

Oregon State Parks and Recreation Commission

April 24, 2024

Agenda Item: 4a

Information

Public Comment Allowed: Yes

Topic: Budget Update

Presented by: Rebecca Jasso, Financial Services Director

Background: The February 2024 Legislative session came to an end on March 7, 2024. There was one bill that impacted OPRD's budget: SB5701 allocated funding to state agencies for negotiated changes in salaries and benefits for the 2023-25 biennium. OPRD was granted \$10,855,225 in additional limitation (\$5,454,956 LF, \$5,282,236 OF, and \$118,033 FF). Funding for this increase is available in the ending balance. The technical adjustment for the Director's office did not happen and will need to be taken to the May 2024 Emergency Board.

The schedule has been set for the Legislative Emergency Board for the time between the short and long sessions. With the typical Emergency Board schedule May 2024, September 2024 and December 2024.

Development of the 2025-27 biennium budget is underway. This multi-step process takes several months and will result in an Agency Request Budget (ARB). With the change in leadership at the Department of Administrative Services (DAS) and a new Governor the process for the 2025-27 biennial budget has changed. We will be working with the Governor's office to refine what goes into our ARB before it is finalized. This process started in January when we submitted our initial list of policy packages. The purpose of the review and our discussions with the Governor's office is to weed out budget POPs that would likely be "non-starters" or "Dead on Arrival"; which is a different process that would seek to only allow the ARB to include POPS that are on the glide path to be included in the GRB. At this time all indications are that the budget process for the upcoming biennium will be much tighter than the last two, and that after the Current Service Level (CSL) roll-up, there will be very little room for additional expenditures.

One enterprise, one Oregon. Collaboration between Governor's Office/DAS/Agencies throughout budget and policy development is the goal.

The new budget timeline:

January – February

Submit Legislative Concepts (LCs) and initial wish list of Policy Packages (POPs)

March – May

Finalize Current Service Level (CSL)

Refine Policy Packages with Governor's Office and CFO

June – July

- June Revenue Forecast
- Finalize Policy Package Pricing
- Draft Agency Request Budget Narratives
- Commission approval of budget

August – September

- September Revenue Forecast
- September 1 – all Agency Requests Budgets finalized and posted

September – December

- December Revenue Forecast
- Governor's Recommended Budget (GRB) development
- December 1 – GRB released

Attached to the brief is the current list with Exec Team priority rankings of the policy packages that have been submitted for review. As we finalize revenue projections and fine tuning the cost estimates for these packages we will be adjusting and filtering down what will be included in ARB.

Prior Action by Commission: Information on revenues was presented at the February 2024 meeting.

Action Requested: None

Attachments: 4b 2025-27 POPs Draft

Prepared by: Rebecca Jasso, Financial Services Director

Rank	ID	Unit	Title	Category (Critical to Service, Supports Existing Authority, Landscape Resilience)	Note	Guess FTE
1	25-17	GRPU	Increase park fee rate ranges	Critical to Service	Update from 2019-2021 to extend top of range.	
2	25-23	OPS	Park public safety fund	Critical to Service	Establish fee as \$1 surcharge on campsites and day-use permits to create statewide reimbursement fund for first responders who support state parks and ocean shore visitors.	
3	25-06	CBS/IT	Online recreation digital hub	Critical to Service	Execute reservation system contract and activate features.	
4	25-05	CBS/IT	Reservation call center	Supports Existing Authority	Moving forward with OPRD Executive Team decision to expand existing call center to include taking reservations and expanding hours of operation.	6

5	25-08	CBS/IT	OPRIS	Critical to Service	Replace and rebuild obsolete software systems.	4
6	25-07	CBS/IT	Heritage digital hub	Critical to Service	Replace and rebuild obsolete software systems.	1 LD
7	25-01	CBS/IT	Budget for the classification filled	Supports Existing Authority	Authorized as ISS8, but accidentally budgeted at lower cost classification.	
8	25-22	OPS	Project planning managers	Supports Existing Authority	Convert LD to permanent, since record now shows positions saves more time, effort, and funding than it costs.	2

9	25-27	CBS/Finance	Adapt to increased workload, esp. with more seasonal hours.	Critical to Service	New system is less efficient for now. Convert one LD to permanent, add new LD we can drop as workload lessens or we become more efficient	1 and 1 LD
10	25-20	OPS	Correctly classify field managers	Critical to Service	Re-examine classification decisions in past 16 years when positions had smaller scopes.	
11	25-24	CBS/Grants	Manage increased grants workload	Critical to Service	More projects, unmet compliance obligation across several programs.	1
12	25-25	CBS/Engagement	Enact action plan	Critical to Service	Range of options to provide field support to execute agency DEIB action plan.	2
13	25-19	Heritage	Equity for heritage professionals	Critical to Service	Reclass to bring OPRD staff in line with identical workers in other agencies.	
14	25-11	CBS/IT	Web application updates	Supports Existing Authority	Centralize and standardize website technology and design.	1
15	25-15	CPS	FIP	Critical to Service	Catch up with inflation and dedicate \$ to historic structures pending outcome of POP 25-13.	
16	25-21	OPS	Interp coordinator	Supports Existing Authority	Restore program functions lost during layoffs and over-consolidation.	1 LD

\$ 2,815,687	\$ 5,578,754	1 Database Administrator = \$313,064 2 Developers = \$580,796 1 Bus Analyst = \$271,827 Asset Mgmt = \$1,200,000 Grant Mgmt = \$300,000 Independent Quality Management Services = \$150,000	Upgrade some OPRIS modules - Lands module, Grant Management, and Asset Management.
\$ 1,771,171	\$ 7,349,925	Comprehensive system supporting online submissions, workflow automation, document storage, GIS, and customer service. Full project could take ~42 months. Procurement and Implementation= *\$1,200,000 Independent Quality Mgmt Services = \$330,000 OPA 2 = \$241,171 *cost based on estimates provided by SHPO in 2019	Final implementation and costs will likely be incurred during 27-29 and is currently estimated to be \$1,000,000 + \$150,000 for IQMS Existing staff resources will be used to manage the project.
\$ 25,150	\$ 7,375,075	Fixes incorrect limitation.	
\$ 830,000	\$ 8,205,075	Project Manager 1 and Business Operations Manager 3 for planning.real estate team.	

\$ 325,000	\$ 8,530,075	1 Payroll Analyst 1 Business Analyst LD	Payroll - 165,317 Business 1 - Not ORPICS
\$ 75,000	\$ 8,605,075		
\$ 250,000	\$ 8,855,075	PA2	
\$ 500,000	\$ 9,355,075		
\$ 500,000	\$ 9,855,075	Needs union conversation.	
\$ 513,036	\$ 10,368,111	PA 1 to content management to support online presence needs. PA 1 = \$222,638 Developer = \$290,398	
\$ 20,000,000	\$ 30,368,111	Consider bond request.	This is a ceiling, so we will adjust downward based on revenue forecast.
\$ 300,000	\$ 30,668,111	PA1	