

CIO Management Council

February 15, 2006

Approved 3/1/06

Attendees: Ben Berry, Bill Crowell, Bob DeVyldere, Stan McClain, Marc Williams and Mike Zanon

Others: Janet Gerling and Nancy McIntyre of DHS, Nick Betsacon and Tom Forster with the MSP project

IRMD Staff: Sean McSpaden, Scott Riordan, Christine Samples and Catherine Webber

Mike Zanon called the meeting to order at 10:30 a.m.

Approval of Minutes

Motion: It was moved and seconded to approve the minutes with Ben Berry's changes.

Software Association of Oregon

Mike Zanon has been contacted by the Software Association of Oregon (SAO). They would like to talk to the CIO's about the benefits of the SAO. We can either go up to their meeting or have them present at as CIOMC or have a separate meeting. SAO is a national organization with an Oregon chapter.

ACTION: Mike Zanon will contact the Software Association of Oregon.

MSP Project Update

The Managed Service Provider (MSP) project has completed the requirements for the eight MSP pilot agencies. The eight agencies are online and using nextSource. Three more agencies have expressed interest in the MSP project. Education is reviewing the program materials, Fish & Wildlife is reviewing the program materials and has met with SPO for a program briefing and the Secretary of State Office was online in four days with nextSource. Of the nine agencies online with nextSource seven have submitted one or more work orders. Twenty-three staff augmentation have been posted and eight have been filled; seven project based work order contract (WOC) request have been posted with none filled. The staff augmentations are faster to fill since they have fewer requirements. There are statements of work involved with the WOC with required skill sets. The cycle time depends on what the agency requirements are and the agencies response time to the supplier's responses.

There currently are 74 suppliers that have joined or are joining nextSource of that 52 have completed their TAMS user training and are online. There are 58 suppliers that have not responded to the solicitation and 38 suppliers that have declined using nextSource procurement. Vendors have declined due to nextSource / DAS contracts, business models and/or the very low price list.

The rate card was developed in connection with Oregon Smart Buy. We asked the proposer to give us a rate card and they came back above the benchmarks. NextSource agreed to go with our lower priced rate cards. Everyone including agencies and vendors thought the rates were to low, SPO has rates set in scope and there will be future rate reviews.

MSP Amendment #1: nextSource conducted a rate review; all but two skill sets reflect increases. These are not to exceed rates so we are still going to be able to negotiate these downward contract by contract. The other two items involved in the amendment are adding one more year to the initial two year contract term with nextSource and that DAS SPO is temporarily suspending VCAF, while DAS SPO reserves the right to reconsider imposing VCAF.

The steering committee will continue to hold monthly meetings. Project successes will be captured and distributed by the steering committee. A change management Process was handed out; any minor changes to TAMS will be free of charge and any major changes will be charged to the requesting agency.

ACTION: Send out electronic vendor list and report to the full CIO Council in April.

Chart of Accounts

This is a revisit to previous information. Listed in the handout are recommendations that came from this project. There is now six months available with the new chart of accounts and SFMS will be turning off the old chart of accounts. The chart of account data has been accurate for spending and staffing for 2005.

Some agencies are tracking projects thru SFMS. We can track our own projects including time spent, to get closer to the true project cost. As Enterprise initiatives are created we can track the time and money spent on these projects. On major IT projects funded thru COPs we should track all time and finances spent. SFMS is very capable of tracking these by turning on the function. These reports can be set up daily, weekly or quarterly.

ACTION: Send via e-mail and respond to Catherine Webber. Catherine will come back and outline option 2 and 3 to the CIOMC.

Gartner Group Subscription

Five years ago a team was brought together to decide on a research contract, the previous contract was with Gartner and Gartner was selected for the current contract. This is a five year state price agreement; by going centrally with Gartner and keeping a standard user base we saved approximately \$2000 a year. Gartner has augmented the services available, but there are a few other companies that can provide the same services.

It is now time to re-issue a new RFP for the research contract. We need to put the RFP out on an enterprise level; this process needs to be started relatively soon. Oregon took a single vendor award approach with the last contract; other states have taken a multi-vendor approach.

ACTION: Put together a small workgroup for this at the next CIOMC. Get more information on the Washington multi-vendor agreement and find out if we can we get smaller agencies access without getting a named user seat. Create a research library: Is Jack Doyle Interested

IT Performance Measures

DHS has done an initial set of Performance Measures for this pilot project, which is listed in the handout. With coordinating information from Gartner and a peer group for DHS specific items. This took more time than was expected, but now we know where to retrieve the information. All agencies need to be consistent and track where the information comes from for the next biennium. The information from Gartner is being placed in a binder currently.

The worldwide benchmark report comes out once a year in October. There is a multi-agency domain team that does need to be refreshed or start a new workgroup due to retirement and job changes. There needs to be a central point of contact for performance measures.

ACTION: Bring back to the full CIO Council for recommendation to extend this thru the biennium and refresh the multi-agency committee.

Mike spoke with John Radford about the Integrated Systems letter, a copy has been given to Kris Kautz and she will share this with Lindsay Ball.

The meeting was adjourned at 12:10