

Administrative Framework Implementation Team Meeting  
May 21, 2007  
Mission Mill

Attendees:

Bill Clingman – LCOG  
Chad Crockett – ODOT  
Randy Dana – DLCD  
Mike Engelmann - UO  
Gail Ewart – GEO  
Darlene Gown – ODOT  
Carol Hall – Metro  
Jesus Mendez – ODE  
Corey Plank – BLM  
Chris Shirley – DLCD  
Diana Walker – ODA (Chair)

The time was spent discussing the different elements and putting them into “buckets.” Each bucket will be handled by a smaller group that will expand or filter the elements to make sure the list is complete and then examine the umbrella standard to see if an extension is necessary to address any issues unique to that bucket. The subtheme groups will create a basic one- or two-page document describing in general how they plan to handle their elements. The subtheme groups will need to reach out to folks that would/could/should have a say in the implementation and standard for the elements in that particular grouping.

The SurveyResultsPost.xls document list each element and what “bucket” it is in.

The buckets are:

Election:

Need to recruit a lead/member for this group  
Far more elements here once all the election zones of admin boundaries are identified  
Class B Stewardship  
Getting right people to the table is key to this group. Recruit SOS participation.

Intra-agency/programmatic/jurisdictional:

Darlene Gowen & Mike Engelmann – Co-lead this group, with Gail helping with tracking tools.  
Documentation, metadata, catalogue, research, more task-oriented group  
Class C Stewardship

Planning:

Randy Dana & Chris Shirley – Co-lead this group  
Carol Hall, Bill Clingman, will assist and advise. Will ask Doug Terra to join the group

### Taxing District

Bill Clingman – Interim lead (volunteered with persuasion).

Jesus Mendez will work with Bill.

Need to get DOR involved.

Invite Brett Juul at DOR and Brady Callahan from Parks.

Invite Special Districts Assoc. of Oregon

Bill suggests looking at the taxing codes. Compare with school Districts/ODE.

### General Government:

Corey Plank – Lead

Darlene Gowen & Chad Crockett will join Corey to start this group.

These need the highest level of stewardship (Class A?).

There are active, ongoing stewardship efforts on all elements, except Reservations.

Some of the elements were recommended to go into the Reference category. These are elements provided “as is” and are usually used in an ancillary or “look-up” way. One element was sorted to Cadastral.

Next Admin FIT meeting set for July 16, 2007

At this meeting we will see wrap up the retreat results and see how the groups are progressing.

Subsequently, Admin FIT will go on indefinite hiatus.