

Oregon Framework Implementation Team
1225 Ferry Street SE
June 5, 2002 – 9 am to noon

Present: Nancy Tubbs, USGS; Dennis Scofield for Dave Ringeisen, ODOT; Bob Harmon, OWRD; Cy Smith, DAS; Ed Arabas, DAS; Dale Guenther, REO; Paul Staub, Geology; Doug Terra, OWEB; Janine Salwasser, OWEB; Emmor Nile, ODF.

Scribe: Lynda Raybould

Handouts: Oregon Framework Theme Content, Oregon Natural Resources Portal

Topic	Discussion Summary	Result	Action Req'd Yes/No	Resp. Party
Status of Theme Implementation Plans	<p>Cy initiated discussion by outlining the focus of all groups involved in the Implementation Team effort and the need for dates to complete specific items. The two areas of focus are (1) Implementation Plans and (2) Data Content Standards. A brief discussion covered the handout pertaining to Theme Content. This handout is posted on the Framework web site at http://www.gis.state.or.us/coord/fit/ORfit_themes.pdf</p> <p>Draft plans are needed by July 31, 2002 for the 10 themes that currently have Work Groups. A Utah draft example is available from Cy. Janine asked if there was a matrix of agencies who are involved and which subjects they are working on.</p>	<p>A list of the Committee Chairs was requested.</p> <p>Utah Draft to be provided to those who do not have one</p> <p>Draft plans need to be sent to FGDC by the end of Aug.2002</p> <p>Matrix of Agencies produced</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Cy</p> <p>Cy</p> <p>Cy</p> <p>Cy with assistance from Janine</p>
Standards Forum Planning	<p>Cy asked for input in planning the first Standards Forum. Discussion included which themes to use for presentation and which themes can be completed by that time. A document describing the process for setting standards was requested.</p> <p>Cy asked all members to continue working on their designated subject's drafts as some will take longer to complete and that way all will be finished</p>	<p>Forum will be held Wednesday, December 4, 2002 in Salem (location TBD) from 9:30 am to 3:30 pm and should accommodate up to 100 people.</p> <p>Subjects ready for approval at Forum will include Metadata and Elevation. Usability Workshop will be conducted on Hydro</p>	<p>Yes</p>	<p>Cy</p>

	<p>by end of 2 year goal.</p> <p>Goal of the FIT is to review the material after the working groups complete their work and before the recommendations are released for approval and use. It is the task of the FIT to compare standards and recommend modifications. GPL will review the standards after the forum and make recommendations. After items are recommended, they would go through the GPL (Advisory Group), OGIC, then finally to ITEC for approval. This process will be outlined in flow chart form for review by FIT and OGIC.</p>	<p>Standards and Metadata.</p> <p>Requested Guideline Document that outlines standards processes and includes flow chart of development and approval process will be developed</p>	Yes	Emmor will send ODF's to Cy; Cy to develop; Doug and Janine will help
Disclaimers for Maps and Data	<p>Task Force on GIS/Surveying asked FIT to make recommendations on standardized disclaimer for maps and data. Discussion followed with information shared about citing sources for mapping information, the benefit of a generic disclaimer with additional agency specific disclaimers placed when needed.</p>	<p>An A-approved disclaimer is to be used to begin the formation of a short, generic disclaimer draft for team review. ODOT does have an approved copy that they use.</p> <p>OGIC will be asked to assign this task officially to FIT, with final approval by OGIC.</p>	<p>Yes</p> <p>Yes</p>	<p>Cy will draft for review</p> <p>Cy will put on OGIC agenda</p>
Archiving Framework Data	<p>OUS GIS group has expressed an interest in participating in the development of Archival Standards. Discussion included the need to provide snapshot and retrieval methods that are user friendly.</p> <p>Cy asked if there were any standards that included an archival piece yet. Dale said he can produce one for the Hydro standards.</p>	<p>It was agreed that the Feds should be involved in this component. Also the USGS National Map effort should be involved in testing during the implementation process</p> <p>Hydro Archival Standards</p>	<p>No</p> <p>Yes</p>	<p>N/A</p> <p>Dale</p>
Natural Resource Portal	<p>Janine presented a handout and update on the development</p>	<p>The team was invited to give input and</p>	No	N/A

	process for the Natural Resource Portal	recommendations		
Next Meeting	When to have the next meeting was discussed.	The next meeting will be held on Wed. September 4 th at 9 am – noon; meeting place TBD	No	N/A