

**Oregon GIS Cultural Framework Implementation Team Meeting  
April 9, 2002  
Employment Department Building, Salem – Starr Room**

**Present:** Joe Bernert, OED; Ed Arabas, DAS-IRMD; Cy Smith, DAS-IRMD; Laer Haider (DHS), Dennis Scofield (ODOT); Milt Hill (ODOT)

**Scribe:** Joe B

Topic	Discussion Summary	Result	Action Req'd Yes/No	Resp. Party
<b>Revised Minutes</b>	Revise minutes into <i>new</i> format to post. Forward updated minutes to Gillien to post on OGDC web page.		Yes	Joe
<b>Review previous discussions of funding alternatives</b>	General review from previous meetings. This included internal funding to existing agencies (i.e. supporting agency positions, LD, temps, etc), and the potential of contracting funds (to universities/academic, and/or private organization, consultants, etc)  Laer presented overview of NEDDS project, which may have some interactions/input to cultural data theme development.		No	
<b>Refinement of Pilot Project – Building Footprint</b>	General discussion of what is required to build a building footprint database includes scale and level of resolution. Ed presented a 'schematic' of the general footprint of the building versus the actual engineering/facility outline. Milt and Dennis noted the importance of documenting the links to other data sources (this has been added as component of the potential pilot).  Employment will prepare a data summary of potential public/critical facilities for the Framework team to review.		Yes	Joe
<b>Refinement of Pilot Project – Address Points</b>	Two methods of creating/determining addresses were reviewed by Cy which includes: 1) digitizing points from tax maps/polys and/or 2) using street line center files (geo-coding).  The discussion concluded that the pilot would need to determine the best method for the geography.			

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<b>Refinement of Pilot Project – Other Theme Data Integration</b>	Other data themes need to be documented as to the effort required. Data exchange methods need to be incorporated into the project including identifying potential data sources/stewards.	The group agreed that this is important	No	
<b>Study Area/Pilot Project</b>	<p>There was a discussion regarding refining the geographic local/extent of the pilot. The area need to be large enough to: 1) encompass a diversity of multiple data themes for types of building footprints (public, critical facilities, school, hospitals, etc); 2) currently has moderate amount of data available (not all completed and not barren of any existing data sources); 3) be in an area where local agencies will collaborate.</p> <p>One of the major goals of the pilot is to document the time and costs associated with developing the different components of the project.</p> <p>Klamath County was suggested as a potential candidate since it meets the above requirement and has an educational institution that may be able to assist in doing the project.</p> <p>John Ritter at Oregon Institute of Technology (OIT) will be contacted regarding potential collaboration. Cy will also follow up on potential hosts.</p>		Yes	Cy
<b>Proposed Pilot</b>	<p>Klamath County</p> <ol style="list-style-type: none"> <li>1. Building Footprint – public and critical facilities (or subset thereof)</li> <li>2. Address Points – prepared from tax maps and/or centerline</li> <li>3. Inter-relationship with other cultural data themes</li> </ol> <p>The project needs to document costs and methodologies for future planning.</p> <p>Refinements/comment will be circulated internal in team over the next few weeks.</p>		Yes	Entire Group
<b>Future Meeting</b>	Not defined at this point in time. Will incorporate comments and action items		Yes	Joe – all

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	and schedule meeting in future.			