goal 1: Complete ADA assessment and improve visitor experiences.

Goal 2: Develop and implement new customer service standards.

Goal 3: Align work and training opportunities to help with succession challenges.

Goal 4: Prioritize safety in facility maintenance and customer interactions.

Goal 5: Finish and execute a concession strategy that creates greater opportunities for recreational experiences without compromising park resources.

3. Office of Outdoor Recreation goals (Cailin O'Brien-Feeney)

Key message: Elevate outdoor recreation for Oregon communities in every corner of the state by coordinating strategies, policies, and investments among public, nonprofit, and commercial partners. OPRD is more than steward of the state park system ... it is Oregon's lead outdoor recreation advocate.

Goal 1: Establish advisory group and broader collaboration network.

Goal 2: Develop prioritized hotlist of top policy or statutory barriers to outdoor recreation success.

Goal 3: Consider need and mechanism for outdoor donation fund.

Goal 4: Begin policy collaboration across agencies, elected officials and other stakeholders.

Goal 5: Cooperate with Travel Oregon on economic contribution study measuring jobs, spending and tax revenue generated by outdoor recreation down to the county level.

Goal 6: Survey existing state programs – including business support and workforce development – that serve outdoor businesses and propose improvements.

Goal 7: Advance efforts highlighting the health benefits of outdoor recreation and related policy.

4. Heritage goals (Chrissy Curran)

Key message: Work with both state parks and external partners to tell authentic, inclusive stories that enrich the experience of being in Oregon.

Goal 1: Leverage partnerships to the fullest to pool knowledge, experience, and assets to support proactive preservation planning that results in the appreciation, protection, and use of cultural resources.

Goal 2: Expand opportunities for coordinated collaboration within the heritage community to promote the appreciations, protection, and use of heritage resources through proactive initiatives and well-targeted response strategies.

Goal 3: Build public support by promoting the broad appreciation and appropriate protection and use of heritage resources in collaboration with our partner organizations.

Goal 4: Support professional-level education and training opportunities across the heritage community.

Goal 5: Develop and launch a publicly available GIS- and web-based portal that unifies data from all Oregon Heritage programs and allows for digital document submission and project management.

Goal 6: Increase the total number and thematic diversity of Oregon's state inventory of cultural resources and properties listed in the National Register of Historic Places and local landmarks registers.

Goal 7: Increase the number of projects for historic property restoration and rehabilitation and archaeological site preservation and stabilization.

Goal 8: Strengthen and expand funding, grants, and financial incentive programs and their use for cultural and heritage resources.

Goal 9: Promote heritage resources as community economic assets, and foster partnerships to support this effort while maintaining the long-term historic integrity of the community's special places.

Goal 10: Facilitate the development and implementation of state statutes, local ordinances, codes, and processes that provide appropriate incentives and regulations and that create public support for the appreciation, protection, and use of cultural resources.

Goal 11: Help state parks tell authentic, inclusive stories in their parks, and work as part of the parks administrative history team to prepare for centennial in 2022.

5. Central Business Services goals (Daniel Killam)

Key message: Aggressively pursue every opportunity to improve and expand common, agency-wide services. Continue to build relationships with frontline staff and program managers in other units. Deliver superior community services. Cultivate **public** awareness of, and support for, agency mission. Cultivate **agency** awareness of, and support for, public needs.

Budget

Goal 1: Deliver 2019-21 Budget (now thru November 2019).

Goal 2: Close Out 2017-19 (now thru August-ish).

Goal 3: Refine and deliver day-use visitor counts.

Communications

Goal 4: Brand management. Finish and launch brand guide, affiliate (park) brands, social media policy. Explore business models for licensing agreements.

Goal 5: Marketing. Continue strategy for park stores, merchandising. Develop marketing and partnership plan. Preliminary work for NASPD hosting and 2022 centennial. Move to digital content and outreach, away from printed publications.

Goal 6: Reboot interpretive strategic planning.

Goal 7: Prepare for Sharepoint and other web changes, reservation contract.

Financial Services

Goal 8: Policies and Procedures and Training. Align policies with CAPRA (see page 11) and the Uniform Guidance for Federal requirements.

Government Relations (see page 16)

Goal 9: Develop ADA Transition Plan.

Goal 10: Work the legislative session.

Goal 11: Update policies, especially a volunteer policy, and find replacement for Dynamic Policy system.

Grants

Goal 12: Improve ATV permit and Land and Water Conservation Fund inspection processes.

Goal 13: Improve grants overall by updating OPRIS-driven grants system, incorporating SCORP into grant criteria, and improving accessibility guidance.

Goal 14: Respond to *Governing Bodies* audit with manual and training.

Information Services

Goal 15: Implement reliable equipment replacement schedule.

Goal 16: Implement consistent, reliable, timely staff on-boarding and off-boarding.

Goal 17: Improve helpdesk to provide transparency for customers, self-serve options, and automate common requests.

Goal 18: Move all staff to a current software platform (Windows 10, Office 2016 or later, etc.).

Goal 19: Improve network connectivity.

Procurement

Goal 20: Implement new Contract Training Law and develop tools for monitoring compliance. Create Procurement policy and procedure to provide clarity to the Contract Training law requirements.

Goal 21: Automate the agent day-use parking and ATV permit sales processes.

Goal 22: Develop streamlined process for intermediate procurements of goods, and work with Park Development to create standard processes for Public Improvement procurements.

Goal 23: Expand price agreement tools.

Goal 24: Update surplus property procedures.

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 4a

Information

Topic: 2019-21 Budget Update

Presented by: Tanya Crane, Budget Manager

The Governor's Budget was released November 28, 2018. There several changes to the Agency Request Budget. A summary is provided below:

1. Increase Local Government Grant program by \$197,777 to account for the increase in the September and December 2018 Lottery forecasts.
2. Adjustments were made to reduce the Attorney General (AG) hourly rate and the State Government Service Charges (SGSC) from the Department of Administrative Services (DAS). \$9,574 and \$970,967 respectively, total funds.
3. Package 103 was changed in the budget from an assessment to state agencies for maintenance and management of the State Capitol State Park (SCSP) to an evaluation of the needed repairs at the Park. DAS will transfer \$400,000 in Other Funds to OPRD.
4. Package 105 was reduced by the \$100,000 requested for the replacement of the reservation system.
5. Package 108 was reduced by the \$4,990,000 requested for improvements in connectivity. However, \$500,000 was added this package for planning purposes related to the reservation system.

The next step is the legislative process. The Department will present the Governor's Budget to the Natural Resources subcommittee of Ways and Means; the Department is currently scheduled for January 29-31. The plan calls for three phases – public hearings where the agency familiarizes the committee with what the Department does, the agency's budget request and other information as requested by the committee (phase 1); discussion of major issues, if necessary (phase 2); work session on budget bill (phase 3).

The Governor's Budget was built based on the November 2018 Lottery Forecast. The Legislatively Adopted Budget will be based on either the March (released February 27th) or June (released May 15th) 2019 forecast. The budget may need to be adjusted depending on the forecast. During this time the Department will have the opportunity to revisit revenue projections, the need to carryover limitation and other possible technical adjustments. Budget staff will work with the agency's Legislative Fiscal Analyst to make any necessary adjustments.

Below are charts summarizing the 2019-21 Governor's Budget for the Department.

Beginning Balances:		Revenues:	
Local Govt Grants	6,757,561	Non Business License/Fees	2,129,287
RV County Grants	1,177,366	Park User Fees	56,286,736
OR Prop Mgmt Acct	87,098	Interest Income	2,332,185
Main Street	5,183,505	Sales Income	4,097,658
ATV Funds	2,651,275	Other Revenues	9,399,274
Trust/Dedicated Funds	8,332,793	General Fund	273,580
Cash Flow*	6,341,000	Federal Funds	16,690,443
Non Dedicated	49,435,020	From DAS - M76	107,396,711
Total	79,965,618	From DAS - non M76	2,374,100
		From DAS - SCSP	400,000
*Cash flow breakdown:		From Business Oregon	260,000
OR Prop Mgmt Acct	150,000	From Marine Board	400,000
ATV Funds	5,223,000	From ODOT	50,529,933
Trust/Dedicated Funds	968,000	Transfer to Counties	(14,252,405)
General Operations	13,290,000	Transfer to State Police	(690,898)
Total	19,631,000	Transfer to Forestry	(1,591,857)
		Transfer to ODOT	(580,308)
		Total	235,454,439
Policy Packages:		Budgets by SCR (including packages):	
090 Analyst Adjustments	197,777	Director's Office	2,740,430
091 SW DAS Assessments	(970,967)	Central Services	37,885,853
092 SW AG Adjustment	(9,574)	Park Development	43,352,368
101 Operating Needs	5,795,344	Direct Services	123,716,798
102 Carryover - grants	12,700,552	Community Support/Grants	52,102,345
103 SCSP Assessment	400,000	Total	259,797,794
104 Facil Enhanc/Develop	3,100,000		
105 Improve Experience	4,402,026	Acquisitions	4,614,609
106 Take the Long View	7,490,000	Facilities Construct/Maintain	38,737,759
107 Trails	2,250,000	Local Government Grants	12,887,605
108 Information Technology	1,712,876	Total	56,239,973
109 Acquisition	3,000,000		
110 Salmonberry	500,000		
111 People	247,923		
Total	40,815,957		
Ending Balances:			
Local Govt Grants	6,757,561		
RV County Grants	626,865	*Cash flow breakdown:	
OR Prop Mgmt Acct	21,084	OR Prop Mgmt Acct	125,000
ATV Funds	14,517	ATV Funds	5,107,000
Trust/Dedicated Funds	8,410,273	Trust/Dedicated Funds	1,118,169
Cash Flow*	20,950,169	General Operations	14,600,000
Reserve - Salary/Wages	9,148,954	Total	20,950,169
ODOT funding issue	2,600,000		
Non Dedicated	7,092,840		
Total	55,622,263		

Prior Action by Commission: The 2019-21 Agency Request Budget was approved at the June 2018 meeting. A brief update was provided in November 2018.

Action Requested: None.

Attachments: None.

Prepared by: Tanya Crane

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 5a

Action

Topic: ODOT transfers to OPRD

Presented by: Kammie Bunes, Right of Way Agent

Resulting from the ongoing review of land records of our State Parks, staff have discovered record discrepancies regarding several land parcels within several currently recognized park boundaries. These properties were inadvertently left out of deeds during the transfer of park properties from the Oregon Department of Transportation (ODOT) to OPRD when the creation of the Parks Department in 1990 required the separation of park lands from those lands held for highway purposes.

The four “no-cost” transactions for your consideration today are:

Neskowin SRS

1970 Dedication deed for 70+/- acres of oceanfront lands was not included in 1996 deed from ODOT to OPRD. 1970 deed states this was “*to State for public recreational purposes and uses.*”

Blue Mtn. SSC

7.5 +/- acres of land in Umatilla County deeded to State in 1929, shown on the ODOT to OPRD deed recorded in 2000 were identified as being in Union County rather than Umatilla.

WRG-Log Jam Landing/Jasper Bridge Access

Two small parcels (.96 +/- acres) of land were deeded to State Parks & Recreation Division in 1985 under patent #36-85-0030 but accidentally left out of ODOT to OPRD deed.

WRG-Blue Ruin Island

This property is located in both Linn and Lane County. The deed from ODOT to OPRD speaks to lands in Benton/Linn/Marion and Yamhill counties (not Lane). ODOT will provide OPRD a deed for the 20+/- acre portion of the land that lies within Lane County.

Prior Action by Commission: None

Action Requested: Staff requests Commission approval to accept the conveyance of park land properties from the Oregon Department of Transportation.

Attachments: Maps (4 Exhibits)

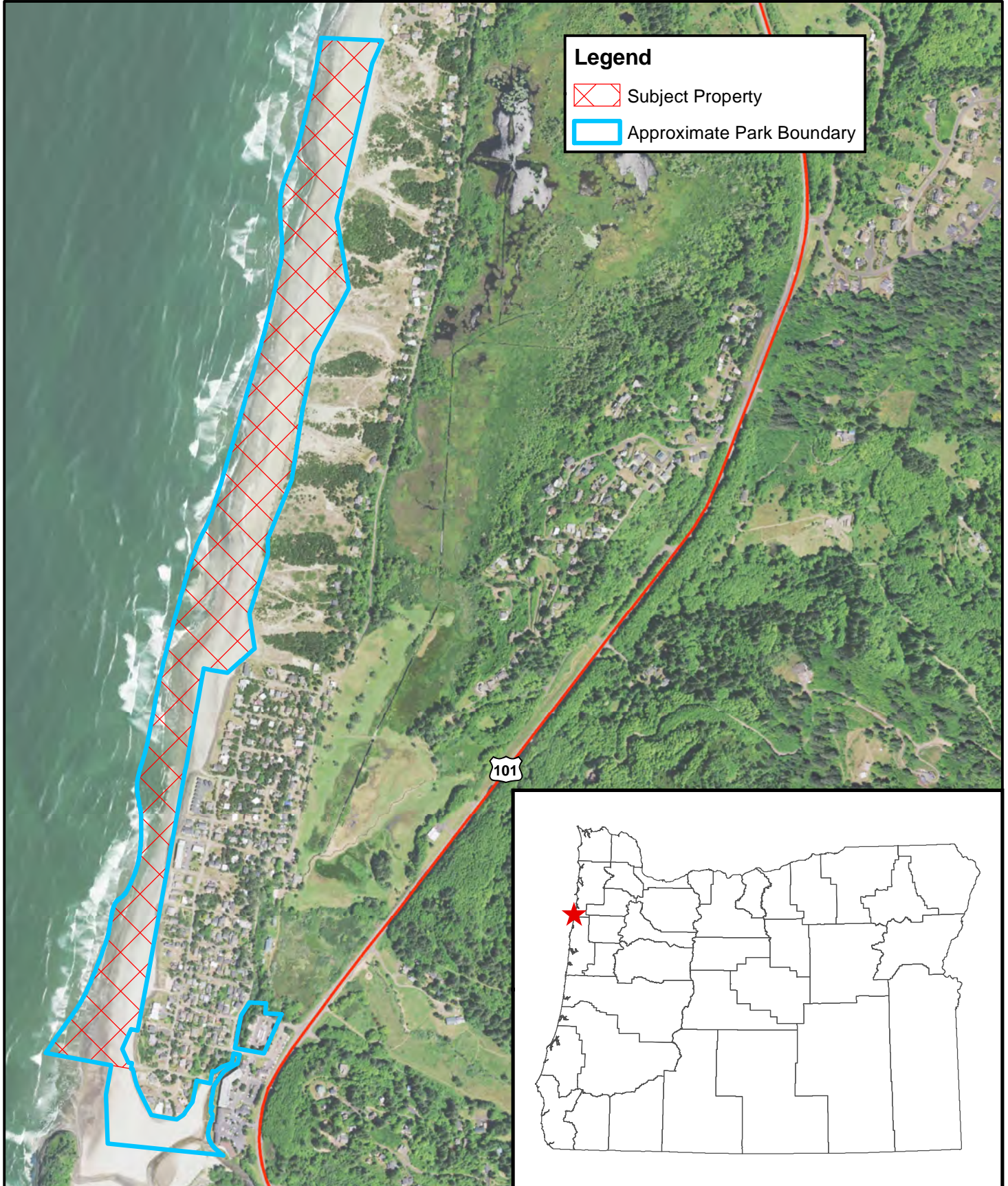
Prepared by: Alice Beals/Tabitha Henricksen, Right of Way Agents

Neskowin State Recreation Site

Oregon Parks and Recreation Dept.
725 Summer St. NE, Suite C
Salem OR, 97301



OPRC February 21, 2019 Agenda Item 5a Exhibit 1



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0 490 980 Feet

NAD 1983 2011 Oregon Statewide Lambert Ft Intl

NMOB-03089 1/16/2019

E:1/16/2019

P:never

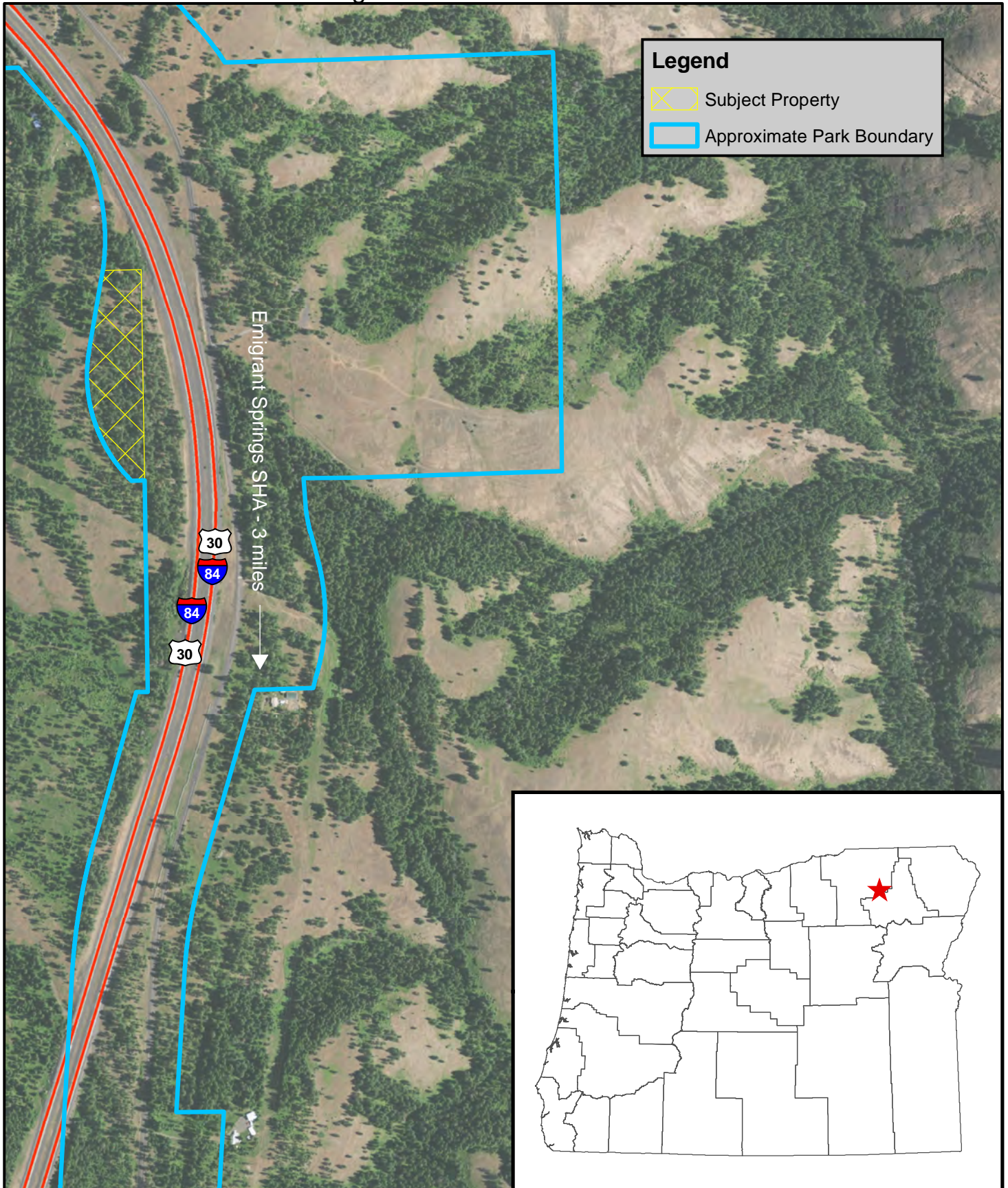
amb 1/16/2019

Blue Mountain State Scenic Corridor

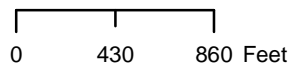
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NAD 1983 2011 Oregon Statewide Lambert Ft Intl



NMOB-03089 1/16/2019

E:1/16/2019

P:never

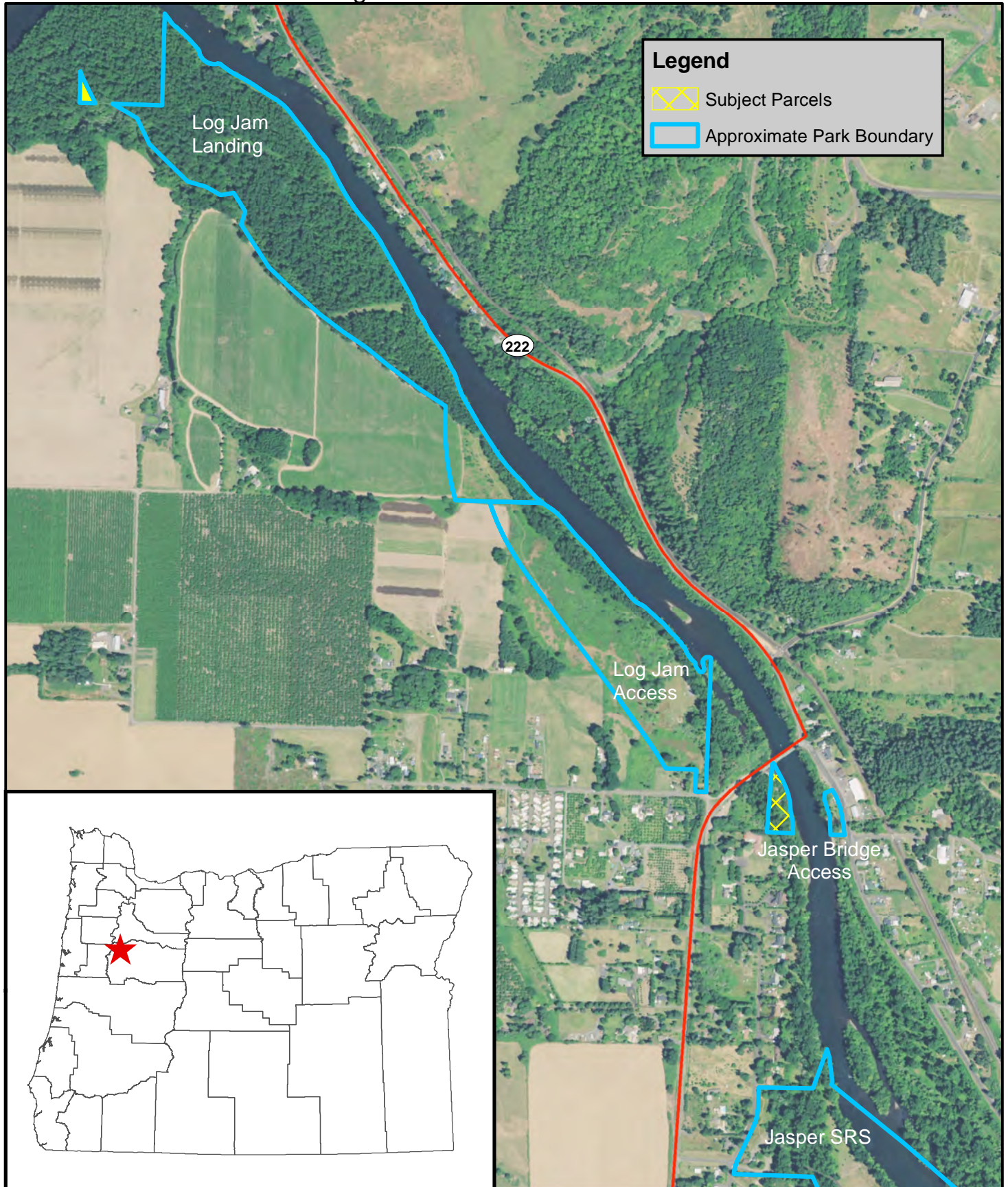
amb 1/16/2019

WRG-Log Jam Landing/ Jasper Bridge Access

Oregon Parks and Recreation Dept.
725 Summer St. NE, Suite C
Salem OR, 97301



OPRC February 21, 2019 Agenda Item 5a Exhibit 3



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0 500 1,000 Feet
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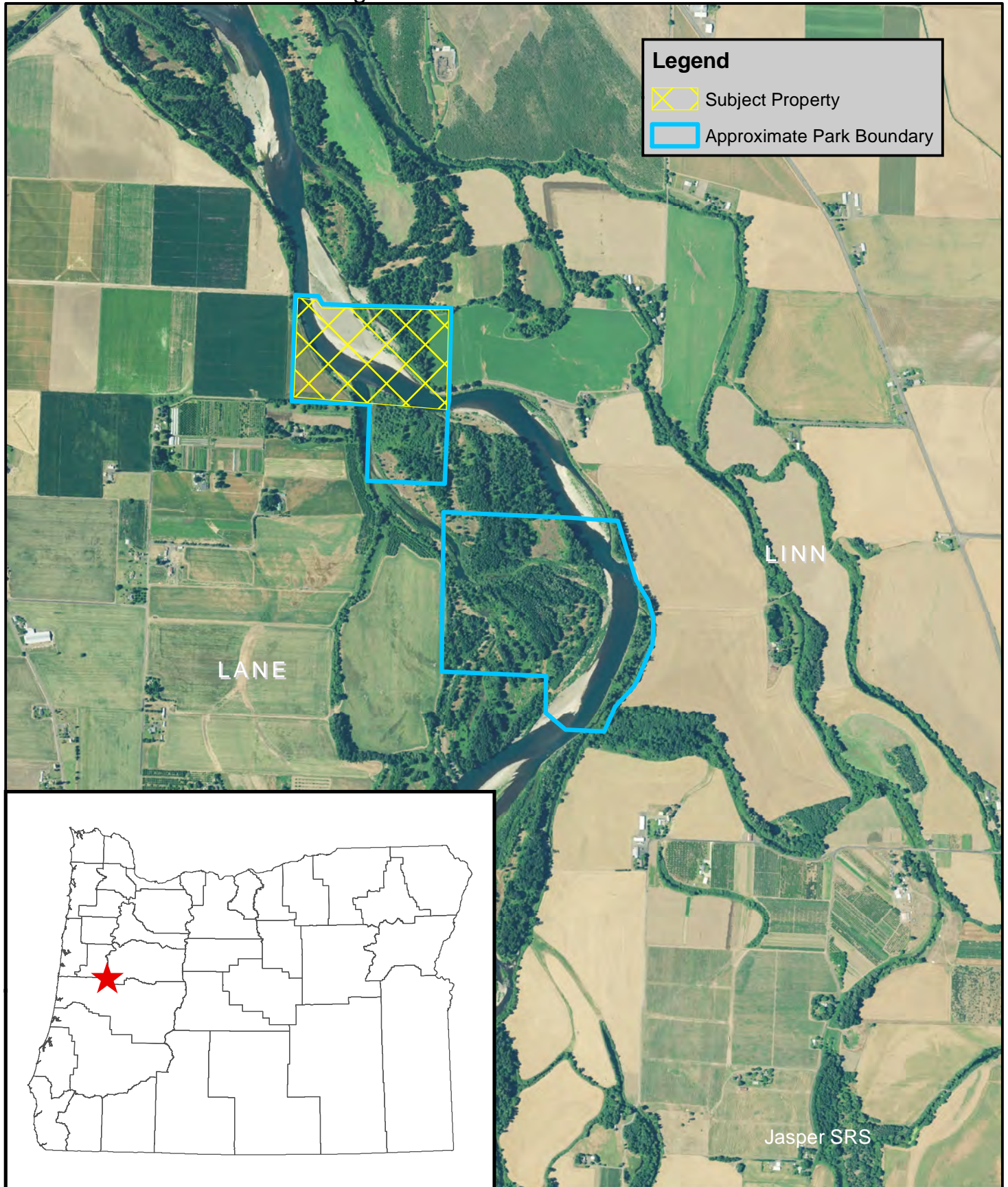
NMOB-03089 1/16/2019
E:1/16/2019
P:never
amb 1/16/2019

WRG-Blue Ruin Island

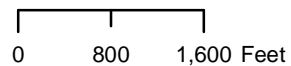
Oregon Parks and Recreation Dept.
725 Summer St. NE, Suite C
Salem OR, 97301



OPRC February 21, 2019 Agenda Item 5a Exhibit 4



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NAD 1983 2011 Oregon Statewide Lambert Ft Intl



NMOB-03089 1/16/2019

E:1/16/2019

P:never

amb 1/16/2019

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 5b

Action

Topic: Carl G. Washburne – Exchange with ODOT

Presented by: Kammie Bunes, Right of Way Agent

In 2012, the Oregon Parks and Recreation Department (OPRD) took ownership of a 193 acre property abutting the north boundary of Carl G. Washburne State Park that is commonly referred to as the “Big Creek” property. The Big Creek property is located on the east side of Highway 101 and is bisected by Big Creek Road, a dedicated public right of way.

Acquisition and protection of these lands were the result of a cooperative effort of OPRD, The Nature Conservancy (TNC), U.S. Forest Service USFS) and U.S. Fish and Wildlife Service (USFWS), as well as others. OPRD staff continue to work with a network of partnerships toward restoration and protection of the priority native habitats and species in the Big Creek vicinity and has also received USFWS grant funding for restoring habitat for Oregon Silverspot Butterfly on these lands.

Approximately a quarter of a mile east of the highway along Big Creek Road is a .92 acre parcel of land, an in-holding, owned by Oregon Department of Transportation (ODOT). The parcel has been used by ODOT for stockpiling material when removed from landslides that occur in this area. ODOT and OPRD staff are both supportive of transferring this parcel to OPRD but also recognize ODOT’s need for a replacement stockpile site in this immediate vicinity.

Staff have identified an area within Carl G. Washburne State Park that will meet ODOT’s needs and believe have the least negative impact on the visual and recreational values of our Park. ODOT has agreed to transfer fee title to the .92 acre Big Creek parcel to OPRD in exchange for a 2 acre easement area within the Park. ODOT will develop a separate, gated access to this new site directly from Hwy 101, south of our Park entrance road.

Prior Action by Commission: Informational Agenda Item 5c-June 2018

Action Requested: Staff requests Commission approval to grant a 2 acre easement to ODOT in exchange for the fee title ownership of ODOT’s .92 acre parcel located on Big Creek.

Attachments: Map

Prepared by: Alice Beals, Right of Way Agent

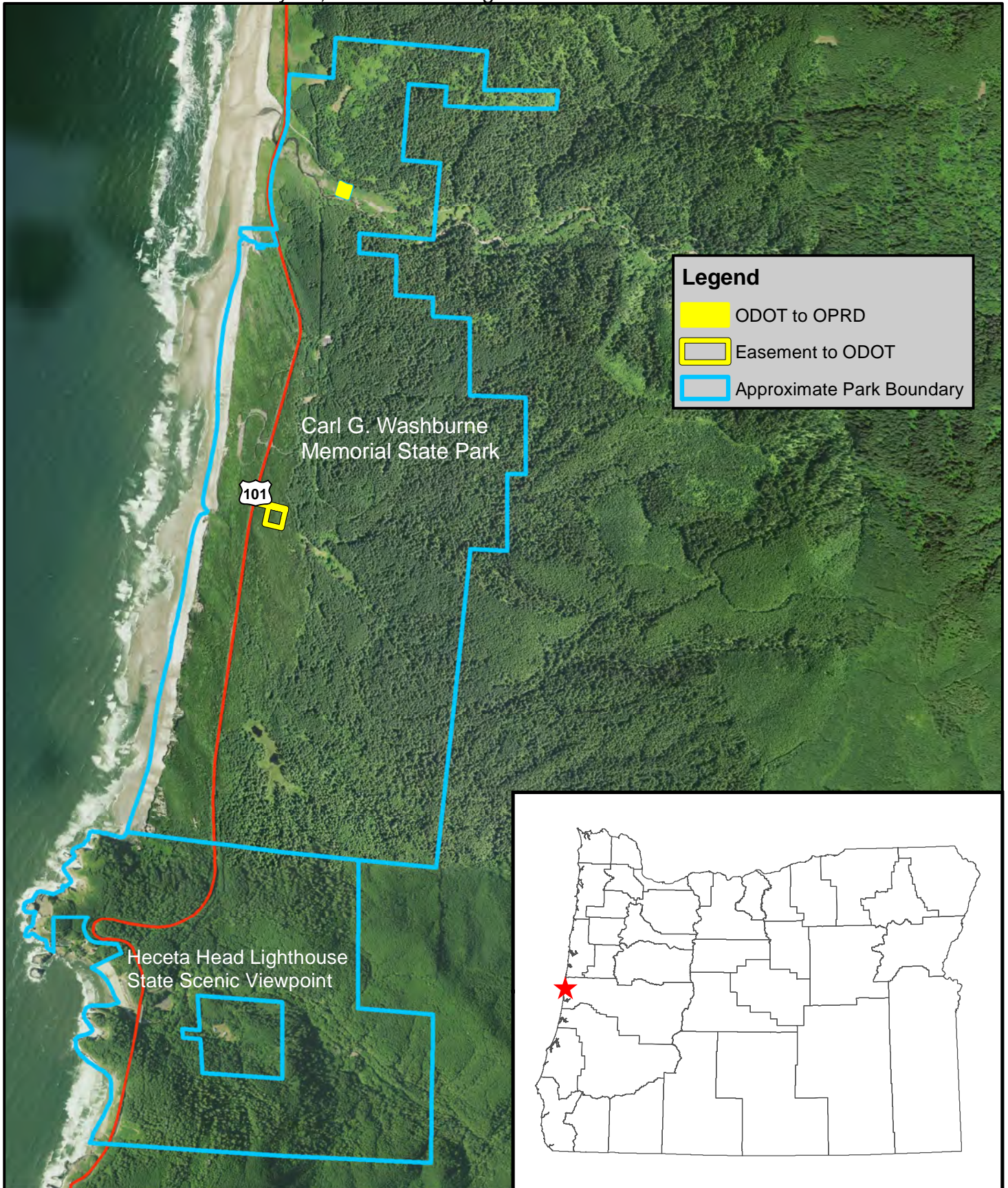
Carl G. Washburne Memorial State Park

Oregon Parks and Recreation Dept.
725 Summer St. NE, Suite C
Salem OR, 97301



OPRC February 21, 2019

Agenda Item 5b



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Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 5c

Action

Topic: Cottonwood Canyon – Western Rivers Conservancy Property Acquisition

Presented by: Kammie Bunes, Right of Way Agent

In 2008, Oregon Parks and Recreation Department began partnering with the Western Rivers Conservancy (WRC), a non-profit organization, to conserve lands along the John Day River in Sherman and Gilliam counties. WRC acquired the 8,000-acre Murtha Ranch and then sold most of that to OPRD in phases, which became Cottonwood Canyon State Park. In 2017, OPRD approached WRC concerning partnership on a 117-acre homestead at the north end of the park. WRC began negotiating and performing due diligence, taking title to the property in 2018. OPRD concurrently sought and received supplemental limitation approval and is now poised to take ownership.

The most important feature of the park is the John Day River. Known as the Kirkpatrick Homestead, the subject property includes approximately one and a half miles of river frontage. It was passed over for acquisition in the past, partly due to the poor condition of Starvation Lane, a county road running east from Highway 206 to the state park, river, and this homestead. The gravel road takes a steep plunge from the plateau to the river, via a sharply curving, one lane route which would be very expensive to improve. The park master plan includes a non-motorized boat launch on the other side of the river to take advantage of a better access route, however; unforeseen challenges in the permitting led to delays. Meanwhile, Sherman County received a federal grant specifically to widen and improve Starvation Lane. It is now prudent for ORPD to relocate the boat access site to the Sherman County side of the river, near the subject property. A significant number of visitors traveling by vehicle will be coming from the west, which further supports this move.

In addition to substantial river frontage, the homestead includes a house, shop, machine shed and water rights. The residence is suitable for employee housing, which will provide an important presence in this area of the park. The current agricultural lease will continue, at least for the near term. The reviewed appraised market value is \$1,665,000. The previous ranch owner granted WRC a bargain sale. WRC obtained a loan for the purchase. ORPD's purchase price includes WRC's expenses for the purchase, due diligence, and financing fees. The sooner OPRD takes ownership, the lower the financing fees. Closing is targeted for as soon as February 28, 2019 and not later than April 30. If closing occurs between these dates, the price will be prorated accordingly.

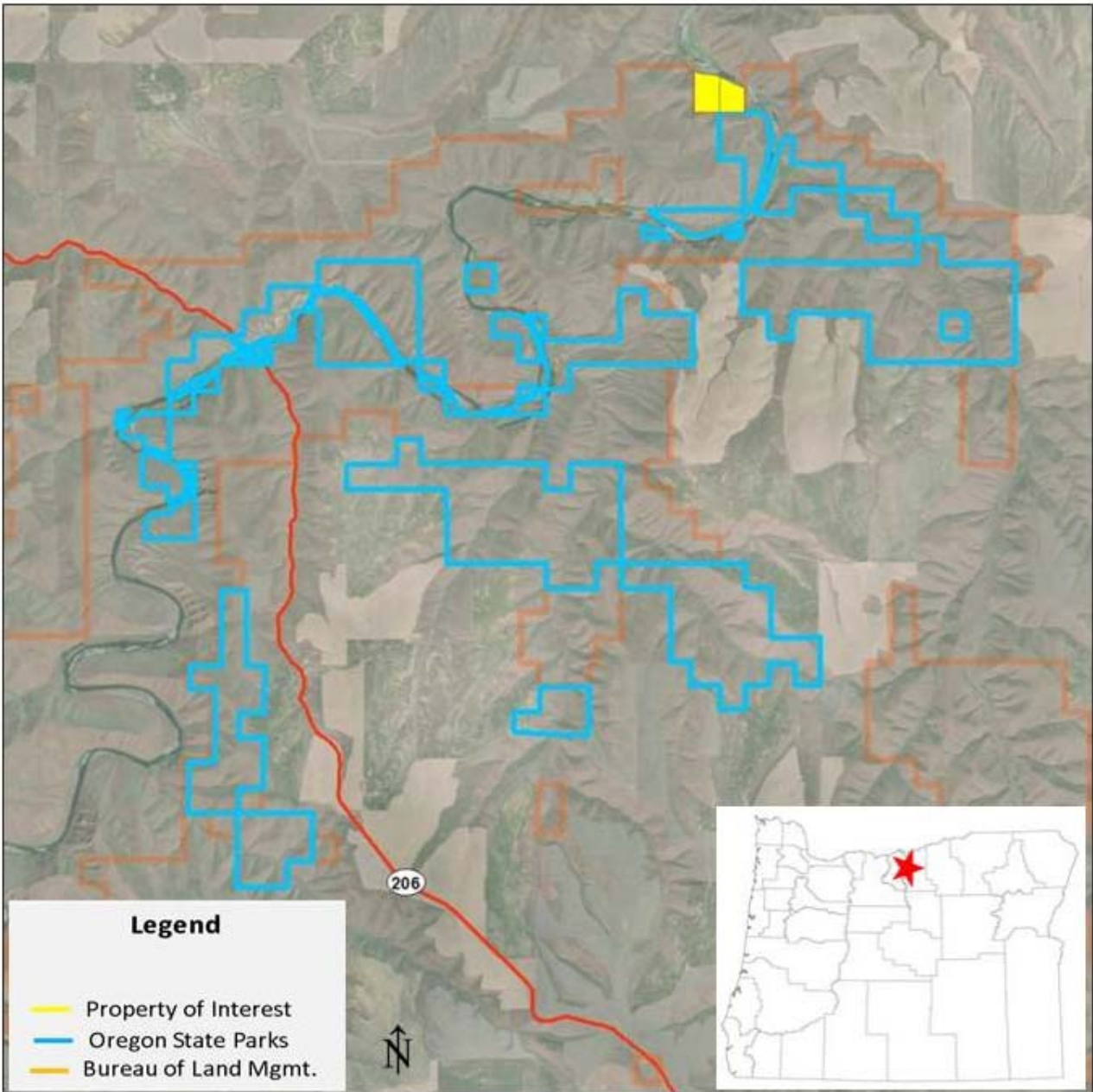
Prior Action by Commission: None

Action Requested: Approve acquisition of the 117-ac Western Rivers Conservancy property at Cottonwood Canyon State Park in Sherman County, within the price range shown above.

Attachment: Map

Prepared by: Kammie Bunes, Right of Way Agent

Cottonwood Canyon State Park – Western Rivers Property Acquisition



Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 5d

Informational

Topic: Smith Rock – McFarlane Property Acquisition

Presented by: Kammie Bunes, Right of Way Agent

In 2017, an adjacent property owner contacted OPRD to inquire of our interest in acquiring their family's 38 +/- acre property abutting the southeast boundary of Smith Rock State Park.

This undeveloped property is bisected by the Crooked River (in a generally north/south direction) with the majority of the upland acreage of the property located on the east side of the river. There are no vehicular access rights to this property although the lands on both sides of the river are accessible by pedestrian trail and the property is currently accessed by hikers, rock climbers and kayakers.

The riverbanks contain native vegetation including shrubs and trees. In the upper bench is a light to moderate stand of Juniper tree cover with a few Red Alder and Ponderosa Pines also present. Ground vegetation includes native shrubs and grasses which are typically found in rangeland.

This property had been identified in the 1990 Smith Rock Master Plan as a property of interest. Acquisition of this property would incorporate this popular climbing area, referred to as North Gorge, into the park system and provide OPRD the opportunity to manage the recreational use of these lands as well as protect the scenic beauty of an additional 2000 foot section of the Crooked River.

Staff have recently requested an appraisal be done to determine current fair market value of the property and have reviewed land ownership records provided in a preliminary Title Report.

Prior Action by Commission: None

Action Requested: None

Attachments: Map and photos

Prepared by: Alice Beals, Right of Way Agent

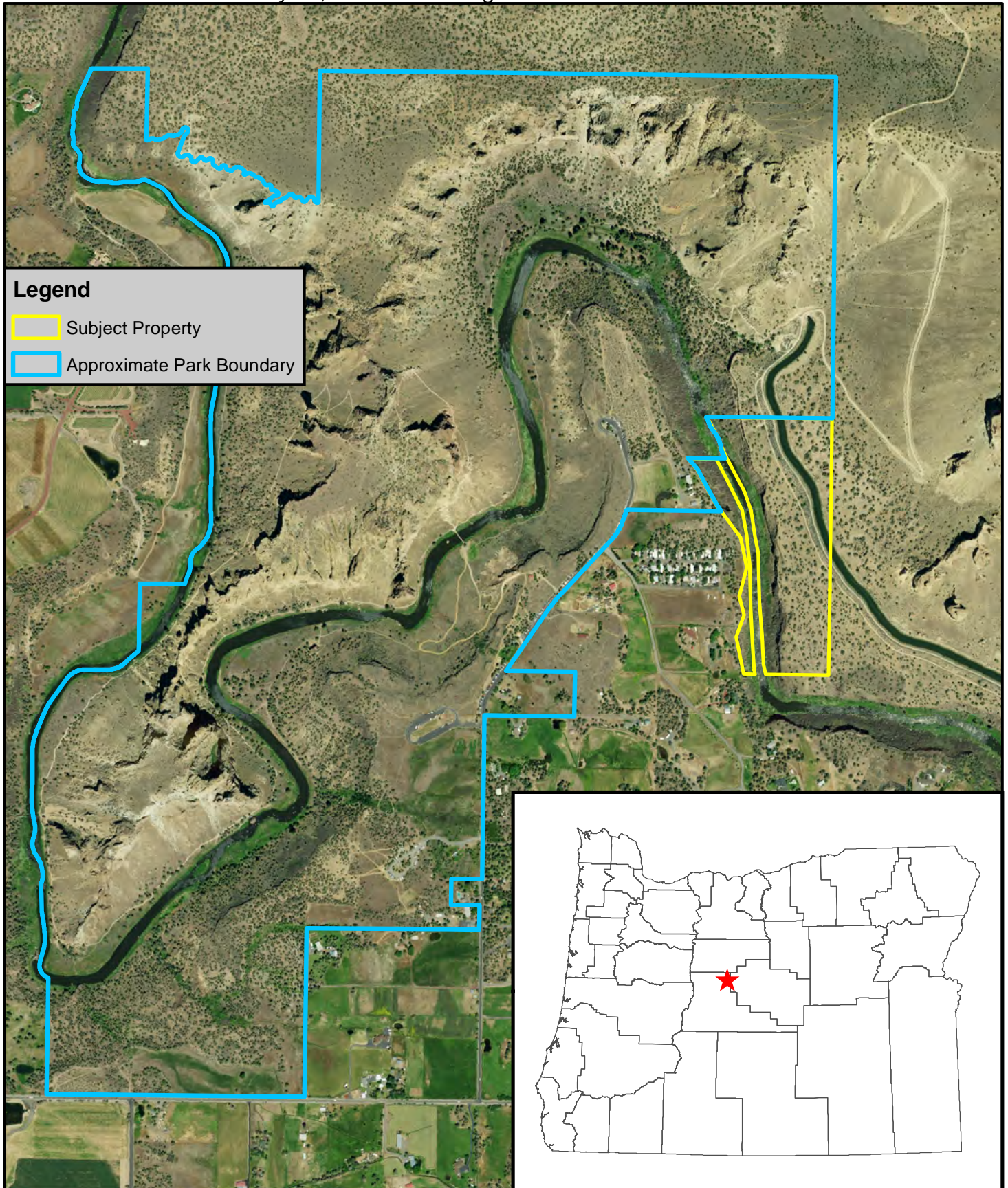
Smith Rock State Park

Oregon Parks and Recreation Dept.
725 Summer St. NE, Suite C
Salem OR, 97301



OPRC February 21, 2019

Agenda Item 5d



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Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 6a Action

Topic: **County Opportunity Grant Program** (funded by RV Licensing Fees)
2019 Annual Grant Awards

Presented by: Jan Hunt, Grants Section Manager

Background:

The County Opportunity Grant Program (COGP) is funded by a portion of Recreational Vehicle Licensing Fees as prescribed in Oregon Administrative Rules – Division 7: 736-007-0000 through 736-007-0040. The program provides grant funding on a project basis for the **acquisition, development, rehabilitation, and planning** of county park and recreation sites that provide camping facilities. All Oregon Counties are eligible applicants. Counties must provide a 25% or 50% match depending on County population.

The seven-member County Parks Assistance Advisory Committee reviews applications and recommends funding priorities. For the FY2019 County Opportunity Grant cycle, \$1,489,174 is available for grants. The sources of these funds are:

Carry-over from FY2018 grant cycle (funds not awarded)	\$ 625,549
COGP funding projection from ODOT/DMV for FY2019 (RV Fees)	\$ 857,652
De-obligated funds from closed projects (grant funds not needed)	\$ 5,973
Total funding available for FY2019 awards:	\$1,489,174

Nine County Opportunity Grant applications were submitted to OPRD totaling \$1,953,674 in funding requests. After scoring project applications against established criteria, eight projects are recommended for full funding. The ninth-ranked project was offered the remaining grant funds balance of \$35,500 by the County Parks Assistance Advisory Committee. The total amount recommended for funding is the full available amount of **\$1,489,174**.

Prior Action by Commission: In the FY2018 cycle, the Commission approved all four COGP projects totaling \$325,530.

Action Requested: Staff seeks Commission approval to award County Opportunity Grant Program Requests as detailed on the attached spreadsheet in the amount of **\$1,489,174**.

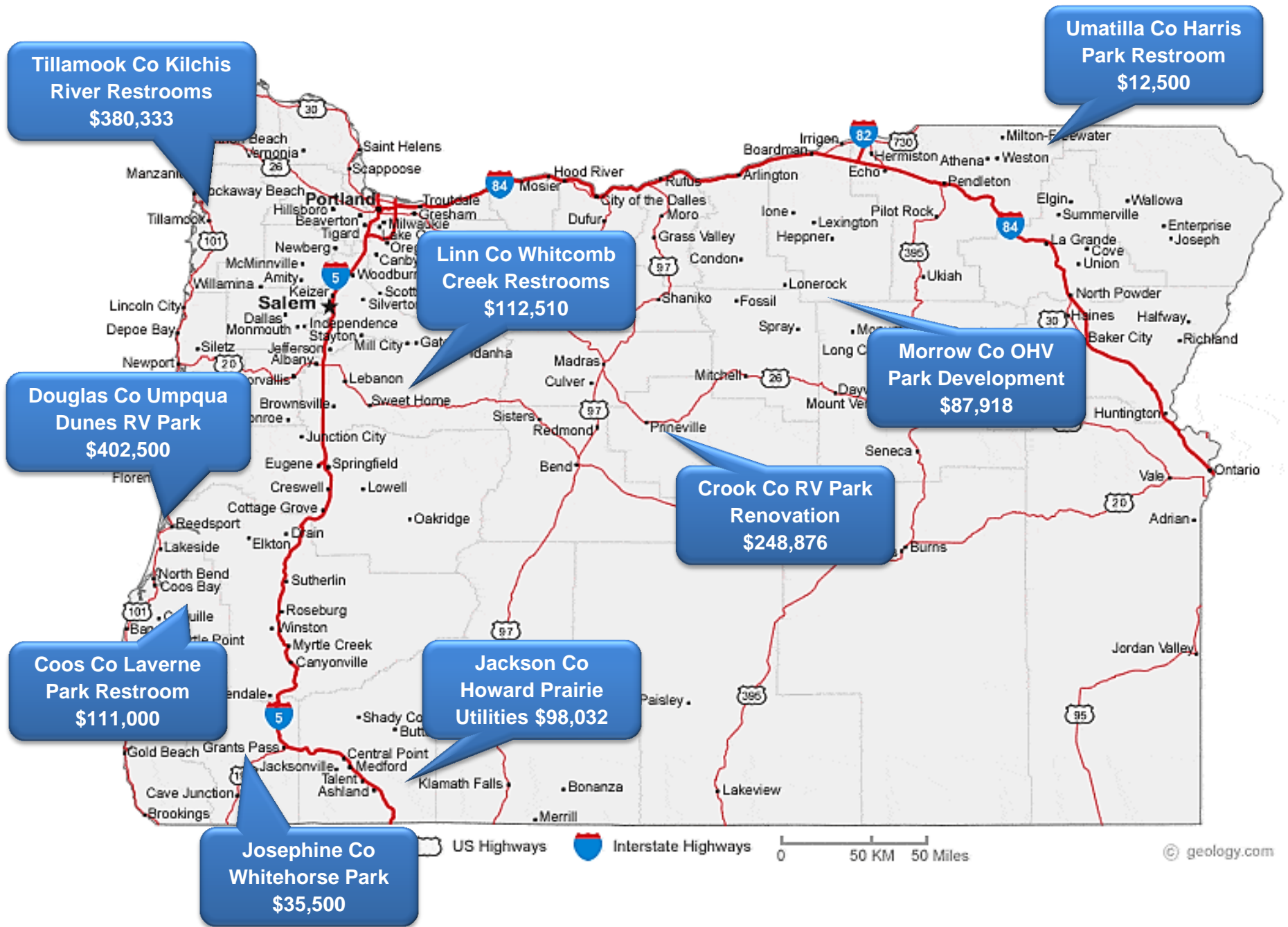
Attachment: **Exhibit A** – County Opportunity Grant Recommendations / Ranking Results

Prepared by: Mark Cowan, Grant Program Coordinator

**2019 County Opportunity Grant Program
 County Parks Assistance Advisory Committee
 November 19, 2018 Meeting - Ranking Results
 Funding Available: \$1,489,174**

Rank	Applicant	Project Name	Brief Project Description	Grant Funds Requested	Local Matching Funds	Total Project Cost
1	Linn County	Whitcomb Creek Restroom	The project will install five CXT vault toilet units in the newly expanded Whitcomb Creek County Park Campground in Linn County, Oregon.	\$ 112,510	\$ 112,510	\$ 225,020
2	Jackson County Parks	Howard Prairie Resort Utility Upgrade - Final Phase	The project will replace all existing electrical and water service to W and N Loop camp sites at Howard Prairie Resort County Park in Jackson County, Oregon.	\$ 98,032	\$ 131,250	\$ 229,282
3	Coos County Parks	Laverne Park Middle Restroom Replacement	The project will replace a 1970's era restroom / shower building with a new CXT restroom / shower building, and upgrade utility connections at Laverne Park in Coos County, Oregon.	\$ 111,000	\$ 111,360	\$ 222,360
4	Tillamook County Parks Department	Kilchis River County Campground Restrooms / Showers	The project will purchase and install two CXT restroom / shower buildings, construct the building pads including electrical, water and plumbing, and install septic tanks and drain fields at Kilchis River County Campground in Tillamook County, Oregon.	\$ 380,338	\$ 204,798	\$ 585,136
5	Umatilla County	Harris Park Vault Toilet	The project will install a vault-style toilet facility at Harris Park in Umatilla County, Oregon.	\$ 12,500	\$ 12,500	\$ 25,000
6	Douglas County Parks Department	Umpqua Dunes Restroom & Campground Renovation	The project will install a new restroom / shower building and install new electrical service to 49 RV campsites at Umpqua Dunes Campground in Douglas County, Oregon.	\$ 402,500	\$ 405,000	\$ 807,500
7	Morrow County	OHV Development Phase II	The project will install a new underground power line to provide power to 12 campsites at the Morrow-Grant County OHV Park Campground in Morrow (and Grant) County, Oregon.	\$ 87,918	\$ 29,311	\$ 117,229
8	Crook County Parks & Recreation District	Crook County RV Park Renovation	The project will re-pave 81 RV sites at the Crook County RV Park in Prineville, Oregon.	\$ 248,876	\$ 82,960	\$ 331,836
9	Josephine County Parks	Whitehorse Park Renovation: Phase 1	The project will be a portion of a larger project to add new infrastructure, add a new restroom / shower facility, and rebuild small camp sites into larger full hook-up sites for modern RV's at Whitehorse Park in Josephine County, Oregon.	\$ 35,500	\$ 35,500	\$ 71,000
Total Recommended for Funding (All Projects)				\$ 1,489,174	\$ 1,125,189	\$ 2,614,363

**Location Map of
2019 County Opportunity Grant Program Awards**





To: Chris Havel, Oregon Parks and Recreation Department

From: Josette M. Mitchell, City Administrator

Re: Scenic Waterway Designation for Section of the Nehalem River

Chris,

The City of Vernonia has reviewed the DRAFT State Scenic Waterway Management Plan, Nehalem River, dated October 2018. We agree that there is much value in maintaining existing natural areas, and working to sustain substantial recreational use of our rivers. Being that the designation does not happen in our county, and the imposed requirements will not affect us in an immediate way, we have a neutral opinion. In reviewing the report our only slight concern was the limitation on new water rights. We currently have ample water supply, and given the requirements and allowances in the draft plan would be able to continue to serve the people of Vernonia with water in the future. However other communities may need water resources and be unable to access them in the future.

Respectfully,

A handwritten signature in blue ink, reading 'Josette M. Mitchell', is located below the text 'Respectfully,'.

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item:	6c	Information
Topic:	Scenic Waterway Program Update	
Presented by:	Jan Hunt	

There are a number of changes happening within the scenic waterway program including:

1. *New Scenic Bikeway/Scenic Waterway coordinator.* Catherine (Kitty) Weisman is our new Scenic Bikeway and Scenic Waterway Coordinator. Kitty has over 26 years of experience in natural resources management and stewardship in the Pacific Northwest with a focus on water quality programs. Kitty has a strong background in public processes and community engagement. She is an avid bicyclist, hiker, kayaker with over 45 years of road biking experience and 25 years of kayaking experience. Kitty's will be joining OPRD on March 11th.
2. *Formation of a scenic waterway advisory committee.* ORPD, in partnership with other state agencies, will create a scenic waterway advisory committee comprised of:
 - a. Permanent Core Team – The four-member core team will stay intact regardless of the river stretch being studied. Members of this group will include a private timber industry rep, a natural resources rep, a recreation rep and an agriculture rep. OPRD will be meeting with partner agencies soon to identify core team members.
 - b. Augmenting the Core Team with Local Stakeholders – The core team will be augmented with local stakeholders from the river stretch being studied. We are currently ramping up to more extensively study the S. Umpqua River. As we identify landowners along the river stretch and other potential interested local stakeholders, we will add a few representatives to the core team. The entire team will be a part of the study process for the S. Umpqua.
3. *Ramping up to extensively study the South Umpqua River.* OPRD staff began preliminary studies of the S. Umpqua approximately two years ago. With the completion of the Nehalem River study, staff will now begin focusing efforts on the S. Umpqua. Similar to the Nehalem River, it will take staff approximately 2 years to fully study the S. Umpqua. Informational reports will be provided to the commission as available.

Prior Action by Commission: November 2018 request for additional OPRD staff outreach.

Prepared by: Jan Hunt

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 6d

Action

Topic: 2019-2023 Oregon Statewide Comprehensive Outdoor Recreation Plan

Presented by: Terry Bergerson

To remain qualified for federal Land and Water Conservation Fund (LWCF) grants, each state must prepare a Statewide Comprehensive Outdoor Recreation Plan (SCORP) every five years. In Oregon, the plan not only guides this grant program, but also serves as the foundation for criteria in other grants administered by the Oregon Parks and Recreation Department (OPRD), including Local Government, County Opportunity, Recreational Trails, and All-Terrain Vehicle programs. It also informs Oregon State Park System operations, administration, planning, development, and recreation programs. Finally, the plan helps governments, as well as the private sector, deliver quality outdoor recreational opportunities to Oregonians and out-of-state visitors.

Early in the planning effort, OPRD established a 23-member SCORP Advisory Committee to assist the department with the planning process. Members of the group represented various organizations including local, state, and federal recreation providers, recreational user groups, and universities. Two full committee meetings were held during the planning effort. In addition, a number of subcommittee meetings were held to guide the development of the parkland mapping project, develop the chapter on the need for non-motorized trail funding, and to develop a set of Open Project Selection Process (OPSP) criteria for evaluating LWCF grant proposals. Public input for the plan was accomplished through participation in general population surveys and review of the draft plan.

Besides satisfying grant program requirements, a primary intent of this plan is to provide up-to-date, high-quality information to assist recreation providers with park system planning in Oregon. As a result, a statewide survey of Oregon residents was conducted regarding their outdoor recreation participation in Oregon, as well as their opinions about parks and recreation management. Results of the survey are provided for the general statewide population; urban, suburban, and rural populations; and for demographic groups at the statewide, urban, suburban, and rural levels. A total of 3,550 randomly selected Oregonians completed a survey questionnaire. A SCORP planning support document entitled, “*2017 Oregon Resident Outdoor Recreation Survey*”, contains the full report.

This plan closely examines the effects of an aging population, an increasingly diverse population, lack of youth engagement in outdoor recreation, an underserved low-income population, and increasing levels of physical inactivity within the population. A series of carefully designed statewide SCORP research studies provide outdoor recreation managers with

usable information and recommendations to guide federal, state, and local units of government, as well as the private sector in making policy decisions addressing these key changes. The plan will assist park and recreation providers to better describe the benefits resulting from recreation projects and programs in an effort to develop and foster a broader constituency and wider community support throughout the state. It will also assist communities and other jurisdictions in their local park and recreation planning efforts.

A separate research project entitled, “*Health Benefits Estimates for Oregonians from Their Outdoor Recreation Participation in Oregon*,” calculated the energy expenditure from physical activity related to outdoor recreation participation by residents in kilocalories (kcal) expended or burned and cost of illness savings for chronic illnesses such as heart disease, stroke, depression, dementia, diabetes and several cancers. The total annual Cost of Illness savings to Oregon from Oregonians’ participation in 30 outdoor recreation activities is conservatively calculated to be \$1.416 billion. The report clearly demonstrates that parks and recreation providers have a role in increasing the public health and wellbeing of Oregonians.

Findings from recent statewide planning efforts identified a critical need for additional funding for non-motorized trails in the state. This SCORP planning process identified a priority need for funding associated with non-motorized trail development and major rehabilitation for close-to-home areas of the state (within Urban Growth Boundaries) and for non-motorized trail deferred maintenance and major rehabilitation in dispersed-settings areas (outside of UGBs). The plan’s data collection effort identified a \$640.4 million total non-motorized trail funding need for Oregon. The chapter provides an examination of alternatives for establishing a new dedicated funding source for non-motorized trails in Oregon.

The *Oregon Parkland Mapping Project* developed a multi-jurisdictional parkland and facilities mapping database for Oregon. A web-based mapping interface allows Oregon’s recreation providers to generate Level of Service Standard parkland and facilities maps within their service areas and identify jurisdictional actions to address key planning recommendations. This tool provides critical planning information for local jurisdictions to maintain high-quality service provision as our state’s population continues its rapid growth pattern.

A draft of the SCORP planning document entitled *Outdoor Recreation in Oregon: Responding to Demographic and Societal Change* has been available for public review and comment during a period from January 7, 2019 to February 7, 2019. Following Commission approval, the final plan will be submitted to the National Park Service (NPS) for approval. Following NPS approval, printing and statewide distribution will occur in March 2019.

The plan is available online at: <https://www.oregon.gov/OPRD/Documents/Commission/2019-2023OregonSCORPlayoutversion.pdf>.

Prior Action by Commission: Approval of LWCF planning grant request (February 2017).

Action Requested: OPRD staff requests Commission approval of the 2019-2023 SCORP for submittal to the NPS.

Prepared by: Terry Bergerson

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item:	7a	Information
Topic:	Update on Local Government Approval of Draft Brian Booth State Park Comprehensive Plan	
Presented by:	David Stipe, Planning + Design Manager	

Background: OPRD creates and updates master plans for state parks in accordance with Oregon Administrative Rules Section 736-018. A Draft Master Plan was produced for Brian Booth State Park (located 7 miles south of Newport in Lincoln County) in 2014. The Draft Plan was formulated between 2012 and 2014 with extensive public input. It outlines natural resource management and development proposals for the newly established park, including plans for the new 164 campsite Chester Armstrong Campground. The Draft Plan was approved by the Commission in its February 2014 meeting, allowing OPRD to move forward with state rulemaking and Lincoln County land use approval.

Following Commission approval of the Draft Plan, Lincoln County formulated and adopted a new land use zone specific to parks with master plans, with the intent to allow OPRD to apply for a zone change and apply the new zone to Brian Booth State Park. The County process to update their zoning code took several years. In 2016, following the County's adoption of the new zone type, OPRD submitted an application to the County for approval of the Draft Brian Booth Master Plan and zone change to Park Master Plan Zone (the new zone adopted by the County).

OPRD appeared before the Lincoln County Planning Commission at a public hearing on three occasions, November 14, 2016, April 9, 2018 and July 9, 2018 to discuss the master plan, proposed rezone and the potential recommendations from the planning commission on the park development outlined in the plan.

Lincoln County Planning Commission recommendations on the plan were issued on September 4, 2018. Planning + Design staff developed a draft response to the planning commission's recommendations on the plan in coordination with Dennis Comfort, Coast Region Manager and Chris Havel, Associate Director. County approval of the plan is required before any park development can occur.

- Staff submitted OPRD's response to the Lincoln County Planning Commission recommendations on November 19, 2018.
- Along with the letter of reply a summary of campground size and density was provided at the request of the Lincoln County Planning Manager.
- Staff additionally provided the Planning Manager with an approximation of the size of a phase one development of the campground in response to questions from the Planning Commission.

- On December 17, 2018 planning staff appeared before the Lincoln County Planning Commission for the continuation of the hearing opened on April 9, 2018.
- On January 9, 2019 planning staff appeared before the Board of County Commissioners to review the Lincoln County staff report, the application record and the recommendation of county concurrence of the modified draft master plan. This hearing was continued.
- On January 16, 2019 the Board of County Commissioners unanimously agreed to forward the staff report and a letter of concurrence to OPRD for Lincoln County acceptance of the Brian Booth Master Plan.

Prior Action by Commission: The Commission approved the Draft Brian Booth State Park Comprehensive Plan on February 4, 2014.

Action Requested: None

Attachments: Lincoln County Board of Commissioners letter of Concurrence
Lincoln County Planning Staff Report

Prepared by: David Stipe

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 7b Action
Topic: Brian Booth Name Removal Request
Presented by: Chris Havel

Oregon Parks and Recreation Department staff develop master plans by holding extensive local and statewide community meetings, completing detailed inventories of natural, recreational, and cultural resources, and proposing development concepts that meets Oregon's outdoor recreational needs. The Commission approves a draft of each plan, which is then reviewed with the local land use authority. After that review, the plan returns to the Commission to adopted it into rule. While local jurisdictions are involved in drafting the plan from the start, there are times when their final review produces adjustments to the document. The criteria for those changes are described in rules and statutes.

In the case of Lincoln County's review of the Brian Booth Memorial State Park Master Plan, an issue arose that unrelated to park design, recreational services, or resource use: the name of the park.

The park is made of three related areas: Ona Beach, Beaver Creek, and a new upland property purchased specifically to improve local and statewide recreation services. The properties are referred to collectively under the name Brian Booth State Park as authorized by a Commission action during a public meeting in January 2013 (see attached).

As part of its review, Lincoln County government has asked staff to place a request before you to remove the name "Brian Booth State Park." As a courtesy to our local partners, we are bringing this request before you for action.

The traditional names for Ona Beach and Beaver Creek are still in use and will remain part of the park's signage, development, and promotional materials. Though rare, many state parks bear the names of people who have played a significant statewide role in advancing the state park cause or other good works. When taken together with tribal, geographic, and locally traditional names, visitors encounter a piece of Oregon culture through each unique name. *Agency staff do not support the request, and respectfully ask the Commission to deny it.*

Prior Action by Commission: None.

Action Requested: Remove the name "Brian Booth State Park" from this property.

Prepared by: Chris Havel

Attachments:

Agenda item 9d, "Designating Brian Booth State Park," adopted by the Oregon State Parks and Recreation Commission on January 30, 2013.

**Oregon Parks and Recreation Commission
January 30, 2013**

Agenda Item: 9d	Action
Topic: Designating Brian Booth State Park	
Presented by: John Potter	

Background: The question of renaming a state park to officially recognize and honor the contributions of Brian Booth to the Oregon Parks and Recreation Department and the State of Oregon has been raised with staff. Mr. Booth died on March 7, 2012 at the age of 75. Commission policy establishes criteria for the naming of state park properties and specifically discourages the naming of properties after individuals, except in extraordinary cases. Considerations for establishing such an exception include whether an individual has made long-term contributions to State Parks and a lasting contribution with a significant and historic impact to Oregon.

Brian Booth became the first chairman of the Oregon State Parks and Recreation Commission in 1990, and served in that capacity under three governors as the Department became established as a separate and respected state agency. His leadership and tireless advocacy for maintaining the financial health of the organization resulted in a permanent, stable funding stream from state lottery earnings. This work epitomized Mr. Booth's underlying belief that "the public beaches and parks are the soul of Oregon" and therefore worthy of state investment and support. In addition to this and other significant contributions and service directly to the Department, Mr. Booth was a founding trustee of the Oregon State Parks Trust (now the Oregon State Parks Foundation), as well as a leading advocate for many other defining aspects of the state. His philanthropy and public service enlarged every component of a well-rounded, healthy society: the literary arts, health and education, natural resource conservation, and outdoor recreation.

The Department has been conducting long-term, comprehensive planning for two state park properties in Lincoln County: Beaver Creek State Natural Area and Ona Beach State Park. Due to the use and management links between these properties and their proximity, there is an opportunity to better unify them through naming in a way that would benefit the public and recognize Brian Booth's contributions. The entire complex of properties could be officially named Brian Booth State Park to elevate its significance and suitably honor the memory of Brian Booth. A distinct "Beaver Creek natural area" and "Ona Beach recreation area" would be retained under a broader state park umbrella designation.

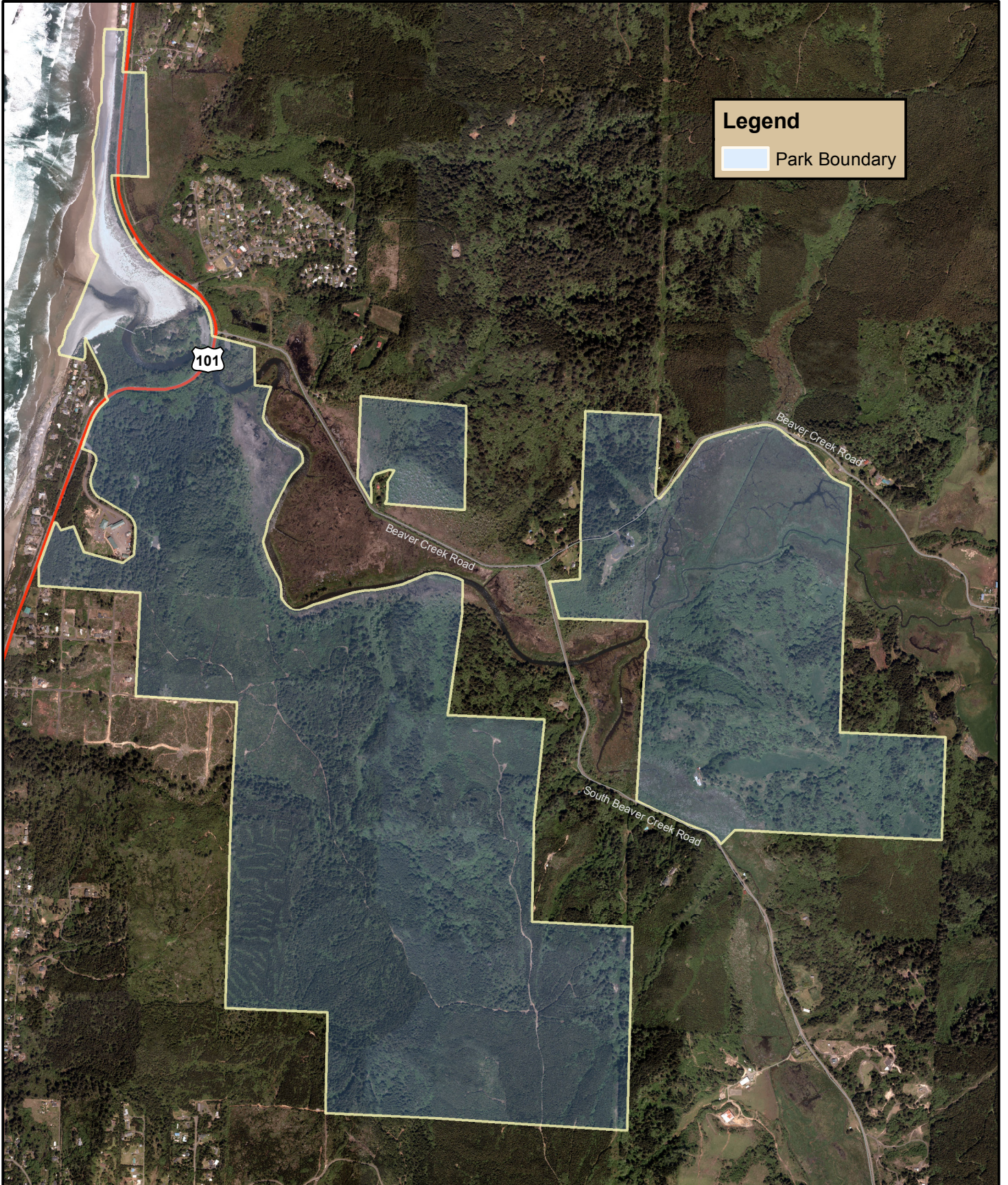
Prior Action by the Commission: The Commission approved a resolution honoring Brian Booth on April 4, 2012. The Commission adopted a "Naming of Oregon State Parks" policy (COM 10-5) on September 15, 1994 and most recently revised it on May 21, 2009.

Action Requested: Commission approval to rename Beaver Creek State Natural Area and Ona Beach State Park including associated properties to Brian Booth State Park in recognition of Brian Booth's contribution to the Oregon State Park system and Oregon.

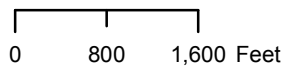
Prepared By: Jean Thompson and John Potter

Proposed Brian Booth SP

Oregon Parks & Recreation Dept.
725 Summer St. NE, Suite C
Salem OR, 97301



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Oregon Parks and Recreation Commission
Meeting of January 30, 2013
Oregon City, Oregon



Agenda Item 9d
Designating Brian Booth State Park
Remarks by John Potter, Assistant Director, Operations

Good morning Chair Moriuchi, Commissioners, Director Wood, and Mrs. Booth; my name is John Potter, the Assistant Director for State Parks.

I am privileged, honored, and humbled today to carry this agenda item for the Director and for staff regarding something that happens only in extraordinary cases. It happens only when an individual has made long-term contributions to the State Park System and has had a significant and historic impact to the state. Today I am asking you to consider a request to combine and permanently associate a great place with a great person.

First, I would like to talk to you about a great place. As you know, we have been conducting long-term comprehensive planning for two state park properties in Lincoln County: Ona Beach State Park and Beaver Creek State Natural Area. These nearly contiguous properties have been planned together and make an ideal whole. Ona Beach has long been popular for the walks on the beach along the ocean shore, for boating, and for fishing. Beaver Creek State Natural Area, a newer acquisition for the state park system, is notable for its high quality wetlands, incredible upland habitat, and its abundant wildlife. Together, people will in the future have an opportunity at this beautiful area to enjoy walks along the many trails, to paddle the creek, to walk along the ocean shore, and to enjoy and appreciate the abundant wildlife in the habitats of this property. We even hope, one day, to build a low-impact campground so that people might enjoy overnight stays as well. All of this great opportunity on 1,200 acres, just 15 minutes south of Newport. It is a special place where protection is ongoing, but already it has attracted significant attention and a great partnership with The Wetlands Conservancy, with the federal government, with other state agencies, and private landowners in the area as well.

A great place, a great person: Brian Booth became the first chairman of the Oregon State Parks and Recreation Commission in 1990. Twenty-three years ago this month, he convened a meeting at Tryon Creek State Park. It was the first meeting of your body. In his words at that meeting, it was the first time that State Parks was under the control of a committee charged solely with setting parks policy and direction, and he expressed the modest hope that by the end of their term, that Oregonians would say that they had made a difference. Mr. Booth served under three governors and took the department through a period of considerable hardship, and a crucible of hard times and funding challenges. He committed thousands of hours to his belief in State Parks and the State of Oregon.

I think that his philosophy, and really the culture of State Parks, is summarized in words he spoke at a talk he gave to the City Club in 1997. I would like to read these to you: “Oregon State Parks have a great reputation for their beauty, safety, and cleanliness. We may be the only part of state government that gets fan mail from all over the world, or at least we did until recently. That is why we are determined not to allow our park system to deteriorate any further. We didn’t want to ruin the reputation that was developed over many years by employees with pride in their work.” So, Mr. Booth’s belief was that we offer a first class operation or not at all. This idea, this dedication, this commitment, of course, eventually led to measure 66 and measure 76, and a permanent, stable public funding stream for the organization. But he didn’t stop there; he was also a founding trustee of the Oregon State Parks Trust, now the State Parks Foundation. He created another avenue, a way to supplement the public funding with private support. This long commitment to maintaining and enhancing the financial health of our organization, of the State Park System, as well as Mr. Booth’s advocacy for many other aspects of what makes it attractive and meaningful to live in the state of Oregon were significant.

There is opportunity today, for you, for Oregonians, to acknowledge that Mr. Booth not only made a difference, but that it was an extraordinary one. So, the action that I am asking you for approval is to rename Ona Beach State Park and Beaver Creek State Natural Area to become Brian Booth State Park, in recognition of Brian Booth’s contributions to the Oregon State Park System and the state.

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 7c

Action

Topic: Construction Contract Award Approvals

Presented by: Clifton Serres, Engineering Manager

Project 1

Title: New MU Office Building

Location: Tumalo State Park

Description: This project will construct a new management unit (MU) office at the Tumalo State Park. The new building will replace the functions now supplied by an office/shop complex located within the City of Bend. It will also compliment a shop building constructed last year at the park. The new building is comparable in design to the office building at Cottonwood Canyon SP. The office portion of the building is 2,135 sq. ft. along, with a 1,000 sq. ft. attached garage. The building will provide an office for the park manager; a reception area, with office space for the park specialist; office space for park rangers; cubicles for seasonal rangers; a break room; and a restroom and shower area.

The project will ultimately free up the existing Bend office/shop complex to be repurposed for the Mountain Region office, removing the need for OPRD to lease private office space. Remodeling the existing MU office into a Regional office will occur next biennium.

Funding for this project is a combination of FIP and Mountain Region Funds.

Project Manager: Scott Stewart

Project Number: 033868 *Project Budgets (Amended):* \$640,000.00

Procurement Number: TBD *Procurement Budget (Amended):* \$640,000.00

Schedule:

Advertise	Bid Close	Contract Award	Contract Completion
February, 2019	March, 2019	03/31/19 (est.)	September, 2019

Prior Action by Commission: Approval of 17-19 FIP Project List.

Action Requested:

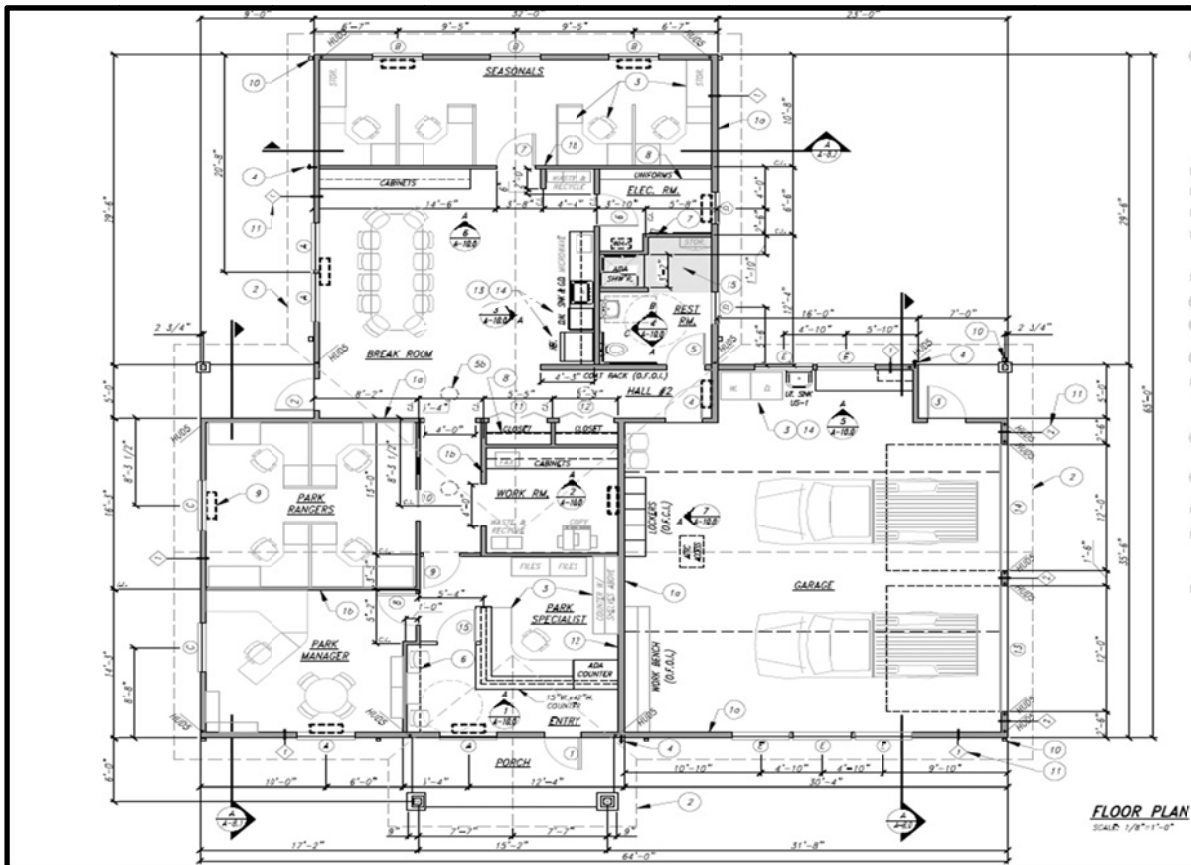
Project 1: Staff seeks Commission conditional approval of award to the apparent low bidder, in the event the apparent low bids are greater than \$500,000. Approval would be conditioned on the following criteria:

1. Contractor meets all OPRD criteria for determining the lowest responsive, responsible bidder including, but not limited to having capacity to perform the stated work; ability to meet all contract insurance and bonding requirements; and is in good standing with the Construction Contractors Board.
2. In the event of a bid protest, OPRD staff will work with the Department of Justice (DOJ) to resolve the protest issue and can provide a recommendation for award.
3. Sufficient OPRD funds are available to complete the work.

Attachments: Exhibits Projects 1.

Prepared by: Clifton J Serres

Project 1 – New Tumalo MU Office Building



Oregon Parks and Recreation Commission
February 20, 2019

Agenda Item: 8a (i)

Information

Topic: Procurement Report

Presented by: Daniel Killam, Deputy Director of Administrations

The attached report includes:

- 2 New agreements for a total of \$24,000
- 24 New contracts for total of \$2,127,369
- 43 Amendments for a total of \$4,748,861

Action Requested: None.

Attachments: Procurement Report

Prepared by: Sarah Santos

OREGON PARKS AND RECREATION DEPARTMENT

Procurement Report
October - December 2018

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
GOODS AND/OR SERVICES CONTRACTS									
10/02/18	Lodestart Studio, Inc.	Statewide	Interpretive panels		\$1			\$1	Amendment 1 extends term of price agreement.
10/02/18	The Alchemy of Design	Statewide	Interpretive panels		\$1			\$1	Amendment 1 extends term of price agreement.
10/04/18	Conservation by Design	Statewide	Interpretive panels		\$1			\$1	Amendment 1 extends term of price agreement.
10/05/18	Fextex Systems, Inc.	Champoeg State Heritage Area in Marion County	Septic tank and components	X	\$129,506			\$129,506	New Contract
10/09/18	Interpretive Graphics Signs and Systems	Statewide	Interpretive panels		\$1			\$1	Amendment 1 extends term of price agreement.
10/09/18	Central Coast Disposal, Inc.	Carl G. Washburne Memorial State Park in Lane County	Garbage and recycling Services		\$15,000	\$20,000	\$20,000	\$35,000	Amendment 1 reinstates contract, extends term and increases compensation.
10/11/18	Western Wood Structures, Inc	Brian Booth State Park in Lincoln County	Boardwalk ADA		\$138,962	\$740	\$4,815	\$143,777	Amendment 2 extends the length of all pile caps by one foot and treats all pile caps with ground contact.
10/16/2018	Cycle Country	State Capitol State Park in Marion County	Electric Utility Vehicle		\$30,812			\$30,812	New Contract
10/24/18	Wiant Design Works	Statewide	Interpretive panels		\$1			\$1	Amendment 1 extends term of price agreement.
10/25/18	WyEast Timber Services, LLC	John B. Yeon State Scenic Corridor and Historic Columbia River Trail in Multnomah and Hood River Counties,	Removal of hazardous trees damaged in fire	X	\$148,960	\$31,058	\$31,058	\$180,018	Amendment 1 reinstates the contract to increase funding, extend term, and increase number of danger trees felled.
10/25/18	Gina Powell	Beverly Beach MU in Lincoln County, Rogue MU in Jackson County , LL Stub Stewart MU in Washington County	Jr Beaver Mascot Costume		\$7,500			\$7,500	New Contract
10/29/18	SHI International	Headquarters in Marion County	ColdFusion Ent Upgrade License		\$3,648			\$3,648	New Contract
11/16/18	Arete Structures, LLC	Rooster Rock State Park in Multnomah County	Pedestrian bridge	X	\$207,210			\$207,210	Amendment 1 extends purchase order expire date.
11/28/18	MediaValet, Inc.	Statewide	Digital asset management		\$60,000	\$6,000	\$6,000	\$66,000	Amendment 1 extends term, reduces storage capacity, bandwidth, and cost.
11/29/18	Oregon Beach Rides LLC	Nehalem Bay State Park in Tillamook county	Concession for guided equestrian trail rides		\$53,000	\$35,000	\$82,000	\$135,000	Amendment 1 extends term two years to 12/31/2020
12/18/18	Friends of Historic Butteville	Champoeg State Heritage Area in Marion County	Historic Butteville Store concession services		\$0	\$0	\$0	\$0	Amendment 2 extends term two years to 12/31/2020
12/14/18	Oregon Natural Desert Association, Inc.	Hay Creek Canyon in Cottonwood Canyon State Park in Gilliam County	Beaver and steelhead habitat enhancement, revegetation		\$25,000	\$0	\$0	\$25,000	Amendment 1 provides clarification of original statement of work, and adds provisions for vegetation restoration, natural resource mapping, and flight specifications.
12/28/18	Oregon Pacific Leasing (DBA) Roto Rooter	Sunset Bay Management Unit in Coos County	Portable toilets		\$11,413			\$11,413	New Contract
12/28/18	Ash Creek Forest Management LLC	OPRD properties in Hood River, north Wasco, Multnomah, Clackamas, Columbia, Washington, Yamhill, Polk, Marion, Benton, Linn, and eastern Lane counties	On-call vegetation management services		\$31,455	\$41,000	\$41,000	\$72,455	Amendment 1 extends contract through 12/31/2020 and updates pricing

GOODS AND/OR SERVICES CONTRACTS (CONTINUED)

OREGON PARKS AND RECREATION DEPARTMENT

**Procurement Report
October - December 2018**

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
12/28/18	Forest Restoration, Inc. doing business as Integrated Resource Management	OPRD properties in Hood River, north Wasco, Multnomah, Clackamas, Columbia, Washington, Yamhill, Polk, Marion, Benton, Linn, and eastern Lane Counties	On-call vegetation management services		\$207,830	\$244,000	\$244,000	\$451,830	Amendment 1 extends contract through 12/31/2020 and updates pricing
12/28/18	Mosaic Ecology LLC doing business as Happy Fish Restoration Landscaping LLC	OPRD properties in Hood River, north Wasco, Multnomah, Clackamas, Columbia, Washington, Yamhill, Polk, and Marion Counties	On-call vegetation management services		\$152,797	\$33,000	\$33,000	\$185,797	Amendment 1 extends contract through 12/31/2020 and updates pricing
12/31/18	J Franco Reforestation, Inc.	OPRD properties in Hood River, north Wasco, Multnomah, Clackamas, Columbia, Washington, Yamhill, Polk, Marion, Benton, Linn, and eastern Lane counties	On-call vegetation management services		\$39,055	\$0	\$0	\$39,055	Amendment 1 extends contract through 12/31/2020 and updates pricing
12/28/18	Shift Yes, LLC	Statewide	"Yes and Culture" workshops		\$34,000			\$34,000	New Contract

PERSONAL SERVICES CONTRACTS

10/01/18	Krav Maga Worldwide, Inc.	Statewide	Defensive tactics instructor certification training		\$7,950			\$7,950	New Contract
10/02/18	RA Outdoors LLC dba Aspira	Salem headquarters in Marion county	Reservation and call center services		\$5,326,761	\$3,700,000	\$11,367,727	\$20,394,488	Amendment 7 extends contract term through 12/31/2021
11/29/18	Urban Park Concessionaires doing business as Silver Falls Recreation Company	Silver Falls State Park in Marion county	Operate and manage conference center and concessions		\$1,400,000	\$400,000	\$400,000	\$1,800,000	Amendment 2 adds the Ranches as Rentable Facilities; adds maintenance reserve, better defines facility maintenance and repair responsibilities; updates authorized representatives; adds horse-back riding as an approved concession; and extends contract term to October 31, 2024

PUBLIC IMPROVEMENTS CONTRACTS

10/02/18	Voss Construction, LLC	Heceta Head Lighthouse State Park in Lane County	Interior column repair	X	\$98,070	\$2,443	\$12,500	\$110,570	Change order 2 adds funds for installing bricks and mortar where removed to view column structural condition
10/08/18	Banzer Construction Co.	Thompson's Mills State Heritage Site in Linn County	Water System and RV Host Site Improvements	X	\$363,415	\$23,933	\$23,933	\$387,348	Change order 1 adds funds for electrical work at future garden area, well house floor drain, utility kiosk footings, transformer vault, geotextile fabric under gravel roads and modifies the booster pump skid model, and additional time to complete the work
10/16/18	Farline Bridge, Inc.	Silver Falls State Park in Marion County	Replacement of two vehicle bridges	X	\$796,233	\$8,000	(\$34,160)	\$762,073	Change order 2 adds pickup, transport and delivery of 16 concrete deck slabs from Knife River in Harrisburg to Silver Falls and extends the final completion date to October 31, 2018

PUBLIC IMPROVEMENTS CONTRACTS (CONTINUED)

OREGON PARKS AND RECREATION DEPARTMENT

**Procurement Report
October - December 2018**

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
10/26/18	Dirt Mechanics LLC	Tumalo State Park in Deschutes County	Tumalo north Deschutes river trail		\$20,071			\$20,071	New Contract
10/23/18	Alpha Sheet Metal LLC	Jessie M Honeyman Memorial State Park in Lane County	A-Loop restroom roof replacement		\$22,665			\$22,665	New Contract
11/01/18	Pioneer Waterproofing Company, Inc.	Thompson's Mills State Heritage Site in Linn County	Silo roof and head house repairs	X	\$263,662			\$263,662	New Contract
11/02/18	Guido Construction Inc.	Umpqua Lighthouse State Park in Douglas County	C-Loop restroom shower building	X	\$875,862			\$875,862	New contract
11/09/18	Banzer Construction Co.	Thompson's Mills State Heritage Site in Linn County	Water System and RV Host Site Improvements	X	\$363,415	\$43,545	\$67,478	\$430,893	Change order 2 upsizes the electrical feeder conductors from main service panel to kiosk panel near RV host site, raises pump house foundation finish floor 12", and raises the RV pedestals 3"
11/15/18	Bateson Enterprises LLC	TouVelle State Recreation Site in Jackson County	Sewer Lift Station Replacement	X	\$266,759			\$266,759	New contract
11/20/18	Road and Driveway Co.	Beverly Beach State Park in Lincoln County	Entrance road paving	X	\$44,266	\$4,511	\$4,511	\$48,777	Change order 1 provides unit cost adjustments for project close, deletes pavement markings and signage and adds delivered aggregate
11/20/18	LTM Inc. dba Knife River Materials	Bullards Beach Management Unit in Coos County	2018 Paving improvements	X	\$69,595	\$34,538	\$34,538	\$104,133	Change order 1 provides unit cost adjustments for project close and adds culver repair on access road
11/29/18	Alpha Sheet Metal LLC	Jessie M Honeyman Memorial State Park in Lane County	A-Loop restroom roof replacement		\$22,665	\$9,530	\$9,530	\$32,195	Change order 1 modifies work to include removal and replacement of dry rot in fascia, truss ends and soffit
12/04/18	ZT Rahcs, Inc	Smith Rock State Park in Deschutes County	Burma trail reroute		\$31,381			\$31,381	New Contract
12/07/18	Pleasant Hill Development, LLC	Banks-Vernonia State Trail in Washington County	Manning trailhead upgrades		\$38,900			\$38,900	New Contract
12/12/18	ZT Rahcs, Inc	Silver Falls State Park in Marion County	South falls trail rehabilitation		\$61,388			\$61,388	New Contract
12/07/18	Pleasant Hill Development, LLC	Champoeg State Heritage Area in Marion County	Ryan Creek trail bridge replacement	X	\$101,850			\$101,850	New Contract
12/04/18	Dirt Mechanics LLC	Tumalo State Park in Deschutes County	Tumalo north Deschutes river trail		\$20,071	\$3,763	\$3,763	\$23,834	Change order 1 modifies final quantities to reflect work performed
ARCHITECTURAL AND ENGINEERING SERVICES CONTRACTS									
10/18/18	Miller Consulting Engineer Inc.	South Beach State Park in Lincoln County	Pedestrian Bridge Replacement Design	X	\$25,600			\$25,600	New Contract
10/23/18	Landis Corporation dba Landis Consulting	Beverly Beach State Park, Depoe Bay whale watch center in Lincoln County	Sewer pump station replacement - electrical design	X	\$10,710			\$10,710	Amendment 1 extends the contract term to correspond with the end of construction.
10/23/18	Landis Corporation dba Landis Consulting	Cottonwood Canyon State Park in Gilliam County	Electrical design to support development of Experience Center	X	\$19,350			\$19,350	Amendment 3 extends contract term to allow consultant to participate in final inspections and complete as-built drawings.
10/25/18	Quincy Engineering	Silver Falls State Park in Marion County	Engineering design and related services for replacement of two vehicle bridges	X	\$98,951	\$0	\$79,691	\$178,691	Amendment 4 extends the contract term due to construction work extending to Oct. 2018; extension allows consultant to complete as-built drawing.
ARCHITECTURAL AND ENGINEERING SERVICES CONTRACTS (CONTINUED)									

OREGON PARKS AND RECREATION DEPARTMENT

Procurement Report
October - December 2018

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
11/07/18	PAE Consulting Engineers Inc.	Crown Point State Scenic Corridor - Vista House in Multnomah County	Electrical engineering design options for HVAC system	X	\$14,000			\$14,000	New Contract
11/20/18	Archaeological and Environmental Solutions	Luckiamute Landing State Natural Area in Polk County	Archaeological survey	X	\$3,637			\$3,637	New Contract
11/28/18	Project Delivery Group	Silver Falls State Park in Marion County	Design utility infrastructure and host sites to support improvements for expansion of North Falls area.	X	\$32,317	\$25,203	\$25,203	\$57,520	Amendment extends term and increases compensation to expand and revise services, including revising design, preparing grading plan for parking, and creating site plan for utility connections.
11/29/18	David Evans and Associates, Inc.	Collier Memorial State Park, OC&E (Oregon, California, and Eastern Railroad) Woods Line State Trail, in Klamath County	Trail bridge substructure rehabilitation options	X	\$19,948	\$32,583	\$32,583	\$52,531	Amendment 6 reinstates contract and extends contract term.
11/29/18	Landis Corporation dba Landis Consulting	Fort Stevens State Park in Clatsop County	Analysis and electrical design of sewer pump station	X	\$18,077	\$0	\$0	\$18,077	Amendment 1 extends term of contract until construction is completed.
12/10/18	KPFF, Inc.	Bullards Beach State Park in Coos County	Sewer rehabilitation design	X	\$99,875			\$99,875	New Contract
12/18/18	DCI Engineers	Thompson's Mills State Heritage Site in Linn County	Silos and head house repairs	X	\$37,500	\$0	\$0	\$37,500	Amendment 1 extends the contract term
12/14/18	The Wallace Group, Inc.	LaPine State Park in Deschutes County	Geotechnical services		\$36,720			\$36,720	New Contract
12/18/18	Quincy Engineering	Silver Falls State Park in Marion County	Design of two new precast slab bridges at conference center	X	\$98,951	\$0	\$79,691	\$178,643	Amendment 5 extends term through construction.
12/19/18	The Wallace Group, Inc.	Tumalo State Park in Deschutes County	Geotechnical services	X	\$11,250			\$11,250	New Contract
12/21/18	Miller Consulting Engineers, Inc.	Champoeg State Heritage Area in Ya	Bridge anchorage design	X	\$8,200	\$0	\$0	\$8,200	Amendment 1 extends contract term.
12/20/18	Anderson Krygier, Inc.	Smith Rock State Park in Deschutes County	Capacity assessment	X	\$22,615	\$0	\$19,910	\$42,525	Amendment 5 extends term through construction.
12/19/18	DCI Engineering	Silver Falls State Park in Marion County	Structural Engineering and Inspection Report		\$4,000			\$4,000	New Contract
RELATED SERVICES CONTRACTS									
12/18/18	Archaeological and Environmental Solutions, LLC	Banks Vernonia State Trail in Columbia County	Archaeological testing of historic refuse scatter	X	\$24,920			\$24,920	New Contract
12/21/2018	Pacific Groundwater Group	Sitka Sedge State Nature Area in Tillamook County	Hydrological analysis	X	\$149,992	\$3,550	\$3,550	\$153,542	Amendment 3 extends term to continue services.
INTERGOVERNMENTAL AGREEMENTS									
10/15/18	Calapooia Watershed Council	Truax Island Access in Linn County	Floodplain restoration and invasive plant management		\$0			\$0	Amendment 1 was requested by DOJ to correct agreement terms and conditions missed in their first review.
10/30/18	Oregon State University	Statewide	ATV youth training and evaluation		\$80,000	\$10,000	\$20,000	\$110,000	Amendment 2 increases funding \$10,000 to allow continuation of services
11/15/18	Curry County	Cape Blanco State Park and Harris Beach State Park in Curry County	Invasive plant control		\$9,000			\$9,000	New Agreement
INTERGOVERNMENTAL AGREEMENTS (CONTINUED)									

OREGON PARKS AND RECREATION DEPARTMENT

**Procurement Report
October - December 2018**

Executed	Contractor	Location	Project	FIP	Original Contract \$	Current Amend-ment	Amend-ments To Date	Current Contract Value	Comments
11/28/18	Marion County	Marion County	On-going sign maintenance for scenic bikeways program		\$1	\$13,900	\$13,900	\$13,901	Amendment 1 increases costs of goods and services and extends contract term.
12/17/18	Portland State University	Multnomah County	Parkland mapping project technical support		\$62,691			\$62,691	Amendment 1 extends term to complete project.
12/20/18	Portland State University	Pilot Butte Scenic Viewpoint in Deschutes County	External facilitation assistance for master planning process.		\$12,050	\$22,564	\$22,564	\$34,614	Amendment 1 adds work and increases compensation.
10/04/18	Yamhill County Corrections	Various Park locations in Yamhill and Marion Counties	Inmate Work Crews		\$15,000			\$15,000	New Agreement

Oregon Parks and Recreation Commission
February 20-21, 2019

Agenda Item:	8a (ii)	Informational
Topic:	Report of Scenic Waterway Program Notification Actions, Ocean Shore Permits Issued, and Timber Harvest Revenue from October 26, 2018 through January 7, 2019.	
Presented by:	Trevor Taylor, Stewardship Manager	

Pursuant to a duly adopted delegation order, and acting in accordance therewith, the Director, or her designee, has approved the following actions on behalf of the Oregon Parks & Recreation Commission:

SCENIC WATERWAYS NOTIFICATIONS

November 6, 2018 approved Notification of Intent 2B-1027-18 from Michael and Jennifer Sitter to construct a new residential home with attached garage along the Upper Deschutes Scenic Waterway. Approval was given because the proposed exterior materials blend in with the natural surroundings, the height restriction and set back requirements were met. Additionally, a vacant lot with native vegetation sits between the proposed home construction site and the river, providing adequate screening from the river.

November 9, 2018 approved Notification of Intent 2-212-18 from Sharon DeHart for the construction of a medical office facility, entry drive and parking lot set back off the rimrock along the Lower Deschutes Scenic Waterway. The proposed structure is compatible with existing uses as an assisted living facility and another medical office are adjacent to this property. In addition, exterior materials blend with surrounding landscaping and the structure is set back far enough from the rim that it will not be visible from the river.

November 9, 2018 approved Notification of Intent 2A-225-18 from Joshua Elder to add an addition to an existing structure, connecting the main residential home to the garage, within the Middle Deschutes Scenic Waterway. The proposal was approved as it will be finished in muted tones to blend in with the natural surroundings, meets the height and river setback standards and because vegetation screening will be maintained to ensure the structure is screened from river.

November 21, 2018 approved Notification of intent 66-92-18 from Oregon State Parks Minam State Recreation Area for the Nez Perce Tribe, Department of Fisheries Management to install PIT array monitoring system to evaluate stock of Chinook salmon and steelhead along the Minam River. This work was approved because all infrastructure will be primitive in character and blend in with the natural surrounding landscape. In addition, the project will improve resource protection by monitoring threatened fish species.

November 21, 2018 approved Notification of Intent 2B-1028-18 from Rick McGovern to replace an existing structure on the property with a garage along the Middle Deschutes Scenic Waterway. The project abides by the high water setback, height restriction and includes materials that blend in with the surrounding natural area. Furthermore, homeowners have agreed to install native vegetation (10 current bushes) post-construction to ensure that the structure will be completely screened from the river.

December 13, 2018 approved Notification of Intent 4-199-18 from Oregon Department of Transportation (ODOT) to install a 4" ballistic fiberglass conduit on the northwest side of an existing bridge. This work meet the Scenic Waterway requirements because the installation blends into the existing bridge structure and no ground or vegetation disturbance will occur on site.

December 14, 2018 approved Notification of Intent 2B-1029-18 from Manfred and Karyl Gothe to construct an open sided pole barn within the Upper Deschutes Scenic Waterway. The proposal was approved as it will be finished in muted tones to blend in with the natural surroundings, meets the height and river setback standards and because it will be built behind an existing building and will not be visible from the river. Also, no vegetation will be removed to construct the barn.

OCEAN SHORES ALTERATION DECISIONS

On October 30, 2018, Ocean Shore Permit #2896-18 was approved for Mark Seaman, for a shoreline protection structure project involving the placement of riprap to protect a home on adjacent property which is threatened by active erosion. The overall project involves two properties, extending along 110 feet of shoreline, with a height of 25 feet, a width of approximately 43 feet, and a slope of 2H:1V (horizontal:vertical). The project includes a total of approximately 3,212 cubic yards of armor stone and backing material. The Seaman portion of the project consists of the southerly 50 linear feet of the above-described structure, on property located at 3835 Lincoln Avenue in Depoe Bay, and further identified on Lincoln County Assessor's map #8-11-28BC as tax lot 4501.

On October 30, 2018, Ocean Shore Permit #2897-18 was approved for Melissa Gorchels, as a portion of a larger shoreline protection structure project involving the placement of riprap to protect the home on the subject property which is threatened by active erosion. The overall project involves two properties, extending along 110 feet of shoreline, with a height of 25 feet, a width of approximately 43 feet, and a slope of 2H:1V (horizontal:vertical). The project includes a total of approximately 3,212 yards of armor stone and backing material. The Gorchels portion of the project consists of 60 linear feet of the above-described structure, on property located at 3845 Lincoln Avenue in Depoe Bay, and further identified on Lincoln County Assessor's map #8-11-28BC as tax lot 4400.

On December 19, 2018, Emergency Permit #2903-18 was issued for the City of Lincoln City and the Devil's Lake Water Improvement District, to authorize dredging of the D River to allow the flow of water from Devil's Lake to the ocean. High surf and tides had resulted in sand accumulation in the river channel, blocking outflow and causing the level of Devil's Lake to rise, threatening lakefront homes with potential for flooding. The project site is located adjacent to the D River Wayside in Lincoln City, and identified on Lincoln County Assessor's Map #7-11-15AC as tax lot 101.

On December 26, 2018, Emergency Permit #2902-18 was issued verbally for Brian Hough, to place emergency riprap on the Ocean Shore to protect a home deemed to be in imminent peril from rapid dune erosion due to extremely high surf and high tides. In December 23, 2018 OPRD staff observed approximately 20 feet of dune erosion within a 2-hour period during high tide, with the loss of large concrete landscape features and a portion of the deck attached to the home on the property. At the time of issuance, the erosional scarp was within 5 feet of the home's foundation. The verbal permit was reaffirmed in writing on January 9, 2019. As a condition of approval, Permittee is required to convert the emergency permit to a permanent Ocean Shore Alteration Permit prior to January 9, 2020. The subject property is located at 295 Salishan Drive in Lincoln City, and identified on Lincoln County Assessor's map 8-11-9DD as tax lot 1000.

On January 3, 2019, Emergency Permit #2904-18 was issued verbally for Russell Bowers, to place emergency riprap on the Ocean Shore to protect a septic system threatened by rapid dune erosion resulting from extremely high surf and high tides. Since mid- December 2018 a series of unusually high surf events which coincided with king tides resulted in rapid dune retreat with a vertical escarpment. At the time of verbal permit issuance, the vertical dune escarpment was within 5 feet of the septic system which serves the home. Staff determined that the septic system was in imminent peril and that without emergency measures it would likely be destroyed prior to the time required to obtain a regular Ocean Shore Alteration Permit. Written approval of Emergency Permit #2904-18 is pending at the time of this report, and will require conversion to a permanent Ocean Shore Alteration Permit within one year. The project is located at 5392 Pacific Coast Highway near Waldport, on property identified on Lincoln County Assessor's map 14-12-2AB as tax lot 2000.

On January 3, 2019, Emergency Permit #2905-18 was issued verbally for Ann DeZarn, to place emergency riprap on the Ocean Shore to protect a septic system threatened by rapid dune erosion resulting from extremely high surf and high tides. Since mid- December 2018 a series of unusually high surf events which coincided with king tides resulted in rapid dune retreat with a vertical escarpment. At the time of verbal permit issuance, the vertical dune escarpment was within approximately 8 feet of the septic system which serves the home. Staff determined that the septic system was in imminent peril and that without emergency measures it would likely be destroyed prior to the time required to obtain a regular Ocean Shore Alteration Permit. Written approval of Emergency Permit #2905-18 is pending at the time of this report, and will require conversion to a permanent Ocean Shore Alteration Permit within one year. The project is located at 5378 Pacific Coast Highway near Waldport, on property identified on Lincoln County Assessor's map 14-12-2AB as tax lot 2000.

On January 10, 2019, Ocean Shore Permit #2899-18 was approved for Kiwanda Shores Beachfront collective, LLC, authorizing a sand alteration project to restore and enhance ocean views along 2400 feet of the Ocean Shore. The overall project involves foredune grading and the relocation of approximately 35,000 cubic yards of sand, followed by vegetative planting to stabilize the foredune crest pursuant to the methodology outlined in the Pacific City Foredune Management Plan. The project is located at the Kiwanda Shores subdivision at Pacific City, including the 38 properties identified on Tillamook County Assessors Map 4S-11W-24DA as tax lots 7300, 7200, 7100, 7000, 6900, 6800, 6700, 6600, 6500, 6400, 6300, 6200, 6100, 6000, 5900, 5800, 2100, 2200, 2300, 2400, 2500, and 2600; and Map 4S-11W-24DD as tax lots 3200, 3300, 3400, 3500, 3600, 3700, 8000, 8100, 8200, 8500, 8600, 8700, 8800, 8900, 9000, and 9100.

On January 11th, 2019, Emergency Permit #2907-19 was issued for Tai Dang and Hue Le to place emergency riprap on the Ocean Shore to protect a home deemed to be in imminent peril from active erosion. To provide adequate protection for the residence at 211 S 6th Street, the approval allows 81 linear feet of armoring. The structure authorized by this emergency permit shall serve only as temporary protection and will require an application for a permanent Ocean Shore Alteration Permit within one year. The project is located in Rockaway Beach, near Saltair Creek, fronting property identified on Tillamook County Map 1N 10W 5BC, tax lot 5100.

TIMBER HARVEST REVENUE

On December 7, 2018 the department received \$12,547.43 (18.23 MBF) in revenue from Bonneville Power Administration for danger tree removals in the Columbia Gorge at Viento State Park, Vinzenz Lausmann Memeorial State Natural Area, and Wygant State Park.

Prior Action by the Commission: None

Action Requested: None

Attachments: None

Prepared by: Stewardship Section Staff

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item: 8b Information

Topic: Legislative Update

Presented by: Katie Gauthier, Legislative & Policy Coordinator

2019 Session

The 2019 officially began on January 22. Legislators and the Governor were sworn in on January 14 and spent the first week doing training and logistics.

On the first day of session, OPRD presented an agency overview to the House Natural Resource Committee outlining current operations, challenges and legislative priorities. The agency budget presentation is also scheduled at the end of January in the Joint Ways and Means Natural Resource Sub-Committee.

OPRD has six agency-sponsored bills, approved by the Commission in April and introduced by the Governor on our behalf. Three of our six bills had hearings during the first two weeks of session.

- **HB 2081** changes the Oregon Heritage Commission direction from coordinating statewide anniversary “celebrations” to “commemorations”. A hearing was scheduled for the first week of session.
- **SB 48** extends the sunset on the Special Assessment of Historic Properties program for three years to allow for historic preservation stakeholders and local governments to develop a program to better target current preservation needs.
- **SB 49** modifies timber contracting requirements to match Oregon Department of Forestry requirements. A hearing has been scheduled on this bill.
- **SB 50** increases the appraisal limit of timber harvest projects required to go through a competitive bid process from \$15,000 to \$25,000. A hearing has been scheduled on this bill.
- **HB 2082** increases safety and decrease confusion by requiring all ATV riders on public lands complete a safety education course. Currently, cards are only required for certain classes or ages of riders.
- **HB 2083** clarifies language from the 2017 session that requires OPRD to reimburse ODOT up to \$4 million every biennium for bicycle and pedestrian grants. This bill establishes a process for OPRD and ODOT to work in cooperation to award grant funding to ensure it complies with constitutional requirements of OPRD’s voter-dedicated lottery funding.

In addition to a proactive agenda, the agency is monitoring a number of bills that have the potential to impact agency operation or funding. Below are a few of the bills we are currently tracking.

- **HB 2095** Establishes Building Maintenance Account in State Treasury, separate and distinct from General Fund. The bill establishes a Building Maintenance Account (BMA) with subaccounts for 19 state agencies for the purpose of repairing and maintaining buildings owned by the agency. This bill has the potential to change the administrative process for how we track our building repair and maintenance could be significant.
 - *Sponsor:* Pre-session filed (at the request of Governor Kate Brown for Oregon Department of Administrative Services)
- **HB 2195** Dedicates portion of State Capitol State Park to Vietnam War memorial. This bill establishes a memorial at specific location in State Capitol State Park and a Vietnam War Memorial Task Force and directs ODVA to maintain.
 - *Sponsor:* Pre-session filed (at the request of House Interim Committee on Veterans and Emergency Preparedness)
- **HB 2221** Establishes Ocean Beach Fund and directs Transient Lodging Tax dollars collected by coastal state park camping fees to that fund to be used for managing safety of the ocean shore and coastal state parks.
 - *Sponsor:* Rep Gomberg; Rep Smith DB; Sen Roblan
- **HB 2305** Authorizes Department of State Lands to perform work to acquire and restore operation of Willamette Falls navigation canal and locks. In the bill, OPRD is directed to consult and assist DSL, as needed to restore navigation of the locks to an operational state.
 - *Sponsor:* Rep Barker; Rep Doherty; Rep Drazan; Rep Evans; Rep Gomberg; Rep Greenlick; Rep Helm; Rep McLain; Rep Meek; Rep Nearman; Rep Nosse; Rep Piluso; Rep Power; Rep Reardon; Rep Salinas; Rep Schouten; Rep Smith Warner; Rep Wilde; Rep Witt; Sen Burdick; Sen Frederick; Sen Monnes Anderson; Sen Olsen; Sen Prozanski; Sen Riley; Sen Taylor; Sen Thomsen; Sen Wagner
- **HB 2376** Appropriates general fund money to State Parks and Recreation Department to develop outreach programs and educational signs warning public about natural dangers of ocean beaches. The dollar amount appropriated is not yet specified in the bill.
 - *Sponsor:* Rep Leif; Rep Smith DB; Sen Heard
- **HB 2468** Immunizes landowner from claims by invitees, guests, permittees and licensees who, free of most charges, use the land for certain recreational, resource and outdoor purposes.
 - *Sponsor:* Pre-session filed (at the request of House Interim Committee on Judiciary)
- **HB 2566** Requires owners to register all-terrain vehicles with DMV, similar to the way snowmobiles are registered.
 - *Sponsor:* Rep. Witt
- **SB 308** Directs State Parks and Recreation Department to develop pilot program to test changes to campsite reservation process to improve access for service-disabled veterans.
 - *Sponsor:* Sen Hansell

- **SB 445** Modifies the Invasive Species Council’s membership including adding Oregon Parks and Recreation Department Director (or designee) to council membership, requires reports to legislative committee, and provides funding.
 - *Sponsor:* Sen Roblan
- **SB 447** Directs State Parks and Recreation Commission to study and make recommendations on collaboration between commission and federal government regarding implementation of Siskiyou national monument.
 - *Sponsor:* Sen Roblan
- **SB 448** Directs Office of Outdoor Recreation to study and make recommendations on development of Oregon Outdoors Pass. This would be one pass for all types of outdoor recreation permits. Requires office to submit report to Legislative Assembly by September 15, 2019.
 - *Sponsor:* Rep Bonham; Rep Helm; Rep Helt; Rep Lewis; Rep Marsh; Rep Williams; Sen Dembrow; Sen Roblan; Sen Thomsen (at the request of Oregon Outdoors, Oregon State Sheriffs' Association, Mt. Hood Meadows, Oregon Restaurant and Lodging Association)
- **SB 588** Establishes Outdoor Therapy Grant Program within State Parks and Recreation Department for purpose of awarding grants to enhance outdoor environmental, ecological, agricultural or other natural resource-based therapy programs serving residents of this state. The bill establishes a fund that can take donations, but does not allocate any funding to the program.
 - *Sponsor:* Sen Burdick; Sen Dembrow; Sen Frederick; Sen Gelser; Sen Manning Jr; Sen President Courtney; Sen Prozanski; Sen Riley; Sen Roblan; Sen Wagner

Prior Action by Commission: Commission approved moving forward with legislative concept submissions in April.

Action Requested: Information only

Prepared by: Katie Gauthier

Attachments: none

Oregon Parks and Recreation Commission

February 22, 2019

Agenda Item:	8c	Information
Topic:	Heritage Division Update	
Presented by:	Christine Curran, Deputy State Historic Preservation Officer	

State Parks Grant Funds Transformation in Downtown Lebanon

A property owner in downtown Lebanon recently leveraged an \$11,000 dollar-for-dollar matching grant to reveal the historic transom windows on a 1910 commercial storefront. The owner is part of his community’s Main Street Organization, an OPRD program that encourages economic revitalization in historic downtowns across the state. The project was completed as a model for others to encourage future rehabilitation efforts, and was celebrated in the community with a public “unveiling” of the windows. Funds were provided by OPRD’s Diamonds in the Rough Grant program, awarded in 2018. The grant provides funds to improve a building’s historic appearance.



Before Rehabilitation



After Rehabilitation

State Parks Reaches Out to the Coos Bay Community about Proposed Historic District

The Confederated Tribes of the Coos, Lower Umpqua, and Siuslaw Indians (CTCLUSI) have proposed listing the Q'alya ta Kukwis shichdii me Traditional Cultural Property Historic District in the National Register of Historic Places. The proposed district is a 20-square mile area that follows the general horseshoe shape of the Coos Bay Estuary and includes portions of Coos Bay, North Bend, and Coos County. The proposed district is eligible for listing in the National Register for its association with the continued use of the estuary by the Coos People since time immemorial to present as shown through the presence of archaeological sites, burials, former village sites, and named places in the Hanis and Miluk dialects of the Coosan Language. The District is the first of its kind to be proposed for listing in the National Register in Oregon.

In January, Heritage Division staff attended meetings with the tribal councils of the CTCLUSI and Coquille Indian Tribe, and officials from the cities of North Bend, Coos Bay, and Coos County. Approximately 150 people attended local public information meetings hosted by OPRD on January 17th and 18th. Questions from the public, elected officials, and city staff were concerned with the National Register process, private property rights, continued use of the estuary for commercial enterprise and recreation, and local administration of the district under state and local preservation laws. Additional outreach efforts included mailing postcards to owners within the proposed district, posting a project page on the agency website, and providing information to the press. The project has been well-covered by the local paper, *The World*. The proposed nomination will be heard by the State Advisory Committee on Historic Preservation (SACHP) at its February 22nd meeting in Coos Bay. The SACHP is a nine-member governor-appointed committee with expertise in history, architecture, archaeology, and other related disciplines. Should the SACHP recommend the District for listing, the National Park Service could take action as early as July 2019.

Federal Government Shut Down Impacts State Historic Preservation Office Programs

Beginning December 22, 2018, the partial government shutdown impacts the Oregon State Historic Preservation Office's ability to administer National Park Service programs. Currently, applications for the federal tax credit, nominations of properties to the National Register of Historic Places, and all other processes are halted. The office continues to prepare documents on behalf of applicants, but is not sending documentation to the National Park Service until the government reopens. SHPO is also responsible for assisting federal agencies with complying with national historic preservation laws. With the closure of several large land-managing agencies, including the Bureau of Land Management and U.S. Forest Service, the volume of new projects declined noticeably and many projects are currently stalled. The SHPO expects a high demand for its services once the government reopens.

Prior Action by Commission: none

Action Requested: none

Attachments: none

Prepared by: Ian P. Johnson, Associate Deputy State Historic Preservation Officer

Oregon Parks and Recreation Commission

February 21, 2019

Agenda Item:	8d	Information
Topic:	First Day Hikes 2019 report	
Presented by:	Report	

Oregon Parks and Recreation Department (OPRD) participated in the national First Day Hikes event for the 8th consecutive year Jan. 1, 2019. Day-use parking fees were waived that day at participating parks that normally charge a parking fee. Commemorative pins were distributed to participants to thank them for their support of the event and state parks.

The First Day Hikes event is organized by the America's State Parks organization. Historically, all 50 states have participated in the annual event; OPRD has participated each year since 2012.

Two parks, Elijah Bristow State Park and Dexter State Recreation Site, decided to branch out from traditional hikes this year. Bristow brought back their "First Day Ride," attracting about 60 horses and riders, with an additional 30 people on foot.

Meanwhile, Dexter leveraged their disc golf course to host "First Day Disc," and had an excellent turnout of about 80 people of all skill levels. Both parks handed out special pins for their respective events.

Quick facts about the event:

- 31 parks participated this year, one of the highest participation rates since the event's inception in 2012.
- 32 hikes were advertised; ultimately 40 hikes were lead to accommodate high visitor turnout
- 1,374 total participants
- 4,800 combined miles hiked

Snapshot of ranger comments about the event:

Emigrant Springs State Heritage Area: "We snowshoed in about 2.5 feet of snow; half the participants had never put on snowshoes before. On the hike we covered park history, animal tracks, tree species, and of course the park's best sledding spots. Positive feedback from all involved."

Fort Stevens State Park: “This was our highest turnout ever – 54 people! Majority were first timers too. We had kids, dogs, birders, experienced hikers, novices, babies in strollers and more. Fun day for everyone.”

Historic Columbia River Highway State Trail: “Cold, clear day with amazing views of the gorge. One group drove all the way from Lincoln City. Participants loved learning about the formation of the gorge and the history of old Highway 30.”

Prior Action by Commission: none

Action Requested: none

Attachments: none

Prepared by: Matt Noble, Traci Nguyen and Beth Wilson

Oregon Parks and Recreation Commission

2019 PLANNING DATES

January						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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February -						
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March						
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April -						
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May						
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June -						
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July						
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August						
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September -						
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October						
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November -						
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December						
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22	23	24	25	26	27	28
29	30	31				

2019 Commission Meeting

February - Independence/Salem Area
 April - Silver Falls or Estacada
 June - Prineville
 September - South Coast
 November - Medford/Ashland

Revision Date: 101/18/2019

Huddle Meetings
Packet Materials DUE!
Agenda & Packet Posted to OPRD Site
Mail Out Packets
State Holidays
Presentation Material Due/Business Meeting
All Managers Meeting
Leadership Group Meeting
Legislative Days
Legislative Session January 22nd - June 30th