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**BEFORE THE
BOARD OF CLINICAL SOCIAL WORKERS
OF THE STATE OF OREGON**

In the Matter of

JENEPHER A. WOODS, LCSW

Respondent.

**STIPULATED FINAL ORDER OF
PROBATION AND ASSESSING CIVIL
PENALTIES**

Case No. 2008-20

1.

The Board of Clinical Social Workers (Board) is the agency responsible for licensing, regulating, and disciplining Licensed Clinical Social Workers (LCSW) and Clinical Social Work Associates (CSWA) in the State of Oregon.

2.

At all times material herein, Jenepher A. Woods, LCSW, (Respondent) was an LCSW and subject to the jurisdiction of the Board. Respondent's address of record is 2733 Northwest Romancier Drive, Corvallis, Oregon 97330.

3.

During the period of March-April, 2008, Respondent permitted a former client to reside in her home overnight once in March 2008, and for a period of more than a week in April 2008. The former client is the son of a family group to whom Respondent had provided clinical social work services within the previous year.

4.

In connection with the above conduct, Respondent committed the following violations:

- (a) Entered into a dual relationship with a client that conflicted with the ability of the client to benefit from social work practice, in violation of OAR 877-030-0070(1)(b) [2005]; and
- (b) Entered into a dual relationship with a person for whom Respondent had provided social work services within the past year, in violation of OAR 877-030-0070(1)(f) [2005].

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5.

Respondent admits to having committed the above conduct and violations.

6.

Respondent and the Board desire to resolve this matter by entry of this Stipulated Order of Probation and Assessing Civil Penalty (Stipulated Order), pursuant to ORS 183.417(3).

7.

Respondent is placed on **PROBATION** for a period of two years from the date of issuance of this Stipulated Order with the following terms and conditions of probation:

- a. Respondent must promptly enter into supervision with a Licensed Clinical Social Worker (LCSW) (hereafter referred to as the "Supervisor") from a list of Board approved LCSW supervisors. Respondent must notify the Board in writing within fourteen (14) days of issuance of this Stipulated Order of the name and contact information for the Supervisor and provide the Board with any necessary releases for the Board to communicate directly with the Supervisor.
- b. Respondent must meet with the Supervisor at least once each month for at least two (2) hours each meeting during the period of Probation. Those supervision meetings shall be used by Licensee to discuss cases and review issues related to avoiding dual relationship and to maintaining appropriate professional boundaries, and to review and discuss Licensee's policies, practices, and procedures related to these issues.
- c. Respondent authorizes the Board to communicate directly with the Supervisor and shall provide any necessary releases for the Board to communicate directly with the Supervisor.
- d. Respondent shall instruct and have the Supervisor provide quarterly status reports to the Board during the period of Probation, and a final report to the Board within thirty (30)

1 days of the end of the Probation period, regarding the supervision provided to Respondent
2 and Respondent's compliance with the terms of Probation in this Stipulated Order.

3 e. Respondent shall complete during the initial twelve months of Probation six (6)
4 hours of Continuing Education Units focused on ethics issues that focus on dual relationships
5 and maintaining appropriate professional boundaries. These specific Continuing Education
6 hours are in addition to the normal Continuing Education requirements for Respondent to
7 maintain his clinical social worker license. Respondent shall provide a report on that
8 summarizes the lessons that Respondent learned from the course and how Respondent will
9 apply the lessons to Respondent's clinical social work practice. The report shall be in written
10 form, a minimum of three pages in length, double spaced with 12 point font size and one inch
11 margins. Respondent shall provide the report on this Continuing Education requirement to
12 the Board within thirty (30) days of the completion of the course.

13 f. The supervision required by this Stipulated Order and all costs, fees, and expenses
14 required for Respondent to comply with this Stipulated Order shall be paid by Respondent.

15 8.

16 In addition to placing Respondent on probation, the Board imposes a civil penalty in the
17 sum of one thousand dollars and no cents (\$1,000) for each of the two violations committed by
18 Respondent described above, pursuant to ORS 675.540(2)(c), 675.595(10), and 183.745. The
19 total civil penalties assessed in this Stipulated Order are two thousand dollars and no cents
20 (\$2,000).

21 a. Respondent shall pay the civil penalties assessed in this Stipulated Order in
22 installments of five hundred dollars and no cents (\$500) per month beginning the month after
23 this Stipulated Order is issued. Each monthly payment shall be due on the first of each month
24 and must be *received* by the Board by the tenth of each month for Respondent not to be in
25 violation of the terms of this Stipulated Order. The payments shall be sent to: State Board of
26

1 Clinical Social Workers, 3218 Pringle Road, SE, Suite 240, Salem OR 97302-6310; unless
2 Respondent is otherwise notified in writing by the Board.

3 b. If Respondent does not fully and completely comply with each and every term of
4 this Stipulated Order, including but not limited to the each term and condition of probation and
5 the timely payment of the civil penalty installments, or engages in any activity that violates ORS
6 675.510 to 675.600 or OAR Chapter 877, then the total amount in civil penalties assessed in this
7 Stipulated Order minus the amounts paid by Respondent *plus* interest owed at the legal rate of
8 interest, pursuant to ORS 82.010, will become immediately due, payable, and collectable.

9 9.

10 Respondent understands, acknowledges, and agrees to the following:

11 9.1. This Stipulated Order will be submitted to the Board for approval and is subject to
12 and conditioned upon approval by the full Board. This Stipulated Order, once issued by the
13 Board, is a final order. Respondent must pay any civil penalties imposed by this Stipulated
14 Order as provided above.

15 9.2. This Stipulated Order is a public document and a matter of public discipline. This
16 document must be disclosed, published, and reported in accordance with ORS 676.175(5)(a)(D),
17 OAR 877-040-0050(2), and Oregon Public Records Law;

18 9.3. This Stipulated Order in no way limits or prevents further remedies, sanctions, or
19 actions which may be available to the Board under Oregon law for conduct or actions of
20 Respondent not covered by this Stipulated Order, or against a party not covered by the Stipulated
21 Order, or for Respondent's failure to comply with the terms of this Stipulated Order;

22 9.4. Respondent has been fully advised of Respondent's rights to notice and a
23 contested case hearing under the Oregon Administrative Procedures Act (ORS Chapter 183) and
24 Civil Penalty Procedures of ORS 183.745, and fully and finally waives any and all such rights
25 and any rights to appeal or otherwise challenge this Stipulated Order; and

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