

TECHNICAL ASSISTANCE FOR EMPLOYERS

800 NE Oregon Street, Suite 1045 • Portland • Oregon 97232
 Phone: 971-673-0824, Fax: 971-673-1384



Please fill out this form completely and fax or mail it to the address listed above. Don't forget to include your Shipping/Handling fee to avoid any delay in processing your order. Please allow 3-4 weeks for delivery. Publications and posters are also available for purchase at our field offices in Portland, Salem and Eugene.

You may find additional information on our website at www.oregon.gov/boli/ta, or by calling 971-673-0825.

Business Name: _____
 Attention: _____
 Mailing Address: _____
 City/State/Zip: _____
 Telephone: _____
 E-Mail Address: _____

Titles	Price	Quantity Ordered	Total Cost
Handbooks:			
Employee Classification & Wage and Hour Exemptions (2012 Edition)	\$30		
Civil Rights Laws (2012 Edition)	\$40		
Family Leave Laws in Oregon (2010 Edition)	\$40		
Policy Writing Guidelines (2012 Edition)	\$40		
Wage and Hour Laws (2012 Edition)	\$40		
Child Labor Laws (2012 Edition)	\$15		
Posters:			
Commonly Required Postings in Oregon (8-in-1) poster – <u>English</u> for 2012 <i>for employers with 25 or more employees in Oregon (33"x 24")</i>	\$10		
Commonly Required Postings in Oregon (8-in-1) poster – <u>Spanish</u> for 2012 <i>for employers with 25 or more employees in Oregon (33"x 24")</i>	\$10		
Guide to Employee Leave Laws in Oregon poster - <u>English</u> <i>everything about leave laws, all on one convenient poster (25"x 39")</i>	\$15		
Commonly Required Postings in Oregon (6-in-1) poster – <u>English</u> for 2012 <i>for private employers with 24 or fewer employees in Oregon (24"x33")</i>	\$10		
Commonly Required Postings in Oregon (6-in-1) poster – <u>Spanish</u> for 2012 <i>for private employers with 24 or fewer employees in Oregon (24"x 33")</i>	\$10		
Postings for Employers in Agriculture (11-in-1) poster (<u>bi-lingual</u>) for 2012 <i>English and Spanish (Double-sided and laminated) (39"x 25")</i>	\$15		

Shipping & Handling Costs:	S/H
Total order up to \$10.00	\$7.50
Orders \$10.01 to \$50.00	\$10.00
Orders \$50.01 to \$100.00	\$17.50
Orders \$100.01 and over	\$20.00

Total Cost	
Shipping/Handling**	
Total Amount Due	

***** To avoid delays in order processing, be sure to include the Shipping & Handling cost*****

PAYMENT METHOD:	<input type="checkbox"/> Check	<input type="checkbox"/> Purchase Order # _____
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Credit Card Number:	_____	
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