

**Oregon Framework Implementation Team Meeting
December 11, 2007**

Oregon Department of Forestry
Building D, Sun Pass Rm - Salem

Present: Emmor Nile, ODF; Phil McClellan, DOR; Ian Madin, DOGAMI; Randy Sounhein, DSL; Bob Harmon, OWRD; Diana Walker, ODA; Cy Smith, DAS-GEO; Cress Bates, Lane County; Milt Hill, DAS-GEO; Bill Burns, DOGAMI; Bill Clingman, LCOG; Jon Bowers, ODFW; Jimmy Kagan, OSU; Renee Davis-Born, OWEB; Ryan Miller, DLCD; Greg Sieglitz, OWEB; Dennis Scofield, ODOT;
By phone: Jay Noller, OSU

Scribe: Jimmy Kagan, supplemented by Milt Hill

Topic	Discussion Summary	Result	Action Req'd Yes/No	Resp. Party
Introductions		Self introductions	No	
Strategic Plan Refresh	Cy and GEO staff will be updating the existing Strategic Plan followed by a road-show to confirm strategy and make any necessary additional revisions.	Updated Strategic Plan	No	
POP update for 2009 session	2007 POP failed at the last minute. New approach is focusing on a specific business process. Initially several proposals for Land Use, Water, and Public Safety. Now narrowed to a single Public Safety, requiring 10-12 datasets: road centerlines, etc. Includes 6.7 million, a regional center, Portal for access and data development. Narrative available on GEO site: (http://www.oregon.gov/DAS/EISPD/GEO/docs/ogic/09-11_navigatOR_POP_Combined_v1.doc)	Post POP narrative on GEO website.	Yes	Smith (complete)
Framework Forum Planning	Spring 2008 forum proposed for March 13th, 2008 at the OSU Valley Library, Corvallis. Agenda includes: <ul style="list-style-type: none"> - NavigatOR annual report (see later discussion) - FIT Reports - Stewardship 3 - Spatial Data Explorer workshop: addressing the needs of the community for the Spatial Data Explorer Portal - Review of the DRAFT LiDAR standard - FIT meeting in the PM - Metadata workshop is going to be held in a different mechanism, since it takes so long – 6 hours. 	Finalize Forum location, agenda, presentations and workshops	Yes	Hill

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	The group discussed other potential items including using census data, climate service data presentation and other standards.			
LiDAR presentation (Emmor Nile)	Emmor gave a short presentation highlighting applications for Lidar data and derivative products at ODF.		No	
Interim Framework proposal approval process	There is an interim framework proposal approval process and timeline for the current funding cycle (2007-2009 biennium). A separate process will be developed for future years including FIT, GPL and OGIC. Milt proposed January 16th for a consensus meeting including FIT as well as GPL and PAC Chairs. FIT raised no objections so we will move forward using this process and timeline.	Interim process and timeline will be used	Yes	FIT, GPL, PAC, GEO
Annual Framework report	navigarOR will be doing an Annual Report and FIT Annual Report will be a part of this. Format will be similar to existing Quarterly Reports and include metrics and identify unmet needs. Milt will provide guidance document. Discussion to drop quarterly reports in favor of semi-annual but concerns raised about potential drudgery of presenting oral reports at FIT Meetings.	Guidance document, Annual reports	Yes	Milt, FIT Theme Leads
Framework prioritization	The idea of using the Framework Element Prioritization document in the development proposal selection process was discussed. Concerns were voiced that the prioritization is not finalized and, thus, the document should not be a binding criteria. Consensus was that the document could be used for reference but was not finalized. Milt will facilitate additional development of the document.	Prioritization document needs additional work.	Yes	Milt
Review of Framework Development Proposals	Proposers gave short overviews of their projects and then entertained questions. Cy asked that leveraged funds be identified and included in the proposals. Complete, final proposals are available for viewing on the FIT website. (http://www.oregon.gov/DAS/EISPD/GEO/fit/framework_proposals.shtml)	Revised proposals submitted to GEO and made available on website	Yes	Milt, Proposal authors (complete)