APPLICATION FOR BUSINESS: ENERGY EFFICIENCY AND SUSTAINABLE TECHNOLOGY CONTRACTOR CERTIFICATION

Construction Contractors Board
PO Box 14140
700 Summer St. NE, Suite 300
Salem, OR 97309-5052
503-378-4621 www.oregon.gov/ccb

*EEAST#*_____

Eff. date _____
(Do not write in this box.)

APPLICANT INFORMATION: (Please type or print neatly using blue or black ink).

Full Legal Name of Sole Proprietor, Partnership, Corporation or LLC			CCB License No.
Business Mailing Address		City, State	Zip Code
Telephone Number ( )	Cell Phone Number ( )	Email Address	
Full Legal Name of Partner, Corporate Officer or LLC Member			
Full Legal Name of Partner, Corporate Officer or LLC Member			

Attach an additional page to list all names of partners, corporate officers or LLC members.

BPI OR REAP CERTIFICATE INFORMATION

Full Legal Name of Certificate Holder (Individual or Business)	☐ Business ☐ Owner ☐ Employee.

QUALIFIED BUSINESS ENTITY (Please check all that apply).

The licensee is a:

☐ Equal opportunity employer ☐ Small business

☐ Minority or women business enterprise ☐ Disadvantaged business enterprise

INELIGIBILITY FOR PUBLIC WORKS

Has the licensee ever been listed by the Commissioner of the Bureau of Labor and Industries (BOLI) as ineligible under ORS 279C.860 to receive a contract or subcontractor for public works? ☐ NO ☐ YES

VIOLATIONS

Has the licensee violated any rules or orders of the CCB? ☐ NO ☐ YES

Has the licensee violated any rules or orders of the Workers Compensation Division? ☐ NO ☐ YES

Has the licensee violated any rules or orders of the OR-OSHA? ☐ NO ☐ YES

Has the licensee violated any federal or state wage or hour law? ☐ NO ☐ YES

CERTIFICATION (Please check each box).

I certify that the licensee will do the following:

☐ Employ at least 80% of employees used for EEAST projects from the local work force, if a sufficient supply of skilled workers is available locally.

☐ Pay wages to employees used for EEAST projects at a rate equal to at least 180% of state minimum wage, unless federal prevailing wages for residential weatherization and energy efficiency retrofit work is higher, in which case the higher wage requirement will apply.

☐ Pay wages to employees used for EEAST commercial structures at the prevailing wage rate for each trade or occupation employed.

SIGNATURE

I certify that the information and documentation given in this application is complete and accurate to the best of my knowledge.

Signature of Sole Proprietor, Partner, Corporate Officer or Member	Date

INCLUDE WITH APPLICATION

☐ Copy of BPI or REAP Certificate

☐ Fee - $50 (make checks payable to the Construction Contractors Board)

CREDIT CARD PAYMENTS - (Credit card-only customers may fax this application to 503-373-2155)

Billing Name	Billing Address

Amount of Payment	Card Number	Expiration Date
$50		

□ Visa □ Mastercard □ Discover	Signature of Card Holder _____ Date _____	Office Use Only

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR BUSINESS: ENERGY EFFICIENCY AND SUSTAINABLE TECHNOLOGY CONTRACTOR CERTIFICATION

You must have a current and active CCB license to apply. The information you supply must match what is currently listed on your CCB license.

APPLICANT INFORMATION:

Full Legal Name of Sole Proprietor, Partnership, Corporation or LLC (Licensee):
Enter the name of the entity as listed on your CCB License. Do not include Assumed Business names here.

Business Mailing Address, Telephone, Cell phone and e-mail address:
Enter your business mailing address. If this has changed please submit a "Request to Change Address or Assumed Business Name or Business Entity Name Amendment" form.

Full Legal Name of Partner, Corporate Officer or LLC Member (if not a Sole Proprietor):
Provide names of all owners as listed on your current CCB License. If officers / members have changed please submit a "Request to Change Personnel" form and include a copy of your company minutes. (If you are a partnership/joint venture, limited partnership or a limited liability partnership, a new license application is required if the partners have changed.)

BPI OR REAP CERTIFICATE INFORMATION:

Full Legal Name of BPI or REAP Certificate Holder:
List the full legal name of the certificate holder. Identify if they are (1) the business; (2) an owner (a corporate officer is an owner) or (3) an employee. Only one certificate holder is required. Please do not list more than one.

QUALIFIED BUSINESS ENTITY:

1. **Equal opportunity employer.** An employer that follows the principle of equal opportunity in regards to its hiring and promotion practices. An equal opportunity employer does not discriminate based on race, color, national origin, religion, gender, age, or physical or mental disability.
2. **Small business.** A small business is an Oregon business that employs 50 or fewer employees. If the business is a subsidiary of another business, the combined number of employees must be 50 or fewer.
3. **Minority or women business enterprise.** A small business concern that is at least 51% owned by one or more minority individuals or women. For most construction businesses, a small business concern earns no more than $33.5 million in average annual receipts. Specialty trade contractors earn no more than $14 million in average annual receipts.
4. **Disadvantaged business enterprise.** A small business concern that is at least 51% owned by one or more socially and economically disadvantaged individuals. For most construction businesses, a small business concern earns no more than $33.5 million in average annual receipts. Specialty trade contractors earn no more than $14 million in average annual receipts.

INELIGIBILITY FOR PUBLIC WORKS:

BOLI maintains a list of all contractors that are ineligible to receive a contract or subcontract for public works projects. You cannot be issued this certification if you mark “Yes” to this question.

VIOLATIONS:

You cannot be issued this certification if you mark “Yes” to any of these questions.

CERTIFICATION:

You must check each box to qualify.

SIGNATURE:

Application must be signed by Sole Proprietor, Partner, Corporate Officer or Member.

CCB will independently verify information provided.

INCLUDE WITH APPLICATION:

Copy of BPI or REAP Certificate:

Licensee needs to demonstrate that they can successfully install energy efficiency, renewable energy projects with a high degree of quality and customer satisfaction, as demonstrated by one of the following certificates:

1) Valid Building Performance Institute (BPI) certificate as:
    a. An accredited contractor
    b. Building Analyst
    c. Envelope
    d. Heating
    e. Air conditioning/heat pump
    f. Manufactured housing or
    g. Multifamily

2) Valid Residential Energy Analyst Program (REAP) as:
    a. Energy Analyst-1
    b. Energy Analyst-2
    c. Shell Tech-1
    d. Diagnostic Tech-1
    e. Building Performance Specialist-1

FEE:

Required $50 fee