

ADOPTED MINUTES
STATE BOARD OF CLINICAL SOCIAL WORKERS
Tuesday, November 13, 2007 -- 11:00 a.m. to Noon
Second Floor Conference Room
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair), Sara Dehaan, Cheryl Price, Becky Rasmussen, Mark Troseth, Kyle Martin, (AAG), and Jon Langenwalter (Administrator).

DRAFT AGENDA

The Board begins its regular meeting 11:00 a.m. in a work session. The Consumer Protection Committee meets beginning at 8:30 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Impaired Professional Committee meets beginning at 9:00 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

CALL TO ORDER - Mark Oldham, Chair

REVIEW/APPROVAL OF AGENDA

APPROVAL OF MINUTES - Approval of the October 13, 2007 Board Meeting Minutes and the Minutes from the October 12-13, 2007 Mini-Planning Meeting.

MOVE TO EXECUTIVE SESSION: (Digital recording.)

CPC Report

IMP Report

Other items as necessary/Legal counsel.

PUBLIC COMMENT

LUNCH AGENDA - Staff Reports and Open Discussion.

COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

OLD BUSINESS:

Practice Act Update: Review Flyers; Collaboration with DHS; Meeting with Stakeholders; Next Steps in Process

Rules Change Update: Mark Troseth

Feedback from ASWB Fall Business Meeting: Mark Oldham and Jon Langenwalter

Appeal to Previous Staff/Board Decision: Laurel Oziel for Yonas Baraka

Request Process for Additional Staff Positions: Jon Langenwalter

NEW BUSINESS:

Request Disability Exemption for Exam: Colleen Corson; Tamara Poe

Review of SFLAC Qualification Guidelines: Jon Langenwalter

Survey Licensee Base About Practice Act?: Jon Langenwalter

Feedback from Health-Related Administrator's Meeting: Jon Langenwalter

BUDGET UPDATE - As of 9/10/07, the current amount in the Board account held in the State Treasury was \$158,316.

CORRESPONDENCE

REVIEW AND DISCUSSION ON APPLICANT FILES

Consent Calendar

Special Review: Jean Sutton

ADMINISTRATOR'S REPORT

ANNOUNCEMENTS AND ADJOURNMENT

1. **CALL TO ORDER** - Mark Oldham, Chair, called the meeting to order at 11:25 a.m.
2. **REVIEW/APPROVAL OF AGENDA** - One item was added to New Business: Spring Mini-Planning Meeting date.

3. APPROVAL OF MINUTES - Cheryl Price **moved that the Minutes of the October 12-13, 2007 Mini-Planning Meeting be approved as distributed prior to the meeting.** Sara Dehaan **seconded the motion which passed unanimously.** Mark Troseth **moved that the Minutes of the October 13, 2007 Business Meeting be changed to include the list of Board and Staff members present.** Becky Rasmussen **seconded the motion which passed unanimously.** Cheryl Price **moved that the Minutes of the October 13, 2007 Business Meeting be approved as changed.** Becky Rasmussen **seconded the motion which passed unanimously.**

4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Cheryl Price **moved to go into Executive Session pursuant to ORS 192.660(2)(f)(h)(k).** Becky Rasmussen **seconded the motion, which passed unanimously.** The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Sara Dehaan **moved to return to Public Session.** Mark Troseth **seconded the motion, which passed unanimously.** (Note: A digital record of the Executive Session is kept on the Board's main computer.)

5. PUBLIC COMMENT - None.

6. LUNCH AGENDA - Staff Reports and Open Discussion.

7. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Becky Rasmussen stated that there was no report. The Committee did not meet since there was not a quorum of the Committee present for the meeting.
- Impaired Professional - Mark Oldham told the Board that there were no cases to present.
- Continuing Education - Cheryl Price presented the Committee report. She told the Board that the Committee reviewed 4 requests from licensees to accept continuing education experiences that had not been approved by an acceptable accrediting body. The Committee approved 1 and tentatively approved the other 3 pending receipt of requested information. She informed the Board that the Committee would accept CE hours from people who attended the "Dynamic Energetic Healing" workshop that was credentialed by NASW/OR. The staff will write to NASW/OR thanking them for their response to questions from the Committee.

8. OLD BUSINESS:

- Practice Act Update:
 - Review Flyers: The Board decided to combine the information from the two flyers into one. They also made several editorial changes to the current information. The staff will incorporate the requested changes and send a new draft to Board members for their review.
 - Collaboration with DHS: Jon Langenwalter informed the Board that he had not yet received a response from DHS concerning possible impact the proposed practice act would have on that agency. He will follow up with Ms. O'Sullivan.
 - Meeting with Stakeholders: The Administrator told Board members that the first round of letters had gone out to various stakeholder agencies. He and Elizabeth Buys will be making phone calls, starting the week of November 19th to follow up on the letters and schedule informational meetings. He also indicated that the same letter would be sent out to several of the larger hospitals in the next week.

- Next Steps in Process: Mark Troseth indicated that he is willing to review the current legislative concept and draft the new areas needed to incorporate the Board's ideas for the Licensed Social Worker and a Registered Social Worker categories.
- Rules Change Update: The Board reviewed the current draft of Divisions 20 and 25 and made some final decisions about policy and wording. Jon Langenwalter will send out the revised draft of those two divisions, along with the current draft of the fingerprint background check division and the update to the client file protocols in 877-030-0100 to the Rules Advisory Task Force. He will solicit their final input on the suggested rules changes by the end of November. He will also ask the task force members to estimate the fiscal impact of all of the proposed rule changes. Mr. Troseth will work with the Administrator to develop the Notice for Proposed Rulemaking Hearing. The Board anticipates holding the public hearing at their monthly meeting on January 8, 2008.
- Feedback from ASWB Fall Business Meeting: Mark Oldham and Jon Langenwalter shared information and ideas from attending the ASWB Fall Business Meeting the previous weekend. Policy and program ideas from other jurisdictions that this Board might consider include:
 - Several jurisdictions do not receive the actual score from a candidate's ASWB clinical exam, but simply whether or not they passed. This simplifies processing information when a person seeks to move to a new jurisdiction.
 - A few jurisdictions have recently increased the number of hours an Associate must accrue in a Plan of Supervision prior to being authorized to take the exam. Two have recently raised the supervision hours needed to 150 and one jurisdiction has raised it to 200 hours. All three of those jurisdictions have raised the overall practice hours required to 4,000.
 - Several jurisdictions have a "Retired" licensure status in addition to an "Inactive Status" category. They use the inactive status designation for people who wish to be inactive for a while but do intend to return to active status in the future. The retired category is for people who are retired but still want to keep their status as a Social Worker.
 - There was considerable discussion at both the Administrator's Forum and the regular ASWB Business Meeting about the experience ESL candidates have when they take the Exam. ASWB will appoint a Task Force to review this issue and report to the 2008 business meeting.
 - One jurisdiction is exploring an alternate method to license ESL candidates who have difficulty passing the ASWB Clinical Exam due to linguistic problems. They might require an additional two years of clinical supervision and a final assessment from the supervisor to determine eligibility for licensure in lieu of passing the exam.
- Appeal to Previous Staff/Board Decision: The Board denied a request from Laurel Oziel to accept the supervision she had provided Yonas Baraka prior to his Plan of Supervision being approved.
- Request Process for Additional Staff Positions: The Administrator informed the Board that their request for a .5 FTE Investigator will need to be combined with their request for increasing the .5 FTE Office Specialist 1 position to full time. He will develop the proposal for review at the next Board meeting.

9. NEW BUSINESS:

- Request Disability Exemption for Exam:
 - The Board instructed the Administrator to get more information from Colleen Corson regarding her request for accommodations to take the ASWB Clinical Exam based on a disability.
 - Cheryl Price **moved that the Board approve a request from Tamara Poe for additional time to take the ASWB Exam based on a documented disability.** Mark Troseth **seconded the motion which passed unanimously.**
- Review of SFLAC Qualification Guidelines: Becky Rasmussen stated that she had reviewed the guidelines developed by the State Family Law Advisory Committee (SFLAC) concerning the training requirements needed by people who wished to serve in various mental health/social work capacities within the state court system. She indicated that the guidelines had much in common with what this Board requires for a person to become licensed. The Board told the Administrator to request that SFLAC include in their guidelines that courts use people who have a current, active and unencumbered license or certificate issued by one of the state mental health regulatory boards.
- Survey Licensee Base About Practice Act: Board members reviewed a survey which NASW/OR had recently sent out to their members to get feedback about the proposed practice act. The Board decided not to send a similar survey out to licensees.
- Feedback from Health-Related Administrator's Meeting: Jon Langenwalter shared information he had received at the recent health-related licensing boards administrator's meeting.
- Date for Spring Mini-Planning Meeting: The Board tentatively scheduled their next Mini-Planning Meeting for Friday and Saturday, June 6-7, 2008.

10. BUDGET UPDATE - As of 11/12/07, the current amount in the Board account held in the State Treasury was \$158,316.

11. CORRESPONDENCE - None.

12. REVIEW AND DISCUSSION ON APPLICANT FILES

- Consent Agenda: Sara Dehaan **moved that the Board approve the Consent Agenda as distributed for the meeting.** Cheryl Price **seconded the motion which passed unanimously.** (See attached Consent Agenda.)
 - New Plans were approved for *8 Associates whose names are on the Consent Agenda (see attached).* (8)
 - Plan Changes were approved for *3 people on the Consent Agenda (see attached).* (3)
 - No Revised Plan were submitted to the Board this month. (0)
 - Final Reviews were approved for *1 person on the Consent Agenda (see attached).* (1)
 - LCSW Applications were approved for *3 people on the Consent Agenda (see attached).* (3)
 - Return to Active Status was approved for *1 person on the Consent Agenda (see attached).* (1)

- Special Review: The Board tabled a request from Jean Sutton until the December meeting.

13. ADMINISTRATOR’S REPORT - None.

14. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 3:05 p.m.

The next regularly scheduled Board meeting will be at 10:00 a.m. on Tuesday, December 11, 2007 in the Second Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:30 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room. At 9:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) in the Administrator’s Office. At 6:30 p.m. on the previous evening, (Monday, December 10, 2007) there will be a meeting of the Continuing Education Committee at Sancha Alley’s home, 1793 Chukar Court, Salem, OR 97304. At 9:00 a.m. On Friday, November 30, 2007, there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room.

**State Board of Clinical Social Workers
Consent Agenda - November 13, 2007**

NEW LCSW’S (3)

LISA ARONSON
JAMES CHAPMAN
DAVID CHING

FINALS (1)

CECILIA ESPINOSA

NEW CSWA’S (8)

SIMON AUSTIN
WENDY BONSI
JESSICA CARLIN
EDALENE GLEASON
MEGAN INGE
SANDRA MONCRIEF-STUART
AMBER NEDERHOOD
JENNIFER TRUSTY

PLAN CHANGES (3)

EMILY BENSON
BRYCE SHOTWELL
JAMIE SINNOTT

RETURN TO ACTIVE STATUS (1)

PHYLLIS GROSE

REVISED PLANS (0)

All the people listed in the above categories have met the necessary requirements to be approved by the State Board of Clinical Social Workers on the Consent Agenda.

Signature on file in Board Office *11/13/07*
Jon F. Langenwalter, Administrator Date