

Oregon State Aviation Board
Approved Meeting Minutes

Teleconference Meeting

February, 14, 2001
Salem, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Board, a teleconference meeting of the Oregon State Aviation Board was held at the Oregon Department of Aviation on February 14, 2001.

Board members attending were Bill Wilkins (chair) and Lisa B. Dahl. Mike Burrill and Carrie Novick attended via conference telephone.

Oregon Department of Aviation (ODA) staff members present were: Ann Crook, Daren Griffin, Doris Travis, Marilyn Lorance, and Rebecca Jasso.

Chair Wilkins opened the meeting at 9 a.m. and informed those in attendance and joining by teleconference the meeting was being recorded.

The agenda was adopted as presented.

The January 10, Portland meeting minutes were approved as published.

Daren Griffin gave a state owned airport update. He recapped the January 30 public meeting regarding the state owned airport leasing policy and rates & charges policy. He reported that the consultant, Airport Business Solutions, also attended the public meeting and presented what they were recommending in the draft policy. Griffin advised the board the primary topic of concern by those attending was the reversion clause. Other items discussed during the meeting included:

- The reason for the study
- Lease terms
- Inspection clause language
- Activities allowed
- Vacant hangars

Griffin also advised the Board that the department is currently waiting for a final draft of the leasing policy and the rates & charges policy from Airport Business Solutions. It is expected by the end of February. Discussion and comments followed.

Chair Wilkins recommended that time be scheduled in the intensive work session currently being planned to provide an opportunity for further discussion of the lease policy.

Marilyn Lorance then explained for the Board the process that will be involved in adopting the final airport policies as administrative rules that will govern the department's operations.

The next agenda item was a discussion of state owned airport transfers. Griffin provided updates for the following airports:

- Paisley: The airport is expected to transfer to Lake County in March.
- Toledo: There has been no change in the transfer status of the airport.
- Joseph: Should be making a decision in the next two weeks how they will proceed
- Cape Blanco: There is no current interest in a transfer. There may be interest in the future.

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Lake Billy Chinook: The airport is being considered for transfer to local owners. A meeting is planned in May to discuss a transfer proposal with the local owners.

Lorance provided legislative updates for Senate Bills 2 and 276, and House Bill 2745. Crook provided an update on the drafting of the card lock bill and the proposed 01-03 budget bill.

The next item on the agenda was 2001 FAM grants. Crook gave a brief explanation of the program and explained the need to adopt this grant program into an administrative rule.

Jasso gave an explanation of the application process. She advised the board the following airports have requested grants:

→	Boardman	\$10,000	Asphalt Ramp Parking Area/Install tiedowns
→	Hermiston	\$1,715	Install taxiway reflectors
→	Hood River	\$10,000	Property Acquisition
→	Jordan Valley	\$10,000	Feasibility Study/Site Selection
→	Klamath Falls	\$10,000	Airline & GA Ramp Reconstruction Phase I
→	North Bend	\$10,000	Master Plan Update
→	Prineville	\$10,000	Replace tower & beacon, install taxiway markers, engineering for expanded apron

A motion was made by Novick and seconded by Dahl to approve the 2001 FAM grants. The motion carried unanimously.

Crook advised the board that Tom Franklin will start February 20, 2001, as the Aviation Project Specialist. This will be a six month limited duration position. However, the Ways & Means subcommittee approved it as a permanent full-time position as part of the 01-03 budget.

Wilkins discussed the evaluation of the director and how the board will develop that procedure.

Plans for an intensive work session were discussed. It was decided that the work session would be coordinated through Carolyn Berry of the Dispute Resolution Commission. A tentative date of April 2-3 was agreed on if the recommended Canby site is available.

Board members then reviewed the agenda items for the March meeting and agreed to the following agenda items:

1. Consider approval of minutes of February 14, 2001 meeting
2. Introduction of new department staff member Tom Franklin
3. Legislative update
4. Federal issues
5. State issues
6. Break
7. State-owned airports update
 - (Lease policies
 - (Airport transfers
 - (Paisley State Airport transfer
8. Lunch
9. Intensive board work session planning update

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10. Impact of U.S. Supreme court decision regarding wetlands; Measure 7; other airport land use issues
11. April board meeting agenda; future board meeting locations
12. Adjourn

Crook requested the April meeting be changed to an in-person meeting. It was agreed a site in the Willamette Valley would be decided on at a later date.

There being no further business the meeting adjourned at 11:29a.m.

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