

**APPROVED MINUTES**  
STATE BOARD OF CLINICAL SOCIAL WORKERS  
**Tuesday, May 13, 2008 / 11:00 a.m. – 3:00 p.m.**  
Second Floor Conference Room  
3218 Pringle Road SE - Salem, OR 97302

**BOARD AND STAFF MEMBERS PRESENT:** Mark Oldham (Chair), Simone Brooks, Sara Dehaan, Cheryl Price, Becky Rasmussen, Toniya Villalobos, Kyle Martin, (AAG), and Jon Langenwalter (Administrator).

**DRAFT AGENDA**

The Board begins its regular meeting 11:00 a.m. in a work session. The Consumer Protection Committee meets beginning at 8:30 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Impaired Professional Committee meets beginning at 9:00 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

**CALL TO ORDER** - Mark Oldham, Chair

**REVIEW/APPROVAL OF AGENDA**

**APPROVAL OF MINUTES** - Approval of the April 8, 2008 Board Meeting Minutes.

**MOVE TO EXECUTIVE SESSION:** [Business under authority of ORS 192.660(2)(b)(f)(h)(i)(k)]

**PUBLIC COMMENT**

**LUNCH AGENDA** - Staff Reports and Open Discussion.

**COMMITTEE REPORTS** (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

**OLD BUSINESS:**

Practice Act Update: Mark Oldham/Jon Langenwalter

Review of Current Draft (mail)

Meetings with Stakeholders (mail)

Next Steps in Process/Legislative Concept

Meet with Erinn Kelley-Seil: 2:30

Rules Hearing/OAR 877-020-0020 / 1:00-2:30 p.m.: Mark Oldham, LCSW, Hearings Officer (mail)

**NEW BUSINESS:**

Request for Geographic Hardship Supervisory Exception: Linn Menzie (today)

Questions about Board Decision: Yonas Buraka – noon (mail)

Confidentiality of Clinical Supervision: Sarah McArthur (today)

**BUDGET UPDATE** - As of 5/12/08, the current amount in the Board account held in the State Treasury was \$145,868.

**CORRESPONDENCE** - None

**REVIEW AND DISCUSSION ON APPLICANT FILES**

Consent Calendar

Special Review: Janice Aull; Sokha Chhing; Richard Standiford

**ADMINISTRATOR'S REPORT**

**ANNOUNCEMENTS AND ADJOURNMENT**

1. **CALL TO ORDER** - Mark Oldham, Chair, called the meeting to order at 10:40 a.m. Mr. Oldham noted that Becky Rasmussen was not present but was expected to join the meeting a little later.
2. **REVIEW/APPROVAL OF AGENDA** - Several items were added to the agenda which was distributed at the start of the meeting:
  - Old Business: Review of Request to E-Board for a Compliance Specialist 2.

- New Business:
  - Return to Active Status: Jean Sutton and Gerald Grey
  - Possible Change for June Meeting Date.
  - Staff Questions on Implementing New Rules Related to CSWAs.

3. APPROVAL OF MINUTES - Simone Brooks **moved that the minutes of the April 8, 2008 Board meeting be approved as distributed prior to the meeting.** Cheryl Price **seconded the motion which passed unanimously.**

4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(b)(f)(h)(i)(k)]

Simone Brooks **moved to go into Executive Session pursuant to ORS 192.660(2)(b)(f)(h)(i)(k).** Toniya Villalobos **seconded the motion, which passed unanimously.** The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Personnel issues were discussed. Cheryl Price **moved to return to Public Session.** Toniya Villalobos **seconded the motion, which passed unanimously.** (Note: A digital record of the Executive Session is kept on the Board's main computer.)

5. PUBLIC COMMENT - Erinn Kelley-Siel, Governor's Policy Advisor, was present to update the Board on various aspects of the proposed practice act. Maura Roche, lobbyist for NASW/OR was present. She made comments on the proposed practice act. Yonas Buraka was present to request the Board reconsider a previous action regarding his Plan of Supervision.

6. LUNCH AGENDA - Staff Reports and Open Discussion. Becky Rasmussen joined the Board meeting at 12:30.

7. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Toniya Villalobos presented the Committee Report. She **moved to accept the Stipulated Final Order Assessing Costs for case #2007-34.** Sara Dehaan **seconded the motion which passed unanimously.**
- Impaired Professional - Mark Oldham told the Board that there was no report this month.
- Continued Education - Cheryl Price presented the Committee Report. She stated that the Committee had approved one new study group and one request for a non-credentialed workshop. They requested additional information concerning two other requests to approve non-accredited courses.

8. OLD BUSINESS:

- Practice Act Update: Mark Oldham/Jon Langenwalter
  - Review of Current Draft - Mark Oldham reviewed the various options available to the Board concerning the proposed practice act: (1) Keep advocating for the current proposal which includes 6 years for agencies to be compliant and then provides no exemptions; (2) Accept the proposal from DHS that state employees be exempt from licensure; or (3) Find some other compromise.

- Meetings with Stakeholders: Jon Langenwalter updated the Board on the various groups he had met with in the last month to provide information about the practice act. Elizabeth Buys is still attempting to line up additional meetings in the coming month.
- Meet with Erinn Kelley-Siel: The Governor's Policy Advisor explained to the Board that the proposed practice act has to be part of the Governor's legislative package if it is to be presented for legislative consideration from the Executive Branch. Ms. Kelley-Siel thanked the Board and its staff for their recent efforts to reach out to various stake holder groups to provide education about the practice act proposal and to solicit feedback. She confirmed that the proposed act is a significant policy issue for the state to discuss. She encouraged the Board to document any challenges the public sector currently experiences when trying to provide good social work services to its client base. She requested that the Board continue its dialogue with social workers across the state. Ms. Kelley-Siel stated that the Board would need to include the state employee exemption language crafted by DHS if we wanted the proposal to move forward in the current process.

Ms. Kelley-Siel asked the Board if they would like to engage in some broader discussions about how to improve the delivery of social work services through the public sector. Board members affirmed their willingness to participate in such a process. It was suggested that focusing on delivery of services in the child welfare system would be a good place to start. Ms. Kelley-Siel suggested a two-stage process. In the first stage, she would meet with various service providers to hear of their experience in working with the state to deliver social work services to clients of the child welfare system. It might take more than one meeting to get sufficient feedback from the field. One or more Board members would be involved in the listening process. The second stage would involve a meeting with Ms. Kelley-Siel and a few Board members with key people from DHS to hear about that agency's vision for the future and what they are doing to actualize that vision.

- Maura Roche, NASW/OR lobbyist, affirmed the Board's efforts to open dialogue on how to improve the delivery of social work services in the public sector. NASW is quite interested in increasing the professionalism of social work practice provided to Oregonians. She indicated that NASW/OR would probably oppose any legislation that included a permanent exemption for state employees. She suggested that a more incremental approach might work best and encouraged the Board to make sure that the new legislation effectively protected the titles of Licensed Master Social Worker and Registered Bachelor Social Worker. This approach would engage the legislature in a discussion about the various types and levels of education needed to safely provide social work services to the people of Oregon. She suggested the Board look at workforce issues. The Chapter does not want to see people lose their jobs or for services to be disrupted by the adoption of a social work practice act. Ms. Roche requested that the Board contact the various degree granting institutions to see how long it will take a person with a bachelor's degree in a "related" field to gain a BSW.
- Next Steps in Process/Legislative Concept: Toniya Villalobos **moved that the Board include an exemption for state employees to the current draft of the proposed practice act.** Sara Dehaan **seconded the motion which passed unanimously.**
- Rules Hearing/OAR 877-020-0020 / 1:00-2:30 p.m.: Mark Oldham, LCSW, Hearings Officer, opened the public hearing on the proposed changes to OAR 877-020-0020 at 1:05 p.m. He read an opening statement that identified the rule under consideration and the process for the Board to receive public testimony. No one was present to provide oral or written testimony when the public hearing opened. The Board reviewed the written comments that had been submitted by e-mail. Mr. Oldham closed the public hearing at 2:40 p.m., noting that no one had come to provide testimony throughout the time of the public hearing.
- Compliance Specialist Request to E-Board: Mark Oldham, Becky Rasmussen and the Administrator met with two people from DAS/BAM last week to review where we are in the process and what needs to happen prior to the E-Board meeting on Thursday, June 26, 2008.

9. NEW BUSINESS:

- Return to Active Status:
  - Mark Oldham **moved that Jean Sutton be returned to Active Status in response to her request.** Cheryl Price **seconded the motion which passed unanimously.** Ms. Sutton had already submitted certificates to verify the completion of 40 hours of credentialed continuing education.
  - Mark Oldham **moved that Gerald Grey be returned to Active Status in response to his request. He will need to meet with a supervisor twice a month for an hour each time for the first six months of practice as a social worker.** Cheryl Price **seconded the motion which passed unanimously.** The Board will provide Mr. Grey with a list of current supervisors in the Roseburg area.
- Request for Geographic Hardship Supervisory Exception: Cheryl Price **moved that Linn Menzie be granted a supervisory exception based on geographic hardship based on OAR 877-020-0012(8). The exception is authorized for 6 months.** Becky Rasmussen **seconded the motion which passed unanimously.** Ms. Menzie will need to request an extension at the end of six months if an LCSW supervisor has not moved into her area and a supervisory exception is still needed.
- Questions about Board Decision: Yonas Buraka spoke with the Board about his process toward licensure. He admitted that he was partially at fault for not timely getting Board approval for plan supervisors or for submitting his 6-month evaluation forms. He shared that the social work profession is his passion. He requested that the Board accept the non-approved supervision which they had previously been denied, since that supervision was accomplished in good faith. Mark Oldham thanked Mr. Buraka for attending the Board meeting to share his concerns and request. Mr. Oldham indicated that the Board had thoroughly reviewed his case. They need to stand by their previous decision since the rules regarding a plan of supervision clearly state that plan changes are not valid until the date they are approved by the Board. [OAR 877-020-0013(3)] The rule does not allow the Board any flexibility in these situations.
- Confidentiality of Clinical Supervision: The Board reviewed a note from Sarah McArthur, CSWA, concerning the role of confidentiality in the supervisory process of an approved Plan. The Board instructed the Administrator to respond by advising Ms. McArthur to review the rules related to confidentiality and work with her Supervisor to follow those rules.
- Staff Questions on Implementing New Rules Related to CSWAs: Sancha Alley asked the Board for clarification on four separate situations where she needs to apply the new rules to CSWAs who have completed their Plan of Supervision but not yet passed the test, or are very close to completing their Plan. The Board concluded that if a person has completed their Plan and their Certificate has lapsed, they will need to receive supervision of their practice for an hour once a month until they successfully pass the Exam. The Supervisor needs to submit 6-month evaluation reports as long as the person is under supervision. The Board referred the other questions to Mark Troseth to review.
- Possible Change for June Meeting Date: Three members are unable to attend the meeting scheduled for June 10, 2008. Board members discussed the possibility of switching the date to June 17<sup>th</sup>. Mark Oldham will send out an e-mail inquiry to Board members to see if the 17<sup>th</sup> will work for most people.

10. BUDGET UPDATE - As of 5/12/08, the current amount in the Board account held in the State Treasury was \$145,868.

11. CORRESPONDENCE - None

12. REVIEW AND DISCUSSION ON APPLICANT FILES

- **Consent Agenda:** Cheryl Price **moved that the Board approve the Consent Agenda as distributed for the meeting.** Sara Dehaan **seconded the motion which passed unanimously.** (See attached Consent Agenda.)
  - New Plans were approved for *19 Associates whose names are on the Consent Agenda (see attached).* (19)
  - Plan Changes were approved for *15 people on the Consent Agenda.* (15)
  - Revised Plans were approved for *1 person on the Consent Agenda.* (1)
  - Final Reviews were approved for *11 people on the Consent Agenda.* (11)
  - LCSW Applications were approved for *12 people on the Consent Agenda.* (12)
  - Return to Active Status was approved for *1 person on the Consent Agenda.* (1)
  - There were no requests to Go on Inactive Status submitted to the Board this month. (0)
  - 30-Day Extensions to Investigatory Process were granted for *13 CPC Cases on the Consent Agenda.* (13)
- Special Review:
  - Simone Brooks **moved that the Board approve the renewal for licensure application from Janice Aull in light of the additional information she had provided the Board.** Toniya Villalobos **seconded the motion which passed unanimously.**
  - Becky Rasmussen **moved that the Board approve the CSWA Application from Sokha Chhing in light of the additional information she had provided the Board.** Sara Dehaan **seconded the motion which passed unanimously.**
  - The Board instructed the Administrator to contact Richard Standiford and his proposed plan supervisor and request additional information.

13. ADMINISTRATOR'S REPORT

14. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 3:10 p.m.

The next regularly scheduled Board meeting will be at 11:00 a.m. on Tuesday, June 17, 2008 in the Second Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:30 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room. At 9:30 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) in the Administrator's Office. At 6:30 p.m. on the previous evening, (Monday, June 16, 2008) there will be a meeting of the Continuing Education Committee at Sancha Alley's home, 1793 Chukar Court, Salem, OR 97304.

**State Board of Clinical Social Workers  
Consent Agenda - May 13, 2008**

**NEW LCSW'S (12)**

CHARLES BURNS  
JESSICA HARRISON  
NANCY KARACAND  
JILLIAN MELLINGER  
VICTORIA OANA  
LAURIE Y. PEARSON  
ROBERT F. PORTER  
LINDA ROTHSCHILD  
ROBIN RUSSELL  
JOHN SCHOEN  
EUGENIA WOODS  
LINDA YORKE

DENISE FELLOWS  
AMY FOSTER-WEXLER  
CHRISTINE HINES  
HANNA JORDAN  
NAOMI JUNIPER  
TONYA LIPPERT  
KATHRYN SCHWARTZ  
LAURA SICIGNANO  
JAMES SHREWSBURY  
NANCY STRAIN  
NOVA SWEET  
JENNIFER TRUSTY  
YASUYO TSUNEMINE  
KATHLEEN VOGUE  
TOMAS WEINSTOCK-  
BLAIR

ROWAN CHINNOCK  
TAYLOR CLARK  
SUSAN EMRICK  
SHAUNA HEMENWAY  
MAX HORN  
PETYA ILCHEVA  
ELIZABETH KIRKALDIE  
ASHLEY LANGAN  
JANET LENG  
CARLY MOORE  
SUNNY OLSEN  
AUDREY SCHWARTZ  
MELISA SIBLEY  
MI OK SON  
MARY STUENKEL  
KAMALA TAYLOR  
PARINI TOLAT  
TROY TOWNSEND

**FINALS (11)**

EMILY BENSON  
KATHERINE DAVIS  
TOENEY FLOWERS  
CHRISTINE HENDRICKSON  
KRISTIN JOHNSON  
LORI LASSITER  
MARTHA MCGRAW  
MELISSA MEJIAS  
SANDRA SANTOS  
DAVID SCHMITT  
JOHN WOLFE

**ORS 676.165(4) Extensions  
Approved for the following CPC  
Cases: (13)**

2007-27	2008-04
2007-32	2008-05
2007-33	2008-06
2007-35	2008-07
2007-36	2008-08
2008-02	2008-09
2008-03	

**REACTIVATE LICENSE (1)**

KRISTI TASKER

**REVISED PLAN (1)**

LOLITA ALPERNAS

All people listed in the above categories have met the necessary requirements to be approved by the Board of Clinical Social Workers Consent Agenda.

Signature on File in Board Office May 13, 2008

**NEW CSWA'S (19)**

**PLAN CHANGES (15)**

MELISSA ALLEN