

APPROVED MINUTES
STATE BOARD OF CLINICAL SOCIAL WORKERS
Tuesday, January 9, 2007 -- 10:00 a.m. to 3:00 p.m.
First Floor Conference Room
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair), Sara Dehaan, Cheryl Price, Becky Rasmussen, Mark Troseth, Lori Lindley, (AAG), and Jon Langenwalter (Administrator).

DRAFT AGENDA

The Board begins its regular meeting 10:00 a.m. in a work session. The Impaired Professional Committee meets beginning at 8:00 a.m. in Executive Session (ORS 192.660[1][f][h]) in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Consumer Protection Committee meets beginning at 9:00 a.m. in Executive Session (ORS 192.660[1][f][h]) in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

CALL TO ORDER - Mark Oldham, Chair.

REVIEW/APPROVAL OF AGENDA

APPROVAL OF MINUTES - Approval of the December 12, 2006 Board Meeting Minutes.

MOVE TO EXECUTIVE SESSION: (Taped record.)

CPC Report

IMP Report

Other items as necessary/Legal counsel.

PUBLIC COMMENT

LUNCH AGENDA - Staff Reports and Open Discussion.

COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

OLD BUSINESS:

Practice Act Update: Mark Oldham

Budget Priorities: Mark Oldham

NEW BUSINESS:

Request to Return to Active Status:

Laurel M. Stendahl

Yuri Silver

Need 1-Year Plan for Renewal: Jeremy Nguyen

Responding to Public Request for Licensee Specialty Information: Mark Oldham

BUDGET UPDATE - As of 1/8/07, the current amount in the Board account held in the State Treasury was \$153,445.

CORRESPONDENCE -

REVIEW AND DISCUSSION ON APPLICANT FILES

Consent Calendar

Special Review:

Carla B. Newbre

J. Harrison Whitcomb

ADMINISTRATOR'S REPORT

ANNOUNCEMENTS AND ADJOURNMENT

1. CALL TO ORDER - Mark Oldham, Chair, called the meeting to order at 11:00 a.m.
2. REVIEW/APPROVAL OF AGENDA - One item was added to New Business: Mid-Year Planning Meeting.
3. APPROVAL OF MINUTES - Mark Troseth proposed a wording change in the Rules Committee Report section. There was consensus by the Board to accept Mr. Troseth's suggestion. Mark Troseth **moved that the Minutes of the December 12, 2006 meeting be approved as changed.** Cheryl Price **seconded the motion which passed unanimously.**

4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Sarah Dehaan **moved to go into Executive Session**. Becky Rasmussen **seconded the motion, which passed unanimously**. The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Becky Rasmussen **moved to return to Public Session**. Cheryl Price **seconded the motion, which passed unanimously**. (Note: A taped record of the Executive Session is kept on the Board's main computer.)

5. PUBLIC COMMENT - Stacey Skalla-Orr, Executive Director for National Association of Social Workers/Oregon Chapter was introduced to the Board. She affirmed the great working relationship that exists between NASW/OR and the state Board.

6. LUNCH AGENDA - Staff Reports and Open Discussion.

7. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Cheryl Price told the Board that the Committee did not meet since two of the three Committee members were unable to make the meeting and there was not a quorum.
- Impaired Professional - Becky Rasmussen presented the Committee report. Ms. Rasmussen **moved to dismiss IMP No. 1998-01 due to a lapsed License**. Mark Troseth **seconded the motion which passed unanimously**. Ms. Rasmussen **moved to dismiss IMP No. 2006-02 due to a lapsed License**. Cheryl Price **seconded the motion which passed unanimously**. Ms. Rasmussen **moved to dismiss IMP No. 2006-06 due to lack of evidence**. Sara Dehaan **seconded the motion which passed unanimously**.
- Continuing Education - Cheryl Price presented the Committee report. She told the Board that the Committee had approved the 2 requests they reviewed. Ms. Price reported the Committee continued to review feedback from the recently distributed supervisory questionnaire. She stated that the Committee would report on the results at the mid-year planning meeting. The Committee is studying whether a general ethics course should count toward the supervision requirements as outlined in OAR 877-020-0012(9). She also said that the Committee might propose a Rule change to require licensees to complete a set number of hours of ethics coursework each biennium.
- Rules - Mark Troseth led the Board in a discussion of a draft of rules for background checks. The Board suggested several changes. Mr. Troseth will incorporate the suggestions and bring a revised proposal to a future meeting.

The Board reviewed the proposed revision to Division 25. He has moved the section relating to the CE requirements for an LCSW to return to Active Status following a time on Inactive Status from Division 20 to Division 25. There was some discussion on the number of hours needed to return to Active Status and when that requirement would take effect in the course of a licensee's time on Inactive Status. The Board will continue this discussion at a future meeting, and maybe set it as one of the topics for the Spring Mini-Planning meeting.

Mark Oldham reminded the Board of the need to develop an advisory committee to work with the Board during the Rules promulgation process. This item will be on the agenda for the February meeting.

Becky Rasmussen informed the Board that she had recently received a set of rules and information on working in the child custody field from her professional insurance company. She handed the packet of information to Mr. Troseth for his use as he continues working on various parts of the Board's rules.

8. OLD BUSINESS:

- Practice Act Update: Kathy Outland, Chair of the Practice Act Task Force, told the Board that the Task Force is willing to serve as a clearing house for practice act information. They are willing to create a “speaker’s bureau” and then be the contact and scheduling coordinator for speaking engagements. Ms. Outland indicated that the Task Force was willing to serve as a liaison between the Board and other stakeholders if that was helpful. She told the Board that the Task Force is working on several projects:
 - A summary of the law and how it changes the delivery of social work practice in the state.
 - A fact sheet of the changes and benefits connected with enactment of the Practice Act.
 - A NASW newsletter article for education/promotion of the Practice Act.
 - A list of people/groups to connect with over the next several months and a proposed time frame for accomplishing this task.

After a brief discussion the Board decided that for now, they will make the legislative concept available to our licensee base and the public on our website.

Board members accept their responsibility to educate legislators/state agencies about the importance of this bill. Elizabeth Buys confirmed that she will contact Mark Nelson, the lobbyist for a group of social workers.

The Administrator will contact Legislative Counsel to seek clarification on who would come under the Board’s jurisdiction when the Public Protection Practice Act becomes law. Specifically the Board wants to know if two people are colleagues with identical job descriptions in an agency that provides social work services to Oregonians and one employee has an MSW degree while the other does not, would both come under the Board’s jurisdiction for effective and ethical practice or simply the one with an MSW?

Kathy Outland stated that she has been honored to serve as Chair of the Task Force since its inception. She told the Board that she was quite willing to continue serving on the Task Force but needs to relinquish her role as Chair. The Task Force recommends that Elizabeth Buys serve as Chair. By consensus the Board accepted the recommendation and appointed Ms. Buys as Task Force Chair.

- Budget Priorities: Jon Langenwalter explained the current and projected budget realities for the remainder of this fiscal year. The Board made the following budgetary decisions:
 - Reduce the use of temporary hire personnel from 20 to 10 hours/week.
 - Post the upcoming newsletter on our website and not send out hard copies.
 - Post the draft of the Practice Act on our website and not make hard copies at this time.
 - Not send any more Licenses to the calligrapher until after July 1, 2007.

The Board will continue their review at the February meeting and decide how many people, if any, could go to the ASWB Spring Education Meeting in Mobile, Alabama.

9. NEW BUSINESS:

- Request to Return to Active Status:

- The Board approved a request from Laurel M. Stendahl to return to active status. There is no CE requirement since Ms. Stendahl had been on inactive status for less than two years. [OAR 877-020-0055(1a)]
- The Board approved a request from Yuri Silver to return to active status. Since Mr. Silver had been on inactive status for more than 2 but less than 5 years, the staff will issue him an active license once he has provided documentation of having completed 20 hours of CE. [OAR 877-020-0055(1b)]
- Need 1-Year Plan for Renewal: The Board approved a letter to be sent to Jeremy Nguyen with his renewal packet. The letter will remind Mr. Nguyen that his renewal application will be incomplete until the Board has approved a one-year Plan of Supervision. [OAR 877-020-0016(3)]
- Responding to Public Request for Licensee Specialty Information: The Board reviewed the practice utilized by the staff to respond to public requests for licensee information. By consensus the Board concluded that it was appropriate for the staff to provide a list of all LCSWs/CSWAs in a given geographic area when that is requested. The Board also decided that it is inappropriate for the staff to provide any specific information about licensee therapeutic specialties when potential clients contact the office and request such information. The Board has no way of verifying specialization by any licensee so it is improper to respond to such requests.
- Mid-Year Planning Meeting: The Board will meet on a Friday-Saturday schedule in lieu of the normal Tuesday meeting time in either April, May, or June. This one month scheduling change will allow them to participate in a mini-planning meeting in conjunction with their normal monthly meeting. This item will be on the February meeting agenda for a decision on date and place.

10. BUDGET UPDATE - As of 1/8/07, the current amount in the Board account held in the State Treasury was \$153,445.

11. CORRESPONDENCE - None.

12. REVIEW AND DISCUSSION ON APPLICANT FILES

- New Plans were approved for *11 Associates whose names are on the Consent Agenda (see attached)*. (11)
- Plan Changes were approved for *8 people on the Consent Agenda (see attached)*. (8)
- Revised Plans approved for *2 people on the Consent Agenda (see attached)*. (2)
- Final Reviews were approved for *8 people on the Consent Agenda (see attached)*. (8)
- LCSW Applications were approved for *7 people on the Consent Agenda (see attached)*. (7)
- Consent Agenda Sara Dehaan **moved that the Board approve the Consent Agenda as distributed for the meeting.** Mark Troseth **seconded the motion which passed unanimously.** (See attached Consent Agenda.)
- Special Review:
 - The Board reviewed a new Plan of Supervision for Carla B. Newbre. They requested more information about the extent of the prior relationship that existed between Ms. Newbre and her proposed supervisor.

- The Board reviewed a new Plan of Supervision for Nonie A. Ganakis. They requested more information about the extent of the prior relationship that existed between Ms. Ganakis and her proposed supervisor.
- The Board reviewed an LCSW application submitted by J. Harrison Whitcomb. The Administrator will request a copy of the Stipulated Agreement that the Kansas Social Work Board entered into with Mr. Whitcomb.

13. ADMINISTRATOR'S REPORT

14. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 2:50 p.m.

The next regularly scheduled Board meeting will be at 10:00 a.m. on Tuesday, February 13, 2007 in the First Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) in the Administrator's Office. At 9:00 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room. At 10:30 a.m. on the same day there will be a meeting of the Practice Act Task Force in the Second Floor Conference Room. At 6:30 p.m. on the previous evening, (Monday, February 12, 2007) there will be a meeting of the Continuing Education Committee at Sancha Alley's home, 1793 Chukar Court, Salem, OR 97304.