

**APPROVED MINUTES**  
**STATE BOARD OF CLINICAL SOCIAL WORKERS**  
**Tuesday, December 11, 2007 -- 11:00 a.m. to 3:00 p.m.**  
Second Floor Conference Room  
3218 Pringle Road SE - Salem, OR 97302

**BOARD AND STAFF MEMBERS PRESENT:** Mark Oldham (Chair), Simone Brooks, Sara Dehaan, Cheryl Price, Becky Rasmussen, Mark Troseth, Toniya Villalobos, Kyle Martin, (AAG), and Jon Langenwalter (Administrator).

**DRAFT AGENDA**

The Board begins its regular meeting 11:00 a.m. in a work session. The Consumer Protection Committee meets beginning at 8:30 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Impaired Professional Committee meets beginning at 9:00 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

**CALL TO ORDER** - Mark Oldham, Chair

**REVIEW/APPROVAL OF AGENDA**

**APPROVAL OF MINUTES** - Approval of the November 13, 2007 Board Meeting Minutes.

**MOVE TO EXECUTIVE SESSION:** (Digital recording.)

CPC Report

IMP Report

Other items as necessary/Legal counsel.

**PUBLIC COMMENT**

**LUNCH AGENDA** - Staff Reports and Open Discussion.

**COMMITTEE REPORTS** (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

**OLD BUSINESS:**

Practice Act Update:

Collaboration with DHS

Meeting with Stakeholders

Next Steps in Process

Reschedule Meeting with SFLAC: Jon Langenwalter

Rules Change Update: Mark Troseth

Request Process for Additional Staff Positions: Jon Langenwalter

**NEW BUSINESS:**

Request ESL and Extra Time for Exam: Ami Hsu

Request Disability Exemption for Exam: Patricia Blondo

Exam Score Reports on P/F or Real Score Basis?: Jon Langenwalter

Assign New Plan Dates: Athena Phillips; Kevin Shaw

**BUDGET UPDATE** - As of 12/10/07, the current amount in the Board account held in the State Treasury was \$160,681.

**CORRESPONDENCE** - Yonas Buraka

**REVIEW AND DISCUSSION ON APPLICANT FILES**

Consent Calendar

Special Review: Douglas Akin; Maureen DeLongis; Dovie Desirey;

**ADMINISTRATOR'S REPORT**

**ANNOUNCEMENTS AND ADJOURNMENT**

1. **CALL TO ORDER** - Mark Oldham, Chair, called the meeting to order at 11:40 a.m.
2. **REVIEW/APPROVAL OF AGENDA** - One item was added to New Business: Review of Mandated AA Treatment.
3. **APPROVAL OF MINUTES** - Sara Dehaan **moved that the Minutes of the November 13, 2007 Board meeting be approved as distributed for the meeting.** Toniya Villalobos **seconded the motion which passed unanimously.**

4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Cheryl Price **moved to go into Executive Session pursuant to ORS 192.660(2)(f)(h)(k)**. Becky Rasmussen **seconded the motion, which passed unanimously**. The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Sara Dehaan **moved to return to Public Session**. Mark Troseth **seconded the motion, which passed unanimously**. (Note: A digital record of the Executive Session is kept on the Board's main computer.)

5. PUBLIC COMMENT - Rachel Nolin, DAS/BAM was present to learn more about the Board's operation.

6. LUNCH AGENDA - Staff Reports and Open Discussion.

7. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Toniya Villalobos presented the Committee Report. She **moved to dismiss case #2007-17 due to no violation of law or rule**. Mark Troseth **seconded the motion which passed unanimously**. (Note: Sara Dehaan was absent from the meeting during this vote.) Ms. Villalobos **moved to dismiss case #2007-21 due to no violation of law or rule**. Simone Brooks **seconded the motion which passed unanimously**. (Note: Sara Dehaan was absent from the meeting during this vote.) Ms. Villalobos **moved to issue a Notice of Proposed Action for Non-Cooperation (Suspension and Assessment of Costs) for case #2007-34**. Cheryl Price **seconded the motion which passed unanimously**. (Note: Sara Dehaan was present when this vote was taken).
- Impaired Professional - Mark Oldham presented the Committee Report. He **moved to close case #2004-01**. Becky Rasmussen **seconded the motion which passed unanimously**. Mr. Oldham **moved to issue a Notice to Revoke a CSWA Certificate for Non-Compliance with Rules and with an Impaired Program Agreement and Assessment of Costs on case #2006-04**. Cheryl Price **seconded the motion which passed on a 5-1 vote (Brooks, Dehaan, Price, Rasmussen and Villalobos voted in favor; Troseth opposed)**. Later in the meeting, Mark Troseth **moved to reconsider the vote on case #2006-04**. Simone Brooks **seconded the motion for reconsideration which passed unanimously**. (Note: Becky Rasmussen was absent from the meeting during this vote.) Mark Troseth **moved to issue a Notice to Revoke a CSWA Certificate for Non-Compliance with Rules and with an Impaired Program Agreement and Assessment of Costs on case #2006-04**. Cheryl Price **seconded the motion which passed unanimously**. (Note: Becky Rasmussen was absent from the meeting during this vote.)
- Continuing Education - Cheryl Price presented the Committee report. She informed the Board that the Committee had reviewed 14 requests related to non-credentialed coursework or study groups. The Committee approved 6 requests, denied 2 requests, and is seeking additional information on 6 requests.

8. OLD BUSINESS:

- Practice Act Update:
  - Board members reviewed a response from Patty O'Sullivan, DHS/Director of Public Policy and Government Relations. Ms. O'Sullivan outlined several concerns that agency has with the current proposal for a practice act. Mark Troseth volunteered to draft responsive comments to the issues raised in Ms. O'Sullivan's letter.
  - Elizabeth Buys told the Board that she and the Administrator are in the process of setting up educational meetings with various stakeholder groups.
  - Mark Oldham requested that Jon Langenwalter set up a meeting for the two of them with Ramona Foley, former Assistant DHS Director for the Children, Adults, and Families Division.

- Mark Troseth indicated that he will continue to work on language for the draft practice act to include the additional licensure categories the Board has discussed the past several months.
- The Board decided to have a special mini-planning meeting in February, 2008, to focus specifically on the practice act. The Board will meet all day Friday, February 15, 2008 to discuss the practice act. They will hold their normal February Board meeting on Saturday morning, February 16, 2008.
- Reschedule Meeting with SFLAC: Jon Langenwaller told the Board that his meeting with the State Family Law Advisory Committee has been rescheduled for March, 2008.
- Rules Change Update: Mark Troseth will send letters to the Rules Advisory Task Force members who had responded to our recent draft of the proposed changes to the Rules. He will clarify the Board's response to their various suggestions. Simone Brooks **moved that the Board issue a Notice of Proposed Rulemaking Hearing for March 11, 2008.** Toniya Villalobos **seconded the motion which passed unanimously.** The Notice will identify that we are proposing changes to Divisions 20, 25, and 30, and adding a new Division 22.
- Request Process for Additional Staff Positions: The Board affirmed the request for additional staff positions which the Administrator had prepared for the January Joint Ways & Means Committee meeting.

#### 9. NEW BUSINESS:

- Request ESL Accommodations and Extra Time for Exam: Mark Troseth **moved that the Board approve a request from Ami Hsu for ESL accommodations and extra time to take the Exam.** Cheryl Price **seconded the motion which passed unanimously. (Note: Sara Dehaan was absent from the meeting during this vote.)**
- Request Disability Exemption for Exam: Simone Brooks **moved that the Board approve a request from Patricia Blondo for additional time to take the Exam based on a documented medical condition.** Sara Dehaan **seconded the motion which passed unanimously.**
- Request waiver to 90-day exam wait: Toniya Villalobos **moved that the Board approve a request from Terry Ellis to waive the 90-day wait period before being allowed to re-take the Exam.** Becky Rasmussen **seconded the motion which passed unanimously.**
- Exam Score Reports on P/F or Real Score Basis?: The Association of Social Work Boards had asked member jurisdictions if they still wanted to receive the actual score when a candidate takes the exam, or if simply notifying us that a person had passed or failed would be sufficient. The Administrator will inform ASWB that a simple Pass/Fail designation is adequate for this jurisdiction.
- Assign New Plan Dates: The Board approved original Plans of Supervision for Athena Phillips and Kevin Shaw in July, 2007. Both Associates were notified of the need to timely pay their initial certificate fee. To date, neither person has paid the required fee. Simone Brooks **moved that the original plan date of July 10, 2007 is no longer valid for either plan and that their respective Plans of Supervision would not start until the Board meeting after proper funds have been received in the Board office.** Toniya Villalobos **seconded the motion which passed unanimously.** The staff will inform both Associates of this decision and send a copy of the letter to each plan supervisor.
- Mandated AA Treatment: Mark Oldham shared a recent newspaper article concerning the ability of licensing boards to mandate specific 12-Step treatment programs for impaired professionals. The article indicated that Boards did not have the authority to require a licensee attend a specific religiously-oriented 12-step program. Kyle Martin assured the Board that they could require an impaired professional attend a 12-step program as long as the person has some choice of programs to attend.

10. BUDGET UPDATE - As of 12/10/07, the current amount in the Board account held in the State Treasury was \$160,681.
11. CORRESPONDENCE - The Board reviewed a note from Yonas Buraka in which he shared concerns over some recent Board decisions. The Board instructed the Administrator to thank Mr. Buraka for his correspondence but to inform him that they reaffirmed their previous decisions which were based on current rules.
12. REVIEW AND DISCUSSION ON APPLICANT FILES
  - Consent Agenda: Toniya Villalobos **moved that the Board approve the Consent Agenda as distributed for the meeting.** Mark Troseth **seconded the motion which passed unanimously.** (See attached Consent Agenda.)
    - New Plans were approved for *32 Associates whose names are on the Consent Agenda (see attached).* (32)
    - Plan Changes were approved for *19 people on the Consent Agenda (see attached).* (19)
    - No Revised Plans were submitted to the Board this month. (0)
    - Final Reviews were approved for *15 people on the Consent Agenda (see attached).* (15)
    - CSWA Applications were approved for *11 people on the Consent Agenda (see attached).* (11)
    - Return to Active Status was approved for *2 people on the Consent Agenda (see attached).* (2)
    - Go on Inactive Status was approved for *1 person on the Consent Agenda (see attached).* (1)
  - Special Review:
    - Sara Dehaan **moved that the Board accept an application from Douglas Akin to become a Clinical Social Work Associate.** Simone Brooks **seconded the motion which passed unanimously.**
    - Becky Rasmussen **moved that the Board accept an application from Maureen DeLongis to become a Clinical Social Work Associate.** Cheryl Price **seconded the motion which passed unanimously.**
    - Mark Troseth **moved that the Board accept an application from Dovie Desirey to become a Clinical Social Work Associate.** Toniya Villalobos **seconded the motion which passed unanimously.**
13. ADMINISTRATOR'S REPORT - Jon Langenwalter requested that Board members start thinking of additional agency programs or expansions to current programs that will be needed in the '09-'11 budget.
14. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 3:20 p.m.

The next regularly scheduled Board meeting will be at 11:00 a.m. on Tuesday, January 8, 2008 in the Second Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:30 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room. At 9:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) in the Administrator's Office. At 6:30 p.m. on the previous evening, (Monday, January 7, 2008) there will be a meeting of the Continuing Education Committee at Sancha Alley's home, 1793 Chukar Court, Salem, OR 97304.

**State Board of Clinical Social Workers  
Consent Agenda  
December 11, 2007**

SHEILA YATES  
JO ANN ZUM BRUNNEN

**NEW LCSW'S (11)**

ALLISON AUSTIN  
REBECCA BLOCK  
KIMBERLY CHADWICK  
JANICE FALK  
MARINA GINTHER  
SHANNA HOWALD  
ROBERT LIEBMAN  
GARY MC KELL  
SHARON MURPHY  
SARAH POWER  
RICK ROELL

**REVISED PLAN (0)**

**FINALS (9)**

CELESTE BASKET  
JENNIFER BUCHOLTZ  
TAMARA BURRILL  
LISA CHIN  
JESSICA FISHMAN  
BRADLEY HOUCK  
RACHEL LOWENTHAL  
HEATHER MC INTOSCH  
SHALENE MURPHY  
STEPHANIE SPANN  
STEVEN STOLZOFF  
GAILENE THIEL  
THERESA VASOLI  
ERICA WEBER  
DARCY WILDE

**PLAN CHANGES (17)**

RICHARD BEANES  
KATHERINE BENTLEY  
CAROLINE WOLFE BULLARD  
GALLI MURRAY  
CARLA WIDELL GERBER  
CHOCKA GUIDAN  
KATHY LAWRENCE  
MARISSA MONTEBLANCO  
MICHAEL NEIMAN  
GREGORY RUNDO  
NEILDRA SIMMONS  
REBECCA STOCKS  
HERMELINDA TORRES de GUZMAN  
CHRISTOPHER VERSCHUYL  
TANYA WELEBER  
ALLYSON WILEY  
KIMBERLY WYATT

**NEWS CSWA'S (9)**

DOUGLAS AKIN  
YVETTE AREY  
CHERI ARMSTRONG  
JENNIFER BARRETT  
SHANNA BUTLER  
CLAUDIA CORSON  
SARAH COX  
ALAN DAVIS  
MAUREEN DE LONGIS  
DOVIE DESIREY  
ATHENA DOREY  
REBECCA DUNN  
MELANIE EATON  
CASSANDRA EICHENBERGER  
ASA GEMIGNANI  
JESSICA GLOVER  
STEVEN GEVURTZ  
MELODIE KELLY  
RENEE LABVOR  
PAULINE MARTIN  
AMBER MULVEY  
JACQUELINE NOVET  
KATHRYN PATRICK  
RHONDA SMITH  
KRISTIN TRENARY  
YASUYO TSUNEMINE  
CHARLES URWYLER  
NINA WALKER  
KATHERINE WARGO  
ELIZABETH WILLIAMS  
AMANDA WILSON  
SARAH ZUBER

**ACTIVE STATUS (10)**

PATRICIA CHANCE  
LARA LACKEY

**INACTIVE STATUS (1)**

NIKKI SHINSHIRO

All the people listed in the above categories have met the necessary requirements to be approved by the Board of Clinical Social Workers Consent Agenda.

*Signature on File in Board Office*

Board Administrator

Date

