



Construction Contractors Board

PO Box 14140

Salem OR 97309-5052

Telephone: 503-378-4621

Fax: 503-373-2007

www.oregon.gov/ccb

Certified Disadvantaged, Minority, Woman, Service Disabled Veteran, or Emerging Small Business Exemption from \$30,000 Public Works Bond

ORS 279C.836 requires all independent contractors working on qualifying public works projects to obtain and file a new \$30,000 public works bond with the Construction Contractors Board (CCB) BEFORE beginning work on a public works project. Oregon law states:

(7)(a) A disadvantaged, minority, women or emerging small business enterprise certified under ORS 200.055 may, for up to four years after certification, elect not to file a public works bond as required under subsection (1) this section. If a business enterprise elects not to file a public works bond, the business enterprise shall give the board written verification of the certification and written notice that the business enterprise elects not to file the bond.

(b) A business enterprise that elects not to file a public works bond under this subsection shall notify the public agency for whose benefit the contract was awarded or, if the business enterprise is a subcontractor, the contractor of the election before starting work on a public works project. When a business enterprise elects not to file a public works bond under this subsection, a claim for unpaid wages may be made against the payment bond of the business enterprise or, if the business enterprise is a subcontractor, the payment bond of the contractor.

(c) An election not to file a public works bond expires four years after the date the business enterprise is certified. After an election has expired and before starting or continuing work on a contract or subcontract for a public works project, the business enterprise shall file a public works bond with the board as required under subsection (1) of this section.

Instructions

To apply for the exemption, please attach a copy of the certification confirmation letter you received from the Certification Office for Business Inclusion & Diversity (COBID) of the Oregon Business Development Department (OBDD), and submit it with the completed form to:

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- CCB licensed contractors complete Sections 1, 3 & 4
- Non-licensed contractors complete Sections 2, 3 & 4

**Certified Disadvantaged, Minority, Woman,
Service Disabled Veteran or Emerging Small Business
Exemption from \$30,000 Public Works Bond**

For CCB Use Only:

CCB No. _____

SECTION 1

If you are a construction company that is already licensed with the CCB, and would like to exercise your right to elect not to file a Public works bond, complete the following:

CCB license No.	Name of business entity requesting exemption
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SECTION 2

If you are a non-construction company that is NOT required to be licensed with the CCB, and would like to exercise your right to elect not to file a Public works bond, complete the following:

Name of business entity	
Type of business entity <input type="checkbox"/> LLC <input type="checkbox"/> LP <input type="checkbox"/> LLP <input type="checkbox"/> Trust <input type="checkbox"/> Partnership/Joint venture <input type="checkbox"/> Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership/Joint venture	
Corp Division Registry No. <i>(if applicable)</i>	Email
Telephone	Business address
Type of work this company performs	

SECTION 3

I am certified as a:
 Woman Business Enterprise (WBE) Minority Business Enterprise (MBE) Emerging Small Business (ESB)
 Disadvantaged Business Enterprise (DBE) Service Disabled Veteran Business Enterprise (SDVBE)

Certification number	Certification date
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Attach copy of the certification confirmation letter or email.

SECTION 4

I certify that if at any time the business loses its certification, I will notify the CCB immediately. I further certify that if I completed Section 2, the independent contracting business listed does not perform work subject to ORS 701 and is **NOT** required to be licensed with CCB.

Print name of individual completing this form with Title/Position
Title/Position

Signature _____

Date _____