

OGIC Administrative Boundaries Framework Group Meeting

April 30, 2002

Revenue Bldg (Conference room 470)

Attendees: Nancy Tubbs (USGS), Ed Arabas (DAS/IRMD), Steve Barnett (DAS/IRMD), Emmor Nile (ODF), Cy Smith (DAS/IRMD), Randy Dana (DLCD), Gary Gipson (ODE), Joe Bernert (ODE), Diana Walker (ODA), Connie Scolla (LCOG), Marc Thomas (BLM), Darlene Gowan (ODOT)

AGENDA

1) INTRODUCTIONS

2) ADMINISTRATIVE BOUNDARY NEEDS – Steve Barnett compiled a draft list of administrative boundaries based on phone calls and emails to many jurisdictional authorities responsible for establishment or maintenance of administrative boundaries information. This list was briefly reviewed by the Group.

Emmor proposed that a matrix be developed and used to enable interested participants to review the list of proposed boundaries, to reflect multiple stewards for various boundaries, to note boundaries that are already completed and boundaries that are currently under construction, and to provide a means for participants to indicate needs and priorities for proposed boundaries.

ACTION ITEM: OGDC will develop matrix; post to web site, and notify community with instructions.

3) OBJECTIVE OF EFFORT – Discussion regarding ultimate objective of Administrative Boundaries Framework effort concluded that objective is a single theme containing all high priority administrative boundaries in a centralized repository, with an update mechanism supported by funding from appropriate sources. Furthermore, the appropriate jurisdictional authority responsible for updating each administrative boundary would be the steward responsible for providing the boundary updates to the centralized repository. The centralized repository will be the definitive source for all high priority administrative boundaries.

Scale issues were discussed and local governments will need to compile data at larger scales than is needed by state and federal agencies. Conflating data at multiple scales will be necessary and will have to be addressed as part of the pilot project. Metadata will be very important for data compiled at different scales. The datum to be used will also be an important issue and must be resolved for all participants.

4) GROUP PROCESS – A pilot project will be undertaken by the Oregon Employment Department. They will supervise the pilot project and will hire staff to conduct the project, supported by OGIC funds through an interagency agreement. Several ideas were discussed for the pilot project, including a focus on a specific geographic area, a

statewide focus on a particular high priority administrative boundary, and delineation of the process for boundary definition and update.

It was noted that administrative boundaries are often compiled by agencies or departments that are not the jurisdictional authorities. The process of boundary delineation and mapping has become convoluted and disorganized over a period of time for many high priority boundaries. It will be important to untangle the threads of this process and start receiving boundaries at the central repository from the appropriate jurisdictional authority.

It was also noted that all administrative boundaries should be tied to the Geographic Coordinates Data Base (GCDB) so that they will register properly with other Framework themes.

ACTION ITEM: Cy will get description of ongoing administrative boundaries pilot in Tillamook County and send to Group for review.

Next meeting: May 28, 2002; time and location to be announced