

Electronic Records Management Systems (ERMS)

Product and Services Agreements (PSAs) Forum

Sponsor: *The Department of Administrative Services (DAS)*

Enterprise Information Strategy and Policy Division (EISPD)

In collaboration with

The DAS State Procurement Office (SPO)

Date: August 24, 2009

Time: 10:00 a.m. - noon

Location: Employment Building Auditorium

Central Administrative Office
875 Union Street, N.E.
Salem, Oregon 97311

This forum will provide information on the purpose and use of the new **Electronic Records Management Systems (ERMS) Price and Services Agreements (PSAs)**, and introduce the firms that have currently entered into these agreements with the State of Oregon.

The agenda includes a short presentation by the DAS State Procurement Office and DAS Enterprise Information Strategy and Policy Division (EISPD) representatives, followed directly by the introduction of contracting firm representatives, their presentations, and an opportunity to pose questions to both the DAS presenters and represented firms concerning these new Electronic Records Management Systems (ERMS) Price and Services Agreements (PSAs).

| <u>Agenda</u> | Presenter(s) |
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| <ul style="list-style-type: none"> • Welcome and Introduction | <p>Sean McSpaden (DAS-EISPD) Deputy State CIO</p> |
| <ul style="list-style-type: none"> • Background • Overview of ERMS <ul style="list-style-type: none"> ○ Standard ○ Community of Practice (CoP) | <p>Paula Newsome (DAS-EISPD) & Nick Betsacon (DAS-EISPD)</p> |
| <ul style="list-style-type: none"> • Overview - ERMS Procurement | <p>Lena Ferris (DAS-SPO)</p> |
| <ul style="list-style-type: none"> • ERMS Procurement EcoSystem <ul style="list-style-type: none"> ○ Procurement Lifecycle ○ Software Modules ○ Professional Services | <p>Nick Betsacon (DAS-EISPD) & Paula Newsome (DAS-EISPD)</p> |
| <ul style="list-style-type: none"> • Introduction of ERMS PSA Contractors • Overview and presentation of their background, experience, products, and services. | <p><u>EMC²</u> <u>Mark Pahl</u> Senior Account Executive & <u>Jason Smith</u> Senior Account Manager CM&A</p> |
| <ul style="list-style-type: none"> • Process for Acquiring ERMS Software & Services • Work Order Contract (WOC) • Permissive WOC Negotiations | <p>Lena Ferris (DAS-SPO)</p> |
| <ul style="list-style-type: none"> • Additional Questions | |
| <ul style="list-style-type: none"> • Closing: <i>Thank you for attending and participating in this event!</i> | |