



Oregon Board of Parole & POST-PRISON SUPERVISION

Board Business Meeting Minutes Monday May 24, 2010

Call to Order and Note of Attendance: The meeting was called to order at 9:04 a.m., and note of attendance made: Aaron Felton, Jeremiah Stromberg, Candace Wheeler, Darcey Baker, Michelle Mooney, Shawna Harnden, DOC Community Corrections Chief Mark Cadotte, and guests Lori Tribett, and Lynda Beecher.

Approval of April Minutes: Minutes adopted as submitted.

Chairperson's Comments – Aaron Felton

- **Governor's Reset Cabinet Report:** The report presents the challenges that agencies will face in the future and how agencies will have to be creative in their solutions.

Executive Director Update – Jeremiah Stromberg

- **Hearings Notice Change:** Notice for Board hearings is now being sent out to District Attorney's 90 days in advance. This is to help with victim notification and the DA preparation for the hearings. The online hearings schedule is also being posted 90 days in advance.
- **Staffing Updates:** The Legal Specialist position is currently open for recruitment. The recruitment will close tomorrow and interviews will be scheduled for early June. There has been high interest from both DOC employees and employees of other state agencies.
- **Social Security:** Social Security Offices send notice monthly requesting warrant confirmation for offenders who are applying for benefits. The Board is evaluating the information received in these requests and are looking at using the information to request extradition upgrades. Jeremiah will be scheduling a meeting to discuss this with the Extradition Office.

Old Business:

- **SVDO Rules:** Mark Cadotte has sent the draft rule to Jefry VanValkenburgh and Steve Wolfe. Once they review the draft rule and provide feedback, the rule will be presented to the DOC Policy Group.

- **LSA Sex Offender Designation:** The static 99 form has been updated and many clinicians are using the new form. The Board has not updated their forms yet and Darcey would like the Board to meet to discuss updating their evaluation process. Darcey will work with the Oregon State Police, Department of Justice, and the Department of Corrections to coordinate a meeting and will bring an update to the next business meeting.

New Business:

- **Parole Workgroup Recommendations:** Aaron wanted to review the workgroup recommendations and discuss the process for continuing to implement the recommendations.
 - **Board Membership:** The Board is again submitting a policy package to request a fourth Board Member.
 - **Definition of a victim:** The Board adopted a new definition in April 2009. **The definition is:** any person determined by the prosecuting attorney, the court, or the Board to have suffered direct financial, psychological, or physical harm as a result of a crime and, in the case of a victim who is a minor, the legal guardian of the minor.
 - **Statements at hearings:** In January 2009 the Board adopted to eliminate the three minute time limit for those making statements. The Board has not updated their rules to reflect this change yet. Jeremiah and Michelle will work on drafting the rule changes and will present the draft at a future meeting.
 - **Allowing more than one victim to speak:** Jeremiah and Aaron will work on this topic and will provide an update at the next meeting.
- **Morrissey Review:** The Board created a hearings officer distribution list (DL) at the last annual hearings officer training. The DL is now being used and many questions have come up that Shawna has asked for clarification on in order to provide an answer.
 - **Offender Notice:** Parole officers have asked if they should be serving notice to offenders who are in custody and pending a meeting with the hearings officer for a sanction longer than 60 days. Is it their responsibility to serve notice of rights or does the offender wait until they meet with the hearings officer. Jeremiah and Shawna will work on establishing a process for how soon an offender should be provided notice as to why he/she is being detained and will provide an update at a future meeting.
 - **Custody Start Date:** There was a question raised of what the custody start date is when an offender is arrested on new criminal behavior and the parole officer is not aware of it and does not place their detainer immediately. The start date for the purpose of the sanction will be the date the offender went into custody. For the purpose of the notice of rights, the 15 days begins when the parole officer became aware that the offender was in custody and placed a detainer.

Future Board Meetings:

July 26, 2010
August 23, 2010
September 27, 2010

Meeting adjourned at 11:30 a.m.