

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

Local 290 Training Center

20220 SW Teton Ave

Tualatin, OR 97062

I. Call to Order 10:05 am by Vice Chair Nelda Wilson.

II. Introductions

Nelda Wilson, Trades Employee, Vice Chair
Paul Hill, Public Member
Bob Rogers, Public Member
Mike McFall, Industrial Employee

John Rozell, Trades Employer
Jason Landon, Trades Employer
Bob Ferguson, Industrial Employer

Staff Members:

Stephen Simms, Director, Apprenticeship and Training Division
Karen Dale, Apprenticeship Operations Manager
Paul Joiner, Apprenticeship Integration Coordinator
Larry Williams, ODOT Support Coordinator
Elaine Dibble, OSATC Recording Secretary

Apprenticeship Representatives:

Richard Petersen, Portland
Tony Cracolice, Eugene
Elizabeth Farmer, Eugene
Loren Burnham, Salem

Maureen Pointer, Portland
Jeff Hauck, Bend
Tamara Boyd, Portland

III. Welcome

IV. Correspondence

V. Reports

A. Rules and Policy Subcommittee

a. Multi-State Reciprocal Agreement status report

The revised agreement became effective July 11, 2011 with the signatures of representatives for the state of Montana. Notification forms for apprentices who will be working outside their committees' geographic jurisdiction for more than 5 days are online and can be found on the Washington and Oregon Apprenticeship web sites. Staff has discussed possible options for amendments to standards with geographic areas in more than one state. These changes could potentially affect several programs. Proposed geographic addendum expected for review at **November 2011** subcommittee meeting.

B. Standards Review Subcommittee

1229 Oregon SW WA IUOE Local 701 Stationary Engineers JATC
Failure to investigate alleged ratio, supervision, and licensing violations

The JATC is continuing its investigation and will submit a report by the cut-off date for the **November 2011** subcommittee meeting.

VI. Approval of Meeting Minutes

Second Quarter 2011 OSATC – June 16, 2011

Third Quarter 2011 Rules & Policy Subcommittee – August 31, 2011

Third Quarter 2011 Standards Review Subcommittee – August 31, 2011

M/S/C unanimously by voice vote to approve the meeting minutes as presented.

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

VII. Consent Agenda

A. Rules and Policy Subcommittee

1. Subcommittee Member Reports – None

2. OSATC Task Force Reports

- a. Administrative Rules and Policy Task Force

The task force will reconvene during the next quarter to make some minor updates and finish conforming administrative rules to changes in the federal regulations and report to the **December 2011** Rules & Policy subcommittee meeting.

- b. Affirmative Action Task Force

A youth section has been added to the oregonapprenticeship.org website that includes a list of youth training and education programs available around the state.

3. Staff Reports

- a. Compliance

A written compliance schedule for the remainder of the year was presented.

- b. BOLI-ODOT Supportive Services Project Status

The first set of contracts with supportive service providers expired June 30. The project is extending direct service to apprentices and applicants through the end of the year. Requests for Proposals to provide services for the next 18 months will be issued within the next 30-45 days. Staff provided a written report on services to date.

- c. Building Codes Division Changes for Licensing Examination

Due to budget constraints BCD is no longer scheduling group exams at training center sites. Each apprentice will now need to select a date and location from BCD's regular exam schedule.

4. Follow-up Reports from Previous Council Meetings

- a. DOC Evaluation (MA 6040 Ratio) - Ratio report to be provided November 2011

The program will review its ratio and present a report at the **November 2011** subcommittee meeting.

- b. Related Training Expectations

Guidelines were mailed to all programs after approval at the June 2011 Council meeting.

- c. Effective Registration Dates for Apprentices and Training Agents – See agenda item VIII A

A draft administrative rule amendment was presented to Council for approval. Training agents may be provisionally approved with the signature of committee officers or authorized signer and the training agent representative. Final registration will occur when minutes and the signed agreement are received within 45 days by division.

- d. OSATC Submissions & Signature Sheets

Submission requirements were mailed to all programs after the June 2011 Council meeting. Complete committee submissions must be received 45 calendar days prior to the Council meeting. Original committee signature sheets must be received prior to the subcommittee meeting.

- e. Electrical Reciprocity – Temporary Licensing

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

The Elevator and Electrical Board made permanent its temporary rule that eliminated the temporary apprentice license and allows the Division to issue regular licenses to reciprocal apprentices.

5. Discussion Items

- a. Multi-State Reciprocal Agreement (*see agenda item V-A-a*)
- b. Affirmative Action Work Plans/Goals & Timetables Expectations

The Division will provide a report at the **November 2011** subcommittee meeting focusing on the use of exceptions to selection methods and diversity in apprenticeship. Staff will also review and report on the listing of the "employer choice exception" within the body of selection procedures.

The AATF will convene prior to the **December 2011** Council meeting to address apprentice selection and provide a report at the **March 2012** subcommittee meeting. Staff will work with successful committees to learn what is working and develop selection models. Staff will also contact employers, get them involved and work to get their input. Council policies 22, 23, 24 and 25 all deal with affirmative action and selection and will be brought into the discussion.

6. Pending Subcommittee Items Requiring Additional Research

- a. Selection Methods – Use of Exceptions/Alt Employer Choice – *to be reviewed November 2011*
- b. Average Journey Wage – Analysis of Variances – no report this quarter
- c. Council Policy Status – Policies 16, 22 - 25 – *to be reviewed November 2011*

B. Standards Review Subcommittee

1. Follow-Ups from Previous Council Meetings

1050 Oregon SW-WA Roofers & Waterproofers JATC
Related training certification

Receipt of related training curriculum certification confirmed.

- ❖ **2015 Area II Plumbers JATC**
Status report, follow-up to compliance review

The subcommittee recommends that compliance be reviewed at the June 2012 subcommittee meeting.

7015 Harney Electric Cooperative JATC
Program Operation Compliance Review - Unsatisfactory Response

The subcommittee recommends Council cite the committee to the November 2011 Standards Review subcommittee meeting. Failure to appear should result in citation to deregister the program at the March 2012 Council meeting.

2. Tabled Items – Oregon Weatherization Technician JATC (*see agenda item below*)

3. Committee Submittals

- a. Minimum Guideline Standards – *None*
- b. New Standards/New Committees
Oregon Weatherization Technician JATC
New Committee & Standards
Weatherization Technician

The subcommittee recommends denial of the proposed standards

- c. New Standards/Current Committees

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

2008 Mid Willamette Industrial Electrical JATC

- ❖ Limited Energy Technician B

d. Compliance Reviews

1018 Metro Manufacturing Plant Electricians JATC (2008-09)

- ❖ **Program Operations - Compliance**
Manufacturing Plant Electrician

1040 Metro Limited Maintenance Electrician JATC (2008-09)

- ❖ **Program Operations - Compliance**
Stationary Engineer
Limited Maintenance Electrician

1057 Oregon SW Washington Carpenters JATC (2010)

- ❖ **Affirmative Action - Good Faith Compliance**
Carpenter
Scaffold Erector
Pile Driver
Exterior/Interior Specialist
Construction Millwright

e. Committee Submittals - No recommendation

- 1039 City of Portland TAC
Revised Standards
Water Service Mechanic

Subcommittee tabled for consideration at November 2011 subcommittee meeting

~~1008 Oregon SW Washington Mason Trades JATC~~

~~Revised Standards (*withdrawn*)~~

~~Bricklayer~~

~~Caulker, Pointer, Cleaner~~

~~Marble Setter~~

~~Terrazzo Worker~~

~~Mason Trades Finisher~~

~~Tilesetter~~

Committee representatives to meet with MA 1065 and MA 1280 representatives regarding establishment of minimum guideline standards

f. Committee Submittals – Revised Standards

1074 Oregon Columbia Carpenters JATC

- ❖ Carpenter

1080 Area I HVAC JATC

- ❖ Environmental Control System Servicer/Installer

1095 Leupold & Stevens of Beaverton JATC

- ❖ Basic General Machinist

- 1175 Oregon Columbia Heavy Equipment Operators JATC
Operating Engineer

Subcommittee recommends denial of the revised standards. Committee representatives were asked to meet with MA 1041 representatives regarding establishment of minimum guideline standards.

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

1280 Oregon Columbia Tile Trades JATC

- ❖ Tile Trades Finisher
- ❖ Tile Trades Setter

2015 Area II Plumbers JATC

- ❖ Plumber

2035 Knife River Oregon JAC

- ❖ Light Grading and Paving Operator

g. Committee Submittals – Other

1038 Area I Plumbers JATC

- ❖ **Affirmative Action Goals & Timetables**
Plumber

5022 Rogue Valley HVAC/R JATC

- ❖ **Affirmative Action Goals & Timetables**
Environmental Control System Servicer/Installer

4. Proposed Dissolution

a. Dissolution of Committee & Standards

1121 Blue Heron Paper Company JATC (Voluntary)

- ❖ Industrial Maintenance Millwright
- ❖ Industrial Pipefitter
- ❖ Manufacturing Plant Electrician
- ❖ Industrial Mechanic/Limited Maintenance Electrician
- ❖ Industrial Instrument Repairer

6109 SW ID/Malheur County OR Ltd Energy Technician JATC (Voluntary)

- ❖ Limited Energy Technician

b. Dissolution of Standards

5004 Rogue Valley TATC (Voluntary)

- ❖ Tool & Die Maker

5005 Rogue Industrial Electrical JATC (Voluntary)

- ❖ Electrical Motor Winder

5. Items Requiring Council Ratification

a. **Administrative Revisions**

1064 Blount, Inc. Technical JATC

- ❖ Committee Name Change

6. Request for Pre-Apprenticeship Program Approval

Clackamas Community College

- ❖ Utility Readiness Pathway Program
- ❖ Utility Trade Preparation Program

7. Items Requiring No Council Approval - *None*

(END OF CONSENT AGENDA)

M/S/C by roll call vote to approve the consent agenda:

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

Mr. Ferguson	Yes	Mr. Rogers	Yes
Dr. Hill	Yes	Mr. Rozell	Yes
Mr. Landon	Yes	Ms. Wilson	Yes
Mr. McFall	Yes		

VIII. Items Forwarded to Full Council

A. Rules and Policy Subcommittee

a. Effective registration dates for apprentices and training agents

M/S/C unanimously by voice vote to approve the guideline as presented.

B. Standards Review Subcommittee - *None*

IX. Items Requiring No Council Action - none

X. Honorary Completions – None

XI. Meritorious Service Awards

M/S/C unanimously by voice vote to approve the meritorious service awards as presented.

XII. Certificate of Appreciation – None

XIII. New Committee Members

M/S/C unanimously by voice vote to approve the new committee members as presented.

XIV. Policy and Staff Briefing

A. General Council – no report

B. OSATC Member Reports – no report

C. Commissioner's Report – no report

D. Director's Report

An amendment to the administrative rules allowing 45 days for submittal of training agent registrations will be sent electronically to the members of the apprenticeship community upon adoption of the new rule. A copy of the guidance letter with respect to training agent approvals will be sent to the apprenticeship community in **October 2011**.

The number of active registered apprentices increased in the month of August 2011 for the first time since May 2008.

Division has recently received a number of new federal guideline standards. ATD can provide copies to interested programs upon request.

The Federal Advisory Committee on Apprenticeship continues to consider final recommendations on amendments to 29 CFR 30.

On October 24, 2011, from 2:30 pm until 6:30 pm, the Sheet Metal Institute, 2379 NE 178th, Portland will host an open house for potential applicants and interested parties.

The NECA~IBEW Training Center, located at 16021 NE Airport Way, Portland, will hold general information orientations on September 20, 2011, and again on October 18th, from 4:00 pm to 5:00 pm on each day.

More information on these and other events can be accessed at www.oregonapprenticeship.org.

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

BOLI's Technical Assistance for Employers program has published a guide to recent changes in labor and employment law. The guide is available for \$15 through the BOLI website or at the Portland BOLI office.

State offices will be closed Friday, September 16, 2011 for a mandatory furlough day.

Division thanks the subcommittee members for their efforts this quarter.

XV. Reports

A. Washington State Apprenticeship and Training Council

Melinda Nichols, Apprenticeship Manager for Washington, reported on activities of the WSATC, including a planned conference with British Columbia regarding pre-apprenticeship, diversity, construction best practices and the potential for working apprentices across the border. She invited Oregon representatives to participate.

B. Office of Apprenticeship (OA) – U.S. DOL - No representative attended

C. Oregon Building Codes Division - No representative attended

D. Coordinators Group

Clint Mapes, chair of the Coordinators Group, thanked division for its timeliness in processing committee minutes and other documents for the apprenticeship community. He reported on three issues of concern for the committee coordinators: pre-apprenticeship, reciprocity, and the upcoming changes to 29 CFR 30.

Division will provide a report to the **November 2011** subcommittee on notifications of reciprocity Oregon has received since the approval of the reciprocal agreement.

XVI. Council and Subcommittee Meeting Dates

Rules & Policy Subcommittee November 30, 2011 9:30 am Portland State Office Building Room 1A

Standards Review Subcommittee November 30, 2011 1:00 pm Portland State Office Building Room 1A

4th Qtr Council: **December 15, 2011 Northwest College of Construction**

1st Qtr Subcommittees: February 29, 2012(tentative) Portland State Office Building Room 1A

Proposed dates for 2012 (sites TBD) will be finalized at the December 2011 Council meeting.

XVII. Good of Apprenticeship

Apprenticeship Representative, Tony Cracolice of Eugene reported on an outreach event called Options Unlimited, October 21, 2011, targeting middle and high school aged girls with information about non-traditional careers including apprenticeable occupations. For more information access www.optionsunlimitedforgirls.com.

XVIII. Adjournment 10:48 am

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

Meritorious Service Awards

MA	Committee	MEMBER	POS	P/A	E/R
1050	Oregon SW-WA Roofers & Waterproofers JATC	GREG STONE	M	A	R
1050	Oregon SW-WA Roofers & Waterproofers JATC	DAVE HUGHEY	M	P	E
1050	Oregon SW-WA Roofers & Waterproofers JATC	RUSS NICOLAI	M	P	E
1081	Boeing Portland JATC	JT LUNSFORD	M	P	R
1121	Blue Heron Paper Company JATC	KAMAL GEMAYEL	C	P	R
1121	Blue Heron Paper Company JATC	STEVE HELGERSON	M	P	R
1121	Blue Heron Paper Company JATC	GAVIN HINZE	M	P	E
1121	Blue Heron Paper Company JATC	DAVE TROUTMAN	M	P	R
1121	Blue Heron Paper Company JATC	EARL VOSS	S	P	E
1121	Blue Heron Paper Company JATC	ROBERT WILSON	M	P	E
4016	Area IV Inside Electrical JATC	TIM SUHRSTEDT	M	P	R
5002	Jackson County Millwrights JATC	J FRANK MIZE	M	P	R
5005	Rogue Industrial Electrical JATC	DEBBIE CHARLTON	A	A	E

New Committee Members

MA	Committee	MEMBER	POS	P/A	E/R
1018	METRO MFG PLANT ELECTRICIANS JATC	STEVE RUCH	M	P	E
1039	CITY OF PORTLAND TAC	JAMES WISNER	M	P	E
1047	OREGON SW-WA ELEVATOR INDUSTRY JATC	BOB PYNE	M	A	E
1047	OREGON SW-WA ELEVATOR INDUSTRY JATC	SCOTT JOHNSTON	M	A	R
1047	OREGON SW-WA ELEVATOR INDUSTRY JATC	ZACK MITCHELL	M	P	R
1054	STIMSON LUMBR CO FOREST GRVE IN-HSE JATC	MIKE REDING	M	A	E
1054	STIMSON LUMBR CO FOREST GRVE IN-HSE JATC	STEVE SPENCER	M	P	E
1064	OR CUTTING SYSTEMS TECHNICAL JATC	MARK ARRIGO	M	A	E
1068	IAMAW & CONMET CLACKAMAS JATC	BRUCE POST	M	A	R
1077	OR & SW-WA SPRINKLER FITTERS JATC	JEFF WINWARD	M	P	E
1077	OR & SW-WA SPRINKLER FITTERS JATC	SIMPLEX GRINNELL	M	P	E
1078	TRI MET RAIL MAINT/VEHI/MECH/TECH JATC	DAMIAN BARNHART	M	A	R
1081	BOEING PORTLAND JATC	JOSH SINGLETON	C	P	R
1100	PROTECTIVE SIGNALING JATC	CASEY PHILLIPS	M	A	E
1148	MEMC JATC	PETER LUKASZENKO	S	P	E
2008	MID-WILLAMETTE IND'L ELECTRICAL JATC	STEVE HICKMAN	M	A	R
2009	MID-WILLAMETTE INDUSTRIAL TATC	CHAD RICHEY	M	P	E
2015	AREA II PLUMBERS JATC	CARL HAGAN	M	A	E

OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL

September 15, 2011

Meeting Summary

2015	AREA II PLUMBERS JATC	STEVE FORBES	M	P	R
2015	AREA II PLUMBERS JATC	TRAVIS YORK	M	A	R
2015	AREA II PLUMBERS JATC	WC D GROVER	M	P	R
3025	AREA III SHEET MTL/HVAC ENV SYS JATC	CLINT WOODMAN	M	P	R
3027	CITY OF SPRINGFIELD MAINTENANCE JATC	ADAM MAY	M	P	E
5005	ROGUE INDUSTRIAL ELECTRICAL JATC	BARNEY GULRICH	M	A	E
5006	S CENTRAL OR SHEET METAL JATC	JEFF JOHNSON	M	A	R
5035	SOUTHERN OREGON AVIATION JATC	ED MACAULEY	M	A	E
6002	CON AGRA FOODS TATC	DAVE PEDRO	M	P	E
6002	CON AGRA FOODS TATC	RICK KUYAT	M	P	R
6012	UTILITY ELECTRICAL WORKERS JATC	JIM PUTNAM	M	A	R
6012	UTILITY ELECTRICAL WORKERS JATC	JOSH COINER	M	A	R
6024	SW IDAHO - MALHEUR COUNTY JATC	DAN STUCKART	M	P	E
6024	SW IDAHO - MALHEUR COUNTY JATC	LARRY GEYER	C	P	R
6024	SW IDAHO - MALHEUR COUNTY JATC	MAX STITH	M	P	R
6024	SW IDAHO - MALHEUR COUNTY JATC	PATRICK THOMAS	M	P	E
6024	SW IDAHO - MALHEUR COUNTY JATC	RICHARD HILL	S	P	E
6024	SW IDAHO - MALHEUR COUNTY JATC	RON HANNA	M	P	R
6026	HERMISTON FOODS LLC TATC	BOB COZAD	M	P	E
7016	KLAMATH BASIN INDUSTRIAL TATC	LONN MITCHELL	M	P	R
7024	KLAMATH BASIN INSIDE ELECTRICIAN JATC	DAVE BEANLAND	M	A	E