



Board of Examiners
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Meeting Minutes

December 11, 2009

Portland State Office Building Conference Room 445 Portland OR

PRESENT:

Ashley Northam, SLP, Chair
Alison Metcalf, Audiologist, Vice-Chair
Carol Clupny, SLP (via telephone)
Elisa Williams, Public Member
Charles Murphy, Public Member
Mark Wax, MD, Otolaryngologist
(arrived at 10:30AM)

Sandy Leybold, Executive Director
Tim Anderson, Administrative Assistant
(left at 11:00AM)
Johanna Riemenschneider, AAG
(arrived 10:20 a.m.)

EXCUSED:

Evan "Butch" Evans, Audiologist

CALL TO ORDER

The meeting was called to order at 10:05 a.m.

WELCOME/APPROVE AGENDA

The agenda was accepted as written.

APPROVE MINUTES

October 30, 2009: The Board reviewed the draft minutes. Metcalf moved to accept minutes as presented. Williams seconded. Motion passed by unanimous vote.

PUBLIC COMMENTS

Robyn Bean, SLP / Administrator for NWRESA, was present. Ms. Bean had no comments.

CHAIR'S REPORT

Chair Northam reported that she had nothing new to report. Metcalf stated that she thought the online renewal was easy.

EXECUTIVE DIRECTOR'S REPORT

Leybold stated that she had revised the executive director's report to be oriented toward the Board's goals, as suggested by Evans. Leybold highlighted the following items:

- Meeting with TSPC: Leybold stated that she and Northam were there to answer questions, but there weren't many questions oriented towards BSPA. Leybold reported that the transition discussion is ongoing. Clupny asked if there was discussion about holding stakeholder meetings regionally. Leybold replied that yes, they will be figuring out dates for those in a future meeting. Clupny stated that there are people out in Eastern Oregon who very much want to give input on the process.
- Pediatric Audiology Standards: Leybold stated that Heather Durham is scheduled to speak to the Board in February.
- Budget: Leybold reported that our accountant at Shared Client Services has not loaded the budget into the financial reporting system yet, so it's not possible to see monthly variances.

Williams stated that she would like to see the schedule of fines be a high priority.

- Customer Service Survey: Leybold told the board that the last customer service survey prompt went well, and that she thought the overall rating was good. Leybold also stated that in an effort to improve the rating for availability that she and Anderson were keeping the outgoing phone message updated and Anderson has changed his schedule to Monday-Friday, 9:30am to 4:30pm.
- Renewal Update: Leybold reported about 10% of licensees have renewed thus far. Metcalf

asked if another email was to be sent out. Leybold said it was.

PLAN FOR PROFESSIONAL DEVELOPMENT AUDIT

Leybold reported that right now, the submitted PD logs are being reviewed for compliance with the rules. If staff has time, licensees are being contacted and allowed to update their submission prior to January 30th. However, the Board may still charge a delinquent fee if their PD is incomplete or out of compliance. Leybold noted that 10% of licensees were randomly selected for PD audit. Leybold stated that once the audit is complete, the information will be presented to the Board to determine any disciplinary action resulting from the audit.

HEARING AID DISPENSING RELATED RULES

Metcalfe stated that she and Evans agreed to keep the rules as they are now, and to republish that information. Metcalfe continued that she and Nancy Dunn came up with a couple of sample contracts for audiologists to reference so that they are in compliance with our HAD rules. Metcalfe asked that the information be sent to audiologists via email and mail.

Dr. Wax suggested that it would be a good idea to have a preamble be put on the contract that is written for the consumer, listing their rights. This could be included in future rule revisions, or as a suggestion for licensees now.

STATUTORY CHANGES

Leybold passed around a fresh copy of ORS 681 and OAR 335 for the Board members to look over and think about possible changes or updates that may be needed, particularly qualifications for a license.

Metcalfe suggested that the “shortcut” to licensure granted by having current ASHA CCCs be modified so that an applicant may have earned their CCCs but not renewed them.

EXECUTIVE SESSION

The Board entered Executive Session at 11:00 AM, to consider information obtained as part of investigations of licensee or applicant conduct as provided in ORS 192.660(2)(k), consider information or records that are exempt by law from public inspection as provided in ORS 192.660(2)(f), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed as provided in ORS 192.660(2)(h), and to consider employee performance matters as provided in ORS 192.660(2)(b).

Riemenschneider was invited to attend to provide legal advice; Leybold was invited to remain since she is involved in Board investigations.

MOTIONS RELATED TO INVESTIGATIONS

2009-26

Williams moved to close with no violation found. Wax seconded.

Yea: Williams, Metcalfe, Wax, Murphy, Clupny, Northam

Nay: None

Motion passed by majority vote of those present.

2009-36

Metcalfe moved to close with no violation found. Murphy seconded.

Yea: Williams, Metcalfe, Wax, Murphy, Clupny, Northam

Nay: None

Motion passed by majority vote of those present.

2009-37

Wax moved to issue license with discipline. Metcalfe seconded.

Yea: Williams, Metcalfe, Wax, Murphy, Clupny, Northam

Nay: None

Motion passed by majority vote of those present.

RATIFY LICENSES ISSUED

Murphy moved to ratify licenses issued between October 29, 2009 and December 10, 2009. Wax seconded.

Yea: Williams, Metcalf, Wax, Murphy, Clupny, Northam

Nay: None

Motion passed by majority vote of those present.

REVIEW NEXT MEETING DATES

The Board's next meeting is scheduled for February 26, 2010.

ADJOURNMENT

The meeting adjourned at 1:15 P.M.