

**APPROVED MINUTES**  
**STATE BOARD OF CLINICAL SOCIAL WORKERS**  
**Tuesday, March 14, 2006 -- 10:00 a.m. to 3:00 p.m.**  
First Floor Conference Room  
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair), Simone Brooks, Cheryl Price, Becky Rasmussen, Suzan Turley, Toniya Villalobos, and Jon Langenwalter (Administrator).

DRAFT AGENDA

The Board begins its regular meeting 10:00 a.m. in a work session. The Impaired Professional Committee meets beginning at 8:00 a.m. in Executive Session (ORS 192.660[1][f][h]) in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Consumer Protection Committee meets beginning at 9:00 a.m. in Executive Session (ORS 192.660[1][f][h]) in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

CALL TO ORDER - Mark Oldham, Chair.

REVIEW/APPROVAL OF AGENDA

APPROVAL OF MINUTES - Approval of the February 14, 2006 Minutes.

MOVE TO EXECUTIVE SESSION: (Taped record.)

CPC Report

IMP Report

Other items as necessary/Legal counsel.

PUBLIC COMMENT

LUNCH AGENDA – Staff Reports and Open Discussion.

COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

OLD BUSINESS:

Practice Act Task Force: Mark Oldham (mail)

Spring ASWB Meeting in Portland: Mark Oldham

Clarification on 877-025-0005(4), "Proctored": John Carr and Cheryl Price

Update on Possible Public Member: Jon Langenwalter (mail)

Request for Public Records Release: Jason Hilton (mail)

NEW BUSINESS:

Request for Accommodations for Taking the Clinical Exam: Jeremy Nguyen (mail); John Garlington (today)

Request for Extension to Take the Exam: Michelle Malott (mail); Barbara Marshall (today)

Request to Retake the Clinical Exam: Vivian Leung (mail)

Request to Return to Active Status: Sheldon Jeral (mail)

BUDGET UPDATE - As of 3/13/06, the current amount in the Board account held in the State Treasury was \$201,161.

CORRESPONDENCE -

REVIEW AND DISCUSSION ON APPLICANT FILES

New Plans, Plan Changes, Final Reviews, and LCSW Applications

Special Review:

ADMINISTRATOR'S REPORT

ANNOUNCEMENTS AND ADJOURNMENT

1. CALL TO ORDER - Mark Oldham, Chair, called the meeting to order at 11:25 a.m.
2. REVIEW/APPROVAL OF AGENDA - Two items were added to New Business: Recent publicity on licensing boards; Need to determine the average length of time for a CSWA to complete a Plan of Supervision.
3. APPROVAL OF MINUTES - Suzan Turley **moved to adopt the minutes of the February 14, 2006 Board meeting as distributed.** Toniya Villalobos **seconded the motion, which passed unanimously.**

4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Suzan Turley **moved to go into Executive Session.** Toniya Villalobos **seconded the motion, which passed unanimously.** The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Cheryl Price **moved to return to Public Session.** Becky Rasmussen **seconded the motion, which passed unanimously.** (Note: A taped record of the Executive Session is kept in the Administrator's Office.)

5. PUBLIC COMMENT

6. LUNCH AGENDA - Staff Reports and Open Discussion.

7. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Suzan Turley presented the Committee report. She **moved to dismiss the following Cases which all dealt with the same licensee and were combined: 2005-17, 2005-18, and 2005-19.** Simone Brooks **seconded the motion which passed unanimously.** Ms. Turley **moved to send the original Stipulated Agreement previously adopted by the Board for Case Number 2005-23, and that if the Stipulated Agreement is not signed within ten days of mailing, the Board has authorized the issuance of a Proposal for Disciplinary Action (Letter of Reprimand and Assessment of Legal Costs).** Simone Brooks **seconded the motion which passed unanimously.** Ms. Turley **moved to dismiss Case Number 2005-31.** Simone Brooks **seconded the motion which passed unanimously.**
- Impaired Professional - Becky Rasmussen presented the Committee report. She **moved to adopt the Final Order by Default (License Revocation and Assessment of Costs) for IMP Case 2005-01.** Cheryl Price **seconded the motion which passed with 5 voting in favor and 1 abstention (Mark Oldham).**
- Continuing Education - Cheryl Price presented the Committee report. She told the Board that the Committee reviewed 10 continuing education requests this month. The Committee approved four requests and asked for more information on two other requests. They rejected one request and affirmed a previous decision to deny a request. They also responded to two general questions that licensees had submitted.

8. OLD BUSINESS:

- Practice Act Task Force: Kathy Outland explained the major areas of the second draft on which the Task Force needed some clarification from the Board. The Board reached consensus on the following issues:
  - The name of the Board will change to the Oregon State Board of Licensed Social Workers.
  - The wording and process of the current Clinical Social Worker Associate program will remain pretty much as is.
  - There will be a License for a Master Social Worker (LMSW). This License would be issued to social workers with a Master's degree from an accredited institution who are engaged in social work practice but do not engage in clinical practice.
  - There will be a Registration for Baccalaureate Social Workers (RBSW). This Registration would be for social workers with a Bachelor's degree from an accredited institution who are engaged in social work practice but do not engage in those areas of practice that are for the LMSW or LCSW practitioner.
  - The Board would consist of 9 members, 3 Public Members and 6 Professional Members. Of the 6 Professional Members, 2 would be LCSWs, 2 would be LMSWs, 1 would be an RBSW, and the final Professional Member would simply be someone from any of the categories under the Board's jurisdiction.

The Board directed the Administrator to contact the two programs in the state who grant a Bachelor's in Social Work degree to get their estimates on how many people they expect to graduate from their programs over the next several years. He will also see if they have any statistics regarding how many people who receive their BSW immediately go on to an MSW program and how many enter the work force with their BSW degree. The Administrator will also contact ASWB to solicit some additional information on definitions used for various levels of licensure.

- Spring ASWB Meeting in Portland: Mark Oldham reviewed the process as it now stands. The meeting starts Thursday evening with a banquet and some presentations. There are various workshops scheduled across the day Friday. Saturday morning will feature a multi-jurisdiction presentation and panel on Impaired Professional programs. Jennifer Hoffman from ASWB is securing Portland area maps and brochures. This Board needs to provide at least a couple people to meet and greet at the welcoming table starting at 2:00 on Thursday afternoon and running until the banquet starts and again on Friday morning starting at 8:00 for probably two hours. Becky Rasmussen, Toniya Villalobos and Mark Oldham volunteered to serve in this capacity. Suzan Turley indicated she would also do welcoming when she wasn't involved in ASWB Board business. Mr. Oldham asked that the staff secure an appropriate banner that would welcome people on behalf of the Oregon Board to hang in the registration area and in the banquet hall for Friday evening. Toniya Villalobos volunteered to develop a list of good restaurants within "walking distance" of the Fifth Avenue Suites so people attending the meeting would have some ideas of what's available in the area. Becky Rasmussen, Toniya Villalobos, Mark Oldham and Jon Langenwaller volunteered to serve as "restaurant companions" for any people who wish to eat at a local restaurant on Friday night. Becky Rasmussen, Toniya Villalobos, Mark Oldham and Simone Brooks volunteered to serve as "restaurant companions" for any people who wish to eat at a local restaurant on Saturday night. Mr. Oldham stated that he would contact John Carr, Ginger Martin, Kathy Outland, Elizabeth Buys, and Tom Hogan to see if they would be willing to serve as restaurant companions on either Friday or Saturday evenings. Simone Brooks indicated that she would contact the Trailblazer organization, Nike and the Portland Oregon Visitor's Association (POVA) to see if they had small Oregon gifts they would donate to people attending the conference. Ms. Brooks also said that she would develop a list of Portland area groups of ethnic background. Mr. Oldham asked the Administrator to contact Moonstruck Chocolates to see if they would donate a box of chocolates for Oregon's donation to the meeting raffle process. He will also see if the company is willing to provide 125 individual pieces of chocolate so each attendee will receive one.
- Clarification on 877-025-0005(4), "Proctored": The Board reviewed OAR 877-025-0005(4) and concluded that they considered a home-study course to be proctored if there is some form of post-course test to verify that the person reviewed the course material. While the Board uses that general definition, they affirmed their duty to deal with specific questions on a case-by-case basis.
- Update on Possible Public Member: The Board reviewed an application for serving on the Board which Mark Troseth had submitted to the Governor's Office.
- Request for Public Records Release: The Board denied a request from Jason Hilton for a copy of the tape of the Executive Session of the February 14, 2006 Board Meeting.

## 9. NEW BUSINESS:

- Request for Accommodations for Taking the Clinical Exam:
  - The Board approved a request from Jeremy Nguyen to allow him extra time to take the exam and accommodations for English as a second language.
  - The Board approved a request from John Garlington for extra time to take the exam based on a documented condition. The Board denied his request that he be allowed to re-take the Exam since it had been more than two years since he completed his original Plan of Supervision.

- Request for Extension to Take the Exam:
  - The Board approved a request from Barbara Marshall to allow her an extension for taking the ASWB Clinical Exam.
  - The Board denied a request from Michelle Malott to allow her an extension for taking the ASWB Clinical Exam. The Board denied the request because Ms. Malott was beyond the two-year limit for passing the exam after completion of her original Plan of Supervision.
- Request to Retake the Clinical Exam: The Board approved a request from Vivian Leung to allow her to retake the ASWB Clinical Exam. At their November 15, 2005 meeting, the Board approved a request to allow her two extra hours to take the exam and specific dictionary support based on her submission of English as the second language accommodation form.
- Request to Return to Active Status: The Board approved a request from Sheldon Jeral to return to Active status. Mr. Jeral need not complete any Continuing Education hours since he had been on Inactive status for less than a year.
- Recent Publicity on Licensing Boards: The Board discussed some recent newspaper articles related to concerns about the Board of Nursing. The articles raised the basic question on whether or not professional licensing boards are effectively protecting the public. The Board suspects that these articles will mean that all professional licensing boards will have a higher profile in the upcoming legislative session. Following the advice of Kyle Martin, (AAG), the Board concluded that if any of them are contacted by any media, they will decline to make any comments and refer the media person to the Board staff. They will then immediately inform the Board staff and the Board Chair concerning who contacted them and the basic information being sought by the media.
- Average Length of Time to Complete a Plan of Supervision: The Board instructed the staff to review last 100 Candidates to see how long it actually took them to complete a Plan of Supervision when they started with no previous hours. The Board would like the information presented in the form of a bell curve.

10. BUDGET UPDATE - As of 3/13/06, the current amount in the Board account held in the State Treasury was \$201,161.

11. CORRESPONDENCE - None.

12. REVIEW AND DISCUSSION ON APPLICANT FILES

- New Plans were approved for *Sharon S. Carter, Barbara Anne Dickie, Toeney Flowers, Julie Esther Kang, Cynthia Leming, Karen C. Lindsey, Carly Nicole Moore, Dimitri A. Ntatsos, Erin M. O'Reilly, Chance Summer Paulson, Kathleen Sangster, Jessica F. Starr, Kevin Glen Tanner, Gwendolyn Williams Thomas, Brian K. Thompson, and Erica J. Weber.* (16)
- Plan Changes were approved for *Stephen M. Bull, Carolyn Marie Bushey, Sally A. Crowe, Twyla Leigh Gingrich, Bryce Glenn Hathaway, Sandra J. Santos, and Betsy Eames Trumbull.* (7)
- Final Reviews were approved for *Susannah C. Bastek, Kaarsten M. Furman, and Elizabeth ("Cindy") L. Workman.* (3)
- LCSW Applications were approved for *Constance C. Adams, Glen J. Calvert, Jr., Darlene L. Chow, Michael J. Godfrey, Althea Ann Harrell, Edward I. Nelson, Rachel L. Post, and Suzanne J. Smither.* (8)
- Special Review: None

13. ADMINISTRATOR'S REPORT

14. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 2:45 p.m.

The next regularly scheduled Board meeting will be at 10:00 a.m. on Tuesday, April 11, 2006 in the First Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) and the Continuing Education Committee in the Administrator's Office. At 9:00 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room.