

APPROVED MINUTES
STATE BOARD OF CLINICAL SOCIAL WORKERS
Saturday, October 13, 2007 -- 10:00 a.m. to Noon
First Floor Conference Room
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair), Simone Brooks, Sara Dehaan, Cheryl Price, Becky Rasmussen, Mark Troseth, Toniya Villalobos, Kyle Martin, (AAG), and Jon Langenwalter (Administrator).

1. CALL TO ORDER - Mark Oldham, Chair, called the meeting to order at 10:00 a.m.
2. REVIEW/APPROVAL OF AGENDA - The Board added two items to the New Business part of the agenda: Goals from each committee; Jennifer Moore's request to return to active status.
3. APPROVAL OF MINUTES - Toniya Villalobos **moved that the Minutes of the September 11, 2007 Board meeting be approved as distributed for the meeting.** Becky Rasmussen **seconded the motion which passed unanimously.**
4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Cheryl Price **moved to go into Executive Session pursuant to ORS 192.660(2)(f)(h)(k).** Mark Troseth **seconded the motion, which passed unanimously.** The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Sara Dehaan **moved to return to Public Session.** Toniya Villalobos **seconded the motion, which passed unanimously.** (Note: A digital record of the Executive Session is kept on the Board's main computer.)

5. PUBLIC COMMENT - None.
6. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.
 - Consumer Protection - Toniya Villalobos presented the Committee report. She **moved to dismiss case #2007-05 due to no violation of law or rule.** Mark Troseth **seconded the motion which passed unanimously.**
 - Impaired Professional - Mark Oldham reported that the Committee had reviewed all current cases and had no business to bring before the Board at this meeting.
 - Continuing Education - Cheryl Price presented the Committee report. She told the Board that the Committee reviewed 3 requests. The Committee approved 1 request for the formation of a new study group. They denied 2 requests for non-accredited coursework since the licensees involved did not timely submit their request at least 90 days prior to their renewal. Ms. Price presented a new list of mental health agencies that credential coursework for CE credit. Simone Brooks **moved that the Board adopt the new list as acceptable credentialing agencies for CE credits for the licensee renewal process.** Toniya Villalobos **seconded the motion which passed unanimously.**

7. OLD BUSINESS:

- Practice Act Update: Mark Oldham and Mark Troseth reported on their participation at a recent NASW/OR Legislative Committee Meeting. Mark Troseth attended the meeting in person while Mark Oldham joined the group through a conference phone call. In response to a question from the committee, Mark Oldham stated that the Board is looking for a very inclusive, all-encompassing practice act that regulates everyone involved in social work practice. The Committee indicated that they will be polling their members to assess their level of understanding about and support of our proposed practice act.

Jon Langenwalter told the Board that he had met with Erinn Kelley-Seil, the Governor's Policy Advisor. She requested that the Board work with various stakeholder groups to work through any issues that might impede the passage and smooth implementation of the practice act, prior to going very public on the proposed act. The Administrator and Elizabeth Buys will develop a list of stakeholder groups and contact people and start making appointments to meet with them to discuss the need for and ramifications of a practice act. They will distribute the list to the Board to see if members know any of the key contacts in the various groups. Board members also concluded that it is time for them to contact their respective state legislators to start the educational process about the proposed practice act. They also agreed that they needed to keep the Governor's office advised on publicity efforts and outreach to legislators.

- Rules Change Update: Mark Troseth told the Board that he will send out an updated version of the proposed rule changes in light of the suggestions made during yesterday's planning meeting. The Administrator will also send the updated version to the Advisory Task Force for final review and input regarding fiscal impact on licensees. The three areas of major rules changes are: Associates will stay under supervision until they pass the Exam and are licensed; specific requirements for what constitutes a client record as well as the need for safe storage; implementing the national FBI fingerprint background check for all new applicants and select other categories of people.
- Increase Staff by .5 FTE: Jon Langenwalter updated the Board on the process to increase the Office Specialist 1 position to full time. The request will be presented to the January meeting of the Joint Ways and Means Committee in preparation for the special legislative session to be held in February. In light of the planning meeting yesterday, the Board also agreed to request adding a .5 FTE Investigator 3 position to the staff. They realized that this would necessitate a fee increase of some sort. The Administrator will work up a proposal for the November meeting.

8. NEW BUSINESS:

- Request to Return to Active Status:
 - Simone Brooks **moved to approve Lucinda Dahl's request to return to active status.** Sara Dehaan **seconded the motion which passed unanimously.** There is no need for CE coursework since Ms. Dahl had been on inactive status for less than two years.
 - Becky Rasmussen **moved to approve Maija Ryan's request to return to active status.** Toniya Villalobos **seconded the motion which passed unanimously.** There is no need for CE coursework since Ms. Ryan had been on inactive status for less than two years.
 - Sara Dehaan **moved to approve Jennifer Moore's request to return to active status.** Mark Troseth **seconded the motion which passed unanimously.** Even though Ms. Moore had been on inactive status for more than two years, there is no need for CE coursework since she submitted almost 60 hours of accredited coursework completed within the last two years.

- Request Waiver to 2-year Post-Licensure Rule to Provide Supervision: Cheryl Price **moved that the Board deny a request from Suzanne Smither to waive the 2-year post-licensure rule for providing supervision to Associates in a Plan of Supervision. Mark Troseth seconded the motion which passed unanimously.**
- Request Review of Board Rule/Practice: The Board considered a request from Steve Cooper concerning current Board rules and protocols for assessing a fee for late renewals. The Board took no action on Mr. Coopers suggestion and instructed the Administrator to write a letter thanking him for his input.
- Request Review of ASWB Exam Protocols: The Board reviewed a request from Ann Sinclair that they interact with the Association of Social Work Boards (ASWB) regarding the cultural biases that might be present in the Exam and cause English as a second language (ESL) persons to fail the Exam at a higher rate than non-ESL test takers. The Board requested that Mark Oldham and Jon Langenwalter share this discussion when they attend the Fall ASWB Business Meeting in November
- Goals from each committee:
 - CPC / In addition to continuing several goals from the current year, the group has added two new goals: Hire a .5 FTE Investigator 3 to handle the basic investigatory process for all the complaints that come before the Committee; and develop a policy for advising law enforcement officials of possible criminal behavior by licensees or applicants.
 - IMP / They will continue focusing on the goals from this year.
 - Rules / They will continue to process the current batch of rules changes in preparation for a public hearing at the January, 2008 Board meeting. They will then work on some more changes for a public hearing at the June, 2008 Board meeting. They are also committed to using a Rules Advisory Committee with each rule making process.
 - CE / They will continue to review internal work forms to increase efficiencies. They added a goal to work with credentialing bodies to meet the Board's license training requirements.
- Feedback from Health-Related Administrator's Meeting: The Administrator informed the board that he had attended two different meetings so far that provided some insights and feedback from the recent problems which came to light at one of the other health-related licensing boards. The Board needs to keep clearly focused on its main mission of public protection. The suggestion is to turn as much of the Board's administrative work over to the staff so the Board can spend most of their time and energy looking at the large policy issues from a public protection perspective. Mr. Langenwalter noted that the recent move to a consent calendar was a big step in that direction. By consensus, the Board agreed that licensees requesting routine changes to their status would also appear on the consent calendar.

9. BUDGET UPDATE - As of 10/11/07, the current amount in the Board account held in the State Treasury was \$147,645.

10. CORRESPONDENCE - The Board reviewed a letter from the National Association of Scholars, dated September 17, 2007 concerning our requirement that candidates for licensure have a Master's in Social Work from an institution accredited by the Council on Social Work Education. The Board concluded there was no need to change that policy nor respond in writing to the letter.

11. REVIEW AND DISCUSSION ON APPLICANT FILES

- Consent Agenda - Mark Troseth **moved that the Board approve the Consent Agenda as distributed for the meeting.** Toniya Villalobos **seconded the motion which passed unanimously.** (See the Consent Agenda at the end of the Minutes.)
- New Plans were approved for 28 Associates whose names are on the Consent Agenda (see attached). (28)
- Plan Changes were approved for 16 people on the Consent Agenda (see attached). (16)
- Revised Plans were approved for 3 people on the Consent Agenda (see attached). (3)
- Final Reviews were approved for 20 people on the Consent Agenda (see attached). (20)
- LCSW Applications were approved for 9 people on the Consent Agenda (see attached). (9)
- **Special Review:** The Board requested that the Administrator get additional information from Dovie Desirey regarding her application as a CSWA. The Board needs to know where the incident occurred that she refers to on her application and the specific nature of the charges involved. Her application is on hold until the Board has an opportunity to review this additional information.

12. ADMINISTRATOR'S REPORT

13. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 12:20 p.m.

The next regularly scheduled Board meeting will be at 10:00 a.m. on Tuesday, November 13, 2007 in the Second Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:30 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room. At 9:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) in the Administrator's Office. At 6:30 p.m. on the previous evening, (Monday, November 12, 2007) there will be a meeting of the Continuing Education Committee at Sancha Alley's home, 1793 Chukar Court, Salem, OR 97304.

NEW LCSW'S (9)

JESSICA EAGAN
KATHERINE O'HANLON
MARTHA RAGAN
SHAWNA RODRIGUES
JAIMIE SIMON
ANNE SISTLER
JUDITH SMOKER
MICHELLE SNYDER
ALIDRA SOLDAY

FINALS (20)

REBECCA ARREDONDO
MICAHEL BOYD
STEPHEN BULL
SONDRA COBURN-COFFEY
BRYNNE DOLAN
CAROLYN EARDLEY
DEBRA GARCIA
SHELLISE HAKIN
SUZANNE LETER
GREGORY NEWMAN
ANN-MARIE OLSON
CHARLOTTE REDWAY
ELLEN RIFKIN
PAUL SORENSON
ABBEY STAMP-O'CONNOR
NANCY STEVENSON
BETSY TRUMBULL
KAREN WALN
KORENEE WEBSTER
DAWN YELK

NEW CSWA'S (28)

CAMILLE ALENDUFF
SARAH ALLEN
ELIZABETH BAILEY
SARA BROWNELL
REBECCA BURKART
PATRICIA CICCARELLI
MADELINE COLLIAS
JEREMY DAVIS
STEPHANIE DELANO
CHRISTINE EDDY
JOSEPH FERGUSON
CINDY HACKETT
JACQUELINE HADDON
ALLISON HAJDU-PAULEN
JEANETTE HANSEN
NAOMI JUNIPER
TIFFANY KENSLOW
ELAINE KNAPP
MELISSA LARA
RACHEL LINDER
MARGARET MAHLIK
ANDREA MITTLEIDER
CRAIG NIELSEN
JANELLE PETERSON
DARCI STONEMAN
SARITA TRAWICK
JENNIFER WASSERMILLER

PLAN CHANGES (16)

HECTOR ALEMAN JR
ANISSA BAHRENBURG
KIMBERLY BULLER
JAMIE CARLSON
SARA EBERLY
MICHELLE FARRAR
DENISE FELLOWS
BRIDGET GERAGHTY
GISELA GLASSMAN
JANICE HORNSBY
KRISTIN JOHNSON
KATHERINE KNEUPPER
ROBRT LEVY
MARTHA MC GRAW
ANGELA SCHNEIDER
PAMELA SKIVER

REVISED PLAN (3)

AMI HSU
TAMARA POE
ERIC WILLIAM

All the people listed in the above categories have met the necessary requirements to be approved by the State Board of Clinical Social Workers on the Consent Agenda.

Signature on file in Board Office 10/13/07

Jon F. Langenwalter, Administrator Date