

LFO Revised Budget Form #107BF04c

**Board of Parole and Post-Prison Supervision
Annual Performance Progress Report (APPR)
for Fiscal Year 2006-07**

Original Submission Date: November 19, 2007

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AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims’ interests, public safety, and recognized principles of offender behavioral change.

Contact: Steven R. Powers, Chairperson	Phone: 503-945-9009
Alternate: Executive Director	Phone: 503-945-9009

1. SCOPE OF REPORT

AGENCY PROGRAMS

The Board of Parole and Post-Prison Supervision’s internal structure is built around seven statutorily mandated functions that include the following responsibilities for those offenders convicted of a felony and currently incarcerated or released from prison:

- ◆ Conduct hearings to determine if and when the following inmates should be released from prison: inmates convicted of a felony where the criminal conduct took place before November 1, 1989; inmates sentenced by a trial court as a “dangerous offenders” regardless of the date when the crime took place; inmates convicted of aggravated murder who are eligible to be considered for the possibility of parole; and inmates convicted of murder after June 30, 1995. During fiscal year 2006, the Board averaged 31 hearings per month.
- ◆ Order conditions of parole and/or conditions of post-prison supervision for all felony offenders released from prison. The Board averages 442 orders per month.
- ◆ Issue arrest or suspend and detain warrants for felony offenders who have either absconded from parole or post-prison supervision or who are in custody pending a hearing on a violation of supervision conditions. The Board issues an average of 482 warrants per month.
- ◆ Review and order sanctions for felony offenders who violate the conditions of parole or post-prison supervision. The Board and its staff reviews and orders an average of 760 sanctions per month.
- ◆ Discharge felony offenders who have completed their term of parole or post-prison supervision. The Board averages 288 discharge orders per month.
- ◆ Notify crime victims and others who have registered a current address with the Board of upcoming Board hearings and inmate releases. There are currently over 11,570 crime victims and others registered with the Board.
- ◆ Respond to administrative and judicial appeals filed by felony offenders under the Board’s jurisdiction. The Board issued an average of 37 responses to requests for administrative review per month.

2. THE OREGON CONTEXT

The Board of Parole and Post-Prison Supervision (Board) is responsible for the release of certain offenders and for many aspects of all felony offenders’ community supervision as they are released from prison. The Board works in partnership with the Oregon Department of Corrections and county community corrections offices to protect the public and reduce the risk of repeat criminal behavior through release and community supervision decisions based on applicable laws, victims’ interests, public safety, and recognized principles of behavioral change.

The Board’s mission, statutory responsibility, agency goals, and performance measures align with Oregon Benchmark #65 (old #64) - Adult Recidivism (percentage of paroled offenders convicted of a new felony within three years of initial release). This Benchmark is a critical measure of public safety and our efforts toward successful and safe reintegration of offenders returning from prison into the community.

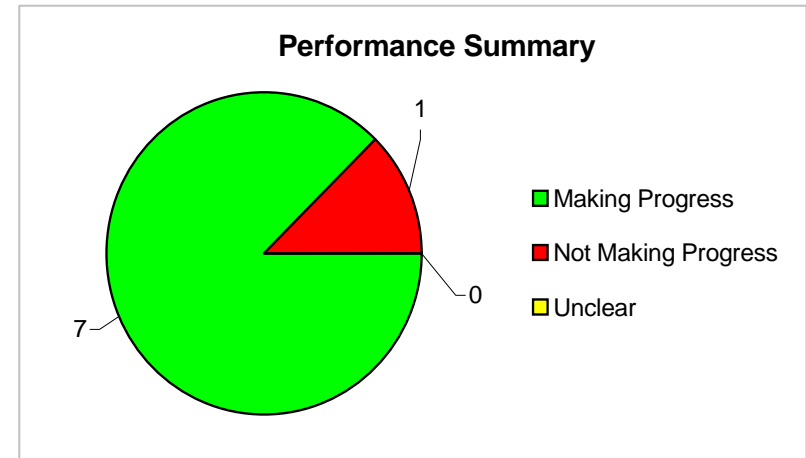
AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

3. PERFORMANCE SUMMARY

There are seven key performance measures (KPMs) making progress, which means that they are at or trending toward the target: KPM #1 (parole recidivism); KPM #2 (orders of supervision); KPM #3 (victim notification); KPM #4 (arrest warrants); KPM #5 (revocations); KPM #6 (orders of discharge); KPM #7 (administrative review). Six of those seven have met their targets; KPM #7 did not reach its target but is trending toward the target. KPM #8 (customer service) is listed as not making progress, meaning it is not at or not trending toward target achievement.



4. CHALLENGES

Despite the decrease in the number of offenders under the Board's release authority, the Board's overall responsibilities will continue to increase as the total inmate population increases. Beyond its release authority, the Board has significant statutory and constitutional duties related to the supervision of all felony offenders as they transition from incarceration into the community. Moreover, as noted in earlier reports, in the environment of limited resources, the Board must be as efficient and effective as possible to maintain its commitment to its public safety mission. Since the 2001-03 biennium, the Board's workload has continued to rise. And as such, one of the continuing challenges is to implement and maintain procedures to support efficiency in the Board's voluminous decisions and orders that include such public safety functions as: establishing prison release dates, imposing conditions of supervision, notifying registered victims and stakeholders of specified events, issuing arrest warrants, imposing sanctions for violations, discharging offenders, and responding to administrative and judicial appeals. The Board's staff is very knowledgeable and committed to taking on the increase in workload that we face, however maintaining our current resources and staffing levels are imperative for the Board to fulfill all that is required and expected by our citizens.

5. RESOURCES USED AND EFFICIENCY

The Board of Parole and Post-Prison Supervision's legislatively adopted budget is \$3,683,312 for the 2007-09 biennium.

The Board has eight performance measures linked to one Oregon Benchmark and each of those measures tie directly to the Board's mission and goals. Each measure correlates to one of the Board's statutory responsibilities with the goal of providing an appropriate indicator to measure the Board's decisions and performance.

AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

KPM #1	PAROLE RECIDIVISM -- Percentage of Matrix Inmates (applies to offenders whose crime(s) were committed before November 1, 1989), Dangerous Offenders (sentenced by the court as a dangerous offender pursuant to ORS 161.725 and ORS 161.735), and Aggravated Murderers convicted of a new felony within three years of initial release. (Subset of OBM #65 [old #64]).	Measure since: 2002
Goal	Protect the Public	
Oregon Context	Oregon Benchmark #65 (old #64) – Adult Recidivism	
Data source	Department of Corrections Research and Evaluation Unit	
Owner	Steven R. Powers, Chairperson, 503-945-9009	

1. OUR STRATEGY

Make sound public safety decisions.

2. ABOUT THE TARGETS

2008-09 targets are based on an average of past performance (actual data). Because this measures the number of offenders who are convicted of a felony within three years of initial release, the lower percentage is the desirable result.

3. WE ARE DOING

The Board met its target for this measure in fiscal years 2003 and 2004, and narrowly missed its target for fiscal year 2005. Based on data that was just received in early November 2007, the Board met its target for fiscal year 2006.

4. HOW WE COMPARE

Direct comparison is unavailable as the definition for recidivism varies widely from state to state.

5. FACTORS AFFECTING RESULTS

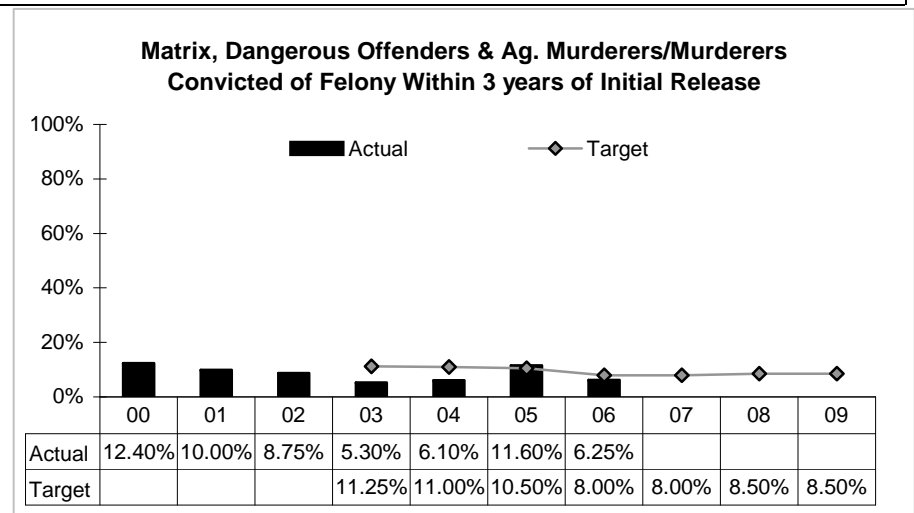
The Board sets parole release dates for inmates convicted of a felony where the criminal conduct took place before November 1, 1989; inmates sentenced as “dangerous offenders” by the trial court; and for inmates convicted of Aggravated Murder, or for Murder convicted after June 30, 1995, who are eligible to be considered for parole.

6. WHAT NEEDS TO BE DONE

Continue to monitor data and target objectives.

7. ABOUT THE DATA

The reporting cycle is the Oregon fiscal year.



AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

KPM #2	ORDER OF SUPERVISION -- Percentage of offenders being released from prison where the Board's order of supervision has been received by the community corrections office on or before the offender's release date from prison.	Measure since: 2003
Goal	Protect the Public	
Oregon Context	Oregon Benchmark #65 (old #64) – Adult Recidivism	
Data source	Parole Board Management Information System	
Owner	Steven R. Powers, Chairperson, 503-945-9009	

1. OUR STRATEGY

Collaborate with state and local criminal justice agencies.

2. ABOUT THE TARGETS

2008-09 targets are based on an average of past performance (actual data). The higher percentage is the desirable result.

3. WE ARE DOING

The Board has met its target for this measure.

4. HOW WE COMPARE

There is no comparable data available.

5. FACTORS AFFECTING RESULTS

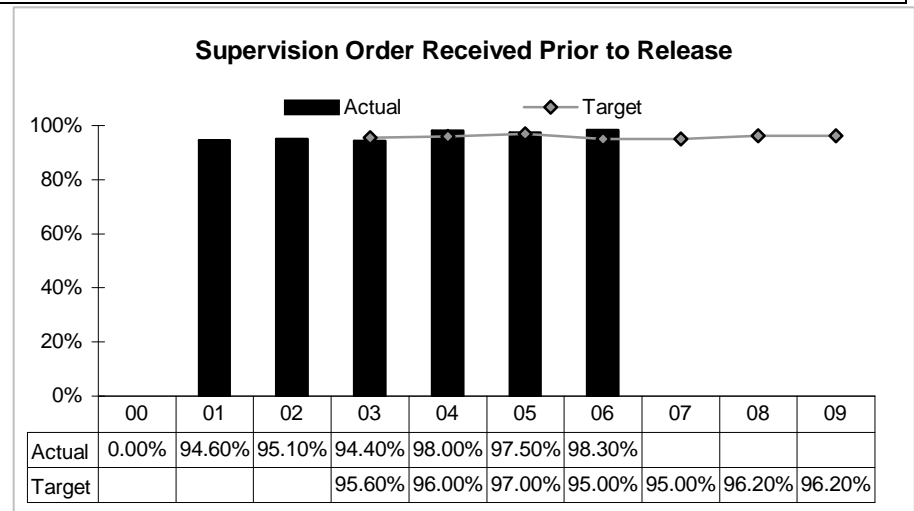
The Board receives release plans from the Department of Corrections and county community corrections agencies. The Board approves release plans, imposes conditions of supervision, and issues an Order of Supervision.

6. WHAT NEEDS TO BE DONE

Continue to analyze processes and communicate with our criminal justice partners.

7. ABOUT THE DATA

The reporting cycle is the Oregon fiscal year.



AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

KPM #3	VICTIM NOTIFICATION - Percentage of active registered victims for which the Board has an accurate point of contact for notification of hearings and of an offender's release.	Measure since: 2002
Goal	Value Victim Interest	
Oregon Context	Oregon Benchmark #65 (old #64) – Adult Recidivism	
Data source	Department of Corrections Research and Evaluation Unit	
Owner	Steven R. Powers, Chairperson, 503-945-9009	

1. OUR STRATEGY

Foster information sharing among victim advocates and implement policies to maintain accurate information.

2. ABOUT THE TARGETS

2008-09 targets are based on an average of past performance (actual data). The higher percentage is the desirable result.

3. WE ARE DOING

The Board met its target this fiscal year and will be looking at any policies to implement to continue an upward trend.

4. HOW WE COMPARE

There is no comparable data available.

5. FACTORS AFFECTING RESULTS

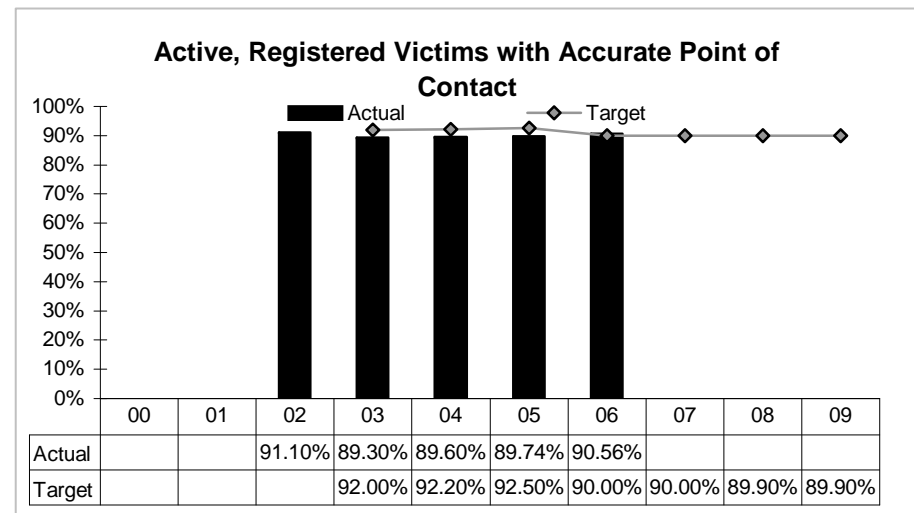
The Board notifies victims and criminal justice stakeholders of hearings and releases, corresponding with approximately 5,700 active registered stakeholders.

6. WHAT NEEDS TO BE DONE

The Board's Victims Specialist actively partners with victim advocates around the state to identify barriers that impact victims and stakeholders throughout the criminal justice process. Additionally, the Board will perform a review of its policies in this area to evaluate whether there are other systems that can help maintain the accuracy of the contact information.

7. ABOUT THE DATA

The reporting cycle is the Oregon fiscal year.



AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

KPM #4	ARREST WARRANT - Percentage of warrants received by the Board in which the warrant is issued within 5 days.	Measure since: 2002
Goal	Protect the Public	
Oregon Context	Oregon Benchmark #65 (old #64) – Adult Recidivism	
Data source	Parole Board Management Information System	
Owner	Steven R. Powers, Chairperson, 503-945-9009	

1. OUR STRATEGY

Respond quickly to “risk” that offenders pose in the community.

2. ABOUT THE TARGETS

2008-09 targets are based on an average of past performance (actual data). The higher percentage is the desirable result.

3. WE ARE DOING

The Board has met its target for this measure.

4. HOW WE COMPARE

There is no comparable data available.

5. FACTORS AFFECTING RESULTS

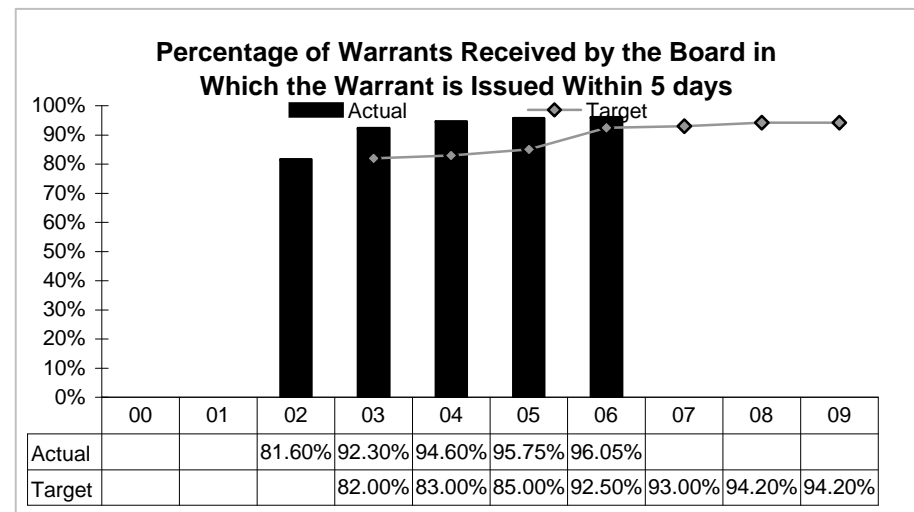
The Board issues arrest warrants for offenders who have absconded supervision or pose a danger to the community.

6. WHAT NEEDS TO BE DONE

Continue current agency process and highly prioritize this public safety service.

7. ABOUT THE DATA

The reporting cycle is the Oregon fiscal year.



AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

KPM #5	REVOCATION - Percentage of revocations for offenders who violate their conditions of parole or post-prison supervision.	Measure since: 2002
Goal	Reduce the Risk of Repeat Criminal Behavior	
Oregon Context	Oregon Benchmark #65 (old #64) – Adult Recidivism	
Data source	Parole Board Management Information System	
Owner	Steven R. Powers, Chairperson, 503-945-9009	

1. OUR STRATEGY

Support county community corrections agencies and reinforce the structured sanction procedures for local sanctions.

2. ABOUT THE TARGETS

2008-09 targets are based on an average of past performance (actual data). The lower percentage is the desirable result because that demonstrates a smaller percentage of revocations for offenders who violate their conditions of supervision.

3. WE ARE DOING

The Board has met its target for this measure.

4. HOW WE COMPARE

There is no comparable data available.

5. FACTORS AFFECTING RESULTS

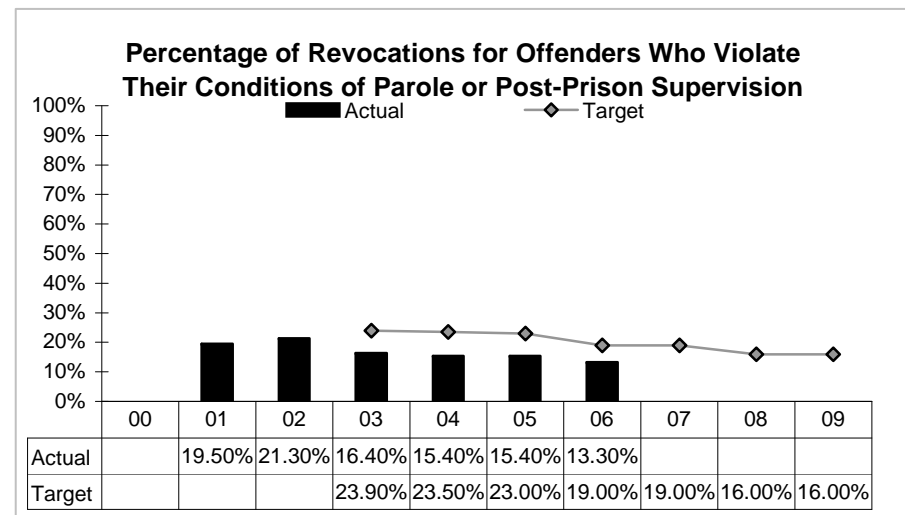
The Board imposes structured sanctions for offenders in violation of conditions of supervision. Depending on the individual circumstances of an offender, the Board may revoke the offender's supervision because he or she poses an extreme risk to the community or because the offender repeatedly fails to comply with supervision requirements.

6. WHAT NEEDS TO BE DONE

Continue to collaborate with county community corrections agencies in the supervision and risk management of offenders in the community.

7. ABOUT THE DATA

The reporting cycle is the Oregon fiscal year.



AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

KPM #6	DISCHARGE OF SUPERVISION - Percentage of expiration (of post-prison supervision or parole) orders that have been completed and mailed within 5 days of an offender's discharge from parole or post-prison supervision.	Measure since: 2002
Goal	Reduce the Risk of Repeat Criminal Behavior	
Oregon Context	Oregon Benchmark #65 (old #64) – Adult Recidivism	
Data source	Parole Board Management Information System	
Owner	Steven R. Powers, Chairperson, 503-945-9009	

1. OUR STRATEGY

Strive to keep all support staff positions filled in order to perform all major functions in a timely manner.

2. ABOUT THE TARGETS

2008-09 targets are based on an average of past performance (actual data). The higher percentage is the desirable result.

3. WE ARE DOING

The Board has met its target for this measure and will be evaluating its policies to continue to exceed its target.

4. HOW WE COMPARE

There is no comparable data available.

5. FACTORS AFFECTING RESULTS

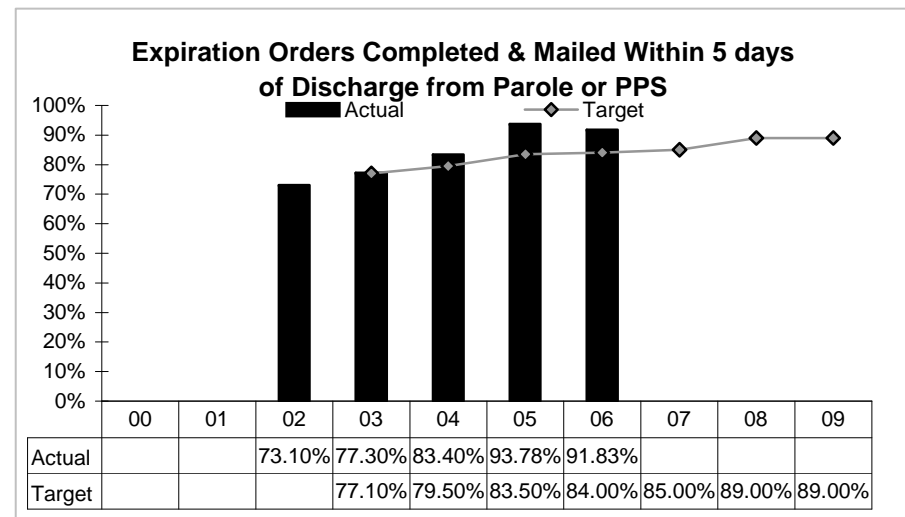
The Board monitors, adjusts, and discharges an offender's status on supervision.

6. WHAT NEEDS TO BE DONE

Continue to pursue funding that allows the Board to have the necessary personnel and resources to perform all of its statutorily required functions, as well as continue to provide the necessary training within the agency to ensure the statutorily required functions are completed in a timely manner.

7. ABOUT THE DATA

The reporting cycle is the Oregon fiscal year.



AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

KPM #7	ADMINISTRATIVE REVIEW - Percentage of administrative review responses completed and mailed within 60 days of receipt of an inmate/offenders administrative review request.	Measure since: 2001
Goal	Ensure Legal Integrity	
Oregon Context	Oregon Benchmark #65 (old #64) – Adult Recidivism	
Data source	Parole Board Management Information System	
Owner	Steven R. Powers, Chairperson, 503-945-9009	

1. OUR STRATEGY

Prioritize Board members' workload to address the small backlog of requests for administrative review and review internal procedures.

2. ABOUT THE TARGETS

2008-09 targets are based on an average of past performance (actual data). The higher percentage is the desirable result.

3. WE ARE DOING

Although this target was not met, the agency made substantial performance strides in this area. In January 2006, the Board was nearly two years behind in responding to requests for administrative review. By January 2007, however, the Board was current and would have started responding solely to requests within the 60-day window set by this target except that there was Board member turnover. In late 2006, the Board Chairperson departed and that vacancy was not filled until February 2007. Thus, although it will take some time to recoup the hard-fought gains, the Board expects to be near the target by the end of this fiscal year.

4. HOW WE COMPARE

There is no comparable data available.

5. FACTORS AFFECTING RESULTS

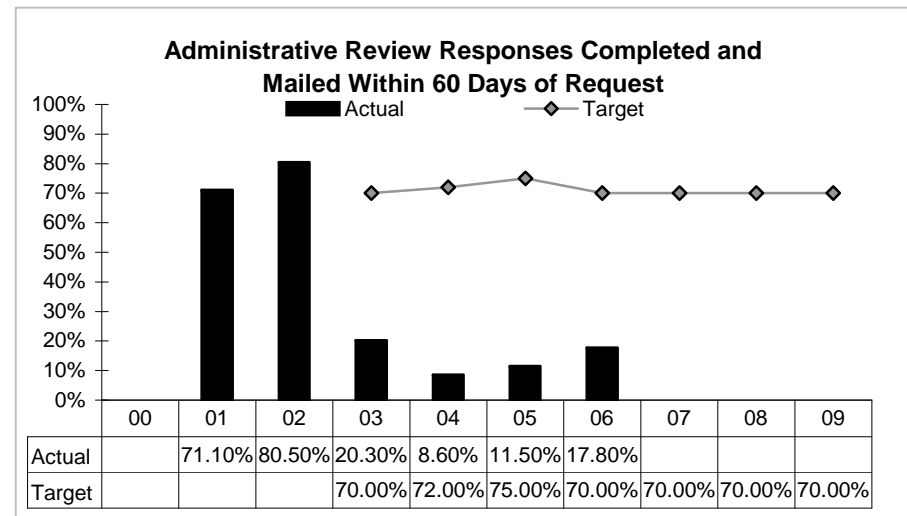
Not having full Board membership with the legal knowledge and experience to process administrative and judicial appeals certainly affects this target.

6. WHAT NEEDS TO BE DONE

Continue to address the backlog of requests, establish stronger procedures to maintain output to meet the target, and evaluate staffing and resources to determine if additional resources should be sought to meet this target.

7. ABOUT THE DATA

The reporting cycle is the Oregon fiscal year.



AGENCY NAME: Board of Parole and Post-Prison Supervision

III. USING PERFORMANCE DATA

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KPM #8	CUSTOMER SERVICE -- Percent of customers rating their satisfaction with the Agency's customer service at "good" or "excellent": overall customer service, timelines, accuracy, helpfulness, expertise, and availability of information.	Measure since: 2005
Goal	Value Partnership with Stakeholders	
Oregon Context	Agency Mission	
Data source	Agency Survey Results	
Owner	Steven R. Powers, Chairperson, 503-945-9009	

1. OUR STRATEGY

Collaboration: Agency will review and respond accordingly.

2. ABOUT THE TARGETS

This is a relatively new measure for the Board and its targets are based on 2006 survey results. The higher percentage is the desired result.

3. WE ARE DOING

Although the overall rating dropped slightly from the previous year, over 95% of the respondents rated their overall satisfaction good or excellent. The Board will use this latest data to identify and address specific training needs.

4. HOW WE COMPARE

There is no comparable data available.

5. FACTORS AFFECTING RESULTS

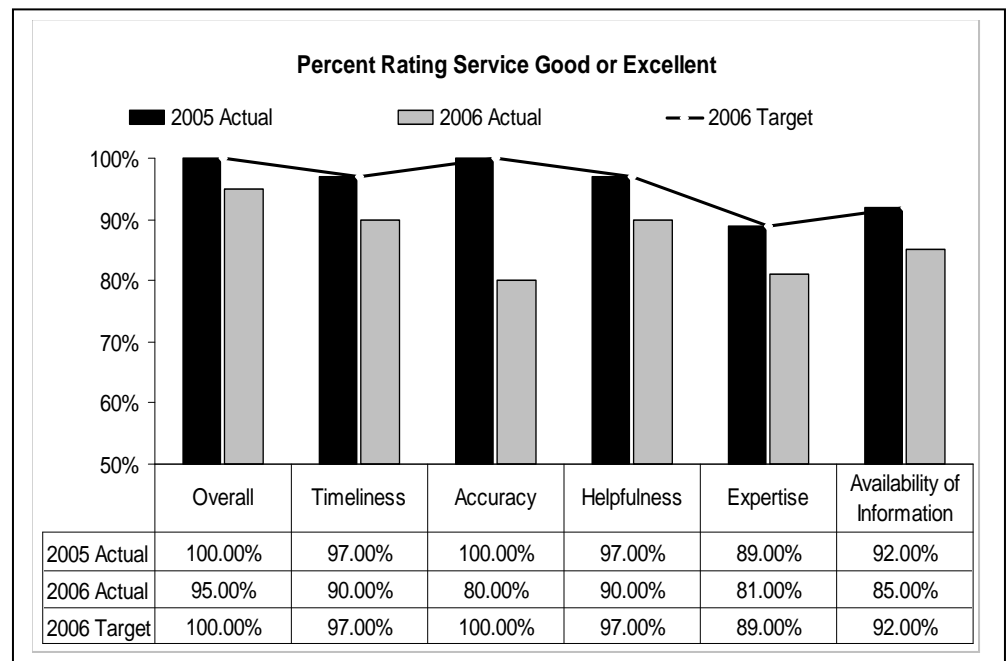
The 2005 Legislature stated "The Board shall monitor the customer satisfaction performance measure that is to be developed in relation to the increased full-time equivalent for the Records Specialist position."

6. WHAT NEEDS TO BE DONE

Identify and address any specific training needs to improve the accuracy and expertise measures as well as continue to monitor the Board's customer service functions.

7. ABOUT THE DATA

The reporting cycle is the Oregon fiscal year.



AGENCY NAME: Board of Parole and Post-Prison Supervision**III. USING PERFORMANCE DATA**

Agency Mission: To work in partnership with the Department of Corrections and local supervisory authorities to protect the public and reduce the risk of repeat criminal behavior through incarceration and community supervision decisions based on applicable laws, victims' interests, public safety, and recognized principles of offender behavioral change.

Contact: Steven R. Powers, Chairperson	Phone: 503-945-9009
Alternate: Executive Director	Phone: 503-945-9009

The following questions indicate how performance measures and data are used for management and accountability purposes.	
<p>1 INCLUSIVITY Describe the involvement of the following groups in the development of the agency's performance measures.</p>	<ul style="list-style-type: none"> • Staff: There are reviews of our performance throughout the year and the Board approves this report. • Elected Officials: The Legislature approved these performance measures during the 2007 session. • Stakeholders: Our stakeholders provide ongoing input about our performance and timely delivery of services. • Citizens: The Board is sensitive to citizen comments, including victims, in how we provide our public safety services.
<p>2 MANAGING FOR RESULTS How are performance measures used for management of the agency? What changes have been made in the past year?</p>	<p>The Board uses several reports to manage the performance of the agency. Monthly statistics, annual workload reports, and performance measure data are all used to evaluate the effectiveness and efficiency of Board operations.</p>
<p>3 STAFF TRAINING What training has staff had in the past year on the practical value and use of performance measures?</p>	<p>Reports were disseminated to the Board and its staff to set goals and monitor performance. These reports will also be used this year to complete a thorough review of workflow of all Board operations and identify any particular training needs for the future.</p>
<p>4 COMMUNICATING RESULTS How does the agency communicate performance results to each of the following audiences and for what purpose?</p>	<ul style="list-style-type: none"> • Staff: At staff meetings, through e-mails, and memos regarding customer satisfaction. • Elected Officials: The Board communicates its performance to the Legislature, Governor's Office, and Department of Administrative Services to provide a better understanding of our agency and to solicit comments as we continually evaluate our performance. • Stakeholders: The Board continually collaborates with our stakeholders in adhering to our shared public safety mission. • Citizens: Results are communicated to the public on the Board's website at: http://www.paroleboard.state.or.us/BOPPPS/index.shtml