



Oregon Board of Parole

& POST-PRISON SUPERVISION

Board Business Meeting Minutes Tuesday May 28, 2013

Call to Order and Note of Attendance: The meeting was called to order at 10:04 a.m., and note of attendance made: Board Chair, Kristin Winges-Yanez; Vice-Chair, Candace Wheeler; Board member Amber Kaatz; Executive Director, Jay Scroggin; Board staff, Shawna Harnden. Guests in attendance: Lynda Harrison.

Meeting Minutes: April 22, 2013 minutes approved with edits made by Board members before the meeting and reflected in the current version.

Chairperson Comments:

- Winges-Yanez, Kaatz, Scroggin, Harnden and Hearings Specialist Kim Gonzales were able to attend the Association of Paroling Authorities International (APAI) Conference last week held in Providence, Rhode Island. The conference was excellent and had a great turnout with a lot of diversity represented. Winges-Yanez advised there were several great discussions over various topics like victim's rights, risk assessments, and how other Boards are doing business. Further discussions on items for policy changes or practices will be tabled until June meeting.
- Ways & Means Committee is continuing through the budget/legislation process.

Executive Director's Update:

- A couple of staff changes have been made. A permanent offer has been given to Malinda Boyer as the Revocation Specialist. She accepted the offer and has been covering the desk for the last six months as a temp out of class. This change causes us to have a vacancy at the Warrants Specialist position. Our Orders of Supervision Specialist, Abbie Firestone, was offered and accepted a permanent position as a Release Counselor with the Department of Corrections. A permanent offer has been given to Debra Zwicker as the Orders of Supervision Specialist. She accepted the offer and has been covering the desk for approximately the last six months also as a temp out of class. This change causes us to have a vacancy at the Records Specialist position. This leaves a temp covering our Warrants Specialist position, Records Specialist position, and our Hearings Officer position. The application process for our Hearings Officer closed on May 21. We received 208 applications. We will start the interview process in the next couple of weeks and hopefully have an offer extended by the end of June.

- We have work session today on our budget. It appears the recommendation will be to fund us at the requested level minus some of the PERS reform that has gone on in this session.

DOC Update:

- Stromberg unable to attend but previously advised there was nothing new to report at this time.

Old Business:

- Special Condition 10 – Wings-Yanez advised she did receive some great information from Richard Stroker who works as a consultant on parole issues and is a nationwide expert on supervision conditions. He has worked with our Board in the past. As we continue to work with the Department of Justice, hopefully this new information will assist us in getting some resolve on this topic.
- Chapter 255 Division 62 – some errors were noticed on the Secretary of State’s website. Harnden has been working on the Secretary of State’s office to get this error corrected. It is not a rule change.
- OAR 255-060-0016 – Vice-Chair Wheeler noticed some changes that are not reflected accurately. We are working to get these items resolved. Wheeler advised we need to remember to review the final rule as published on the Secretary of State’s website each time we adopt/amend a rule to ensure all the proper edits have been made and are accurately reflected.
- OAR 255-060-0011 – Static99R, that permanent rule change is up and we are currently in the public comment period now. We should be ready to move forward and permanently adopt at the June 24, 2013 Board Business Meeting.
- OAR 255-030-0025, 255-030-0026 – The Board has previously discussed the Hearings Procedures section, the public comment period has closed. Wheeler advised this rule change was more of reorganization rather than a re-write. It is a joint rule with the Department of Corrections. Wings-Yanez moved to adopt proposed changes as permanent. Wheeler seconded. Wings-Yanez advised the historical version will be posted on our website and that the Secretary of State page will be reviewed to ensure accuracy.

New Business:

255-005-0005(9) Victim Definition: The rule currently states: *"Victim": Any person determined by the prosecuting attorney, the court or the Board to have suffered direct financial, psychological, or physical harm as a result of a crime that is the subject of a proceeding conducted by the State Board of Parole and Post-Prison Supervision.* This definition tracks with the victim’s statute as it applies to the Board. We have gotten some feedback that perhaps the Oregon Constitution mandates a broader definition of victim. Wings-Yanez

advised she is not looking at a specific rule change at this time but does want to evaluate the topic further in the upcoming months.

Future Board Meetings: June 24th 10:00 a.m.

Meeting adjourned at 10:26 a.m.