

**Oregon Framework Implementation Team Meeting
March 13, 2007
ODF, Clatsop Rm - Salem**

Present: Emmor Nile, ODF; Jimmy Kagan, OSU; Phil McClellan, DOR; Nancy Tubbs, USGS; Gail Ewart, DAS-GEO; Darlene Gowen, ODOT; Mark Darienzo, DLCD; Chris Shirley, DLCD; Paul Staub, DOGAMI; Randy Sounhein, DSL; Rod Terriault, DOR; Bob Harmon, OWRD; Diana Walker, ODA; Ian Madin, DOGAMI; Cy Smith, DAS-GEO

Scribe: Chris Shirley, supplemented by Gail Ewart

Topic	Discussion Summary	Result	Action Req'd Yes/No	Resp. Party
Introductions		Self introductions	No	
Next Meeting	June meeting will be skipped due to Framework Forum on June 27.		No	
Framework Theme Status Reports	Status reports have been collected from several teams and will be posted with the minutes.	Post on FIT Web page.	Yes	Ewart

Discussion Summaries: (agenda items were discussed out of order)

A. navigatOR (Smith)

Budget workgroup hearings

POP shelved until end of session; DAS Director supportive and hopeful that funding will occur. Some perceived Director had stopped supporting it but in actuality it reflects his philosophy not to act counter to the Legislature's will. Co-chairs recognize that people want this. They are concerned about duplication in POPs, so we need to integrate better prior to next session. Legislature will be looking for proof that there is no overlap and will expect better interagency cooperation in the future.

Action: Watch last day of session for final disposition of the POP.

Look for opportunities to educate agency executives about agency GIS versus navigatOR and why GIS activities in agencies are not duplicative.

B. Portal Development (Kagan)

There are two efforts related to portal development: Oregon Explorer and imagery portlet.

Imagery Portal

Signed contract, development has begun, functional in June. URL will be available for best testing in two weeks. Data still being QC'd by BLM.

Oregon Explorer webpage launched and taking comments.

Metadata portal seeking additional funding; original funding from OGIC.

C. Framework Database Application (Ewart)

Delete and add record functions have been integrated, and database is ready to update.

Backup is now provided, but not formal archiving. Need archive plan.

Action: Gail will post backlog of changes, then email FIT theme leads to begin maintaining their respective themes. Gail will email when ready—about ten days. Gail will work with OSU library to develop an archive plan.

D. Framework Forum Planning (All)

Date: June 27, 2007

Place: Chemeketa CC, Salem

Topics: Fish Passage Inventory Standard
LiDAR workshop/consortium build
Accuracy workshop (USGS)
Stewardship 2 (GEO)
Framework Roundtable

Metadata workshop on hold until portal toolkit is available

Action: Gail will reserve facility for June 27 and generate a tentative agenda.

E. Framework Discussion: Issues and Strategies

Metadata keywords (Nile)

Keywords leverage metadata—makes data discoverable. Keyword categories are (using tarns as an example):

Place: Oregon
Theme: hydrography, lakes, glacial (and so on)
Temporal: seasonal; spring, summer, fall
Strata: geosphere, hydrosphere (and so on)

There are some thesauri available for GIS. The domain gis.oregon.gov/thesaurus has been reserved and can begin being populated. Handout contains keywords so far. Other place domains are ecoregions, basins, geographical names. Theme is the BIG category. Hierarchy or subject categories approach may help.

Action: Emmor to send Gail documents to post; Emmor to work with OSU librarians to develop approach that would fit within totality of information keywords/thesauri; Emmor will keep FIT posted. GEO will generate Web page. Contact Emmor if you would like to get involved.

Element prioritization (Ewart)

Data dependency matrix handout. Top six elements are not surprising but now we have proof. The matrix does not contain all administrative boundary dependencies or any preparedness dependencies. Strawman prioritization posted on FIT Web page.

Action: Plan FIT retreat this summer to drive prioritization to conclusion and plan strategy for next 3-5 years. Gail will facilitate date, place and agenda.

Stewardship (Ewart, Gowen, All)

1. Stewardship umbrella document provides overall guidance that floats above specific stewardship efforts. ORMAP and OR-Trans need to be involved in developing the model documents. Charter, Plan and SOPs are in development. Should OGIC provide direction to management about stewardship? Discussion at OGIC needed.

Action: Gail will work with ad hoc group to further develop the model documents. Nancy Tubbs, Chris Shirley and Darlene Gowen will help. Cy will put stewardship on future OGIC agenda.

2. County Boundaries. Darlene described her experience working with all the stakeholders to integrate the best possible county boundary Framework for navigatOR. She praised the earlier work by Marc Thomas, retired BLM. Everyone is being very cooperative and helpful and addressing vertical integration issues. Darlene is updating the excellent metadata and writing SOPs for the steward group. The 2004 version is a complete update and can be used as an archival snapshot.
Action: Darlene will notify FIT when county boundaries Framework is available.
3. UGBs. ODOT contracted with U of O to update the UGB element, to be delivered June 1. DLCD needs to quickly pull together a stewardship group and plan.
Action: Gail to provide Chris S. with draft Model Charter.
4. City Limits. ODOT updates city limits continuously, so the element can be posted as frequently as desired on clearinghouse; quarterly?
Action: Steward group to determine frequency of posting (among other items in a Stewardship Plan).

Spatial Data Documentation Table

Gail handed out a draft table developed primarily by Chris Shirley to sort out what type of information belongs in metadata, standard, and stewardship plan. Metadata and standards have been catchalls because we didn't have more appropriate places to put information. With the advent of stewardship plans, some items, such as archiving, should be moved from standards to stewardship plans. The goal is to have only one check per row, that is, the info only shows up in one document in order to streamline maintenance.

Soils launch

Soils workgroup is forming; Paul Staub is getting it organized. Seeking participation by viticulture interests. Jimmy Kagan has USFS data to integrate with NRCS soils. OSU is cooperating NRCS partner; need to get them involved. Soils needed by county assessors. Whatever we do needs to fit into NRCS structure.

Miscellaneous

Don Lewis (DOGAMI) wants to be more involved in Hazards FIT. Perhaps discuss at OGIC or at retreat. Gail has plan to contact folks identified by Andre LeDuc to head other hazards workgroup. DOGAMI wants Landslides next.

Actions: Gail to contact lead for landslides and get workgroup up and running.

F. Old Business (Ewart)

Organizational chart is evolving; more workgroups are beginning to form around element development and stewardship.

Conventions: many would like guidance re file naming, directory organization, attribute naming and style. GPL wrote white paper.

Action: Refer to GPL for review and update as appropriate. Get Dave Mather's input.

Data development registry: Checked into setting up blog, but feds are precluded from blogging. What about Wiki? No one had other ideas.

Action: Gail will look into Wiki or other way of doing data development registry.

GIS classification study. No news. State HR might be awaiting results of fed Dept of Labor study results.

No comments were received regarding the guidelines for updating standards, so they will be passed to OGIC for endorsement via consent agenda.