

## Oregon Department of Aviation AIRO Volunteer Inspection Checklist

Airport: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ ✓ - Satisfactory  
 Volunteer name and phone number: \_\_\_\_\_ ✗ - Unsatisfactory

FACILITIES	CONDITIONS	✓	REMARKS
<b>Pavement Areas</b>	Lips over 3"		
	Hole 5" Diam.- 3" Deep		
	Cracks/ Spalling/ Bumps		
	FOD: Gravel/ Debris/ Etc.		
<b>Airfield</b>	Grass: 6" max		
	Wind Cone/Segmented Circle		
	Drainage		
	Tie-downs		
	Snow Removal: 3" max		
	Wildlife Activity		
<b>Airport Property</b>	Signage		
	Trash cans/ Restrooms clean		
	Parking Lots		
	Improperly parked vehicles		
	Physical facilities/buildings		
	Unusual Geography		
	New Construction or Tenants		
<b>Markings</b>	Runway, Taxiway, Ramp		
<b>Lighting &amp; Reflectors</b>	Obscured/Dirty/Faded		
	Damaged/Missing/Inoperative		
<b>Safety &amp; Security</b>	Fencing/ Gates/ Locks		
	Security Lighting		
	New FBO/Flight School		
	Suspicious Activity/Persons		
	Aircraft Access		
	Abandoned Aircraft/Vehicles		
	Vandalism		
	Hazardous Material Storage		
	Vehicles in Movement Area		

**Additional Comments or Remarks:**

---

---

---

---

---

---

---

**Guidelines**

1. AIRO Volunteer is not an official representative of Oregon Department of Aviation or any State or Federal Agency.
2. Please do not disturb any private property during completion of this checklist.
3. Please mail (3040- 25<sup>th</sup> St SE, Salem, OR 97302) or fax completed checklist to Oregon Department of Aviation
4. Please report any suspected criminal activities to local Law Enforcement.
5. If necessary, please report any suspicious activities to the Oregon TSA Duty Agent at (503) 889-3081.
6. The **866-GASECURE (427-3287)** number is answered at TSA Headquarters and the incident will be passed down to the local TSA office to investigate.

**Contacts**

Oregon Dept of Aviation- Salem

- State Airports Manager: 800-874-0102
- AIRO Program Coordinator: 503-378-6275
- Airports Security Coordinator: 503-580-0879
- Fax: 503-373-1688

FAA/Flight Standards District Office- Hillsboro, OR

General Aviation Operations Inspector

- Office: 800-847-3806
- Fax: 503-615-3300

Transportation Security Administration- Portland, OR

Aviation Security Inspector

- 503-889-3058 or 503-889-3072
- 24 hr: 503-889-3088
- 866-GASECURE (427-3287)
- Fax: 503-493-1834

AOPA

[www.aopa.org/airportwatch](http://www.aopa.org/airportwatch)