

APPROVED MINUTES
STATE BOARD OF CLINICAL SOCIAL WORKERS
Tuesday, January 8, 2008 -- 11:00 a.m. to 3:00 p.m.
Second Floor Conference Room
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair), Simone Brooks, Sara Dehaan, Cheryl Price, Becky Rasmussen, Mark Troseth, Toniya Villalobos, Kyle Martin, (AAG), and Jon Langenwalter (Administrator).

DRAFT AGENDA

The Board begins its regular meeting 11:00 a.m. in a work session. The Consumer Protection Committee meets beginning at 8:30 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Impaired Professional Committee meets beginning at 9:00 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

CALL TO ORDER - Mark Oldham, Chair

REVIEW/APPROVAL OF AGENDA

APPROVAL OF MINUTES - Approval of the December 11, 2007 Board Meeting Minutes.

MOVE TO EXECUTIVE SESSION: (Digital recording.)

CPC Report

IMP Report

Other items as necessary/Legal counsel.

PUBLIC COMMENT

LUNCH AGENDA - Staff Reports and Open Discussion.

COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

OLD BUSINESS:

Practice Act Update:

Collaboration with DHS

Meeting with Stakeholders

Next Steps in Process

Rules Change Update: Mark Troseth

Staffing Increase Request Update: Mark Oldham

Appeal of Board Decision / 1:00 p.m. Conference Phone Call: Kevin Shaw

Appeal of Board Decision: Athena Phillips

NEW BUSINESS:

NASW/OR Social Work Reinvestment Initiative: Jon Langenwalter

BUDGET UPDATE - As of 1/7/08, the current amount in the Board account held in the State Treasury was \$158,454.

CORRESPONDENCE - None

REVIEW AND DISCUSSION ON APPLICANT FILES

Consent Calendar

Special Review: None

ADMINISTRATOR'S REPORT

ANNOUNCEMENTS AND ADJOURNMENT

1. CALL TO ORDER - Mark Oldham, Chair, called the meeting to order at 11:05 a.m.
2. REVIEW/APPROVAL OF AGENDA - Two items were added to new business: February Meeting Process, and Upcoming Newsletter.
3. APPROVAL OF MINUTES - A few corrections were made to the draft minutes that were distributed prior to the meeting. Becky **moved that the minutes of the December 11, 2007 meeting be approved as corrected.** Toniya Villalobos **seconded the motion which passed unanimously.**

4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Mark Troseth **moved to go into Executive Session pursuant to ORS 192.660(2)(f)(h)(k)**. Sarah Dehaan **seconded the motion, which passed unanimously**. The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Cheryl Price **moved to return to Public Session**. Simone Brooks **seconded the motion, which passed unanimously**. (Note: A digital record of the Executive Session is kept on the Board's main computer.)

5. PUBLIC COMMENT - Rachel Nolin, DAS/BAM received a letter from Board Chair, Mark Oldham, about the Board's decision to change the way complaints are resolved by hiring a full-time Compliance Specialist 2. Ms. Nolin stated that she would share the Board's concerns with her supervisors.

6. LUNCH AGENDA - Staff Reports and Open Discussion

7. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Toniya Villalobos presented the Committee Report. She **moved to approve the Stipulated Final Order of Probation and Assessing Civil Penalty for case #2007-16**. Becky Rasmussen **seconded the motion which passed unanimously**. Ms. Villalobos **moved to approve the stipulated Final Order Assessing Civil Penalty for case #2007-18**. Sara Dehaan **seconded the motion which passed by a vote of 5-0-1**. Simone Brooks abstained and the Board Chair did not vote. Ms. Villalobos **moved to dismiss case #2007-19 due to lack of evidence**. Simone Brooks **seconded the motion which passed unanimously**. Ms. Villalobos **moved to dismiss case #2007-26 based on no violation of law or rule**. Cheryl Price **seconded the motion which passed unanimously**.
- Impaired Professional - Mark Oldham stated that there were no recommendations from the Committee for the Board to consider.
- Continuing Education - Cheryl Price presented the Committee report. She informed the Board that the Committee had reviewed 6 requests related to non-credentialed coursework or study groups. The Committee approved 5 requests and denied 1.

8. OLD BUSINESS:

- Practice Act Update:
 - The Board reviewed the draft that Mark Troseth wrote in response to concerns and questions raised by DHS regarding the proposed practice act. The Board concurred with what Mr. Troseth had written and will keep the response on file for potential use at a later date.
 - Mark Troseth informed the Board of a study in Washington State about the need to increase professionalism among mental health services providers. He stated that he would review the document and prepare a summary for the next Board meeting.
 - Mr. Troseth told the Board that he had found a recent study from Hawaii about becoming a practice act state. He will provide the web site information so that Board members can review the study.
 - Mark Oldham commented that caseworkers engaged in child welfare work in the 1970's all at least had bachelor's degrees, with many having master's degrees in social work. Currently, there are few line workers with master's degrees and numerous workers do not even have a bachelor's degree.

- Jon Langenwaller told the Board that he had yet to have any informational meetings concerning the practice act with potential stakeholders. He will be sending out information letters in the next couple of weeks and then Ms. Buys will set up meetings with various individuals and agencies.
- The proposed practice act will be the primary focus of the February mini-planning meeting.
- Rules Change Update: The Board reviewed the “Notice for Public Rulemaking Hearing” that had been distributed prior to the meeting. The Board instructed the Administrator to put in the proposed fee for the fingerprint check and to identify the \$6 renewal fee increase for government/agencies that pay for renewal as a potential fiscal impact. The Board also made a few editorial changes to the four sections of proposed rule changes. Becky Rasmussen **moved that the Notice of Proposed Rulemaking Hearing be published for a hearing on Saturday, February 16, 2008, from 10:00 a.m. – noon. The proposed rule changes as edited today will be under consideration at the Hearing.** Sara DeHaan **seconded the motion which passed unanimously.** Additionally, Mark Troseth told the Board that he will develop a list of “housekeeping” changes among the other sections of the rules for discussion at the March 11, 2008 board meeting. This is in preparation for another rules change process for this Fall.
- Staffing Increase Request Update: The Board reviewed their staffing needs in light of the continued growth in the licensee base and the greater than anticipated growth in the number and complexity of the complaints over the last year. The Board reached the following conclusions by consensus:
 - The Board needs to increase the .5 FTE OS1/Clerical position to full time. They instructed the Administrator to attempt to get this staffing change implemented by March 1, 2008.
 - The Board needs to add a new full time position of Compliance Specialist 2. This new position reflects a change in policy for how the Board resolves complaints of unethical practice. The number of complaints doubled from '06 to '07. The complexity of the cases increased as well. CPC is in crisis and has an unacceptable backlog of cases. It is in both the complainant’s and the licensee’s best interest for complaints to be resolved fairly, thoroughly, and expeditiously. The Board requested that Mr. Langenwaller work with both BAM and LFO and attempt to have a full time Compliance Specialist 2 on staff by April 1, 2008.
- Appeal of Board Decision / 1:00 p.m. Conference Phone Call: Mark Troseth **moved that the Board reconsider a previous decision and accept the hours Kevin Shaw worked under supervision prior to filing a Change to his Plan. This motion was based on the receipt of additional information by the Board concerning the time frame and dynamics of the supervisory process.** Simone Brooks **seconded the motion which passed unanimously.** The Board instructed the staff to notify Mr. Shaw of their decision which made the planned conference phone call unnecessary.
- Appeal of Board Decision: Sara Dehaan **moved that the Board reconsider a previous decision and accept the hours Athena Philips worked under supervision prior to filing a Change to her Plan. This motion was based on the receipt of additional information by the Board concerning the time frame and dynamics of the supervisory process.** Cheryl Price **seconded the motion which passed unanimously.**

9. NEW BUSINESS:

- NASW/OR Social Work Reinvestment Initiative: The Board reviewed some material that NASW/OR had provided about their work on a Social Work Reinvestment Initiative on both the state and national levels. The Board concluded that it was not appropriate to have a person on the NASW/OR Task Force. They requested that the Administrator keep them informed about the progress of this NASW/OR project.

- February Mini-planning Meeting: The February Board meeting will utilize the mini-planning meeting format. The process will start at 8:30 a.m. on Friday, February 15, 2008. CPC and IMP will meet in Executive Session starting at 9:00 a.m. on Friday. The rest of the Board members will meet to review the proposed practice act to include the various modifications that have been identified so far. They will also review the current plans to inform stakeholders of the proposal. The CE Committee will meet starting at 1:00 p.m. on Friday. The Board meeting will conclude at 5:00 p.m. on Friday. The Board will meet again on Saturday, starting at 8:30 a.m. and concluding at noon. This meeting will include the Public Hearing on the proposed changes to the rules starting at 10:00 a.m.
- Upcoming Newsletter: Toniya volunteered to write an article about the change in the complaint resolution process and the need to hire a full time Compliance Specialist. Cheryl Price will draft an article on the changes to the Continuing Education section in the rules change process. The staff will submit an article around the changes to the application and renewal processes coming with the rule change.

10. BUDGET UPDATE - As of 1/7/08, the current amount in the Board account held in the State Treasury was \$158,454.

11. CORRESPONDENCE - None.

12. REVIEW AND DISCUSSION ON APPLICANT FILES

- Consent Agenda: Simone Brooks **moved that the Board approve the Consent Agenda as distributed for the meeting.** Cheryl Price **seconded the motion which passed unanimously.** (See attached Consent Agenda.)
 - New Plans were approved for *13 Associates whose names are on the Consent Agenda (see attached).* (13)
 - Plan Changes were approved for *9 people on the Consent Agenda (see attached).* (9)
 - One Revised Plans was submitted to the Board this month. (1)
 - Final Reviews were approved for *10 people on the Consent Agenda (see attached).* (10)
 - LCSW Applications were approved for *2 people on the Consent Agenda (see attached).* (2)
 - Return to Active Status was approved for *2 people on the Consent Agenda (see attached).* (2)
 - No requests to Go on Inactive Status were submitted to the Board this month. (0)
- Special Review: None.

13. ADMINISTRATOR'S REPORT

14. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 2:15 p.m.

The next meeting of the Board will be a mini-planning meeting on Friday, February 15, 2008 and Saturday, February 16, 2008. The meeting will start at 8:30 a.m. on Friday, February 15, 2008 in the Second Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 9:00 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Small Conference Room. At 9:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) in the Administrator's Office. At 1:00 p.m. on the same day there will be a meeting of the Continuing Education Committee in the Second Floor Small Conference Room. The Friday meeting will conclude at 5:00 p.m. The Board will meet again at 8:30 a.m. on Saturday Morning in the Second Floor Conference Room. At 10:00 a.m. on the same day they will open the Public Hearing on proposed changes to Oregon Administrative Rule, Chapter 877.

**State Board of Clinical Social Workers
Consent Agenda - January 8, 2008**

New LCSWs (2)

Barbara Belzer
Deborah Towner

New CSWAs (13)

Patricia Anderson
Jill Clark
Pamela Commodore
Maria Gomez
Emily Halverson
Mary Hickok
Andrea Karpinski
Shannon Kellow
Casey Krieg
Holly Matthews
Heather Montross
Nancy Reynolds
Georgann Wingerson

License Status Change (2)

Reactivate License:
Becky Higgins
Linda Kelly

Finals (10)

Pamela Camino-English
Jane De Cristofaro
Elizabeth Leonard
Paula Levinrad
Tracey Lunch-Freeman
Nicolas Ocon
Christine Paull
Corie Rice
Kellee Purdy
Petty Robertson

Plan Changes (9)

Dovie Desirey
Kewha Kim
Elaine Knapp
Dewayne Pratt
John Sheridan
Kathryn Schwartz
Emily Somervell
Maria Valdez-Henshaw
Allison Whisenhunt

Revised Plan (1)

Cahn Nguyen

All people listed in the above categories have met the necessary requirements to be approved by the Board of Clinical Social Workers on the Consent Agenda.

Signature on File in the Board Office *January 8, 2008*