



Oregon Board of Parole

& POST-PRISON SUPERVISION

Board Business Meeting Minutes Monday September 20, 2010

Call to Order and Note of Attendance: The meeting was called to order at 1:37 p.m., and note of attendance made: Aaron Felton, Jeremiah Stromberg, Candace Wheeler, Darcey Baker, Michelle Mooney, and Jaime VanCauteren. Excused from the meeting were DOC Director Max Williams, and DOC Community Corrections Chief Mark Cadotte. No guests in attendance. .

Approval of Meeting Minutes: The minutes for the August 23, 2010, meeting were adopted with the recommended corrections.

Chairperson's Comments – Aaron Felton

- **Transparency:** The Board is now posting meeting agendas online, and has set a goal to post them 1-2 weeks prior to the meetings.
- **Re-entry Council Meeting:** Multnomah County talked about their transition programs, and shared some of their success stories. On September 30, 2010, Jeremiah and Aaron will be meeting with Partnership for Safety and Justice for a meet and greet.
- **Inmate Legal Assistants:** Aaron and Jeremiah met with Randy Greer to talk about the background of the inmate legal assistants, what training they go through, and what rules govern them. Randy was extremely helpful and the Board learned a lot about these positions held by inmates.
- **Budget:** The second round allotment cut recommendations have been submitted to BAM and are now posted online.

DOC Update: No representatives from DOC at this meeting.

Executive Director Update – Jeremiah Stromberg

- **OACCD:** Jeremiah attended the OACCD meeting held in Klamath Falls. The main conversation at the meeting was budget. During the first allotment reductions Community Corrections lost approximately six million dollars which took them to their baseline funding that does not allow them to trigger an opt-out to return to the state. In the next allotment reductions, the proposal is to reduce approximately another nine million from Community Corrections which will trigger an opt-out option for counties. The current

plan is to wait until the December E-board reviews the issue and decides whether or not they want to fund Community Corrections to prevent an opt-out.

- **Projects:** Marshall is researching what it will take to convert all of the old microfiche into data CD's. Once he has an estimate of how many images the Board has, he will begin obtaining estimates to present to the Board for review.
- **Hearings Officer Training:** The next training is about six months away. Jeremiah would like everyone to begin thinking about training topics and ideas.

Old Business:

- **Administrative Review Procedure Rules:** This topic was deferred until October 7, 2010.
- **Review of Parole Workgroup Recommendations:** No updates on any of the recommendations. The workgroup recommendations have been posted on the Board's website along with the status of what actions the Board has taken on each recommendation. Jeremiah is still working on the Victim Notification Project. Right now it is pending until the District Attorney's Office has finished moving into their new office and has time to meet.
- **Static 99:** At the last OACCD meeting this topic was presented and the group was in support of the Board moving forward with these updates. Darcey will send out notice to the committee members, and will ask Dawn Percels to begin working on the automation piece. Darcey will begin updating the Board's written materials.

New Business:

- **Release Plans Pilot Project:** Darcey and Jaime had a meeting with the release counselors to discuss the Board moving to supervision plans with less conditions imposed. Offenders with non-person offenses will have only conditions specific to their crime of conviction and criminogenic needs issued. Beginning in November the Board will delegate staff to vote release plans on inmates with non-person offenses. This will help to free up Board members time and streamline the process. Darcey and the Orders of Supervision staff will meet in October to go over the parameters of voting plans.
- **Rules Revision Workgroup:** Dates have been scheduled for two different working sessions to go over rules. Administrative Review Procedure Rules will be one of the first rules on the agenda.
- **Legislative Concept:** The Board submitted a concept to Legislature to request that the language in the statute be updated to reflect current practice of which county an inmate releases to. The language has been approved and will move forward in the process.

- **Division 62 Deferral Rules:** A rulemaking hearing was held on August 26, 2010, and nine stakeholders from the public made a statement. The Board reviewed the minor edits recommended and adopted all sections of Division 62. The rules will be filed permanently this week and notice will be sent to staff.
- **Division 5:** The Board temp adopted a new definition of a victim at previous meeting. The Board moved to permanently adopt this definition. The definition was adopted unanimously and notice will be filed.
- **Extradition Costs:** The Board will no longer be issuing monetary costs for extradition in the special conditions. The Board will issue a general package instructing the offender to re-pay extradition costs. This will help to speed up the process and will eliminate having to wait on costs to be received. A memo will be sent out to staff.

Future Board Meetings:

October 26, 2010

November 22, 2010

December 27, 2010

January 24, 2010