

**Competitive Grant Program for Measure 57 Intensive Drug Courts
FY 2009 Grant Announcement
Frequently Asked Questions (FAQs)**

1. What is the deadline for applications?

Electronic submissions **are required** and are due by 5:00 PM on **November 19, 2009**. Hard copies are due by November 23, 2009.

2. What is the purpose of this grant program?

The purpose of the Measure 57 Intensive Drug Court Grant Program is to provide funding for mandated post-adjudication intensive drug court services to high risk drug dependent offenders convicted of a crime listed in Appendix L of the Request for Grant Proposals. Eligible applicants are new or existing adult drug court programs.

3. Who is eligible to apply for this grant program?

New or existing drug court programs are eligible for funding under this solicitation. Please note that proposals submitted by Mental Health, Juvenile, Family, Family Dependency, and Co-Occurring Courts must encompass the rationale, purpose, and goals of this program while addressing its comprehensive requirements. DUII Courts are not eligible for funding. Please note that the lead applicant must be Community Corrections.

4. Which supervised populations are eligible for this program?

Medium and high risk drug dependent offenders newly convicted of a crime listed in Appendix L of the request for grant proposals. Probation revokes, PPS/LSA revokes, and those recently released from prison are also eligible. In counties participating in the random assignment evaluation, the priority population being studied is those newly convicted.

5. How are offenders on post prison supervision placed in a Drug Court?

The sentencing authority will need to give the Court authority to impose sanctions or the sentencing authority can impose the Court's recommendations.

6. How do I know how many offenders are eligible in our county?

Applicants can project numbers utilizing the Measure 57 eligibility table, which can be found on the CJC website. Please note that "PR" signifies the term Probation; "IN" signifies the term Incarceration; and "LC" signifies the term Local Control. Applicants can then estimate that approximately 60% will be med/hi risk with drug problems.

7. Are the subsequent years of this Grant Program non-competitive?

Yes. However, a yearly non-competitive re-application will be required and CJC reserves the right to withdraw funding if the program goals are not met.

8. What will happen with the program after March 2013?

We can't say what will happen in 2013, but the hope is that if the evaluation shows the program is effective the legislature will pick up funding as an alternative to incarcerating Measure 57 offenders. If not, CJC will consider drawing the program down with future JAG funds.

9. Is 11 million dollars the total amount available for grant period?

Yes

10. What is the maximum amount of funding we can apply for?

CJC will pay \$11 per participant per day. Applicants can project revenues using a spreadsheet on the CJC website. Applicants should provide two budgets. First a "Minimal Funding Level" budget that shows the minimum number of offenders that must be served to make the Measure 57 Program feasible. The second budget should be an "Optimal Funding Level" budget at which the Measure 57 Program will operate at peak efficiency and effectiveness.

11. Is the \$11/day per offender the limit on what the Grant will pay per participant per day?

Yes. Counties can then utilize additional revenue from other sources above that level. Please note that client insurance such as OHP should be used for treatment and then grant funds can be used for other things such as supervising officers, housing, etc. Please note that the \$11 is not intended to pay for basic government functions (i.e. court time, prosecution, defense, supervision, etc), but is intended to cover the difference in cost from "business as usual". CJC is aware that the payment rate is insufficient to cover the total cost of everything involved in a drug court.

12. Does the \$11/day per offender include weekends and holidays?

Yes

13. Who is eligible for the additional \$4/day per offender?

CJC will be conducting a random-assignment evaluation of the Measure 57 Program in 3 to 5 large counties. CJC will select the counties that will participate in the evaluation. To compensate participating counties, CJC will augment the standard daily reimbursement rate by an additional \$4/day per offender.

14. Is there a match requirement?

No

15. How will the funding be distributed for reimbursement purposes?

Although start-up funding is not provided, based on the numbers you are proposing to serve, CJC will average the projected numbers for the year and divide it into 4 equal quarters. Adjustments will then be made according to actual numbers and money spent.

For example, if the anticipated revenue for the first grant year is \$100,000, CJC will make four payments of \$25,000 before switching to payments based on the formula.

16. What are the allowable and unallowable costs?

Please see the financial guide referenced below for a detailed response to this question. Grant funds are to be primarily used to fund treatment capacity (i.e., addiction treatment, mental health, employment services, etc.), probation officers, sanctions and rewards, and court coordinators. Proposals including funding requests for other components of the drug court (e.g., deputy district attorneys or defense attorneys) will also be considered if clearly identified as a need. Please note that applicants are encouraged to collaboratively develop a team-specific approach to the guidelines set forth in this RFP that meets and incorporates the unique needs their counties.

17. What is the definition of supplanting?

As is reflected in the U.S. Department of Justice 2008 Financial Guide, downloadable at <http://www.ojp.usdoj.gov/financialguide/index.htm>:

“**Supplanting** is to deliberately reduce State or local funds because of the existence of Federal funds. For example, when State funds are appropriated for a stated purpose and Federal funds are awarded for that same purpose, the State replaces its State funds with Federal funds, thereby reducing the total amount available for the stated purpose.”

Additional examples of supplanting may be found at <http://www.ojp.usdoj.gov/recovery/supplantingguidance.htm>.

18. What is the maximum amount an applicant can allot for administrative costs?

10%

19. Can contractors charge for administration?

Yes, but CJC will only accept indirect rates if they are federally approved.

20. We are currently contracting with a treatment provider and desire to amend his/her contract to include the treatment services we are proposing for this program. Do we still need to solicit quotes or competitive bids?

For those counties that do not currently contract with a treatment provider or those counties that desire to change providers, all procurements must be made according to Agency established procedures, provided they minimally adhere to applicable Federal and State guidelines. Solicitations of quotes from at least 3 sources are required for procurements between \$5,000 and \$100,000. Competitive bids must be used for procurement of contractual services over \$100,000. Sole source contracts require additional information and prior Agency approval. For those counties that currently contract with a provider and desire to add services to that existing contract, it is not necessary to solicit quotes or competitive bids.

21. Do the required letters of support from the LADPC and LPSCC have to be submitted by November 19, 2009?

No. It is acceptable to submit the letters of support by award notifications.

22. Is this grant program related in any way to the Recovery Act/Stimulus money?

Yes. This program is funded entirely by ARRA money.

23. What is the relationship between this grant program and DOC's grant program?

The eligible population for DOC's program is broader, as it includes offenders ever convicted of a Measure 57 offense. There are also differences in the distribution of funding and program priorities.

24. When will the risk assessment tool be ready for review?

It is estimated that the tool will be ready for use by Thanksgiving.

25. When will a CJC Grant Management Handbook be available?

CJC staff is currently working on a Grant Management Handbook and hope to have it completed soon. Until then, please refer to the OSP Handbook found at www.oregon.gov/OSP/CJS/docs/byrne/2007_JAG-BYRNE_Handbook.pdf.

Additional Information:

1. Please answer each question in the order requested. We also request that you clearly label each section.
2. Please do not submit your hard copy applications in portfolios or notebooks and do not have them spiral bound. The effort is appreciated, but makes it difficult for review.
3. Regarding the budget section:
 - a. Please clearly label two separate worksheets for line 1 through line 9 to delineate year 1 and year 2.
 - b. Please be as detailed as possible in the narrative sections, clearly identifying what you are requesting to fund, the reason(s) why, and the related benefit(s) to the program.
 - c. Please be advised that within the personnel section, the second to the last column should read “Measure 57 Program FTE.”