

APPROVED MINUTES
STATE BOARD OF CLINICAL SOCIAL WORKERS
Tuesday, August 12, 2008 / 2:20 p.m. – 5:00 p.m.
Second Floor Conference Room
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair); Rebecca Rasmussen (Vice-Chair); Simone Brooks; Sara Dehaan; Cheryl Price; Kyle Martin (AAG); and Mike Lamon (Interim Executive Director).

DRAFT AGENDA

The Board begins its regular meeting 11:00 a.m. in a work session. The Consumer Protection Committee meets beginning at 8:30 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Impaired Professional Committee meets beginning at 9:00 a.m. in Executive Session [ORS 192.660(2)(f)(h)(k)] in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

ADMINISTRATOR'S REPORT

1. CALL TO ORDER - Mark Oldham, Chair, called the meeting to order at 2:25 p.m.
2. REVIEW/APPROVAL OF AGENDA - The agenda item, "Future Rule Changes" was removed due to Mark Troseth not being in attendance. **Mark Oldham moved that the agenda be approved as amended; Rebecca Rasmussen seconded the motion, which passed unanimously.**
3. APPROVAL OF MINUTES - Edits correcting minor scrivener's and factual errors were made to the July 8, Board minutes. **Mark Oldham moved that the minutes of the July 8, 2008 Board meeting be approved as amended. Cheryl Price seconded the motion, which passed unanimously.**

4. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(b)(f)(h)(i)(k)]

Mark Oldham moved to go into Executive Session pursuant to ORS 192.660(2)(b)(f)(h)(i)(k). Rebecca Rasmussen seconded the motion, which passed unanimously. The Consumer Protection Committee report was presented, discussed and voted on. The Impaired Professional Committee and Continuing Education Committee reports were presented and discussed. **Mark Oldham moved to return to Public Session. Cheryl Price seconded the motion, which passed unanimously.** (Note: A digital record of the Executive Session is kept on the Board's main computer).

5. PUBLIC COMMENT - None.
6. LUNCH AGENDA - Staff Reports and Open Discussion.

7. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

- Consumer Protection - Cheryl Price presented the Committee Report. She **moved to accept stipulated order for case #2007-27**. Becky Rasmussen **seconded the motion which passed unanimously**. Cheryl **moved to dismiss case #2008-18 for lack of evidence**. Simone Brooks **seconded the motion which passed unanimously**. Cheryl **moved to dismiss case #2008-06 based on no violation of law or rule**. Mark Oldham **seconded the motion which passed unanimously**. Cheryl **moved to dismiss case #2008-07 based on no violation of law or rule**. Becky Rasmussen **seconded the motion which passed unanimously**. Cheryl **moved to dismiss case #2007-35 based on no violation of law or rule**. Simone Brooks **seconded the motion which passed unanimously**. Cheryl **moved to dismiss case #2008-17 based on no violation of law or rule**. Simone Brooks **seconded the motion which passed unanimously**. Cheryl **moved to dismiss case #2008-26 based on no violation of law or rule**. Mark Oldham **seconded the motion which passed unanimously**. Cheryl **moved to dismiss case #2007-35 based on the fact that the Board had no jurisdiction in the case**. Simone Brooks **seconded the motion which passed unanimously**.
- Impaired Professional - Mark Oldham presented the Committee report. No cases were dismissed, and no cases were concluded.
- Continuing Education - Rebecca Rasmussen presented the Committee report. The Committee approved two workshops for MSW's, two additional CE workshops, requested more information on one workshop, and declined to approve one workshop. The recent requirement to include ethics training in CE was discussed.

8. OLD BUSINESS:

- Practice Act Update: Mark Oldham

Mark recounted activity connected with development of a Practice Act. Mark, Rebecca Rasmussen, and Mike Lamon met with Governor's representative for human services, Claudia Black in July. The Governor's office counsels for scaling back the scope of the Practice Act. A more modest Practice Act would prohibit LCSW who have their licenses revoked to be prohibited from resuming practice under another title. It would also allow BSW and MSW to enter Board regulation voluntarily and would exempt BSW and MSW working in a local government agency setting from Board regulation. It was agreed that Legislative Counsel would draft a bill with these characteristics and work with the Board to revise the draft legislation. Kyle Martin noted that a bill with these characteristics is not a Practice Act of the type that other states have instituted. Kyle suggested that the Board contact the Legislative Counsel working on the draft. Timely provision of the draft will be important, since state agencies customarily have ten days to respond to draft bills. It was decided that the reduced-scope Practice Act be termed an "Expanded Title Protection Act".

- Planning for 8/16/08 Rules Advisory Workgroup: Mark Oldham

Plans to hold the Rules Advisory Workgroup, as was covered in the July Board meeting, were discussed. Mike gave an account of the efforts to inform the public of the opportunity to comment on the proposed draft rules prepared by the Rules Advisory Committee. Notice was published on the Board website and an email containing the draft rules was sent to the LCSWs for which the Board has email addresses. Mark Oldham, Mark Troseth, and Mike Lamon will be present at the Board office for the August 16th meeting to collect any public comments provided in person. Mark Oldham explained the content of the proposed records retention rules. The rules, as revised after the workgroup obtains initial

public comments, will be presented to the Board at the September meeting. At the September meeting, the Board will develop a schedule for completing the rule process.

9. NEW BUSINESS:

- Annual Board Planning 10/10 – 10/11: Mark Oldham

The semi-annual planning meeting is scheduled for October 10th and 11th. Mark also noted that the November Board meeting was scheduled for Veteran's Day, and that the meeting will need to be rescheduled to one of the adjacent Tuesdays, i.e., November 4th or 18th.

- Recruitment for Compliance Specialist: Mike Lamon

Mike informed the Board that the recruitment announcement for the Limited Duration position of Compliance Specialist was posted the previous week on the web page for Oregon State jobs.

- Contracting for Facilities Remodeling: Mike Lamon

Mike recounted preliminary conversations with the building owners for the Board office regarding the office remodeling that will need to take place prior to the date that the Compliance Specialist will start work. Two remodeling options are available; one option requires an increase in monthly lease costs. The Board recommended exploring the option that does not raise monthly lease costs.

- NASW LCSW Workforce Survey: Mike Lamon

Mike discussed an inquiry from the Oregon Chapter of the National Association of Social Workers. NASW developed a workforce survey that it has distributed to its members, and asks the Board's assistance in obtaining a wider response rate from Oregon Licensed Clinical Social Workers. The Board agreed to post an announcement of the survey on its web page which would have a link to the NASW survey.

Licensee Data Collection Initiative: Mike Lamon

- Mike summarized a meeting held with representatives of Oregon Healthcare Workforce Institute. OHWI is the contractor selected by the Governor's office to evaluate the state of the healthcare delivery system in Oregon, and to formulate a plan for ensuring that Oregon is served by a high-quality healthcare workforce. Part of this evaluation involves collecting standardized data from health care providers regulated by health care licensing boards, including BCSW. Mike discussed what collecting this standardized data might mean for BCSW forms and administrative processes.

10. BUDGET UPDATE

- As of 7/30/08, the current amount in the Board account held in the State Treasury was \$158,459.11.

- Submission of 09-11 Budget Proposal: Mike Lamon

Mike informed the Board that the preparation of the BCSW Agency Request Budget was nearing completion. He projected that the ARB would be submitted on August 15th or 18th.

12. CORRESPONDENCE

- The Board received a written inquiry from Daneka Karma of the Department of Human Services, Division of Medical Assistance Programs. The letter inquired whether the scope of LCSW practice

included assessing the impacts of psychological, emotional and behavioral states on physical health problems. Mike will prepare a formal written response to Ms. Karma on behalf of the Board.

- The Board discussed a letter received from LCSW Roberta Roth that inquired whether the Board might permit a semi-retired LCSW to satisfy continuing education (CE) requirements by completing fewer CE hours than LCSWs at an earlier stage in their careers. The Board agreed to consider establishing a committee on the problems and challenges faced by late-career clinical social workers at the semi-annual planning session in October.

13. REVIEW AND DISCUSSION ON APPLICANT FILES

- Consent Calendar

(See attached Consent Agenda)

- New Plans were approved for *10 Associates whose names are on the Consent Agenda (see attached). (10)*
- Plan Changes were approved for *17 people on the Consent Agenda. (17)*
- New CSWA Candidate was approved for *14 people on the Consent Agenda. (15)*
- Final Reviews were approved for *13 people on the Consent Agenda. (13)*
- LCSW Applications were approved for *11 people on the Consent Agenda. (10)*
- Return to Active Status was approved for *3 people on the Consent Agenda. (3)*
- Extensions to Investigatory Process were granted for *10 CPC Cases on the Consent Agenda. (10)*

Mark Oldham motioned, and Rebecca Rasmussen seconded, to approve the consent calendar as amended.

Special Review:

- The Board received requests from Philip Lang, LCSW #1411; Megan Flaherty, LCSW #3731; and Fern Snogren, MSW, for exemption from CE requirement for ethics training in accordance with new policy established by revisions to OAR that became effective July 1, 2008. The Board determined that the requests for exemption did not satisfy OAR 877-025-0011(2), and that those requesting exemption would need to complete the ethics CE training.
- Jan Falk, requested that the Board exempt her from taking the ASWB examination.
- Katherine Kent, CWSA #1786 requested that the Board approve an accommodation for taking the ASWB examination. The Board granted the request.
- Brian Wolff, MSW, requested exception from supervision requirement. The Board approved the exception after determining that the conditions of his supervision satisfied the requirements for geographic hardship.

- Rowan Chinnock requested that the Board approve an exception to supervision requirements. The Board decided that the documentation of the supervision submitted by Mr. Chinnock's report was inadequate for determining the number of hours of supervision in which he participated.

14. ADMINISTRATOR'S REPORT

- Mike distributed an informational sheet to the Board that included data on administrative activities, processing, volume and timelines to the Board for the month of July 2008.
- Mike informed the Board that Governor's Executive Appointment office has developed new forms for Board appointments.
- Mike asked the Board for its guidance on offering Employee Assistance Program benefits to the Board staff.
- Mike summarized developments regarding a legislative initiative to standardize laws and processes for health licensing boards.
- Mike informed the Board on the legislative Emergency Board schedule for the remainder of calendar year 2008.

15. ANNOUNCEMENTS AND ADJOURNMENT

The meeting was adjourned at 5:00 p.m.

**State Board of Clinical Social Workers
Consent Agenda - August 12, 2008**

NEW LCSW'S (10)

AEN BRAUER
BRENDA BROWN
JAMES C BROWN
DIEGA CABRERA
SALLY HAYDEN
SUSAN KILEY
CONRAD LARKIN
MARTHA ROBERS
AMANDA SLOAN
CAROLYN VANDERBLOEMEN

FINALS (13)

NANCY BRENNER
ALICIA DEY
MATTHEW DOWLING
KATHERINE HUFFSTATTER
MEGAN INGLE
TAHER M KASHUBA
RENEE LABOR
GALLI MURRAY
JAMES O'HERN
JULIANA SCHOLL
BRIAN THOMPSON
KALI WAHL
KIMBERLY K. WYATT

PLAN CHANGES (16)

PATRICIA ANDERSON
ROBERT BROWN
CAOLINE W BULLARD
YONAS BURAKA
NICOLE CURLEY
AMBER HOLT
JULIE LACHAPELLE
PACSALE MEURIS
JOHN MEYER III
GALLI MURRAY
JANELLE PETERSON
JUANITA RINCON
SUSAN TREFTS
KRISTIN TRENARY
TANYA WELEBER
JOY M YOUNG

NEW CSWA'S (15)

DAVID CARTER
JORDAN DOBROVOLNEY
FELICIA HARRIS
AMBER HUWE
SARA KELLER
TROY KINDY
JESUCITA MORALES
MIRIAM PARKER
JORDAN ROBINSON
ROBBIN SEBASTIANI
WILLIE ROSE SMITH
HELEN K STACEY
ADRIENNE TAUSES
JENNIFER WOLD
BRIAN WOLFF

REACTIVATE LICENSE (3)

NANCY BOND
MARIA CASAS
DAVID GILLIS

CSWA CANDIDATES (0)

**ORS 676.165(4) Extensions
Approved for the following CPC
Cases: (10)**

2007-33	2008-09
2007-36	2008-10
2008-02	2008-12
2008-03	2008-15
2008-04	
2008-05	

All people listed in the above categories have met the necessary requirements to be approved by the Board of Clinical Social Workers Consent Agenda.

August 12, 2008

Board Administrator