

APPROVED MINUTES
STATE BOARD OF CLINICAL SOCIAL WORKERS
Saturday, May 5, 2007 -- 10:00 a.m. to 3:00 p.m.
First Floor Conference Room
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair), Simone Brooks, Sara Dehaan, Cheryl Price, Mark Troseth, Toniya Villalobos, Kyle Martin, (AAG), and Jon Langenwalter (Administrator).

DRAFT AGENDA

The Board begins its regular meeting 10:45 a.m. The Impaired Professional Committee meets on Friday, May 4, 2007 beginning at 1:00 p.m. in Executive Session (ORS 192.660[1][f][h]) in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Consumer Protection Committee meets on Friday, May 4, 2007 beginning at 2:15 p.m. in Executive Session (ORS 192.660[1][f][h]) in the First Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting.

CALL TO ORDER - Mark Oldham, Chair

REVIEW/APPROVAL OF AGENDA

APPROVAL OF MINUTES - Approval of the April 10, 2007 Board Meeting Minutes.

MOVE TO EXECUTIVE SESSION: (Taped record.)

CPC Report

IMP Report

Other items as necessary/Legal counsel.

PUBLIC COMMENT

COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

OLD BUSINESS:

Practice Act Update: Mark Oldham

Rules Process Advisory Committee: Mark Oldham

Review of Board Decision: Doug Banasky

NEW BUSINESS:

Request to Return to Active Status: Caitlin Collier; Susan Blaine

Feedback from ASWB Spring Training: Becky Rasmussen and Toniya Villalobos

BUDGET UPDATE - As of 5/3/07, the current amount in the Board account held in the State Treasury was \$173,175.

CORRESPONDENCE

REVIEW AND DISCUSSION ON APPLICANT FILES

Consent Calendar

Special Review:

ADMINISTRATOR'S REPORT

ANNOUNCEMENTS AND ADJOURNMENT

1. CALL TO ORDER - Mark Oldham, Chair, called the meeting to order at 10:45 a.m.
2. REVIEW/APPROVAL OF AGENDA - One item was added to Old Business: Feedback from the Record Retention Task Force.
3. APPROVAL OF MINUTES - Cheryl Price **moved that the minutes of the April 10, 2007 meeting be approved as distributed prior to the meeting.** Toniya Villalobos **seconded the motion which passed unanimously.**
4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Becky Rasmussen **moved to go into Executive Session.** Sara Dehaan **seconded the motion, which passed unanimously.** The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Toniya Villalobos **moved to return to Public Session.** Simone Brooks **seconded the motion, which passed unanimously.** (Note: A taped record of the Executive Session is kept on the Board's main computer.)

5. PUBLIC COMMENT - None.

6. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Toniya Villalobos presented the Committee report. She **moved to accept an application for licensure from M. Diane Wade and to place her on one year of Probation following the requirements specified in the Stipulation for Voluntary Surrender of Clinical Social Worker License in Lieu of Revocation and Final Order, dated November 6, 2004** . Mark Troseth **seconded the motion which passed unanimously**. Ms. Villalobos informed the Board that the Committee had met all of the time-specific goals from last October's planning meeting. They were also monitoring their compliance with the various "continuing" goals which had been established.
- Impaired Professional - Becky Rasmussen presented the Committee report. She told the Board that the Committee had implemented all of the goals from last October's planning meeting. None of their goals were time specific, so they continue to monitor their process to comply with the goals. Ms. Rasmussen indicated that there are three licensees currently under an Agreement for Entry into Impaired Professional Program and that those Agreements are working well. She stated that the Committee was in the process of developing Agreements with two additional licensees. Ms. Rasmussen said that the Committee had reviewed its protocols for determining when a person with mental health issues could be considered for release from the Impaired Professional Program. The Committee's current standard is for the person to be symptom free for at least a year with corroborating input from the therapist(s) and/or supervisor(s) connected in the monitoring process. She indicated that the Committee would draft an article about this issue for inclusion in the next Board newsletter.
- Continuing Education - Cheryl Price presented the Committee report. She told the Board that the Committee reviewed 5 requests from licensees to accept continuing education experiences that had not been approved by an acceptable accrediting body. The Committee approved 4 and is requesting additional information on the other 1. Ms. Price informed Board members that the Committee had met all of the current goals they had established at the fall planning meeting. She reported that they had received 123 responses from the surveys they had sent LCSWs who provide supervision to CSWAs. The main request of those who responded was for some "advanced" supervisory training. Ms. Rasmussen shared information on an excellent supervisory trainer that she had heard while attending the recent ASWB Spring Educational Event. The Administrator will write to NASW/OR requesting that they find people to offer some advanced supervisory courses. The Committee will write an article for the next Board newsletter thanking all those who sent back a survey, and sharing some of the basic information gleaned through the process. Ms. Price stated that the committee is still in the process of receiving and collating responses from CE credentialing bodies to determine whether to keep each agency on the current approved list. The Committee requested that the Rules Committee incorporate the following ideas in the upcoming change to the Rules: (1) All LCSWs be required to take a certain amount of CE in Ethics every 5 years; and (2) LCSWs who wish to be approved to provide supervision must take at least 6 hours of supervisory coursework every 5 years.
- Rules - Mark Troseth reviewed the various change to the Rules which had been proposed by either the Committee or the entire Board. He will bring all of the updated changes to the June Board meeting.

7. OLD BUSINESS:

- Practice Act Update: Mark Oldham briefly summarized a history of the Board's process to date. Jon Langenwalter had consulted with the Legislative Counsel who had drafted the legislative concept. The current draft would bring all people with an MSW and all those involved in clinical practice as defined by the Act under the Board's jurisdiction. It would not pertain to people involved in social work practice, as defined by the Act, who had degrees in disciplines other than Social Work. The Board's consensus is that we need to

change the draft so that everyone practicing social work will be under the Board's jurisdiction to regulate ethical and effective practice. Elizabeth Buys was present and shared two flyers the Practice Act Task Force had developed as possible informational tools. The Administrator reminded the Board that Erinn Kelley-Siel, Human Services Policy Advisor from the Governors Office has requested that the Board meet with key stakeholders and community partners between now and when the legislation will be introduced to solicit their input and support.

- Rules Process Advisory Committee: Mr. Langenwaller informed the Board that to date 5 LCSWs have volunteered to participate in the Rules Process Advisory Committee. Mr. Oldham encouraged Board members to continue to recruit people for the Committee. He reminded them that people didn't have to be under the Board's jurisdiction, but simply people willing and able to serve effectively in this capacity. He suggested that at the June meeting, the Board select a date in mid- or late-July for the Committee's first meeting date. The Administrator indicated that the staff would have an overview of the rules process and the Committee's task when they convened the first time.
- Review of Board Decision: Doug Banasky had provided the Board with additional information concerning his recent renewal application process. Sarah Dehaan **moved that the Board accept Mr. Banasky's renewal as timely submitted.** Mark Troseth **seconded the motion which passed by a 4-3 margin.** Sara Dehaan, Mark Oldham, Becky Rasmussen and Mark Troseth voted in favor of the motion. Simone Brooks, Cheryl Price and Toniya Villalobos opposed the motion. This issue was referred to the Rules Committee to develop a Rule that specifies the exact requirements for a renewal to be accepted as timely submitted.
- Feedback from Record Retention Task Force: Becky Rasmussen led the Board through a review of the proposed change to the Rules to specify that records be secure, safe, retrievable and legible.

8. NEW BUSINESS:

- Request to Return to Active Status:
 - The Board approved a request from Caitlin Collier to return to active status. Since Ms. Collier had been on inactive status for more than 2 but less than 5 years, the staff will issue her an active license once she has provided documentation of having completed 20 hours of CE. [OAR 877-020-0055(1b)]
 - The Board approved a request from Susan Blaine to return to active status. Since Ms. Blaine had been on inactive status for more than 5 but less than 10 years, the staff will issue her an active license once she has provided documentation of having completed 40 hours of CE. [OAR 877-020-0055(1b)] The Board did accept 28 hours of CE which Ms. Bloom had submitted with her request.
- Feedback from ASWB Spring Training: Becky Rasmussen and Toniya Villalobos told the Board that the ASWB Spring educational meeting was excellent. The presentations on ethics were quite informative and thought-provoking. Both women affirmed the Board's proposal to make ethics a mandatory subject for CE every 5 years since that is a standard set by most other jurisdictions.

9. BUDGET UPDATE - As of 5/3/07, the current amount in the Board account held in the State Treasury was \$173,175.

10. CORRESPONDENCE - None.

11. REVIEW AND DISCUSSION ON APPLICANT FILES

- Consent Agenda: Toniya Villalobos **moved that the Board approve the Consent Agenda as distributed for the meeting.** Sara Dehaan **seconded the motion which passed unanimously.** (See attached Consent Agenda.)

- New Plans were approved for *14 Associates whose names are on the Consent Agenda (see attached)*. (14)
- Plan Changes were approved for *6 people on the Consent Agenda (see attached)*. (6)
- A Revised Plan was approved for *1 person on the Consent Agenda (see attached)*. (1)
- Final Reviews were approved for *5 people on the Consent Agenda (see attached)*. (5)
- LCSW Applications were approved for *13 people on the Consent Agenda (see attached)*. (13)
- Special Review: The Board accepted an application for licensure from Carol Kennedy, having previously been licensed in California.

12. ADMINISTRATOR'S REPORT

13. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 1:35 p.m.

The next regularly scheduled Board meeting will be at 10:00 a.m. on Tuesday, June 12, 2007 in the First Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) in the Administrator's Office. At 9:00 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room. At 6:30 p.m. on the previous evening, (Monday, June 11, 2007) there will be a meeting of the Continuing Education Committee at Sancha Alley's home, 1793 Chukar Court, Salem, OR 97304.