

APPROVED MINUTES
STATE BOARD OF CLINICAL SOCIAL WORKERS
Tuesday, April 11, 2006 -- 10:00 a.m. to 3:00 p.m.
First Floor Conference Room
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair), Simone Brooks, Cheryl Price, Becky Rasmussen, Suzan Turley, Toniya Villalobos, and Jon Langenwalter (Administrator).

DRAFT AGENDA

The Board begins its regular meeting 10:00 a.m. in a work session. The Impaired Professional Committee meets beginning at 8:00 a.m. in Executive Session (ORS 192.660[1][f][h]) in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Consumer Protection Committee meets beginning at 9:00 a.m. in Executive Session (ORS 192.660[1][f][h]) in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

CALL TO ORDER - Mark Oldham, Chair.

REVIEW/APPROVAL OF AGENDA

APPROVAL OF MINUTES - Approval of the March 14, 2006 Minutes.

MOVE TO EXECUTIVE SESSION: (Taped record.)

CPC Report

IMP Report

Other items as necessary/Legal counsel.

PUBLIC COMMENT

LUNCH AGENDA - Staff Reports and Open Discussion.

COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

OLD BUSINESS:

Practice Act Task Force: Mark Oldham

Establishing Fees for New Licensure Levels: Jon Langenwalter

Spring ASWB Meeting in Portland: Mark Oldham

Update on Possible Public Member: Mark Oldham

Request for Accommodations for Taking the Clinical Exam: Vaun Miller

NEW BUSINESS:

Request Extension for Taking the Clinical Exam: Vinette Kennedy-Scott

Request for Language Accommodations and Extra Time for Exam: Clara L. Welsch

Request to Retake Clinical Exam: Terri A. Hagstrom

Request Waiver of 2-Year Supervisory Rule: Courtney Towne

Renewal Decisions: Mark Oldham

Request for Article in Newsletter: Jon Langenwalter

Review Inactive Status Parameters: Mark Oldham

BUDGET UPDATE - As of 4/10/06, the current amount in the Board account held in the State Treasury was \$210,540.

CORRESPONDENCE -

REVIEW AND DISCUSSION ON APPLICANT FILES

New Plans, Plan Changes, Final Reviews, and LCSW Applications

Special Review:

ADMINISTRATOR'S REPORT

ANNOUNCEMENTS AND ADJOURNMENT

1. **CALL TO ORDER** - Mark Oldham, Chair, called the meeting to order at 11: 50 a.m.
2. **REVIEW/APPROVAL OF AGENDA** - One item was added to Old Business: Review Board Goals for the Year. Two items were added to New Business: Redacting Signatures on Public Documents on Website; and Request for Language Accommodation for Taking the Exam.

3. APPROVAL OF MINUTES - Suzan Turley **moved to adopt the minutes of the March 14, 2006 Board meeting as distributed.** Becky Rasmussen **seconded the motion, which passed unanimously.**

4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Suzan Turley **moved to go into Executive Session.** Cheryl Price **seconded the motion, which passed unanimously.** The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. John Carr **moved to return to Public Session.** Simone Brooks **seconded the motion, which passed unanimously.** (Note: A taped record of the Executive Session is kept in the Administrator's Office.)

5. PUBLIC COMMENT - None.

6. LUNCH AGENDA - Staff Reports and Open Discussion.

7. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Suzan Turley presented the Committee report. She **moved to adopt the signed Stipulated Order on Case #2005-23.** Simone Brooks **seconded the motion which passed unanimously.** Ms. Turley **moved to dismiss Case #2005-26.** Cheryl Price **seconded the motion which passed unanimously.** Ms. Turley **moved to dismiss Case #2005-29.** Becky Rasmussen **seconded the motion which passed unanimously.** Ms. Turley **moved to dismiss Case #2005-30.** Simone Brooks **seconded the motion which passed unanimously.** Ms. Turley **moved to dismiss Case #2006-02.** John Carr **seconded the motion which passed unanimously.** Ms. Turley **moved to dismiss Case #2005-32 due to lack of evidence to take public action.** Cheryl Price **seconded the motion which passed unanimously.** Ms. Turley **moved to dismiss Case #2006-04 with a Letter of Concern.** Simone Brooks **seconded the motion which passed unanimously.**
- Impaired Professional - Becky Rasmussen presented the Committee report. She **moved to close Case #2005-06 because the licensee had not timely renewed and the License Lapsed as of March 31, 2006.** Cheryl Price **seconded the motion which passed unanimously.**
- Continuing Education - Cheryl Price presented the Committee report. She told the Board that the Committee reviewed 12 CE requests. They approved 11 requests and were seeking additional information on 1 request. The Committee is also continuing its review of the current list of Board-approved credentialing bodies.
- Rules - Mr. Martin, AAG, distributed rules which the Oregon State Board of Chiropractic Examiners had recently implemented which enables them to conduct a nation-wide fingerprint background check on applicants for licensure.

8. OLD BUSINESS:

- Practice Act Task Force: Kathy Outland shared the latest copy of the proposed legislation to move from simply protecting the title of Licensed Clinical Social Worker to regulating the practice of the Social Work profession. At Ms. Outland's request, the Board reached consensus on the following issues:
 - The goal of the legislation is to regulate the practice of social work as well as the title of social work.

- Persons with a non-social work Bachelor's degree who are currently providing social work services in various agency settings will be "Grandfathered" in the Registry of Bachelor Social Workers. The Grandfathering period will last through June 30, 2011. As of 7/1/11, a person must have a Bachelor in Social Work to become registered with the Board. This will raise the bar of professionalism for people providing social work services in the state and further strengthens the Board ability to meet its mandate for public protection.
 - The Task Force will develop a Memo that will accompany the Legislative Concept that describes the intent of this act from the agency's perspective. The Memo will highlight the need for increased professionalism by those practicing in the social work profession so that the public is ensured of competent and effective mental health support when they seek the services of a social work professional.
 - The Board instructed the Administrator to invite Erin Kelley-Seil, the Governor's policy advisor for this Board, to the June Board meeting so the Board can encourage the Governor's support for this legislation.
- Establishing Fees for New Licensure Levels: The Board reviewed a Staff proposal concerning application, initial licensure/registration fees and renewal fees for the proposed new Licensure and Registration categories included in the Practice Act legislative concept. The Board made the following decisions:
 - The application fee for all licensure and registration levels will be \$100.
 - The delinquent fee for all licensure and registration levels will be \$50
 - The fee for initial licensure for LMSWs will be \$60, prorated to the applicant's birth month.
 - The annual renewal fee for LMSWs will be \$60.
 - The fee for initial registration for RBSWs will be \$24, prorated to the applicant's birth month.
 - The annual renewal fee for RBSWs will be \$24.
- Spring ASWB Meeting in Portland: The Board discussed the upcoming Association of Social Work Boards' meeting to be held in Portland, April 27-30, 2006. The following details were set:
 - Mark Oldham and Becky Rasmussen will serve as greeters at the registration table starting at 2:00 p.m. on Thursday, April 27, 2006.
 - Mark Oldham and Simone Brooks will serve as greeters at the registration table starting at 8:00 a.m. on Friday, April 28, 2006.
 - Mark Oldham, Becky Rasmussen, Suzan Turley and Jon Langenwalter will be available to serve as dinner hosts with groups who wish to eat at local restaurants starting at 6:00 p.m. on Friday, April 28, 2006. Mr. Oldham indicated that he would also see if Kathy Outland, Ginger Martin, and Elizabeth Buys would be willing to be dinner hosts if there was enough interest.
 - Mark Oldham, Becky Rasmussen, Suzan Turley and Simone Brooks will be available to serve as dinner hosts with groups who wish to eat at local restaurants starting at 6:00 p.m. on Saturday, April 29, 2006. Cheryl Price indicated that she might be available that evening as well.
 - The Board will provide two items for the Sunday morning gift drawing: A box of chocolates from Moonstruck Chocolates and two bottles of wine from two different Oregon wineries.

- Mr. Oldham thanked Ms. Villalobos for developing an excellent list of restaurants in the area around the meeting site and instructed the staff to have 100 copies of the list available when registration starts.
- Board members who attend any of the ASWB meetings will be reimbursed for their mileage.
- Update on Possible Public Member: The Board reviewed some additional applications submitted by people who are interested in filling the Public Member positions on the Board that will be open this summer.
- Request for Accommodations for Taking the Clinical Exam: The Board approved a request from Vaun Miller for special accommodations for taking the ASWB Clinical Exam.
- Review Licensing Board Goals for this year: Mr. Oldham led the Board in reviewing the goals the various committees had adopted at the fall planning meeting. All the committees have met the goals set for the first quarter of this year and are on track to meet the goals for the second quarter.

9. NEW BUSINESS:

- Request Extension for Taking the Clinical Exam: The Board approved a request from Vinette Kennedy-Scott for an extension of the date by which she has to take the ASWB Clinical Exam.
- Request for Language Accommodations and Extra Time for Exam: The Board approved a request from Clara L. Welsch for language accommodations and extra time to take the ASWB Clinical Exam.
- Request to Retake Clinical Exam: The Board approved a request from Terri A. Hagstrom to allow her to re-take the ASWB Clinical Exam.
- Request Waiver of 2-Year Supervisory Rule: The Board approved a request from Courtney Towne and waived the 2-Year Supervisory Rule based on her several years of supervisory experience in her previous jurisdiction.
- Renewal Decisions: The Board made the following decisions on late renewals:
 - The Board denied Lynette Anderson's renewal because it was post-marked on April 4, 2006.
 - The Board denied Douglas George's renewal since he had submitted the improper amount of money and did not get that mistake remedied prior to the March 31, 2006 deadline.
 - The Board denied Barbara Montrond's renewal since she had not submitted the appropriate renewal form, she had sent in the improper amount of money, and she had not submitted the necessary CE Report Form.
- Request for Article in Newsletter: The Board denied a request from Portland State University Graduate Schools of Social Work and Education to place an announcement about upcoming training in the next Board newsletter. The Board instructed the Administrator to suggest that they submit their request to NASW/Oregon Chapter for inclusion of the information in that organization's newsletter.
- Review Inactive Status Parameters: The Board briefly reviewed their current application of the Rules around Inactive Status requests. The Board confirmed that if a person was involved in any of the functions detailed in the definition of "Clinical social work" in Oregon Revised Statute 675.510(2)(a-f), that they could not be granted Inactive Status.

- **Omit Signatures from Website:** The Board reviewed a Staff Report which suggested that the actual signatures which are on public disciplinary documents be redacted prior to posting the document on the Board's website. The Board instructed the Staff to cover over signatures of the documents that are and will be posted on the website with a label that reads "Signature on File". This will provide a level of identity theft security.

10. BUDGET UPDATE - As of 4/10/06, the current amount in the Board account held in the State Treasury was \$210,540.

11. CORRESPONDENCE - None.

12. REVIEW AND DISCUSSION ON APPLICANT FILES

- New Plans were approved for *Susan M. D'Alessandro, Alicia E. Dey, Claudia M. Gana, Shari R. Gregory, Christine M. Hendrickson, Amanda Ward Hogue, Natalie J. Jacobs, Megan Marie Kidd, Jeanne Saxton Merritt, Gregory V. Rundo, David W. Schmitt, Laura I. Sicignana, Susan M. Trefts, George E. Welch, Jr., and Jeffrey G. Wellington.* (15)
- Plan Changes were approved for *Sandra A. Adams, Celeste B. Baskett, Mark A. Cameron, Pamela Camino-English, Andrea Cosby, Gregory V. Cussen, Andrew Jon Davis, Robin Kay De Bates, Kimberly Robin Goldstein, Kathy J. Lawrence, Mariah S. Lebwohl, Margaret L. Mahlik, Carly Nicole Moore, Mark T. Owens, Franklin J. Peoples, Kellee Purdy, Paul M. Rakoczy, Heather Brooks Rensmith, Erin R. Sewell, Paul Eric Sorenson, Kathleen E. Voge, and Joni C. Wolf.* (22)
- Final Reviews were approved for *Jessilyn L. Barron, Aimee Coughlin, Eileen F. Devine, Aaron A. Grigg, Mai Kayanuma, Timothy P. McGee, Elizabeth McHugh Peccia, Travis A. Sammon, Virginia Harris Scott, Sara E. Snawder, Susan M. Sotka, Ron A. Summers, and Johanna R. Thunemann.* (13)
- LCSW Applications were approved for *Csilla E. Andor, Daniel R. Clune, Elisabeth Cravens, Janice Snow Dupont, Sarah Howard, Jennifer Maney, Deidre L. Roosevelt, Angeline M. Toles, Kristen E. Walker, Tina L. Wermerskirchen, and Victoria F. Young.* (11)
- Special Review: None
- Agency Request: The Board approved a request from R & S Bailey, Inc. of Klamath Falls, Oregon, that they be included as an approved agency site in which Clinical Social Work Associates can accrue hours toward licensure.

13. ADMINISTRATOR'S REPORT

14. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 3:05 p.m.

The next regularly scheduled Board meeting will be at 10:00 a.m. on Tuesday, May 9, 2006 in the First Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) and the Continuing Education Committee in the Administrator's Office. At 9:00 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room.