

CIO Management Council December 21, 2005

Attendees: Curt Amo, Ben Berry, Bill Crowell, John Koreski, Stan McClain, Baron Rodriguez, Marc Williams, and Mike Zanon

Others: Dennis Wells and Terry Guza of DHS

IRMD Staff: Susan Columbus, Scott Riordan, and Christine Samples

Mike Zanon called the meeting to order at 10:30 a.m.

Approval of Minutes

Motion: It was moved and seconded to approve the minutes as presented.

Action item POPS 12/7- The CIO Council would like to formalize with a letter.

Action Item Chart of Accounts 12/7- Validate data with the CIO Council and return with validated data before moving forward.

Find out when the cut off date is for the MSP project manager, Ben Berry asked. Tom Forster's contract expires March 31, 2006.

Business Continuity Planning- Susan Columbus

Susan Columbus presented from a PowerPoint presentation about Business Continuity Planning.

A discussion concerning the State Data Center (SDC) disaster recovery plan evolved. A meeting with Mark Reyer and the twelve agencies that will be at the SDC needs to be scheduled to decide on a disaster recovery plan. The CIOMC agreed to create a committee to form the disaster recovery plan (incident response).

The Business Continuity Management Symposium will be held January 11, 2006 at the employment auditorium, from 8:30 to 11:30 a.m. All of the CIO's are invited and encouraged to attend. John Coperhaver will be the guest speaker.

Susan Columbus has proposed a Business Continuity Planning (BCP) academy, similar to the Project Manager training. Susan is beginning the BCP Academy this April.

ACTION: Ben Berry, Mike Zanon and Susan Columbus will meet after the first of the year and draft a Disaster Recovery plan proposal to present to the CNIC steering committee, to discuss at a later point with Mark Reyer.

Enterprise Architecture & Standards- Scott Riordan

Scott Riordan conducted a discussion based on the PowerPoint presentation given at the December 7 CIOMC meeting.

Ben Berry would like to know from the initial strategic planning spreadsheet that was sent out can we only do part of this plan around the agencies functions that we already have. Stan McClain asked how we resource this; one option is to look to ODOT or DHS for support of the Enterprise Architecture. Curt Amo believes if we adopt an enterprise business architecture and look across agencies boundaries to develop a collaborative business process along with the enterprise business architecture then move that into the IT side of enterprise architecture. Business partners (agency directors) think we need to function more as a whole state first. Let's look at Business Architecture (both public facing and inward

facing).

Curt Amo's suggestions are Phase 1: Look at IT Architecture; Phase 2: What does a technical architecture look like; Phase 3: What is the cost (for the 2009-2011 budget cycle). We need to go forward as a group to the Agency heads and say that we need the business architecture (the business side needs to be in the lead of this process).

Mike Zanon reminded the council that we do not have the authority to do a business plan. Timing is critical, things need to be done on a collaborative level and as we move forward as an enterprise then we can go forward to the business side when we have success. We need to know what the next steps are for the Enterprise, incremental and moving forward (the two or three things that we would need to do next).

ACTION: Scott Riordan agreed to have an outline ready to discuss option 1 and 2 before the next meeting on January 4th, 2006.

ROUNDTABLE

Ben Berry: ODOT and DAS are both investing in similar financial systems; this may be a case where it can be done as an enterprise. Once we know the agency POPs there may be a need to draft a letter from the CIO Council to the DAS Director saying there needs to be a fresh look at enterprise applications rather than individual investments, since more than one agency is doing the same thing.

COGNOS and Hyperion are tools that works with Orbits and SFMS that can do one extract from the systems and put them in one format/ place to save time and money. DAS had a meeting yesterday on the same item.

E-Forms continues to progress. Stan McClain met with SABRS this week, things are moving forward slowly but we are doing this right rather than quickly. The prices are very nice. DHS is doing the same thing with E-forms thru the MMIS project.

The meeting was adjourned at 12:05