

CIO Management Council March 1, 2006

Approved 3/15/06

Attendees: Ben Berry, Bob DeVyldere, Jeff Marecic, Stan McClain, Marc Williams and Mike Zanon

Others: Dennis Wells, Janet Gerling and Terry Guza of DHS

IRMD Staff: Sean McSpaden, Scott Riordan, Christine Samples and Catherine Webber

Mike Zanon called the meeting to order at 10:30 a.m.

Approval of Minutes

Motion: It was moved and seconded to approve the minutes with slight changes.

IT Performance Measures Community of Practice Charter

This is a continued discussion from the February 15 CIO Management Council meeting. Nancy McIntyre has worked with Scott Riordan to develop a charter for a Community of Practice that would do two things: allow Nancy to continue the pilot project; and define what an ongoing IT Performance Management Community of Practice would encompass.

Nancy will compile a binder (or CD) with information from the pilot project. Templates have been created and shared for use by other agencies. Nancy will put together a final report of FAQs and lessons learned. The final report will be given at the December meeting of the CIO Council. The presentation for the CIO Council will be around the pilot project and the framework for the continuation of the project.

There needs to be a refresh of the committee and membership, this will be discussed at the CIO Council meeting. Nancy would like feedback from agencies to see what needs to be done differently.

Action: Mike Zanon will request Kris Kautz sponsor the IT Performance Management Community of Practice. Nancy will send an electronic version of handouts to Mike Zanon.

Risk Management Initiative/COBIT

Jeff Marecic gave an update on the progress he's made on COBIT training. A workgroup is currently working on COBIT training. This started due to PERS' need for COBIT training; Jeff has found that more agencies are interested in receiving the training.

The workgroup has asked if people will attend this training, i.e., is there enough interest? There is also concern regarding the cost. The workgroup is trying to determine whether to use internal experts or an outside vendor. This will be the next step of the workgroup. The price point will make a difference in the amount of attendees.

The COBIT training program may last 6-8 weeks having one half-day session per week. The vision is to have this training similar to the project management class, maybe with a certificate of completion. Smaller agencies may like to take segments of the COBIT training, due to lesser requirements for the agencies.

Action: Jeff Marecic will speak with Mark Reyer regarding COBIT training.

Gartner Subscription

This was discussed at the February 15 CIO Management Council meeting. A small workgroup needs to be formed to develop an RFP for a new research subscription. Volunteers were requested and will be requested again at the full CIO Council. It was suggested to use the list of current users to help form the workgroup. We have identified enterprise pricing rather than individual agency pricing. There is interest in a broader research group. Gartner has a consulting side that we may be able to add to our RFP.

Action: Sean McSpaden will initiate the assignment of a procurement analyst and verify usage of sole source contracts. Sean will send an e-mail to the current users (and cc the CIOMC) to request volunteers for the workgroup.

Enterprise IRM Strategy Refresh

The Enterprise IRM Strategy (EIRMS) that was endorsed by the CIO Council in July of 2005 is to remain a living document, with frequent reprioritization. We need to assign deliverable dates to the TBD items and refresh some of the dates. The budget process and our strategic planning process need to be aligned. This will need to be taken to the CIO Council for their input.

The current concern is how to achieve the items listed in the EIRMS with our current budget and staff constraints. IRMD is unable to commit to lengthy projects before the middle of April when an IRMD review is complete.

Action: Sean McSpaden and Scott Riordan will create a proposed process to bring back to the next CIO Management Council.

Roundtable

Ben Berry offered the participation of Tim Avilla and Sam Ramos for the Enterprise Architecture workgroup.

Stan McClain reported that the e-forms factory is currently on hold.

Sean McSpaden reported that Federal Engineering won the public safety wireless project contract.

Action: Bob DeVyldere will schedule a meeting to discuss the progress of the GIS Utility. Participants to be: Cy Smith, Mike Zanon, Ben Berry, Stan McClain and Dennis Wells.

The meeting was adjourned at 12:02