

MINUTES OF THE JULY 9, 2014 CONSTRUCTION CONTRACTORS BOARD MEETING

The Construction Contractors Board (CCB) met on Wednesday, July 9, 2014, in the Conference Room B, 700 Summer St NE, Salem, Oregon.

Attendees:

Board Members: Board Chair, Rob Yorke, and Board Members: Mariana Lindsay, Simone Neall, Melvin Oden-Orr, Jim Patrick, Sandi Warren, and Kimberly Wood.

Staff: Berri Leslie, CCB Interim Administrator, Linda Bures (HR), and Catherine Dixon, Board Secretary. Department of Consumer and Business Services Recruitment Manager Robert Newton. Assistant Attorney Generals Susan Bischoff and Kelly Gabliks were also present.

Guests: Bonnie Sullivan, Jason Yarashes, and Krista McDowell.

- A. MEETING CALLED TO ORDER:**
Chair Rob Yorke called the meeting to order at 8:33 a.m.
- B. APPROVAL OF AGENDA AND ORDER OF BUSINESS:**
Chair Rob Yorke approved the agenda.
- C. BOARD MEETS TO DISCUSS INTERVIEW PROCESS:**
Department of Consumer and Business Services (DCBS) Recruitment Manager Robert Newton and Interim Administrator Berri Leslie discussed the interview process with Board members.
- D. FUTURE BOARD MEETINGS:**
Board members discussed holding meetings every month; keeping the current meeting schedule and adding the additional meetings as telephone conference calls. The telephone meetings will focus more on reports and agency business.

Based on the fact that the new Administrator may be in attendance at the annual NASCLA conference during the August Board meeting, the Board decided to cancel the August 26, 2014 meeting. A telephone meeting will be set for some time in September 2014.
- E. INTERVIEW WITH LYDIA MUNIZ:**
Board members interviewed Ms. Muniz.
- F. INTERVIEW WITH JIM DENNO:**
Board members interviewed Mr. Denno.

G. INTERVIEW WITH VANCE BYBEE:

Board members interviewed Mr. Bybee.

H. DEBRIEF WITH BERRI LESLIE AND ROBERT NEWTON:

DCBS) Recruitment Manager Robert Newton and Interim Administrator Berri Leslie debriefed Board members. Board members discussed where they would rank each of the candidates.

Mr. Newton shared the ratings of the candidates by the employee panel and the stakeholder panel with Board members.

MOTION: Melvin Oden-Orr moved to appoint James Denno to the position of CCB Administrator effective on or before August 13, 2014, contingent upon successful and satisfactory background check by the Oregon State Police.

VOTE: 7-0, Ayes—Lindsay, Neall, Oden-Orr, Patrick, Warren, Wood, and Yorke.

Ms. Leslie discussed the salary to be offered. The consensus of the Board was to direct Berri Leslie to negotiate the salary range for Mr. Denno and a start date.

MOTION: Kim Wood moved to approve double filling the position so long as it is permissible by law until the expiration of Berri Leslie's contract.

VOTE: 7-0, Ayes—Lindsay, Neall, Oden-Orr, Patrick, Warren, Wood, and Yorke.

MOTION: Jim Patrick moved to congratulate Berri Leslie for her service and send a letter about how much we appreciate the job she has done here.

VOTE: 7-0, Ayes—Lindsay, Neall, Oden-Orr, Patrick, Warren, Wood, and Yorke.

I. ADJOURNED:

The meeting adjourned at 1:18 p.m.

Sincerely,

Catherine Dixon
Board Secretary